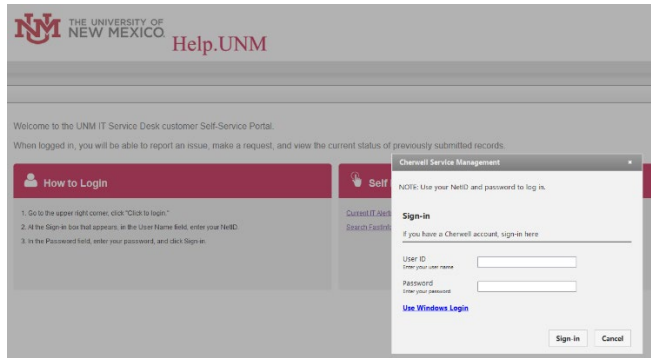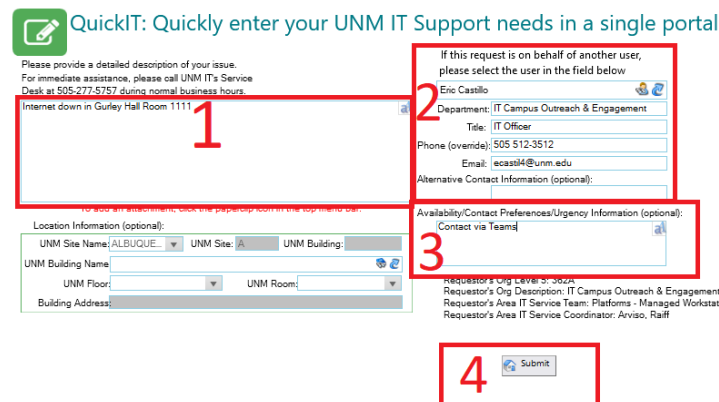- Go to help.unm.edu
- Sign in using your NetID and password

- Click on **QuickIT**

- Enter necessary info for your request
    1. Describe your request in the details box
    2. Confirm the contact information is correct
    3. Enter in any special instructions for the IT staff to reach you
    4. Click **Submit**

- Your request will be triaged and assigned to the appropriate group