

Dr. Stevenson begins by discussing that she has been meeting with the College Counsel, which is the Admin Team, Facilities, Police Department, and IT, to talk about various changes and updates. First, there was a question into the status of the Mini Grant Committee and whether it is going to be revived. Robert Griego, the CFO, is working on that. The budget index they used was shut down, so he has to restart it with another budget index. The Mini Grants, which are \$500 to \$2000 and have to be applied for, can be used for teaching products or bringing in speakers. If someone is interested to serve on the committee, then please get into contact with Robert Griego. Dr. Aretha Matt has already reached out to him.

Next item to discuss are the Capital Projects. We have a timeline for the renovation of the Center for Career and Technical Education (CCTE) area at last. The Admin Team is very concerned that the renovations not make an impact on classes. So what will happen is that during this semester, starting in September, they will renovate the old Collision Repair area into a flex space so that, in the spring of 2024, the welding classes can move into the flex space. When the renovations are finished, then the classes will move back. After this, the timeline gets a little hazier, the plan will be for the Auto Tech classes to move into the flex space while the Auto Tech area is renovated. The main impact is that classes will have fifteen students (instead of twenty) in the flex space. The scheduling will be handled by Anne Jarvis, head of Business and Applied Technologies.

Question from Joe Sanchez: I just wanted to know when they are going to be finished with the renovations.

Answer from Dr. Stevenson: They don't have a definite date. The guess is that they will move the Auto Tech classes either in summer or fall of 2024. Then hopefully the renovation will be completed by 2025. But we don't know for sure.

Report continues:

The demolition of Lions Hall will also happen in the summer, but there is not a specific timeline for that yet. Director Jamie McMahon thought it might start in September, but she wasn't sure. The money from the 2022 G.O. Bonds will also start to be developed this semester. That's the renovation to Gurley Hall, which will take place mostly on the first floor, including the kitchen, TRIO, ARC, Veterans Center, and the main open space. We will not be doing the Staircase to Success because we won't have enough money for that. Dr. Sabrina Ezzell has asked for extra money from the Higher Ed Department because currently both renovations are overbudget. She has asked for an extra eight million dollars for the CCTE renovation. She doesn't know if we will get that, but she said that she did not receive any pushback from H.E.

Other projects are further in the future. Currently the Gallup McKinley County School system wants to build a separate building on campus for their students. They have not yet acquired the lease for that, but they are in the process of doing so. The Admin Team thinks that, once they start breaking ground, that will be done at the further end of the Student Services and Technology Center. We don't have a timeline on that yet.

The Admin Team is looking at a G.O. Bond for 2024 to update the Fine Arts area in Gurley Hall, which has not been updated since 1985. Dr. Ezzell has pointed out that there are a lot of Fine Arts

people in Cibola and McKinley counties that make their money from that and who contribute something like 5.6 billion to the state's budget as of ten years ago. We don't have a timeline yet.

Director of Student Services, Jamie McMahon, is implementing a software platform called Target X, which is being chaired as a joint project between the Taos, Valencia and Gallup branches. Among other things, this platform will engage prospective students. At the moment, Director McMahon says that we really don't know about these students until they actually apply to UNM-Gallup. So we are going to try to engage more people who could be looking at our branch.

Dr. Michelle Lee has been hired as the Director of Academic Success, which will involve recruiting, admitting, engaging, advising, and retaining students. Direct McMahon is also working to hire someone to administer Target X, and she is working with Suzette Wyaco to get her a new title. At the moment, even though she is basically our branch registered nurse, she is not called that, which means that she does not have the authority to do things like delete old programs from our catalogue. Once she has the title change, she will be able to do that. Direct McMahon is also working on grants that are due in September--on food security and mental health. These grants need seed money, so they're not referring grants. What they're meant to do is encourage the college to build these programs into its infrastructure. Faculty and staff mental health will be included in that, although student mental health is being prioritized. Doctor McMahon wants to build a mental health symposium and she is looking at a counseling model that would be similar to Counseling, Assistance, and Referral Services (CARS) and Student Health and Counseling (SHAC), but it would take place on our campus rather than remotely. This would help with crisis intervention, would include five or six sessions, and then transfer students to long-term care. It would also help students complete applications for housing, aid, and food.

Currently the Center for Academic Learning (CAL) has only one senior tutor, who is Preston Chee. Because he is alone up there most of the time, CAL has somewhat strange hours which can be found on the website. Those hours will probably be updated as the semester progresses. Director McMahon is trying to get coverage until other tutors are hired. Right now there is no applicant pool of student employees. Director McMahon is asking faculty to relax requirements that students go to CAL.

Question from Dr. Aretha Matt: Do you know if Preston Chee tutors both writing and math?

Answer from Dr. Stevenson: I'm not sure what his area of concentration is, so I would ask.

Report continues:

There is also going to be a change in the milage reimbursement policy. We are going to start reimbursing for milage again. Fleet vehicles are available for those who want to use them, but they cannot be used for passengers. In that case, you must use your own vehicle. But you can get milage reimbursement for either situation. That will be limited to the Federal limit, the limit that the IRS sets.

Concerning IT, there were a couple of rooms that were going to be updated: the classroom 1124 in Gurley Hall and the big auditorium in 248 in Calvin Hall. The auditorium is classroom-ready. If anyone wants to hold a special event there are wishes to hold a lecture class--that's an option for next semester. There is no soundproofing.

UNM-Gallup will be reinstituting recycling. Pickup day will be Friday. They will take a number of things: paper, cardboard, batteries, fluorescent tube-lights. They will not be taking glass.

Just two more things: Dr. Stevenson will be sending out the committee preference form to faculty email. Please fill it out. We have a lot of committees in which members have either timed-out or

stepped down. Provide your first choice, second choice, and third choice. Dr. Stevenson is going to try to balance the committees by division and through DEI. Dr. Stevenson would ask the chairs to try to be flexible in scheduling meetings rather than just schedule them on Fridays since that puts those who teach on Friday at a disadvantage. If necessary, go with two half-hour meetings instead of one hourlong meeting per month. Finally, there will be a Union social later today. That's the end of the report.

ACTION ITEM FACULTY ASSEMBLY SCHEDULE DR. KERI STEVENSON

Action item: Vote to determine when November's faculty assembly meeting will be held (the 10th or the 17th). Motion to vote carries. Those that prefer the 17th carry the majority.

DISCUSSION ITEM PROFESSIONAL DEVELOPMENT DR. KERI STEVENSON

Discussion item: The Admin Team expresses a desire to stagger professional development sessions throughout the semester rather than jam them into the initial Kick-Off week. But to do that, they need ideas for professional development sessions. We need to know what topics people are interested in. The Ops Committee has discussed this a bit, suggesting the topic of mental health, self-care, and artificial intelligence. If there is a session that you would like to see take place, please share ideas. The floor is open.

Dr. Carmela Lanza: I just wanted to mention the idea I had for ARC.

Dr. Stevenson: Dr. Lanza had the idea that there could be an event to teach people who are new how to work with it--for example, how to engage students from Albuquerque if they are in your class.

Professor Kristi Wilson: I just want to say that I like the three ideas that you suggested.

Dr. Aretha Matt: I would like to see more DEI training for consistency.

Dr. Joe Kee: I would like to see more grant-writing workshops for what is relevant in our region.

Dr. Matt: I would like to see more indigenous language instruction for the community.

ACTION ITEM CURRICULUM COMMITTEE DIRECTOR MARKOS CHAVEZ

Action item from curriculum committee: Vote on forms B and C in batches. Dr. Antoinette Abeyta could not be here, so Professor Markos Chavez will take over.

Professor Chavez: This morning we met to go over some Forms B and C and we recommend that we vote on them in blocks.

Dr. Carolyn Kuchera motions to consider them as a block. Dr. John Burke seconds the motion. The vote carries unanimously.

Professor Chavez: for Form Bs we have Education 2110, 2222, 2224, 2360, 2365, 2415, 2460, and 2998. They are adding in the new certificates, so these are the courses needed for that.

Professor Chavez: Then for dental, we have HCEA101, 120, 125, 130, 140, and 170. That's all the Bs.

Professor Kristi Wilson motions to approve Form Bs. Joe Sanchez seconds. The vote carries unanimously.

Professor Chavez: We have three certificates. One is in dental assisting. The Forms C are to make sure that we are in compliance with Albuquerque. Then there are two for education. One is Elementary Education Alternative Licensure. The other is Secondary Education Alternative Licensure.

Professor Robert Encinio motions to approve Form Cs. Chris Chavez seconds. The vote carries unanimously.

INFORMATION

COMMITTEE REPORTS

COMMITTEE CHAIRS

DISCUSSION

Dr. Stevenson asks for committee reports:

UNMG Senator to ABQ: Dr. John Burke points out that the next Faculty Assembly meeting will be next week. In the future there will be activities including the Branch Community College Council, which is now two years old. Dr. Burke has been elected the chair for the next two years of that council. Every campus will have two senators.

Budget Review Committee: Not present.

Committee on Teaching Excellence: Professor Chad Smith has nothing to report. The committee did not meet last semester. An email will go out to members this semester.

Constitution and By-Laws Committee: Dr. Keri Stevenson is stepping down as chair. Three members are needed. The role of the committee is to keep the bylaws current.

CARC: Professor Lowell Bautista says he will be training with main campus. There is nothing to report right now.

Curricula Committee: Nothing to report.

Library Committee: Dr. Andrew McFeaters has stepped down as chair. Members are needed.

Strategic Planning Committee: Dr. John Burke mentions that throughout the summer the campus and teaching planning groups have been meeting. He attended as many as he could. That process is still ongoing. The next person who chairs the committee will have to continue that. We need more faculty to participate in the process. Dr. Ezzell is in charge of it. Most meetings are on Zoom. We need three members plus a chair.

Distance Learning Committee: Dr. Carmela Lanza says that Dr. Chris Dyer has been voted chair in the last meeting in spring. We have not met this semester.

Adjunct Faculty Affairs Committee: Professor Kristi Wilson says that she attended the Adjunct New Faculty Orientation, so she got to meet some of the new adjunct faculty. No meeting has been scheduled yet. She is waiting to see who joins the committee. Professor Wilson wants to work on

adding teaching observations for adjunct faculty who are interested so that they can build their portfolios with an eye towards attaining fulltime positions.

UA-UNM, Faculty Union: Dr. Stevenson mentions that we are in the process of re-bargaining our contract for next year (September 2024). We will be doing a lot of work, providing a bargaining survey and listening sessions to make sure that we know what members are interested in. As mentioned before, there will be a union social later on this afternoon. President Ernesto Longa will be there.

INFORMATION

ANNOUNCEMENTS

VARIOUS

Professor Markos Chavez mentions updates at Zollinger Library, including children's section and the Teaching Resource Center. Faculty publications are made available for use. Finally, workshops have been added to the library. A menu lists the workshops, such as library tours, presentations, and research workshops. Z-Talks will continue at the library. A sign-up sheet for presentations will be sent out. The Z-Pass will be made available for student attendance.

ACTION ITEM

ADJOURNMENT

I move to adjourn.

Motion: Dr. Kuchera

Seconded: Yes

Vote: Unanimous

Motion Carried: Yes

Meeting adjourned at 1:30PM, by Faculty Assembly President Dr. Keri Stevenson.

Recorded by: Andrew McFeaters, Faculty Assembly Secretary, on August 18, 2023.