

Dear Applicant,

Thank you for your interest in the TRIO/SSS program. TRIO/SSS is 100% funded by the US Department of Education and is therefore **REQUIRED** to verify your income and other information listed on the application itself in order to properly determine eligibility.

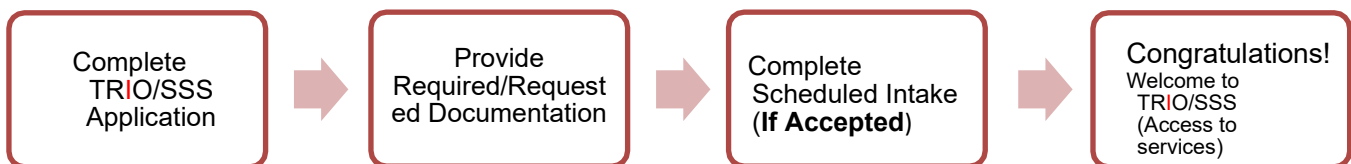
In order to be eligible, you must:

- Be a U.S. citizen or meet residency requirements for federal student financial assistance.
- Meet federal eligibility guidelines:
 - Be a first-generation college student (neither parent holds a four-year degree); or
 - Meet federal income guidelines; or
 - Have a qualifying documented disability
- Be enrolled at UNM-Gallup.
- Have an academic need

Below are the steps that **MUST BE COMPLETED** before you can use TRIO/SSS services. Steps 1 and 2 must be completed for your application to be considered:

1. **Complete, sign and date the TRIO/SSS application (both sides)**
2. **Supply required income documentation:**
 - a. Did you (or your parents) file taxes for the previous year?
 - i. **No**, complete the *Income Verification Form*, certifying that no federal tax returns were filed for the previous tax year. Signatures are needed.
 - ii. **Yes**, signed copies of taxes needed
3. Upon review either an acceptance or non-acceptance letter will be sent to the address listed on the application.

IF you are eligible for the program, we will contact you for an intake and orientation. The intake process takes approximately one hour to two hours to complete. (If you miss the intake appointment, you will have to be rescheduled and will **NOT** be fully accepted into the program).
4. When steps 1-3 are completed, you will be fully accepted into the program. If any steps are missed you will not be able to use our many services including tutoring and use of the computer lab.



The TRIO staff reserves the right to deny admission to the program even if the student meets the criteria for admission.

The University of New Mexico-Gallup, as an equal opportunity/affirmative action employer and educator, complies with all applicable federal and state laws regarding nondiscrimination and affirmative action. The University of New Mexico-Gallup is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race/ethnicity, color, national origin, age, spousal affiliation, sex, sexual orientation, gender identity, medical condition, disability, religion, pregnancy, genetic information, or veteran status in employment, educational programs and activities, and admissions, and provides equal access to the Boy Scouts and other designated youth groups. Inquiries or complaints may be addressed to the Office of Equal Opportunity whose Director serves as the 504/ADA Coordinator and Title IX Coordinator on UNM main campus: 505-277-5251. For referrals to main campus see: UNM Gallup Title IX Coordinator; Director of Student Affairs, SSTC Room 276, 505-863-7508. For referrals to main campus regarding Section 504 compliance; Student Success Specialist, Gurley Hall 2205B, 505-863-7527.

TRIO/Student Support Services – Student Application

Legal Full Name: _____ Preferred Name: _____

Social Security No: _____ - _____ - _____ UNM Banner ID: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell: _____ UNM Email: _____@unm.edu

Date of Birth: ____ / ____ / ____ Marital Status: Single / Married U.S. Citizen? Y / N Are you a veteran? Y / N

High School Attended: _____ Date Graduated: _____ GED: Yes No Date: _____

Did either parent receive a Bachelor's Degree before your 18th Birthday? Yes No

Current Academic Plan: Bachelors Associates Certificate Other: _____

College major you have chosen: _____ Career Goal: _____

Future Academic Plan: Bachelors Associates Certificate Other: _____

Transfer student? Yes No Do you have an Associate degree from another institution? Yes No

If yes, from where? _____

Classification: Freshmen Sophomore Other: _____ Sex: male female

Preferred Gender Identity: _____

Ethnicity: Are you Hispanic or Latino? Yes No

Race: Please identify one or more of the following races: American Indian/Alaskan Native _____
Asian _____ Black/African American _____ White _____ Native Hawaiian or other Pacific Islander _____

Have you applied for Financial Aid? Yes No Are you receiving financial assistance? Yes No

Credit Hours Earned _____ as of: FALL _____ SPRING _____ SUMMER _____

Do you have a documented physical disability? Yes No

Do you have a documented learning disability? Yes No

Will you require accommodations due to a disability? Yes No

Total number of people in household: _

This financial information is: _Student (Applicant) _____ Parents

This to certify that the above information is true and correct to the best of my knowledge. I give TRIO/Student Support Services my permission to receive copies of my education records and other materials necessary for participation in the Program. Furthermore, I understand that other further documentation of income may be needed, and all my records will be kept confidently in accordance with the Privacy Act of 1974.

| Size of Family Unit | Under | Family Taxable Income Amount | Over |
|---------------------|-------|------------------------------|------|
| 1 | | 23,475 | |
| 2 | | 31,725 | |
| 3 | | 39,975 | |
| 4 | | 48,225 | |
| 5 | | 56,475 | |
| 6 | | 64,725 | |
| 7 | | 72,975 | |
| 8 | | 81,225 | |

Effective 03/21/2025

Student's Signature: _____ Date: _____

Who referred you or how did you hear about the TRIO Program? _____

TRIO/ SSS is a federally funded program designed to give assistance to freshmen and sophomore students who meet income guidelines, are first generation, and /or have a documented disability. Below are some of the services that we offer to our students. Please check any of the following in which you feel you might need help:

- _____ Assistance with enrollment
- _____ Assistance choosing a major/career
- _____ Cultural experiences or events
- _____ Assistance in applying to a bachelor's program

- _____ Assistance applying for financial aid
- _____ Tutoring
- _____ Mentoring
- _____ Develop better study skills
- _____ Assistance adapting to college life

Please write a paragraph below that explains why you wish to become a TRIO participant and how we may help you meet your academic goals: _____

Student's Signature: _____ Date: _____

| **Director's Use Only** | | |
|------------------------------|---|--|
| Accepted: _____ | Reason: Eligible Under D.O.E guidelines # _____ | |
| Not Accepted: _____ | Reason: Not Eligible Under D.O.E guidelines | |
| 01=Low High School Grades | 07=Low College Grades | 12=Limited English proficiency |
| 02=Low Admission Test Scores | 08=High school equivalency | 13=Lack of educational and/ or career goals |
| 05=Predictive indicator | 09=Failing Grades | 14=Lack of academic preparedness for college level work |
| 06=Academic proficient tests | 10=Out of the pipeline for 5 or >5yr | 15=Need for acad support to raise grds in required courses |
| | 11=Other | 0=No Response |
| Director's Signature: _____ | Date: _____ | |

Income Verification for UNM Gallup TRIO/SSS

As a federally funded TRIO program, Student Support Services is required to provide documentation of a student's eligibility for the program to the U.S. Department of Education and implement the TRIO Regulations that state two-thirds of the students served must meet federal low-income guidelines.

Student Information

Last _____ First _____ Student UNM ID Number _____

Income Verification

All applicants must complete this section whether or not you believe you qualify as low-income.

Verification requirements for TRIO vary depending on whether students are independent or dependent.

To determine whether you are a DEPENDENT or an INDEPENDENT student, please answer the following:

- Yes ☐ No ☐ Were you born before January 1, 1992?
- Yes ☐ No ☐ Are you a veteran of the U.S. Armed Forces?
- Yes ☐ No ☐ Are you married?
- Yes ☐ No ☐ Are you an orphan or a ward of the court, or were you a ward of the court until age 18?
- Yes ☐ No ☐ Do you have legal dependents (other than a spouse), such as children or parents who get more than ½ their support from you?

If you answered NO to every question, you are considered DEPENDENT. Please bring in the following:

- **Parent(s) or guardian(s) most recent Federal Income Tax form:**
Please provide a signed copy of the most recent year showing the number of exemptions claimed and the taxable income.

If you answered YES to any question, you are considered INDEPENDENT. Please bring in the following:

- **Your Federal Income Tax form:**
Please provide a signed copy of the most recent year showing the number of exemptions claimed and the taxable income.

If you did not file a tax return, please complete the back of this form.

Verification of family income from one of the following sources may be included in your statement: AFDC/Food stamp/TANF verification letter, Free/reduced lunch verification, and Social Security verification.

TRIO/SSS Income Verification Tax Form

Student Information

Last _____ First _____ Student UNM ID Number _____

In accordance with the TRIO/SSS eligibility requirements set forth by the United States Department of Education, I hereby certify that NO Federal or State tax return documenting my income / my parent's income was filed with the Internal Revenue Service for the previous tax year of _____.

I CERTIFY THAT my / my parent's TOTAL INCOME from all sources in the year of _____ was \$ _____. Household Size: _____.

(Include yourself, spouse, and dependents or your parents and their dependents).

Note: If income is exceptionally low – please explain below, how you supported yourself and/or your family on this income.

By signing this document, I attest under penalty of perjury that the above statement is true and correct.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____
(for dependent students only)