



**The
Faculty Assembly Meeting**

MINUTES

February 16, 2024 12:30 PM ZOOM

MEETING CALLED BY:	Dr. Keri Stevenson, Faculty Assembly President
MINUTES ASSEMBLED BY:	Andrew McFeaters, Faculty Assembly Secretary
FACULTY ATTENDEES:	Antionette Abeyta, John Burke, Chris Chavez, Markos Chavez, Neysa Cox, Christopher Dyer, Robert Encinio, Bruce Gjeltrema, Yi-Wen Huang, Hasani Jayasinghe, Carolyn Kuchera, Jacob Lacroix, Carmela Lanza, Sarah Llanque-White, LD Lovett, Elvira Martin, Aretha Matt, Andrew McFeaters, Sangam Pageni, Dan Primozic, Chaturi Sandamali, Keri Stevenson, Kristi Wilson, Gayle Woodcock, Cortney Yellowhorse-Metzger.
GUESTS: Sarah Piano and Idajeen Mangum	

ACTION

APPROVAL OF AGENDA

DR. KERI STEVENSON

DISCUSSION	
Move to modify the agenda, making Dr. Sarah Llanque-White a presenter instead of Dr. John Burke. Motion: Dr. Chris Dyer Seconded: Yes Discussion: None Vote: Unanimous Motion Carried: Yes	

ACTION

APPROVAL OF MINUTES

DR. KERI STEVENSON

DISCUSSION	
Move to approve the minutes from the January 12, 2024 UNMG Faculty Assembly meeting. Motion: Dr. Carmela Lanza Seconded: Yes Discussion: None Vote: Unanimous Motion Carried: Yes	

INFORMATION

PRESIDENT'S REPORT

DR. KERI STEVENSON

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Dr. Stevenson mentions that the elections for faculty assembly officers soon will take place. Other than Dr. Sarah Llanque-White, who will be continuing her position as faculty senator, no one has decided to continue their position on the Operations Committee. Next week a call for nominations will be sent out for the positions of president, vice president, secretary, and Ops Committee members. Professor Chad Smith, who is the Chair of the Nominations Committee, will send that out. The nominations period will probably run until the end of spring break, around March 17th. Please nominate yourself or someone else if you are interested.

Dr. John Burke adds that a senator position needs to be added since he has timed out.

Dr. Stevenson responds that she will make sure Professor Smith knows that. She asks that anyone send her an email should they have questions about what the positions entail and require.

Dr. Stevenson moves on to discuss that the Operations Committee recently met with the Executive Team. Among other issues, the budget was discussed, especially with regard to adding faculty input on the budget. The Budget Review Committee is setting up an appointment with Chancellor Sabrina Ezzell to discuss this issue. Dr. Stevenson asks Dr. Llanque-White if the date has been set for the meeting.

Dr. Llanque-White responds that Dr. Ezzell proposed some times. One of those times will be chosen and the date will be shared. March 1st is the likely choice. The meeting will be on Zoom. Faculty participation is invited.

Dr. Stevenson elaborates that part of the Ops Committee's concern has to do with issues of transparency for the budgetary process--how decisions about money are made and how money is distributed. Robert Griego, the CFO, has said that he is committed to increasing that transparency. The Ops Committee and the Executive Team also discussed another possible hire at Zollinger Library in order to meet the needs of students and the community. Finally, the issue of increasing faculty committee service was discussed. Dr. Stevenson points out the importance of participating on the Operations Committee. Due to low participation, the Faculty Assembly was dissolved at Los Alamos. That's not something that we want to happen here. The Executive Team is in favor of continuing shared governance. Please nominate yourself or someone else. Dr. Stevenson asks if anyone has any questions regarding the President's Report. No questions follow.

DISCUSSION ITEM BIG BROTHERS-BIG SISTERS PRESENTATION SARAH PIANO

Sarah Piano and Idajeon Mangum, respectively Senior Director and Development Coordinator of Big Brothers Big Sisters Mountain Region, present on the importance of the Big Brothers Big Sisters program, sharing what is involved and how to apply.

ACTION ITEM CURRICULUM PROGRAM REVIEWS DR. ANTOINETTE ABEYTA

Dr. Antoinette Abeyta mentions that there are two Form Bs to approve. One form is for Arabic 1110; the other is for Zuni 1110. Arabic 1110 is a 3 credit course, unlike the 4 credit course offered on main campus. Dr. Abeyta recommends that the assembly approve these Form Bs as a block.

Dr. Stevenson asks for a motion to approve the vote.

Motion: Dr. Bruce Gjeltrema

Seconded: Yes

Vote: Unanimous

Motion Carried: Yes

ACTION ITEM

LETTER FOR LOS ALAMOS

DR. SARAH LLANQUE-WHITE

Dr. Stevenson iterates that the faculty assembly at Los Alamos has been dissolved. Fulltime faculty still carry a 5-5 teaching load. Parttime faculty carry a 3-3 teaching load. Their teaching load has persisted in spite of the fact that all of the other branch campus fulltime faculty carry a 4-4 teaching load. The Branch Community College Council wants to put together a letter of support for Los Alamos faculty for the purpose of reducing their teaching load. The letter will be sent to the provost.

Dr. Llanque-White shares a draft of the letter on the Zoom screen. Dr. Llanque-White reads the draft aloud. The letter stresses that Los Alamos faculty teach an equitable workload in alignment with its sister branches at Gallup, Taos, and Valencia. The goal is to secure that equitable teaching load for the fall 2024 semester. Dr. Llanque-White asks the assembly if they have any questions or suggestions regarding the letter's composition.

Dr. Dyer says that the letter achieves its goals.

Dr. Llanque-White asks for a vote of approval.

Dr. Stevenson asks for a motion in support of sending this letter to the provost.

Motion: Dr. Dyer

Seconded: Yes

Vote: Unanimous

Motion Carried: Yes

INFORMATION

COMMITTEE REPORTS

COMMITTEE CHAIRS

Dr. Stevenson asks for committee reports.

UNMG Senator to ABQ: Dr. Burke mentions that the last Faculty Senate meeting was short. They approved some Form Cs and committee appointments. The next meeting will be longer, devoting itself to issues of workload and budget.

Budget Review Committee: Dr. Llanque-White iterates that the committee will confirm a meeting time with Dr. Ezzell. It will likely be during the afternoon of March 1st. If Dr. Ezzell is busy that day, the meeting will take place on March 8th. The meeting will focus on budgetary transparency issues and on faculty input on the budget.

Committee on Teaching Excellence: Dr. Stevenson mentions that Professor Chad Smith (currently absent) said that the committee will hold a meeting next week. Proposed teaching workshops are on the agenda, along with developing faculty surveys and listening sessions to determine the topics for those

workshops. Professional development sessions were discussed, i.e. topics for those sessions that solicit faculty participation.

Constitution and By-Laws Committee: Dr. Aretha Matt mentions that faculty have not submitted any proposed revisions for the constitution and its by-laws.

College Assessment and Review Committee: No report provided. Dr. Stevenson reminds everyone that CARC will be reaching out to some faculty for assessments.

Curricula Committee: Dr. Abeyta reports that the committee has approved a program review for construction tech.

Library Committee: Dr. McFeaters mentions the committee met earlier in the day. Two items were discussed. One involves drafting a student survey to assess library needs, the point being to cull data in order to communicate to administration the need for additional library staff. The other involves the renewed mission to create a student journal, nonfiction-based, that showcases and celebrates student writing. Student writing would be solicited from courses. Perhaps this could tie in with an event that confers awards for student writing.

Strategic Planning Committee: Dr. Carolyn Kuchera mentions that there is nothing to report.

Distance Learning Committee: Dr. Dyer reports that the committee has met a couple of times this semester. They are working on three basic surveys--for faculty, for employers, and for students. The surveys will look at course formats--online, hybrid, and in-person. The surveys will also investigate issues of course availability. The surveys will be scaled.

Adjunct Faculty Affairs Committee: Professor Gayle Woodcock apprises the assembly of the committee's work to recognize and appreciate adjunct faculty. Main campus does this for fulltime faculty at the five-year and ten-year marks. Faculty receive a pin. The goal is to do something similar for adjunct faculty. Pins and/or certificates will be provided to adjuncts. The goal is to recognize them by the end of this year. The items will be distributed to the division chairs. Others will be mailed out for adjuncts that are not local.

Dr. Dyer inquires whether an event could be organized for the purpose of distributing pins and certificates.

Professor Woodcock mentions that there could be a plan to do so next fall.

UA-UNM, Faculty Union: Dr. Stevenson mentions that listening-sessions will be organized for Gallup faculty since a new bargaining session is approaching. The contract runs to September 30th of this year. Reopening of negotiations can occur ninety days in advance, which would be June 30th. The administration has stated that they are open to beginning bargaining earlier than that. It is important to know what UNM-Gallup faculty would like to see in the next contract. The bargaining survey indicated that the top priorities are healthcare benefits and compensation. These issues were followed by transparency from administration. Finally, job security and improved pay for adjunct faculty were listed. Listening sessions will be held in-person and on Zoom.

INFORMATION**ANNOUNCEMENTS****VARIOUS**

<p>Professor Markos Chavez iterates the importance of participating in the Big Brothers Big Sisters program. Professor Chavez is organizing a faculty bowling team for the annual event. Volunteers are invited. Donations also are accepted.</p> <p>Dr. Stevenson mentions that Professor Kristi Wilson wishes to promote a show at the art gallery that will start on March 4th. The show will feature the art of Chantel Bollinger. The exhibit is called <i>Love nor Terror</i>. The exhibit will feature narrative sculptures.</p> <p>Dr. Carmela Lanza mentions that the <i>Red Mesa Review</i> just came out with its latest edition. Physical copies are available. Encourage students to pick up a copy. The submission deadline for the next edition is April 1st. The <i>Red Mesa Review</i> website has been updated.</p>	

ACTION ITEM**ADJOURNMENT**

<p>Motion to adjourn.</p> <p>Motion: Dr. Dyer Seconded: Yes Vote: Unanimous Motion Carried: Yes</p>	
<p>Meeting adjourned at 1:17PM by Faculty Assembly President Dr. Keri Stevenson.</p>	
<p>Recorded by: Dr. Andrew McFeaters, Faculty Assembly Secretary, on February 16, 2024.</p>	