



The University of New Mexico-Gallup

Local Advisory Board

Meeting Agenda & Packet
November 19, 2024



Office of the Chancellor

UNM-GALLUP LOCAL ADVISORY BOARD MEETING

Tuesday, November 19, 2024 | 4:00 p.m.

Gurley Hall 1216A, 705 Gurley Ave, Gallup, NM 87301

2D video and voice on <https://unm.zoom.us/j/95653276256>

One tap mobile +17193594580,, 95653276256# US

AGENDA:

- I. Call to Order | Mr. Ralph Richards, Chair
 - A. Confirmation of a Quorum
 - B. Adoption of the Agenda
- II. ACTION ITEM | Vote to Approve Minutes: August 20, 2024
- III. Public Comments Related to Items on the Agenda (Limit: 3 minutes per speaker)
All speakers must sign in with the recording secretary at tgriego2003@unm.edu
- IV. Comments from Local Advisory Board Members Related to Items on the Agenda
- V. Chair's Report | Mr. Ralph Richards
- VI. Executive Team's Report
 - Chancellor | Dr. Sabrina Ezzell
 - A. UNMG Strategic Plan – progress report
 - B. Legislative session – Unified Priorities update
 - C. Police Academy - legislation
 - D. Student Experience Capital Project update
 - E. Governor Lujan-Grisham's Town Hall meeting 12/3/24
 - Dean of Instruction | Professor Zimmerman
 - A. Academic Affairs update
 - Director of Student Affairs | Ms. Jayme McMahon
 - A. Student Affairs update
 - Director of Business Operations | Mr. Robert Griego
 - A. UNMG Campus Summary of Current and Plant Fund Report: Period 4
- VII. New Business | Mr. Ralph Richards, Chair
 - A. Operating Agreement between the Board of Regents of the University of New Mexico and the Local Board of the Gallup Campus of the University of New Mexico
- VIII. Old Business | Mr. Ralph Richards, Chair
 - A. Gallup McKinley County Day



Office of the Chancellor

- IX. Public Comments Not Related to Items on the Agenda (Limit: 3 minutes per speaker)
All speakers must sign in with recording secretary at tgriego2003@unm.edu
- X. Comments from Local Advisory Board Members Not Related to Items on the Agenda
- XI. Adjourn

If you are an individual with a disability in need of a reader, amplifier, qualified language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chancellor's Office tgriego2003@unm.edu as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chancellor's Office if a summary or other type of accessible format is needed.

UNM-GALLUP ADVISORY BOARD MINUTES

Tuesday, August 20, 2024 | 4:00 P.M. | Gurley Hall 1216A

UNM-GALLUP LOCAL BOARD:

Ralph Richards	Present
Becky Apel	Present
Chris Vian	Present
Jvanna Hanks	Present
Raymond Calderon	Present

UNM-GALLUP STAFF & GUESTS:

Dr. Sabrina Ezzell, Chancellor
John Zimmerman, Dean of Instruction
Jayme McMahon, Director of Student Affairs
Robert Griego, Director of Business Operations
Richard Reyes, Public Relations Specialist
Tina Griego, Executive Admin Assistant
Dr. Robert Hunter, CEO Middle College High School

AGENDA ITEM I: CALL TO ORDER

Chairman Ralph Richards called the August 20, 2024 regular meeting of the UNM-Gallup Local Advisory Board to order at 4:05 PM with roll call. A quorum was present.

Motion was made by Board Member Vian to approve the UNM-Gallup Local Advisory Board Agenda as presented. Motion was seconded by Board Member Apel and approved by unanimous roll call vote at 4:06 PM.

AGENDA ITEM II:

VOTE TO APPROVE MINUTES

Motion was made by Board Member Vian to approve the April 16, 2024 Board Regular meeting minutes as presented. Motion was seconded by Board Member Hanks and approved by unanimous roll call vote at 4:08 PM.

AGENDA ITEM III:

PUBLIC COMMENTS

None

AGENDA ITEM IV:

COMMENTS FROM STUDENT, FACULTY & STAFF CONSTITUENCIES

Faculty Assembly: Carolyn Kuchera, Faculty Assembly President was not present - no report was provided.

Staff Council: Tina Griego, Staff Council President was present, but no report was provided.

Public Relations: Richard Reyes, Public Relations Specialist was present, but no report was provided.

AGENDA ITEM V:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS RELATED TO ITEMS ON AGENDA

Chairman Richards stated that there was discussion after the last Legislative Session to host a meeting with our Legislators in the weeks prior to the upcoming session to discuss our needs at that time. Chairman Richards feels that we are not informing people early enough regarding our needs at UNM-Gallup. Chancellor Ezzell responded by saying that HED also presents the Capital Outlay Projects

to the Legislators though the Legislative Finance Committee meetings. She also meets with our Legislators prior to the HED Hearings so they are informed more than once, with one of those times being directly from Chancellor Ezzell. Board Member Hanks stated that UNM has the best reputation with our Legislators, currently, then we have had in a long time. Hanks feels that Chancellor Ezzell has been very open with our Legislators, but if the Board would like to meet with them, she would be open to that. Board Member Apel asked if Chairman Richards thinks this would be a stronger ask. Chairman Richards stated he believes this would have a greater impact. Per Chancellor Ezzell, there is an Interim Legislative Finance Committee meeting scheduled in September at UNM in Albuquerque. She also stated that our asks are standard and if they had been controversial, she would be more inclined to get some backing. Chairman Richards is concerned about the aging buildings.

Chairman Richards inquired about the fire line suppression break in July, as some of the Board Members were not aware of the issue. A large portion of Calvin Hall was flooded due to the line break which caused extensive damage. He is concerned that we are spending money on these Capital Projects and we are not gaining any square footage, on buildings that have been here a long time, and will need more and more repairs as time goes on. Board Member Hanks stated that as we approach our Legislative platform in the future, we can discuss these issues at a future Board Meeting prior to the HED Capital Outlay Project Hearings in order to work with Chancellor Ezzell on these asks.

Board Member Vian asked if goal #5 of the Strategic Plan will have a repository of the partnerships that we have with the community so that people can see those partnerships that UNMG is partaking in. This team is creating a database of the current and proposed partnerships and track all info pertinent to these outreach endeavors. Board Member Hanks asked if there will be reports on baseline and benchmarks. Jayme McMahon stated that there are challenges within her area with this, and she is working with the Institutional Researcher who will help them to gather data. One of the things she would like to see is a better data dashboard that allows us to track, that is not UNM Albuquerque specific. That would allow us to gather specific data that is related to our goals and action items. The biggest struggle is not having a lot of the baseline and being able to identify attainable and achievable growth in some areas. This is something we are currently working on. Hanks asked how the Board will stay connected to this, and would it be regular reporting on updates to this information and how will that be given, i.e. written reports, dashboard, etc. Jayme would like to see the dashboard as the means of getting the information out there, which could be shared on the UNM-Gallup website so anyone could see it at any given time, as it would be updated and maintained at all times. Chancellor Ezzell stated that the Strategic Planning Team Leaders meet in November and late spring to give feedback on the progress of the goals and tactics. She will provide a report to the Board after each of those meetings of the findings. This would be more comprehensive from each of the groups.

Board Member Vian asked what type of partnerships is Ashlee Velasquez fostering with PED vs. CTE. Chancellor Ezzell did not think she was partnering with either entity. Vian stated she may want to reach out to PED, as they are expanding their offerings in relation to CTE because there has been a report that students that participate in CTE graduate at higher rates than those that don't so this might be a great partnership. Board Member Hanks stated that the Legislative Education Standing Committee is going to be looking at imposing changes to the funding formula, in relation to the CTE component, which will include an amendment to the High School Index. One of the challenges is the non-credit options, as the University does not have a robust staffing. Chancellor Ezzell stated that if UNMG knows what the needs are, we can start investigating how to fill those positions, as this is a great idea.

Chairman Richards asked if the contractors replaced all the sprinkler heads in Calvin Hall when they made the repairs. Per Chancellor Ezzell, 12 sprinkler heads were replaced in the wing of Calvin Hall. Richards asked if an inspection was done on the remaining sprinkler heads and Chancellor Ezzell stated that Ron Petranovich, Facilities Manager is working with the sprinkler system company.

Board Member Vian encouraged Dean Zimmerman to look into Endorsement programs, as Gifted is experiencing some issues with the role change, so CNM, Eastern, San Juan & Highlands currently have gifted programs. Another program in this area, in addition to San Juan would be much appreciated. This could also include Special Education as well, as they are experiencing a shortage. These Endorsement programs tend to go over fairly well, as they are not the full 4-year Bachelors, it is just the endorsement which is typically 12 course hours.

Board Member Hanks asked Jayme McMahon if the survey/assessment will be housed internally and if any data collected would be protected then put out in a generalized manner. Per Ms. McMahon, since this is grant funded, it has to be protected for that reason.

Anything published will be in line with privacy laws, but we will be able to desegregate some of the results so that we can see students as a whole, students from Gallup and potentially by student demographics.

Board Member Hanks inquired to Mr. Griego about the revenues for Period 1 (July). Are the revenues shown on a cash basis and if this includes payments for summer session in the month of July. Mr. Griego stated these revenues are on an accrual basis, earned. These findings are on an modified accrual basis for the summer payments, when students register. Hanks also asked if the sprinkler head replacements were able to be secured through liability insurance or will the University have to pick up that cost. Mr. Griego responded by saying that we have property insurance, but there will more than likely be some extra costs, as the insurance would not pay the overtime costs to the construction company, as they worked nights and weekends to finish the repairs in a timely manner. We have yet to see the water bill from the water line failure. Our deductible is \$5,000 so the costs that we incur won't be significant. Chairman Richards again reiterated that UNM-Gallup should try to replace all of the sprinkler heads at one time in order to eliminate the increased cost by replacing them as needed in the future, as prices will go up each time they are replaced.

AGENDA ITEM VI:

CHAIR'S REPORT

None – Chairman Richards welcomed everyone back for the Academic Year.

AGENDA ITEM VII:

CHANCELLOR'S REPORT

Chancellors Report | Dr. Sabrina Ezzell

- A. Capital Outlay - Dr. Ezzell attended the HED Summer Capital Outlay Hearing in July, which all of UNM presented on the same day. HED has separated the hearings into a new format – by the type of capital projects. The Committee really liked this new format. UNM-Gallup presented a \$1.5 million ask for stucco repairs to Calvin Hall, Gurley Hall and Zollinger Library, the leveling and paving of the Physical Plant parking lot and classroom furniture. Dr. Ezzell will meet with Senator Munoz before the Legislative Session begins so that he knows the priorities of UNM-Gallup.
- B. UNMG Strategic Plan – Chancellor Ezzell provided this document in the Board packet in order to inform the Board Members who the team leaders, what the goals and tactics are. This has taken a year to put together, after input from the faculty, staff, student and the community at large. This is a 4-year plan, and the team meets monthly in order to stay on track with these goals and tactics. Each team leader has invited other members of the UNM-Gallup community to participate in this. Chancellor Ezzell will update staff, faculty and students regularly on the team efforts.
- C. Workforce Development – Ashlee Velasquez is doing great work. She recently responded to the RFP that was advertised by the NM Transportation. When she did not hear back, she requested funding for the CDL and Heavy Equipment Operation. This is to help the NM Dept. of Transportation get jobs done on I-40. Ashlee is getting herself connected in the community, both local and at large. This week, Ashlee and Chancellor Ezzell will be attending the Workforce Development Conference in Albuquerque. Chancellor Ezzell is now on the State Board, as there was not representation from a Community College, and she felt this was very important, so she volunteered.
- D. Gallup-McKinley County Day – The County is on the ball this year. The dates for 2025 are February 6th and 7th. The Gala will be held on 2/6/24 and the meeting with the Governor will be on 2/7/24. Four rooms have already been reserved for Gallup-McKinley County

Day, which (3) will be for Board Members and the last being for Richard Reyes, Public Relations Specialist. Board Members will need to decide who is attending so we can register them with the hotel.

Academic Affairs | Mr. John Zimmerman, Dean of Instruction

- A. Calvin Hall Flooding – On June 30th, the north end of Calvin Hall had a sprinkler head burst which damaged the walls, baseboards, furniture and technology equipment in many of the classrooms, office and labs at that end of CH. The water ran from the 2nd floor down to the 1st floor, which damaged the projectors and screens in those classrooms. It took the entire month of July to just dry the building out before repairs could begin. In early August, repairs began, which are now completed. It took many of our UNMG departments to adjust to the situation, who provided excellent service to our students; Facilities Management moved classroom items out for repairs then put things back in order, in the Student Affairs Dept., our Registrar moved all the classes that were to be held in CH into other areas of campus while construction was being done and are currently working on moving them back to their original classrooms. Faculty have been very understanding of the situation, with our Division Chairs being the liaison between the Registrar and the faculty. Chancellor Ezzell worked with the contractors on the daily to make sure we were tending to the priorities and that things were done on time.
- B. New Mexico Arts – UNM Gallup participates in the New Mexico Arts of 1% Public Arts, which means that anytime that we have construction projects, 1% of that money is designated to buy public art for the campus. Dean Zimmerman tasked the Fine Arts department with getting a committee together, who went through hundreds of photos of art work, in order to decide what to purchase for UNM-Gallup. We recently installed a statue titled “White Deer of Autumn” by Native artist Denny Haskew in the courtyard between Gurley Hall and Calvin Hall. As we have more projects coming, this just helps to build a diverse and unique public art collection, which is one of the highlights that our Fine Arts faculty use in instruction, as they take students on tour of campus and talk about art processes.
- C. Education, Health & Human Services Division – The Chair informed Dean Zimmerman that the enrollments in Education courses, especially in the area of Elementary Education, have doubled since this time last year. In another year or so, with the good work of our Education Coordinator and the Division Chair, as well as the work with Gallup-McKinley County Schools, we should be pretty close to the enrollments of the past. We will be able to get students their Associates Degrees and on a really good path, then we will potentially be ready for the Bachelors Program. Last year we saw approximately 17 students in these courses and right now we are at 41 students.

Student Affairs | Jayme McMahon, Director of Student Affairs

- A. Enrollment Numbers – We don’t have official enrollment numbers, as that does not happen until reporting which is the 3rd week of the term. The following numbers are from last night: Course Campus, head count is 2,161 and this includes students from anywhere in the University system who are taking classes at UNM-Gallup which is up 4.444% this same time last year. For Student Campus, students who are officially admitted to UNM-Gallup, the count is at 1,466 which is up .89% from this time last year

in this area. We are still tracking a little bit lower when we look at the census for Fall 2023 which the overall head count was approximately 3,000 and Student Campus was about 1,600. Ms. McMahon stated that she feels that we will get close to reaching those numbers. We are still admitting a ton of our section specific students, which are those who are part of a third-party, contracts or other type of agreements. It is anticipated that we will be admitting another 300 students for the Fall 2024 Semester, getting enrolled in those various programs. With that being said, the internet outage that happened earlier this month, killed us and it did not just happen that Thursday. Even though the internet was back up on that Friday, we were still experiencing network connectivity and could not provide any services to our students. Due to that, we really saw a hit in the numbers, but we are slowly rebounding but not sure we will reach census, but that is our goal.

- B. Staffing Challenges – As usual, this continues. Admissions dept is still trying to become fully staffed and am currently short staffed in Advisement as well. We are working on getting those positions filled. We currently have (2) Full-time advisors right now, and they have really been working to see as many students as they can. There is a plan on how to improve our staffing in those areas. Ms. McMahon is currently seeking to replace her TRIO Upward Bound Director, which is a special staff position for one of our federally funded programs. On another note, we submitted our TRIO Student Support Services proposal for the next 5-years of funding and we have been successful in receiving the Grant in the past, since the year 2000. It does amazing work in providing services that support overall retention and completion rates for the institution. It is funded annually, but is a 5-yr project and is highly competitive. It is the hope that we will be notified by January or February of the award status.
- C. Student Government – The governing documents have been fully amended, done in consultation with current student leadership, club members and advisors, so the Student Government Constitution, Bylaws & Election Code are currently being reviewed by University Counsel. However, we are still currently moving forward in that process. Election packets have been developed and applications for any officer will be due Sept. 18th and we will be holding Student Elections for the first time in many years, at the beginning of October. All Club Charter documents, including the charter application, budget form, resolution packet and financial training manuals are currently being revised and we will have those in place soon. Shawn Frank, Student Activities Coordinator has developed a series of welcome back week student activities for next week. He is also coordinating with other UNMG members like Public Relations, Staff Council, etc. to hold a Discovery Fair next week for all clubs, programs, and departments to educate students about programs and resources available to them. Part of that initiative will be providing information on TimelyCare, which is a UNM program available to students for general and mental health, if they do not have a current provider, as well as some self-help. This allows them direct access to providers for in-person or telehealth appointments. Student Services is also combining the Veterans and Accessible services and will be rebranded as the Student Resource Center. This will also include helping students identify resources in the Basic Needs area. We will also hire Peer Navigators that will assist students in filling out SNAP applications, as well as for other funding resources in the area of Basic Needs concerns. Ms. McMahon recently received notification that Shawn's probationary period is ending and it goes to show

how much he has accomplished in a short amount of time and has done a great job.

- D. Student Services: Strategic Plan Initiatives – There have been some assessments done and we know that our student demographics have changed so much and we have to evaluate the needs of the students in relation satisfaction. With all of the work that UNM and the State of New Mexico are doing in regard to Basic Needs and Mental Health support, we are trying to identify some surveys that would help capture all of this data without overwhelming the students. UNM, Dean of Students Office was provided some special funding to provide a wellness assessment. This will go out in October and assessment students on 14 different dimensions of wellness. Our goal is to have a series of Institutional Assessment days where we incentivize student participation. We will be focusing on other ways to assess student needs and satisfaction levels, as well as their priorities in services. This will give us a better picture overall of how to allocate resources, better prioritize department services and how to engage in on-going assessment activities for non-academic units.

Business Operations | Mr. Robert Griego, Director of Business Operations

- A. Robert Griego announced that the Board of Regents approved the UNM-Gallup FY25 Budget. He presented the UNMG Campus Summary of Current and Plant Fund Report: Period 1

AGENDA ITEM VIII:

NEW BUSINESS

- A. Review: Operating Agreement between Board of Regents and UNM-Gallup Local Advisory Board – The Administrative Fee due to the Board of Regents, will continue at the rate of 3.6% for these administrative services. The new agreement is being drafted and will be sent to UNM-Gallup for signature by the Local Advisory Board Chairperson, which should be sent sometime in September.
- B. Review: UNM-Gallup Local Advisory Board Bylaws – Current Bylaws were updated in 2023. Should there be a change to the bylaws with a new month to facilitate the Election of Officers from March to a different month. New Board Members are sworn into office in January and it was proposed that Election of Officers will take place the following regularly scheduled meeting after Board Members are sworn in, or at the first meeting of the calendar year when there are no new incumbents. These changes will be made and voted on at the next regularly scheduled Board Meeting.
- C. Action: Vote on Regular Meeting Dates/Time for AY 24-25 – It was proposed that the schedule remain the same with regularly scheduled meetings to be held in August, September, November, January, February and April of the Academic Year.
Motion to Accept the AY24-25 schedule = Board Member Vian
2nd to the Motion = Board Member Apel
Discussion: None
Roll Call Vote at 5:12 pm:
Chairman Richards – Yes
Board Member Apel – Yes
Board Member Vian – Yes
Board Member Hanks – Yes
Board Member Calderon – Yes

Motion: Approved by unanimous vote

- D. Action: Vote/Sign the Open Meetings Act Resolution - The drafted Open Meetings Act Resolution with updated with the Regularly Scheduled Board Meetings dates & times.

Motion to Accept the Open Meetings Act Resolution by Board Member Apel

2nd to the Motion by Board Member Hanks

Discussion: None

Roll Call Vote taken at 5:13 pm:

Chairman Richards – Yes

Board Member Apel – Yes

Board Member Vian – Yes

Board Member Hanks – Yes

Board Member Calderon – Yes

Motion: Approved by unanimous vote

- E. Action: Vote/Sign the Local Advisory Board Code of Ethics –

Motion to Accept the Local Advisory Board Code of Ethics made by Board Members Vian.

2nd to the Motion made by Board Member Hanks

Discussion: None

Roll Call Vote taken at 5:14 pm:

Chairman Richards – Yes

Board Member Apel – Yes

Board Member Vian – Yes

Board Member Hanks – Yes

Board Member Calderon – Yes

Motion: Approved by unanimous vote

AGENDA ITEM IX:

OLD BUSINESS

None

AGENDA ITEM IX:

PUBLIC COMMENTS NOT RELATED TO ITEMS ON THE AGENDA

None

AGENDA ITEM X:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS NOT RELATED TO ITEMS ON THE AGENDA

Board Member Vian asked about the Town Hall Meeting that was scheduled for 8/19/24 in regard to the recent Internet Outage. Dr. Ezzell was in attendance and stated that Comcast, Lumen and Sacred Wind Communications were in attendance. Lumen was basically scolded for not having a redundancy agreement with anyone. Our legislators and County Commissioners were also in attendance and the Lumen rep agreed to talk about how they would move forward with getting redundancy services from one of the providers, but was not determined with which one. The report will be received in the next 30 days and will be posted on the County Commissioners website, as well as the City of Gallup. There will

also be a report in 90-days, as Representative Lundstrom asked to be updated every 30-days. Chairman Richards asked if there is a way to have our internet routed to another sector in these instances. Per Dr. Ezzell, it is preferred that Lumen pay for the redundancy agreement, which would not cost UNM-Gallup vs. having a second line. Board Member Hanks said that after the prior internet outage, GMCS purchased back-up Satellite Internet service in order to maintain their network.

Board Member Vian reminded everyone that the Hozho AcademyTown Hall meeting is scheduled for Aug. 22nd at 6:30 pm in the Hozo gymnasium regarding the shooting incident of a Hozho Academy student. There will also be a candlelight vigil outside of City Council meeting at City Hall on Aug. 27th from 6-8 pm. There is a demand for a response to increased violence in the community amongst younger people. Board Member Hanks stated that she attended a Safety Meeting that the Governor's Office hosted, as did Dr. Ezzell. There was a discussion in the increase of crimes and how do we ensure a sufficient number of officers on the streets. It is not that the Sherriff's Office or Gallup Police Dept. are not trying to recruit. Hanks mentioned that Dr. Ezzell had made the point at the meeting, that UNM-Gallup used to have a satellite Police Academy, which was then moved to Albuquerque, and Board Member Hanks feels this a component that needs to come back. Representative Lundstrom committed to advocate for a pilot program to be instated for McKinley County with Gallup being the main focus to address some of these crimes and how we can get multiple entities to work together in order to solve some of these problems. Hanks also stated that if they all push this onto our legislative platforms, there is a possibility of being the pilot project to obtain funding to see those activities come back to our community. Chairman Richards stated that the satellite Police Academy was successful and a positive image for Gallup. Sherriff Mariano and Chief of Police, Toadlena-Pablo were both a part of the Academy when it was here at UNM-Gallup. The Police Academy was in the works over the last 2-years with Chief Pablo, but funding fell through. All were in favor of bringing this back to UNM-Gallup.

AGENDA ITEM XII:

ADJOURN

Motion to adjourn meeting was made by Board Member Vian. Motion was seconded by Board Member Apel and approved by unanimous roll call vote. Meeting adjourned at 5:26 pm.

Next Board meeting to be held on Tuesday, 9/17/24 at 4:00 pm in the Executive Conference Room.

Ralph Richards, Chair

Becky Apel, Secretary

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2025	
		Budget 2025		Budget 2025		Actuals 2025	
		PERIOD 04		PERIOD 04		PERIOD 04	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	17,485,165	93,500	17,497,665	0	5,511,444.93	.00
	Student Social and Cultural Ex 15	68,685	0	68,685	0	35,230.90	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	200,287	970,000	200,287	0	57,536.00	.00
	Student Aid Ex 19	127,638	0	127,638	0	8,048.05	.00
	Auxiliaries Ex 20	681,997	5,000	681,997	0	290,925.36	.00
Subtotal Current Funds		18,563,772	1,068,500	18,576,272	0	5,903,185.24	.00
TOTAL Revenues		18,563,772	1,068,500	18,576,272	0	5,903,185.24	.00
Beginning Balance	Instruction and General	5,622,572	0	0	0	6,136,940.37	.00
	Student Social and Cultural Ex 15	182,063	0	0	0	174,948.11	.00
	Research Ex 16	2,937	0	0	0	2,908.73	.00
	Public Service Ex 17	417,736	0	0	0	483,471.13	.00
	Internal Services Ex 18	5,379	0	0	0	5,538.02	.00
	Student Aid Ex 19	471,330	0	0	0	562,365.59	.00
Subtotal Current Funds		6,722,554	0	0	0	7,456,799.18	.00
TOTAL Beginning Balance		6,722,554	0	0	0	7,456,799.18	.00
Total Available	Instruction and General	23,107,737	93,500	17,497,665	0	11,648,385.30	.00
	Student Social and Cultural Ex 15	250,748	0	68,685	0	210,179.01	.00
	Research Ex 16	2,937	0	0	0	2,908.73	.00
	Public Service Ex 17	618,023	970,000	200,287	0	541,007.13	.00
	Internal Services Ex 18	5,379	0	0	0	5,538.02	.00
	Student Aid Ex 19	598,968	0	127,638	0	570,413.64	.00
Subtotal Current Funds		25,286,326	1,068,500	18,576,272	0	13,359,984.42	.00
TOTAL Total Available		25,286,326	1,068,500	18,576,272	0	13,359,984.42	.00

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2025	
		Budget 2025		Budget 2025		PERIOD 04	
		PERIOD 04		PERIOD 04		PERIOD 04	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	16,258,790	93,500	16,262,930	0	4,840,796.58	.00
	Student Social and Cultural Ex 15	68,685	0	68,685	0	28,381.29	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	200,287	970,000	200,287	0	32,665.51	.00
	Internal Services Ex 18	3,000	0	3,000	0	2,150.46	.00
	Student Aid Ex 19	227,638	0	227,638	0	97,771.41	.00
	Auxiliaries Ex 20	640,669	5,000	640,669	0	443,082.70	.00
Subtotal Current Funds		17,399,069	1,068,500	17,403,209	0	5,444,847.95	.00
TOTAL Expenditures		17,399,069	1,068,500	17,403,209	0	5,444,847.95	.00
Transfers	Instruction and General	(1,226,375)	0	(1,307,136)	0	(844,096.16)	.00
	Public Service Ex 17	0	0	0	0	.00	.00
	Internal Services Ex 18	3,000	0	3,000	0	.00	.00
	Student Aid Ex 19	100,000	0	100,000	0	49,059.26	.00
	Auxiliaries Ex 20	(41,328)	0	(41,328)	0	.00	.00
Subtotal Current Funds		(1,164,703)	0	(1,245,464)	0	(795,036.90)	.00
TOTAL Transfers		(1,164,703)	0	(1,245,464)	0	(795,036.90)	.00
Ending Balance	Instruction and General	5,622,572	0	(72,401)	0	5,963,492.56	.00
	Student Social and Cultural Ex 15	182,063	0	0	0	181,797.72	.00
	Research Ex 16	2,937	0	0	0	2,908.73	.00
	Public Service Ex 17	417,736	0	0	0	508,341.62	.00
	Internal Services Ex 18	5,379	0	0	0	3,387.56	.00
	Student Aid Ex 19	471,330	0	0	0	521,701.49	.00
	Auxiliaries Ex 20	20,537	0	0	0	(61,530.11)	.00
Subtotal Current Funds		6,722,554	0	(72,401)	0	7,120,099.57	.00
TOTAL Ending Balance		6,722,554	0	(72,401)	0	7,120,099.57	.00
Total Expenditures, Transfers and Balances		25,286,326	1,068,500	18,576,272	0	13,359,984.42	.00

**Exhibit 2 - UNM GALLUP Campus
Summary of Instruction and General**

		Original		Revised		Actuals 2025	
		Budget 2025		Budget 2025		Actuals 2025	
		PERIOD 04		PERIOD 04		PERIOD 04	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	2,575,620	0	2,575,620	0	1,305,675	0
	STATE APPROPRIATIONS	12,446,323	0	12,458,823	0	4,035,100	0
	LOCAL APPROPRIATIONS	2,199,481	0	2,199,481	0	56,053	0
	FEDERAL GRANTS AND CONTRACTS	0	17,500	0	0	0	0
	STATE GRANTS AND CONTRACTS	20,000	76,000	20,000	0	0	0
	SALES AND SERVICES	25,498	0	25,498	0	33,094	0
	OTHER SOURCES	218,243	0	218,243	0	81,522	0
Total Revenues		17,485,165	93,500	17,497,665	0	5,511,444	0
Beginning Balance	RESERVES	5,622,572	0	0	0	6,136,940	0
Total Available		23,107,737	93,500	17,497,665		11,648,384	
Expenditures	INSTRUCTION	9,221,122	12,500	9,221,122	0	2,711,950	0
	ACADEMIC SUPPORT	1,379,049	38,000	1,383,189	0	490,852	0
	STUDENT SERVICES	1,288,979	43,000	1,288,979	0	375,209	0
	INSTITUTIONAL SUPPORT	2,444,739	0	2,444,739	0	706,085	0
	OPERATION AND MAINTENANCE OF PLANT	1,924,901	0	1,924,901	0	556,700	0
Total Expenditures		16,258,790	93,500	16,262,930	0	4,840,796	0
Transfers (IN) or OUT	TRANSFERS	1,226,375	0	1,307,136	0	844,096	0
Ending Balance		5,622,572	0	-72,401	0	5,963,492	0

Exhibit 1 - UNM GALLUP Campus Summary of Current and Plant Funds

		Actuals 2023		Actuals 2024		Actuals 2025	
		PERIOD 04		PERIOD 04		PERIOD 04	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	5,264,749	0	5,631,183	0	5,511,444.93	.00
	Student Social and Cultural Ex 15	32,135	0	34,091	0	35,230.90	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	65,611	0	61,461	0	57,536.00	.00
	Internal Services Ex 18	7,009	0	0	0	.00	.00
	Student Aid Ex 19	7,926	0	7,973	0	8,048.05	.00
	Auxiliaries Ex 20	247,175	0	300,748	0	290,925.36	.00
Subtotal Current Funds		5,624,605	0	6,035,456	0	5,903,185.24	.00
TOTAL Revenues		5,624,605	0	6,035,456	0	5,903,185.24	.00
Beginning Balance	Instruction and General	6,585,385	0	6,996,847	0	6,136,940.37	.00
	Student Social and Cultural Ex 15	167,128	0	195,344	0	174,948.11	.00
	Research Ex 16	0	0	2,937	0	2,908.73	.00
	Public Service Ex 17	415,926	0	418,132	0	483,471.13	.00
	Internal Services Ex 18	(161)	0	7,379	0	5,538.02	.00
	Student Aid Ex 19	393,233	0	508,547	0	562,365.59	.00
	Auxiliaries Ex 20	81,082	0	(212,231)	0	90,627.23	.00
Subtotal Current Funds		7,642,593	0	7,916,955	0	7,456,799.18	.00
TOTAL Beginning Balance		7,642,593	0	7,916,955	0	7,456,799.18	.00
Total Available	Instruction and General	11,850,134	0	12,628,030	0	11,648,385.30	.00
	Student Social and Cultural Ex 15	199,263	0	229,435	0	210,179.01	.00
	Research Ex 16	0	0	2,937	0	2,908.73	.00
	Public Service Ex 17	481,537	0	479,593	0	541,007.13	.00
	Internal Services Ex 18	6,848	0	7,379	0	5,538.02	.00
	Student Aid Ex 19	401,159	0	516,520	0	570,413.64	.00
	Auxiliaries Ex 20	328,257	0	88,517	0	381,552.59	.00
Subtotal Current Funds		13,267,198	0	13,952,411	0	13,359,984.42	.00
TOTAL Total Available		13,267,198	0	13,952,411	0	13,359,984.42	.00

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Actuals 2023		Actuals 2024		Actuals 2025	
		PERIOD 04		PERIOD 04		PERIOD 04	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	4,140,718	0	4,575,701	0	4,840,796.58	.00
	Student Social and Cultural Ex 15	20,229	0	50,236	0	28,381.29	.00
	Research Ex 16	0	0	1,833	0	.00	.00
	Public Service Ex 17	27,782	0	55,377	0	32,665.51	.00
	Internal Services Ex 18	(363)	0	(817)	0	2,150.46	.00
	Student Aid Ex 19	83,279	0	99,452	0	97,771.41	.00
	Auxiliaries Ex 20	259,691	0	353,657	0	443,082.70	.00
Subtotal Current Funds		4,531,336	0	5,135,439	0	5,444,847.95	.00
TOTAL Expenditures		4,531,336	0	5,135,439	0	5,444,847.95	.00
Transfers	Instruction and General	(693,591)	0	(740,797)	0	(844,096.16)	.00
	Research Ex 16	0	0	2,000	0	.00	.00
	Public Service Ex 17	0	0	0	0	.00	.00
	Internal Services Ex 18	0	0	0	0	.00	.00
	Student Aid Ex 19	766	0	25,357	0	49,059.26	.00
	Auxiliaries Ex 20	0	0	0	0	.00	.00
Subtotal Current Funds		(692,825)	0	(713,440)	0	(795,036.90)	.00
TOTAL Transfers		(692,825)	0	(713,440)	0	(795,036.90)	.00
Ending Balance	Instruction and General	7,015,825	0	7,311,532	0	5,963,492.56	.00
	Student Social and Cultural Ex 15	179,034	0	179,199	0	181,797.72	.00
	Research Ex 16	0	0	3,103	0	2,908.73	.00
	Public Service Ex 17	453,756	0	424,217	0	508,341.62	.00
	Internal Services Ex 18	7,211	0	8,196	0	3,387.56	.00
	Student Aid Ex 19	318,646	0	442,425	0	521,701.49	.00
	Auxiliaries Ex 20	68,566	0	(265,140)	0	(61,530.11)	.00
Subtotal Current Funds		8,043,038	0	8,103,532	0	7,120,099.57	.00
TOTAL Ending Balance		8,043,038	0	8,103,532	0	7,120,099.57	.00
Total Expenditures, Transfers and Balances		13,267,198	0	13,952,411	0	13,359,984.42	.00

**Exhibit 2 - UNM GALLUP Campus
Summary of Instruction and General**

		Actuals 2023		Actuals 2024		Actuals 2025	
		PERIOD 04		PERIOD 04		PERIOD 04	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	1,310,533	0	1,317,684	0	1,305,675	0
	STATE APPROPRIATIONS	3,857,400	0	4,140,572	0	4,035,100	0
	LOCAL APPROPRIATIONS	38,423	0	71,878	0	56,053	0
	SALES AND SERVICES	4,317	0	11,534	0	33,094	0
	OTHER SOURCES	54,076	0	89,514	0	81,522	0
Total Revenues		5,264,749	0	5,631,182	0	5,511,444	0
Beginning Balance	RESERVES	6,585,385	0	6,996,847	0	6,136,940	0
Total Available		11,850,134		12,628,029		11,648,384	
Expenditures	INSTRUCTION	2,307,320	0	2,486,897	0	2,711,950	0
	ACADEMIC SUPPORT	378,214	0	474,073	0	490,852	0
	STUDENT SERVICES	384,601	0	396,266	0	375,209	0
	INSTITUTIONAL SUPPORT	611,672	0	665,183	0	706,085	0
	OPERATION AND MAINTENANCE OF PLANT	458,912	0	553,284	0	556,700	0
Total Expenditures		4,140,719	0	4,575,703	0	4,840,796	0
Transfers (IN) or OUT	TRANSFERS	693,591	0	740,797	0	844,096	0
Ending Balance		7,015,824	0	7,311,529	0	5,963,492	0

**OPERATING AGREEMENT
BETWEEN
THE REGENTS OF THE UNIVERSITY OF NEW MEXICO
AND
THE LOCAL BOARD OF THE GALLUP CAMPUS OF THE UNIVERSITY
OF NEW MEXICO**

This agreement between the Regents of the University of New Mexico (“**Board of Regents**” and “**UNM**”, respectively) and the UNM-Gallup Advisory Board (hereinafter, “**Advisory Board**”) is founded on the recognition of the need and opportunity for the parties to partner together to provide quality educational services through a cooperative, coordinated effort.

Recitals:

WHEREAS, the New Mexico legislature authorized the Board of Regents to create an off-campus instructional center in Gallup county via Section 21-7-32, NMSA 1978, now commonly known as the UNM-Gallup Campus;

WHEREAS, this Agreement expresses the commitment of the Board of Regents to foster full 4-year and (2 plus 2) degree programs, as well as Career Technical Education and Adult Education, tailored to the specific needs and priorities of the UNM-Gallup Campus and its community;

WHEREAS, this Agreement strives to protect UNM’s interest in a coherent academic mission consistent with the UNM 2040 Opportunity Defined goals, in particular, Goal Five: One University; and

WHEREAS, the purpose of this Agreement is also to support healthy enrollment at each UNM campus by streamlining the student’s interface with, and experience at, UNM.

NOW, THEREFORE, the Parties agree as follows:

I. Duties and Responsibilities of the Parties.

A. Both Parties.

1. The Board of Regents, or their designee, and the Advisory Board, or their designee, will meet at least once a year or more often as needed to foster and sustain communication between the UNM-Gallup Campus (hereinafter, “**Branch Campus**”) and the UNM Albuquerque Campus (hereinafter, “**UNM-ABQ**”). The UNM Provost is delegated as the representative of the Board of Regents (*see* VIII below), but the board will endeavor to hold meetings at the branches when possible.

B. Advisory Board. Pursuant to New Mexico law, the specific duties and responsibilities of the Advisory Board in relation to the operation of the Branch Campus include the following:

1. Enter into a written agreement with the Board of Regents, subject to biennial review, and review and commentary by the New Mexico higher education department.

2. Act in an advisory capacity to the Board of Regents or their designee in all matters pertaining to the conduct of the Branch Campus.
3. Approve an annual budget for the Branch Campus for recommendation to the Board of Regents for final approval.
4. Certify the tax levy, as required by state law, to the Gallup County Commission.
5. Conduct the election for tax levies for the Branch Campus, after approval by the Board of Regents.
6. Call Elections for the Advisory Board positions pursuant to the Branch Community College Act, Section 21-14-2.1 to 21-14-2.3, NMSA 1978.
7. Ensure all actions of the Advisory Board and policies and procedures adopted by the Branch Campus are consistent with UNM policies and procedures and applicable state and federal laws and regulations.

C. The Board of Regents.

1. The Board of Regents, or their designee, shall have full authority and responsibility in relation to all matters of the Branch Campus.
2. The Board of Regents, or their designee, shall consult with the Advisory Board on matters concerning the conduct of the Branch Campus.

II. Administrative Support.

1. UNM-ABQ shall provide administrative support to the Branch Campus in exchange for a fee (the “**Administrative Services Fee**”). The Administrative Services Fee payable by the Branch Campus to the Board of Regents shall be 3.6% of total actual expenditures incurred by the Branch Campus during the prior fiscal year.
2. The Administrative Services Fee shall remain in effect until a new rate is negotiated by the parties, or their designees, during the biennial review of this Agreement.
3. The Administrative Services Fee is intended to cover the Branch Campus’ share of the costs attributable to the use of all management systems utilized by UNM-ABQ in support of the Branch Campus operations. The management systems include, but are not limited to, the following: financial services, risk services, enrollment services, advisement services, legal services, library services, enterprise systems, data services, research services, learning management systems, grants and contracts, planning and campus development, faculty contracts, human resources and labor relations, and compliance.
4. The Branch Campus is not assessed a foundation surcharge. The UNM Foundation provides development, coordination and implementation of the fund-raising activities for the Branch Campus consistent with the MOA between the UNM Foundation and UNM. Nothing in this agreement prohibits the Branch Campus from accepting gifts made by donors through a trust,

donor advised funds, or any other entity or organization, in coordination with the UNM Foundation.

5. The Branch Campus may, at its discretion, contract with other UNM administrative divisions for other services not identified above. Service Level Agreements shall be negotiated and documented between the relevant administrative division(s) and the Branch Campus.
6. It is understood that the Branch Campus may, at its discretion, and consistent with applicable procurement laws and University policies and procedures, enter into contracts with non-UNM vendors for certain services not otherwise reserved to UNM-ABQ. Examples of services reserved to UNM-ABQ include, but are not limited to, services involving the management of university records identified above, lobbying activities, and management or control of University property. Nothing in this provision excludes the Branch Campus from holding a membership in the New Mexico Association of Community Colleges (“NMACC”) or participating in the lobbying activities of NMACC to the extent such activities are done in coordination with the UNM Office of Government Relations and consistent with UNM policies and procedures.

III. Selection and Performance of Chancellor.

1. The Advisory Board and the Board of Regents, or their designee, shall jointly conduct a search for qualified candidates for Chancellor of the Branch Campus. The Board of Regents, or their designee, after consultation with the Advisory Board, shall select the Chancellor for the Branch Campus.
2. The Chancellor reports to the UNM Provost, who will conduct his or her annual performance review. Input on the Chancellor’s performance will be sought from the Advisory Board, and the outcome of the review will be shared with the Advisory Board.
3. The UNM Provost has authority to remove or retain the Chancellor, after consultation with the President of UNM and the Advisory Board.
4. Authority for all other contract decisions applicable to the Chancellor, including salary, working conditions, and performance improvement plans, rest with the UNM Provost.
5. In the event of a vacancy in the office of the Chancellor, authority to appoint an interim Chancellor rests with the UNM Provost.

IV. Curriculum of Branch Campus and Credit Recognition

1. The Board of Regents through their designee shall have full authority and responsibility in relation to all academic matters of the Branch Campus.
2. The Branch Campus will propose the curricula to be offered by the Branch Campus, subject to the approval of the UNM Office of the Provost. Course offerings shall be drawn from UNM lower division courses and technical courses to meet local needs.

3. UNM shall honor credits earned by students at the Branch Campus, as follows:
 - a. Credits earned in lower division courses that have been approved by the UNM Faculty Senate and Office of the Provost shall carry residence credit and be applicable to all UNM baccalaureate programs.
 - b. Credits earned in lower division technical courses offered by the Branch Campus that have been approved by the Office of the Provost, may count towards degree programs offered by the same Branch Campus and may transfer to UNM baccalaureate programs without explicit articulation agreements or exceptions defined in the UNM Faculty Handbook policy F80.
4. *Right of First Refusal:* In the event the Branch Campus identifies the need to offer upper division or graduate course(s) or program(s) to meet a 2 plus 2 model or a community need, the Branch Campus may seek approval, in writing, from the Office of the Provost to offer such courses. The Provost or his/her designee will review the request and respond within thirty (30) days of receiving the request. The Office of the Provost will work with the appropriate main campus academic unit and the requesting party to confirm the need and viability of the request. If approval and delivery of the course(s)/programs(s) by UNM-ABQ is not granted, the Branch Campus has the option to enter into an agreement for a cohort model with another provider under conditions stipulated by UNM Academic Affairs (as the unit holding oversight of the entire University's academic mission). Such stipulations will include the option for the Office of the Provost to review programs being delivered at any time after two years in the event UNM-ABQ elects to provide the program.
5. In order to successfully implement this arrangement and foster thriving 4-year degree and 2 plus 2 offerings at the branches, the Branch Campus agrees to collaborate with the Office of the Provost in identifying high-priority degree programs and assessing their enrollment viability.
6. Degree and certificate programs offered at any other UNM branch campus shall be available to all other branch campuses subject to any accreditation requirements.

V. Financing and Financial Control

1. Financial oversight of the Branch Campus shall be the responsibility of the Board of Regents in accordance with its established requirements and procedures and Section 21-14-5, NMSA 1978.
2. No funds of UNM-ABQ or any other UNM branch campus may be allocated or reallocated for the support of any other branch campus.
3. No funds of the Branch Campus may be reallocated to UNM-ABQ except for the payment of the Administrative Services Fee identified in Section II above. When required by accounting practices, laws or regulations, the write-off of bad debt related to unpaid tuition, fees or other payments due to the Branch Campus or services provided by or to the Branch Campus shall be charged against a Branch Campus index in the UNM accounting system. The parties shall

agree upon the proper index to charge for the write-off of bad debt attributable to the Branch Campus.

4. The Branch Campus must use the accounting and budget system designated by the UNM Controller to ensure proper record keeping of transactions and compliance reporting by UNM.

VI. Employment Matters

All employees of the Branch Campus are employees of the University of New Mexico and subject to the policies and procedures thereof, including annual performance reviews and performance management.

VII. Liability and Facilities

The Branch Campus shall have liability coverage managed by UNM Risk Services and provided under the public liability fund established under the New Mexico Tort Claims Act and administered by the New Mexico Risk Management Division. The liability of the Branch Campus will be subject in all cases to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1 et seq., NMSA 1978, as amended.

The Branch Campus may use facilities other than public school facilities, subject to the approval of the UNM Provost. The parties agree to cooperate regarding the use of physical facilities and teaching staff in accordance with UNM policies and procedures and prior permission of the Provost.

VIII. Delegation of Rights and Responsibilities & Contract Authority

All rights and responsibilities of the Board of Regents in this Agreement not specifically delegated herein and not requiring Board of Regents approval by statute, regulation, or University policy, are hereby delegated to the UNM Provost, who may further delegate such rights and responsibilities consistent with UNM policies and procedures.

The authority of the Branch Campus to approve contracts and agreements with third parties is subject to UNM policies and procedures, including University Administrative Policy 2010.

IX. Resolution of Disputes.

1. Should negotiations regarding the renewal of this Agreement reach an impasse, the matters at issue will be negotiated by the Advisory Board Chair or their designee and the Board of Regents Chair or their designee.
2. Should the parties to this Agreement come to an impasse as to any disagreement regarding any matter addressed in this Agreement, including, but not limited to, the amount of the Administrative Services Fee, the matter may be referred to a mutually agreed upon mediator who will assist the parties in resolving the impasse. The Branch Campus and UNM-ABQ will share the cost of the mediator and related expenses, if any. In the event the parties are unable to resolve any disagreements via mediation, the parties agree that the matter will be decided by the Board of Regents as a whole and the decision will be binding.

X. ADDITIONAL STATUTORY REQUIREMENTS

1. All property acquired by or for the Branch Campus, including donations of cash or non-cash property made to or for the benefit of the Branch Campus, shall be held in the name of the Regents of the University of New Mexico.
2. All property acquired from the proceeds of a bond issue shall be taken in the name of the Regents of the University of New Mexico.
3. In the event this Agreement is terminated and an independent public college entity evolves from the Branch Campus, all property acquired from the proceeds of a bond issue and held in the name of the Regents of the University of New Mexico shall be transferred and conveyed to the governing board of the new independent public college entity, following the express approval of the New Mexico Higher Education Department, the successor entity to the board of educational finance.
4. This agreement shall be binding upon both the Board of Regents and the Advisory Board; however, it may be terminated by mutual consent or it may be terminated by either board upon six months' notice to the other party. If the branch community college has outstanding general obligation or revenue bonds, neither the Advisory Board nor the Board of Regents may terminate this Agreement until the outstanding bonds are retired, except as provided by Section 21-13-24.1, NMSA 1978.
5. The Board of Regents or their designee and the Advisory Board shall review this Agreement as they deem necessary, but at least biennially per statutory requirement. Any changes must be made in writing and be approved by both the Board of Regents and the Advisory Board and reviewed by the New Mexico Higher Education Department.

This Agreement has been reviewed, accepted, and approved as follows:

For the Regents of
The University of New Mexico

For the Advisory Board of
The UNM-Gallup Campus

Garnett S. Stokes
President, University of New Mexico

Ralph Richards
President, Advisory Board

Date Signed

Date Signed