

UNM-Gallup Staff Council Regular Meeting Minutes

3 p.m. Tuesday, Mar. 25, 2025 | Location: Executive Conference Room GH 1216 |

Snacks: Tanisha Ashley

Attendance

Eliza Caponetto
Ardene Johnson
James Greene
Teyah Denetclaw
Tanisha Ashley
Tina Griego

Frank Sanchez
Shana Arviso
Chei-Ann Manygoats
Richard Reyes
Lana Littleman

Presenters: Monica, Sarah
Piano
Kristina Acotley
Ashley Velasquez
Amanda Crump
Shynowah Lee

Meeting to order 3:02

1st Motion: Shana A.

2nd Motion: Teyah D.

Discussion: none

Opposition: none

Action approved

PRESENTATION

BBBS started by passing out information about the program: 1 to 1 youth mentor program that emphasizes a positive role model in community. Program has been running 17 years in Gallup and Grants. Kids looking for someone extra in life; it does not mean that the child necessarily comes from a bad family. Some kids have the same mentor for 10 years, it helps them better social skills from friends to family and have better academics which impacts them in positive ways. Interested people wanting to be a mentor has to do background checks in felonies, sex offender, safety, and fingerprints are required unless you are under the age of 18. McKinley Academy students (ages 15-16) mentor Red Rock Elementary school students by helping students in the classroom with work or reading. Bowl for Kids Sake is an annual fundraiser. Last year there were 80 teams. It is an all-day event but teams are usually only there for 2 hours. Fundraiser details: each team member of a 5-member team is to raise a minimum of \$100 for a total minimum of \$500 from the team. If there is more than 5 people in a team you can form a second team. Event happening: April 26, 2025. For donations it is encouraged to ask family and friends, you can even do a donation yourself. Cash and check accepted. Online donations are also accepted. Bowl for Kids Sake Theme: children's storybook, dress up as a storybook character. Please have each of your team members bring a book for littles in BBBS to encourage reading for kids young ton the age of 18. Keep in mind, offensive items not preferred. T-shirts will have logos to show sponsors and celebrating the event. QR code on flyer takes you directly to sign up site. Team names should be storybook related (examples: Once upon a slope, Wonkey Donkeys, Green Eggs and Champs). Event t shirts will be given and food will be present. Encouraged to check out other teams playing, there are only 16 lanes available at Gal-A-Bowl 11am, 1:30pm, and 9pm slots are still available. This is BBBS biggest local fun event, it gets many different people involved and this event helps kids while they have fun. Plus, this event is great teambuilding. Prize packages for people who win. Questions: Will BBBS take books before and after event is accepted? Answer: Yes, you can always donate at BBBS. UNMG art students are creating pins for trophies, through Kristi Wilson. Question: How many mentors do you need? Answer: Many please, no limit. Not enough male mentor nationally throughout BBBS. Matching is based off location, similar interests and personalities. Question: Do you visit other schools? Answer: community based high school programs with 7 schools that get high schoolers to help elementary students with work or reading. Continue presentation: Not too many programs set up locally because transportation and scheduling are tough. Children lunches would need to be lined up to not miss too much class. BBBS staff needs to monitor programs and there are only 2 program specialists locally, community and school focused. Not enough staff to expand program further. High encouragement to staff to form a team, a team captain needed. Interested in becoming a mentor with BBBS? Learn more from their Facebook, Instagram, TikTok pages, follow them and share their posts~ sign up online as a mentor or if you would like to sign

up a child for BBBS program. "Thanks for having us guys" Left packet that has Monica's business card in it. Bowling alley gives back half of profit from food to BBBS. Amanda C. mentioned how fun the event really is. Sunday slot consideration. Mr. Teez does all their shirts. Ended 3:26.

Executive Committee Roll Call

President Shana Arviso	PRESENT
President-elect Frank Sanchez	PRESENT
Treasurer Tanisha Ashley	PRESENT
Secretary Chei-Ann Manygoats	PRESENT
Member At Large Teyah Denetclaw	PRESENT
Member At Large Amanda Crump	PRESENT
Past President Tina Griego	PRESENT

Approval of Agenda

1st motion: Frank S.

2nd motion: Tina G.

Discussion: none

Opposition: none

Action approved

Approval of Feb. 25, 2025 Meeting Minutes

1st motion: Frank S.

2nd motion: Richard R.

Discussion: need change January to February both minutes and agenda.

Opposition: none

Action approved

Discussion/Action Items:

1. BBBS Bowl for Kids Sake Presentation by Sarah Piano, *Senior Director Big Brothers Big Sisters Mountain Region -done at beginning of meeting*

Committee Reports

1. Wellness Committee. No report, will setup meeting for April. Question about main campus wellness meeting; anyone can jump in online for zoom meeting.
2. Event Committee. Meeting happened one week ago. April is national walking day, would like to begin group hikes. Invited for group walk at fitness trail this Saturday (3/29/25) to kick off walking season since weather is nice. Last year a dozen started with the group hike and only 4 stuck. Great opportunity to meet others outside of work. Last minute lobos watch party for men's basketball done which tested new auditorium equipment in Calvin Hall, it was a success, popcorn was given by students. Seen old flyers in control room and was inspired to revive movie series in auditorium, IT planning a movie event soon. Ran idea by Markos because he uses for movie showings too. More events to come administration professional day happening Wednesday April 23rd can do something nice for admins because of the great work they do for us. Campus pride week coming up April 21st to 25th, sponsored by DEI financially, students are showing interest in event. Also interested? Please get ahold of Richard Reyes for more information. Cinco de mayo last year we did a salsa contest. Would like to do a guacamole contest for Cinco de mayo 2025, anyone interested in organizing or being involved let Richard Reyes know. Event committee always looking for new members. Committee looking for someone to volunteer for chair of the events committee. Richard will now be chairing the Development committee. Employee appreciation week: May 2025. Teacher appreciation in May.
3. Development Committee. Tina, Richard, Christina, Shana, got feedback from a new employee stating how UNMG provides good basic training, mentioned last job had no training. Thinking of making post cards with info of Staff Council for Student Council, swag bag for new employees (include lobo attire?), conducting tours for new employees, staff council please be available when

HR contacts for a tour, if available. Checklist for new employees is working, receiving positive feedback. New employees are happy to receive swag bags. Richard Reyes is now chair of committee. Meetings are every first Wednesdays of the month, Next meeting: April 2nd 1pm at Library Conference room.

4. Safety Committee. Met on Monday March 3rd, went over old business items with members, no changes. Fire drills happening after spring break, no scheduling done. Finding out who is needed to begin work on nursing parking lot. Sergeant announcements: crisis management training on emergency incidents on campus regarding whose role is it to do what and emergency planning. Table top training Richard Perez doing presentation March 17th. Next meeting April 7th, will get an update on tabletop management. Jacob Lacroix mentioned Narcan training is still available.

Executive Committee Reports

1. President. Food pantry is moving forward: obtaining some funding, coordination with community food pantry, securing space and eventually purchase some shelving and refrigeration. Currently there is a snack table setup in SRC open to UNMG students. Anyone is welcome to donate food/snack items at SRC front desk. Admin position staff council officers to obtain interests, Leadership adding to their action steps to determine is funding could be secured. EOD offerings what do you want to see at the staff retreat in May. 19 provided feedback, 12% Personal Growth, Resilience, and Well-Being, 12% Communication, 9% Collaboration, 9% Customer Relations, 9% Team Management and Development, 8% Trust, 8% Innovation, 6% Managing Relationships, 6% Emotional Intelligence, 5% Business Management, Conflict Resolution, 3% Project Management, 2% Change Management, Persona Development Assessments. Other: quick stress reduction acupuncture and/or massages, leadership. Robert's Rules Training: Last week, staff council officers engaged in training and worked through scenarios. Would like to offer to other interested staff at a later date. Budget: staff council officers met to get a project budget together for next fiscal year to include staff retreat (promote professional, personal growth and advancement for our staff), admin position, staff incentives, staff council officers (attend staff council meeting in Albuquerque to bring back takeaways and/or suggestions to implement on our campus).
2. President-elect. Conducted Robert's Rules Training and thought it was much better than watching a video; practiced different scenarios to cover basics. Went well and would like to see if staff council can offer to other staff/faculty on campus for regular attendees of staff council meetings. Envisioning SSTC-200 set up in squares and in different sections to have them run through scenarios.
3. Treasurer. No changes in expenses spent, ending balance: \$3,456.61. Spending before fiscal year? If not spent, it will go away. Spend money does not carry over, all index starts fresh July 1st, even fundraising money. Planning to spend some staff council budget on Staff retreat food.
4. Secretary. Addressing Tensions Between Departments and Individuals. My name is Chei-Ann Manygoats. I am a customer representative of the UNM Gallup Bookstore and current secretary of Staff Council. A concern has been brought to my attention about feeling tension between departments and individuals. None of us has a recording mirror floating in front of us to show us when we make someone feel happy, excited, sad, or upset. That is where communication comes in, how is someone to know how you feel if you don't tell them? None of us can read minds, if you can, awesome! How else can you feel what you feel if you don't express it? We are taught that having feelings is weak, unnecessary, timid, and annoying.... Well, if I got feelings on the mind how can I be productive or motivated at work? Sure, let's just throw them on the back burner and let them burn so we can let someone smell it later. It'll stink... just like our attitudes, when it happens. If you truly feel like you aren't getting anywhere or feeling trapped at work, there is a resource UNM has for its employees and faculty here on campus called Wayfinder (wayfinder.unm.edu). It is a very neat online resource for anyone who is looking for someone who can listen, while others want to engage in mediation or file a formal complaint. This is a great resource if you are having trouble bringing to light any situation where you feel malice is being added to a non-malevolent situation. Wayfinder is set up like an online quiz, based on how you answer the quiz it finds where your concern will need to go, and it tells you when your answer will be confidential or not. Remember you have a voice, and you choose when to breathe your

breath, choose your words wisely and hold yourself accountable for the words you have chosen. Always remember, every day is a new day. Richard R. mentioned EOD resources: there are sessions on communication, managing feelings, addressing conflict in the workplace, and more. EOD is another great resource.

5. Members at Large. Teyah-no report, Amanda-no report.
6. Past president. Updates from last meeting, Staff retreat May 23rd hiring a corporate event teambuilding company, asking executive team to pay for corporate company. No refund if full amount of people does not show up. Sabrina wants to see how much it would cost to have the whole event in general. Executive team will discuss prices and their games a decision will be made Thursday. Money in index will go to breakfast items and catering at lunch. EOD needs to know which presentations we would like. If no corporate company, then we will plan presentations. Staff retreat may need to be on campus because many places are already booked. Secretary typed up bylaws, will need to look over. Staff Hiring Prioritization can be found by typing it in search bar on UNMG website. It is located on HR page, it is on top of HR webpage. Lobo perks committee, will temporarily be a subcommittee until it gets off the ground, potentially could be moved to development committee. What do we want with lobo perks?

Comments/Announcements

Richard R.: mentioned last meeting referring to “transparency.” Staff council approves minutes a month later at following meeting what if we tried what the college council does and do a PDF recap once meeting is done. It would not be fully detailed. College council meeting recap will be posted Mondays, through email newsletter, and posted to website. It gets information out quickly to staff.

Frank S.: recap includes people around campus and what’s happening on campus. If you have a question, check the recap from college council to see if your answer is there, everything going on campus is spoken on, it has very valuable for information.

Next meeting:

- 3 p.m. April 29, 2025. Location: SSTC 270

Adjourn

1st motion: Frank S.

2nd motion: Richard R.

Discussion: none

Opposition: none

Action approved

Ended at 4:22 pm