

UNM-Gallup Staff Council Regular Meeting Minutes

3 p.m. Tuesday, Apr. 29, 2025 | Location: SSTC 270 | Snacks: Lana Littleman

Attendees

Lana Littleman
Kristina Acothley
Richard Reyes
Shanda Allison-Tom
Eliza Caponetto

Frank Sanchez
James Greene
Richard Perez
Ardene Johnson
Shana Arviso

Ashlee Velasques
Elousie Lee
Renaldo Fowler

Executive Committee Roll Call

President Shana Arviso	PRESENT
President-elect Frank Sanchez	PRESENT
Treasurer Tanisha Ashley	PRESENT
Secretary Chei-Ann Manygoats	PRESENT
Member At Large Teyah Denetclaw	PRESENT
Member At Large Amanda Crump	PRESENT
Past President Tina Griego	NOT PRESENT

Approval of Agenda

1st motion: Richard R.
2nd motion: Frank S.
Discussion: None
Opposition: None
Motion: Approved

Approval of Mar. 25, 2025 Meeting Minutes

1st motion: Amanda C.
2nd motion: Richard R.
Discussion: None
Opposition: None
Motion: Approved

Discussion/Action Items:

1. Staff Council T Shirt Quotes – Richard Reyes: gave spreadsheet, would like to use remaining staff council funds before fiscal year ends to purchase t-shirts. Found approved UNM licensed vendors and received quotes. Some are less expensive which will be cheaper in quality, links provided on spreadsheet to look at t-shirts. Mr. Teez is an official license vendor located in Gallup, can buy promotional items, awaiting quote. Contacted University teams and received a quick reply; simple design UNM logo with Staff Council on them, can be flashy and have a stenciled building of Gurley Hall. Frank Question: Minimum quantity? Response: Yes. Some have a large quantity minimum and some might not have minimum quantity. Richard Reyes can answer any questions about t-shirts. Planning to give T-shirts to new employees for welcome goody bags. Council bought water bottles and gave to new employees, one or two years ago. HR would give the t-shirt to new employees or could be given to current employees. Corporate structure: did you know that a shirt with a logo on it employees are 50% most likely to stay employed more than a year, then 80 to 90% if it has just text. Staff Council agrees with t-shirt idea for new and existing employees. Planning to go with a company that can do small quantities. Can have a stock of shirts waiting for new employees. T-shirt budget can be added to the budget list.

Committee Reports

1. Wellness Committee. No meeting. Reaching out to main campus for staff appreciation week, 1 or 2 wellness events will happen during that week. Zoom will be available, invite groups during lunch for lunch crunch. Walking challenge over summer, will need to discuss still.
2. Event Committee. Last meeting in March discussed staff appreciation week looking at last week of May, 26th is Memorial Day so the 27th to the 30th will be staff appreciation week. Executive team will host a cook out during the staff retreat, retreat will be held on campus, need to look up day. IT and PR will do an event. Want to do something for appreciation week please let Richard Reyes know. Graduation coming staff are welcome to walk in precession. Executive committee sent to represent entire staff. Graduation will need extra volunteers, let Richard Reyes know, it is very busy but fun. Meeting next week TBD. Staff retreat day campus is closed, EOD will present first half day, best corporate events will do speed networking and team building activities for a couple hours in the afternoon. Staff council will provide lunch, snacks and drinks. Executive team cookout will be on Staff Retreat day. Event of our own at 9am to give a format and practice Roberts Rules in small groups, will draw numbers to organize groups. Presentations will be interactive no lecture style. Breakout for discussion and questions, staff retreat is tentative, corn hole tournament happening during lunch same day. Staff retreat meeting soon with Tina regarding schedule and subjects. Two weeks from now add to flyer and a weekly email reminder will be sent, discuss breakfast snacks for retreat: Burritos voted. Lotaburger (2 votes), Alicia's, Grandmas, Glenn's, Jerry's. Lobo lights: sharing photo with group, bring your own decorations, don't need to buy new decorations could be what you have at home. Purchasing policies is strict about decorations even with holiday stuff, holiday committee can request donations from home depot, maybe other companies too? Asking for participation from each department, might go out to physically ask. Include department as much as they can. Optional idea: luminarias are big, could volunteer to setup luminarias as well can have more incorporated around campus
3. Development Committee. Richard Reyes, new chair for committee. Goals still being discussed, talking about new staff, post card for new staff that talk about Staff Council will be a part of onboarding packet (still working on). Lobo perks, Tina looking for volunteers on devolvement committee to look for local business' that will work with (fitness center was mentioned). Elouise: Secret Santa for all staff, pull a name and give a gift for that. Anyone interested in spearheading the project? Looking for someone to chair event committee.
4. Safety Committee. Not present.

Executive Committee Reports

1. President. No report. Sean Frank mentioned there are cups stored at gym, they are old cups might not be able to use for onboarding bags. PR cannot have old logos out, could give cups to current staff. Employee recognition event invite will be sent out, Tina stated on behalf of Robert Griego, Director of Business Operations.
2. President-elect. No report.
3. Treasurer. \$3456.63 current holding. Event cost: unknown
4. Secretary. No report.
5. Members at Large. No report.
6. Past president. Not present.

Comments/Announcements

Frank: Staff Council when people are talking to you about the workplace please let staff council know, it lets council know the pulse of the workplace. Been listening to people feeling ignored, left out, and unappreciated. Feels like we are doing all we can but somehow it is not making its way into campus, please be available for people and ask how they are doing just to make sure we are taking care of any major issues, staff council wants to resolve these issues. Staff Council keep everything confidential when speaking of employee concerns. Concerns about TCP, best thing to do is bring it in next meeting then we can hear from others who are concerned and get leadership to do more info sessions and trainings for TCP. Question for staff: Is there anything else brewing in your workplace that you would like to add as a



discussion item. Is it isolated or systemic? Let us hear about it. Email any staff council officer to discuss or set up a one on one meeting with staff council.

Comment: Campus Pride Week, PR DEI sponsored. Good comments in person, negative comments on social media. Students had fun and were in their element. Thank you staff and faculty who participated at the event. Thank you, IT, for tech support. Thank you, facilities. Campus Kudos coming soon.

Next meeting:

- 3 p.m. May 27, 2025. Location: Executive Conference Room

Adjourn

1st motion: Zoom interruption, unsure who motioned first.

2nd motion: Richard R.

Discussion: None

Opposition: None

Motion: Approved 3:58