Student Bookstore Charge Accounts:

- Prior to visiting the bookstore, students wishing to set up a charge account must go to the Cashier’s Office in the Student Services & Technology Center to request a bookstore charge account. If student is in good standing with the Cashier’s Office an account will be set up and activated. Accounts are made available to students with approved financial aid or third party support.
- Accounts can be opened approximately 1 month prior to the start of classes, and will close approximately 2 weeks before the semester starts. Once activated, accounts will remain active for only 24 hours.
- Students are NOT obligated to utilize this account.
- The account must be paid in accordance with the Cashier’s office terms.

Bookstore Credit Card Purchases:

- The Card Holder MUST be present at the time of the purchase.
- The Student can ONLY use a credit card issued in their name.
- ALL credit card purchases must be accompanied by a valid ID (license or student ID)

Credit Cards accepted: Visa and Mastercard

No Checks are accepted as a form or payment at the UNM-Gallup Bookstore