



**The  
Faculty Assembly Meeting**

**MINUTES**

**April 19, 2024 12:30 PM ZOOM**

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| <b>MEETING CALLED BY:</b>    | <b>Dr. Keri Stevenson, Faculty Assembly President</b>   |
| <b>MINUTES ASSEMBLED BY:</b> | Andrew McFeaters, Faculty Assembly Secretary  |
| <b>FACULTY ATTENDEES:</b>    | John Burke, Markos Chavez, Neysa Cox, Robert Encinio, Bruce Gjeltrema, Yi-Wen Huang, Hasani Jayasinghe, Carolyn Kuchera, Jacob Lacroix, Carmela Lanza, Sarah Llanque-White, LD Lovett, Elvira Martin, Andrew McFeaters, Arun Muthaiyan, Sangram Pangen, Chad Smith, Keri Stevenson, Kristi Wilson, Gayle Woodcock, Cortney Yellowhorse-Metzger. |
| <b>GUESTS:</b>               | John Zimmerman  |

**ACTION APPROVAL OF AGENDA DR. KERI STEVENSON**

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| <b>DISCUSSION</b>                       |  |
| <b>Move to approve modified agenda.</b> |  |
| <b>Motion:</b> Professor Kristi Wilson  |  |
| <b>Seconded:</b> Yes                    |  |
| <b>Discussion:</b> None                 |  |
| <b>Vote:</b> Unanimous                  |  |
| <b>Motion Carried:</b> Yes              |  |

**ACTION APPROVAL OF MINUTES DR. KERI STEVENSON**

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| <b>DISCUSSION</b>   |  |
| <b>Move to approve the minutes from the March 22, 2024 UNMG Faculty Assembly meeting.</b> |  |
| <b>Motion:</b> Dr. Keri Stevenson   |  |
| <b>Seconded:</b> Yes  |  |
| <b>Discussion:</b> None   |  |
| <b>Vote:</b> Unanimous  |  |
| <b>Motion Carried:</b> Yes  |  |

**INFORMATION PRESIDENT'S REPORT DR. KERI STEVENSON**

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| Dr. Keri Stevenson begins the report by discussing the fact that the election process was delayed with the hope that someone would run for the two-year-term senator position. Unfortunately, no one volunteered. The upcoming election should begin on April 29th. There should be official results before the end of the semester. Until that time the current Operations Committee members will remain in their |  |

positions. Dr. Stevenson adds that if anyone would like to volunteer for the senate position, she or he should contact Professor Chad Smith as soon as possible.

The College Council has met twice since the last Faculty Assembly meeting. We have received the news that DEI has an index, so they will receive their funding in order to complete projects--creating signage in Native languages, for example--once they coordinate with Ron Petranovich of the Facilities Department.

Members of the Operations Committee (including Dr. Keri Stevenzon, Dr. Andrew McFeaters and Dr. Sarah Llanque-White) attended a meeting on April 8th to discuss the UNM-Gallup food pantry initiative with representatives of the food pantry on main campus (to be discussed further below as an agenda item).

The College Council also discussed issues such as the demolition of Lyons Hall, which is currently on schedule for June. Roofing for the gym was also discussed. There are some issues with leaking. Ron Petranovich mentioned that he would like people to contact him if they notice any similar issues on campus.

Graduation will be held at 6PM on May 10th at the usual football field. Please attend graduation. Since we did not hold a December graduation, many more students will be walking this spring.

The IT Department left open the computer lab at SSTC this semester. The goal was to assess if students would use it. According to IT, there were very few log-ins on the computers. If anyone has any concerns about the future of that room, or any suggestions about how to use it--the IT Department, for example, is considering bring-your-own-device stations--please contact Frank Sanchez or Eric Castillo.

Dr. Stevenson asks faculty if they have any questions.

Dr. Llanque-White verifies the location for the upcoming graduation.

Dr. Stevenson then thanks the current and future members of the Operations Committee for their service.

| <b><u>DISCUSSION ITEM</u></b> | <b><u>LOCAL FOOD PANTRY</u></b> | <b><u>DR. STEVENSON</u></b> |
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| <p>The Lobos Food Pantry discussion included Amanda Martinez, a representative of Student Affairs from main campus, and also Lisa Lindquist, who has been involved with the food pantry for years. They gave us a lot of good ideas about how we could establish a food pantry at UNM-Gallup. This is part of our Strategic Planning. We want to make sure that we work with staff. Director Jayme McMahon would like to have faculty involved. According to Ms. Martinez and Ms. Lindquist, the food pantry on main campus started small. It comprised a van in a parking lot. That way people could stop by in their cars. We might want to start with something similar if we don't have space available. They advised that we think about what is going to be donated to the pantry and what will be available. We need to manage expectations. It won't be a full-service grocery store. Stock will vary based on what is available. They encourage us to think about non-perishables. Health is important, but availability of food comes first. We could think about organizing the food into allotted boxes for distribution. People should be wary of donating expired items--and, of course, nothing should be opened. Hopefully we'll eventually have a budget for the pantry. We could also partner with the local community pantry. Local grocery stores and restaurants could be asked to participate in food rescue. Until we get those partnerships set up, we'll rely on donations of non-perishables. Members of the Operations Committee</p> |  |  |
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wondered if we could establish the pantry off campus--making it available all the time. However, Ms. Martinez and Ms. Lindquist advised against that. That arrangement can lead to food-hording, in which a few people take all of the food. That's not an equitable situation. They advised that we start small and that the food pantry be open for set hours. Even if we start small with a food cabinet--which is what the Taos branch has--that will be helpful. The pantry can be expanded from that. For example, they did not have refrigeration until they were five years into their project. The big takeaway is that we manage our expectations.

Dr. Stevenson asks faculty if they have any questions.

Professor Kristi Wilson says that she likes the idea of a van. She asks how we can get more information about that and whether main campus would provide that.

Dr. Stevenson responds that we might have something available among our fleet vehicles. The vehicles are not being used as much as they were before the pandemic.

Dr. Llanque-White adds that we could use a specific drop-off location for donations--perhaps in front of Gurley, for example.

Dr. Stevenson agrees. She mentions that the location of the food pantry was discussed at the College Council meeting. One option that was discussed was Richard Reyes' office space. These are all viable ideas. Also, the main campus not only features student staff but also volunteers from staff and faculty. This all depends on how long the pantry would be open.

Dr. Carolyn Kuchera adds that the mailroom in Gurley Hall would also be a good drop-off location. They have a staff member there.

Dr. Stevenson agrees and mentions that we could ask if that is possible.

Professor Chad Smith mentions that he has witnessed vending machine pantries at other institutions. No one has to supervise the machine, although that might require a grant.

Dr. Stevenson remarks that a grant could be sought after, although there is the concern that hording could take place. Something would have to be put in place to prevent that.

Dr. Llanque-White adds that other items, such as bars of soap, could be helpful--toiletries, etc.

Dr. Stevenson agrees that would be a great idea.

Professor Wilson mentions the possibility of using the lockers in SSTC for storage.

Dr. Andrew McFeaters mentions that UNM -Gallup could promote the pantry through PR, perhaps developing food drives associated with specific holidays. We could brand the pantry in order to make this a habit or tradition.

Dr. Stevenson adds that the hope is to have a pantry set up by the fall. The question comes down to what kind of work will be done during the summer.

Professor Wilson adds that UNM-Gallup often hosts events that produce leftovers. There could be a way to get this food out to people once these events conclude.

Professor Smith mentions that main campus uses an app to notify people that food is available.

Professor Gayle Woodcock mentions that the local community pantry would partner with us.

Dr. Stevenson asks everyone to reach out to her if they have any other ideas.

## INFORMATION

## COMMITTEE REPORTS

## COMMITTEE CHAIRS

**Dr. Stevenson asks for committee reports.**

**UNMG Senator to ABQ:** Dr. Llanque-White mentions that they had their meeting back on March 26th. Dr. Cris Elder was there, who is going to continue as Faculty Senate President next year. Curricular changes were discussed at the meeting--specifically in nursing and pharmacy. The changes were approved. There were also two degree programs in chemistry that were approved. OARs were also discussed at the meeting. There is a push to make these available to students. As we all know, textbooks are expensive these days. First-year support was also discussed. Student retention and success are priorities.

**Budget Review Committee:** Dr. Llanque-White mentions that they did not meet this month. There is nothing to report. An email was sent out, but everyone was busy.

**Committee on Teaching Excellence:** Professor Smith has nothing to report.

**Constitution and By-Laws Committee:** Dr. Stevenson mentions that Dr. Joe Kee received no request for revisions.

**College Assessment and Review Committee:** No report.

**Curricula Committee:** No report.

**Library Committee:** Dr. McFeaters mentions that they had a meeting earlier in the day. They further discussed the proposal to create a journal to celebrate student research writing. They also discussed the development of a survey to assess library needs. Regarding the journal, possible titles were discussed. One title proposed was "UNM-Gallup Journal of Student Scholars." The submission process would involve faculty advocating for the student. There would be a submission form for the faculty member and student to sign. As a vetting process, that would help ensure that the writing is original and adequately polished. The editorial committee would include three or five members. MLA and APA documentation would be accepted. A calendar for the submission and review process would be established. For example, submissions could be due in the spring. The editors could review the submissions in the fall. Perhaps the publication would come out in the following spring.

**Strategic Planning Committee:** No report.

**Distance Learning Committee:** No report.

**Adjunct Faculty Affairs Committee:** Professor Woodcock mentions that their goal this year was to develop a way to honor and acknowledge adjunct faculty for their work. Pins have been ordered for

this purpose. We have acknowledged forty adjuncts. Cards have been designed and printed, with handwriting to thank them for their years of service. Chairs and the dean have signed the cards. Most have already been mailed out.

**UA-UNM, Faculty Union:** Dr. Stevenson mentions that we are in the middle of compensation bargaining. This is over the three percent raise that the legislature approved, as well as a pool of 2.3 or 2.4 million dollars in discretionary funds. They specified that it be used for faculty retention. The university received about that much last year. Half of that was used for promotions as well as for actual equity and retention spending. One of the issues the union is pushing for is that these funds be used for actual faculty retention--rather than for promotions. There will be two compensation bargaining sessions this week. This will be an ongoing process. There is a caucus as well as people bargaining at the table with the administration, the latter of which is formed by a three-person team. A short survey was recently sent out by Dr. Ernesto Longa, the union president, asking faculty if they think three percent was enough of a raise. There will also be a Zoom session with other branch-campus members to discuss branch-campus concerns. The session will likely be on May 1st.

#### INFORMATION

#### ANNOUNCEMENTS

#### VARIOUS

Professor Markos Chavez mentions that he is still trying to raise money for Bowl for Kids. Donations are welcome. He also mentions that there will be a speaker at the library at 5:30PM Monday to celebrate Earth Day. The lecture involves the restoration of cultural foods in the region.

Professor Yellowhorse-Metzger adds that there will be a reception at the gallery for student art. It will be from 5-6PM on May 2nd.

Professor Woodcock mentions that she is retiring and that she appreciates everyone's work over the years. Faculty voice their appreciation for her many years of service.

#### ACTION ITEM

#### ADJOURNMENT

**Motion to adjourn.**

**Motion:** Professor Smith

**Seconded:** Yes

**Vote:** Unanimous

**Motion Carried:** Yes

**Meeting adjourned at 2:00PM by Faculty Assembly President Dr. Keri Stevenson.**

**Recorded by:** Dr. Andrew McFeaters, Faculty Assembly Secretary, on April 19, 2024.