**AGENDA:**

1. **Action** – Approval of August 28, 2015 Agenda

2. **Discussion:** Assessment Program and Core Level Course Process and Review – Website?

3. **Discussion:** Internal Assessment Plan and Reports & Timeline - Draft Due October 1st and Final Report Due December 23, 2015

   - UNMG Assessment Website: http://www.gallup.unm.edu/vert/faculty-staff/assessment.php
   - Refer to Program Assessment Report on Assessment Website. All the Program Assessment Plans are submitted and ready for review.
     - AA Business Administration
     - Bookkeeping Certificate
     - Organizational Management Public Administration (OMPA) Certificate
     - Entrepreneur Certificate
     - Automotive Certificate
     - AA Criminal Justice
     - AA Criminal Justice Corrections
     - Barbering Certificate
     - Cosmetology Certificate
     - Welding Technology Certificate
     - AAS Collision Repair Technology
     - Dental Assisting Certificate
     - Assessment of Student Learning Plan
     - MLT Program Assessment Plan
     - CNST AAS degree
     - CNST Carpentry
     - DRFT Assessment
     - CNST General Construction
     - CNST Electric Trades
     - IT assessment

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<tr>
<th>Committee Members:</th>
<th>8/28/15 Process, Timeline, PA &amp; Core</th>
<th>9/11/15 PA Plans Report Due</th>
<th>9/25/15 Write PA Report &amp; Gather Core Data</th>
<th>10/01/15 Draft PA Report Due &amp; Request Core Data for NMHED</th>
<th>12/04/15 Final PA Report &amp; Core Plans Due</th>
<th>01/29/15 Core Course Report DUE Feb 1st</th>
<th>02/26/15 Request &amp; Work on PA Results &amp; Core Report</th>
<th>03/25/15 Discuss &amp; Generate Reports</th>
<th>04/29/15 Submit Final Report for PA &amp; Core</th>
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PA=Program Assessment
4. **Discussion:** Course Level Plans and Report and Timeline: NMHED Report Due February 1, 2016
   - Dr. Sharma submitted CHEM 111 (Not on Website)

5. **Discussion:** – Tk20 – What, where, when, how?

6. **Discussion:** – UNM Institutional Assessment Day (IAD): Refer to Brochure
   - UNM Gallup campus: October 20-21, 2015 from 9am to 4:30pm
   - Already requested for 2 computer labs and 2 classrooms
   - Found a ACT Workkeys Certified Proctor – Angelica Lancer
   - ACT CAAP, Online Surveys
   - Helpers: We will need one person in each room, to help the students sign in, distribute the tests, make sure no one cheats, and collect the tests at the end.
   - IDA website will be created as a resource and reference

7. **Announcements/Other:**
   - Assessment Trainings?

8. **Adjourn:**