

# **LOCAL ADVISORY BOARD MEETING**

**TUESDAY | MARCH 22, 2022 | 4 P.M.**



Office of the Chancellor

## UNM-GALLUP LOCAL ADVISORY BOARD MEETING

Tuesday, March 22, 2022 | 4:00 p.m.

3D in Gurley Hall 1216A, 705 Gurley Ave, Gallup, NM 87301

2D video and voice on <https://unm.zoom.us/j/93628717787>

One tap mobile voice at +13462487799,,93628717787

### AGENDA:

- I. Call to Order | Ralph Richards, Chair
    - A. Confirmation of a Quorum
    - B. Adoption of the Agenda
  - II. ACTION ITEM | Vote to Approve Minutes: February 15, 2022
  - III. Public Comments Related to Items on the Agenda (Limit: 3 minutes per speaker)  
*All speakers must sign in with the recording secretary at [malm@unm.edu](mailto:malm@unm.edu)*
  - IV. Comments from Student, Faculty and Staff Constituencies
    - A. Student Senate | Charles Aguirre ('22)
    - B. Faculty Assembly | Matt Mingus
    - C. Staff Council | Grace Lueras
  - V. Comments from Local Advisory Board Members Related to Items on the Agenda
  - VI. Chair's Report | Mr. Ralph Richards
    - A. UNM-Gallup Chancellor Transition FY23
  - VII. Chancellor's Report | Dr. James Malm
    - A. 2022 Legislative Session Brings Tuition-Free College, Expansion, Support for Workforce and Local Strategic Enrollment Management Planning Report Requirements

Academic Affairs | Dr. Sabrina Ezzell

    - B. HB 2: \$100k for UNM-Gallup Tribal Education Initiatives

Business Operations | Mr. Robert Griego

    - C. UNM-Gallup Campus Summary of Current and Plant Fund Report: 2022 Period 8
    - D. 2020 General Obligation Bond: Gurley Hall Career Technology Education Renovations Project Status, Milestones, Budget and Items Update
    - E. HB 153: 2022 General Obligation Bond Projects \$3m for Gurley Hall Infrastructure Improvements
- ACTION ITEM | Approve the FY23 Annual Budget for Recommendation to the UNM Board of Regents for Final Approval



Office of the Chancellor

- VIII. Old Business | Mr. Ralph Richards, Chair
- IX. Public Comments Not Related to Items on the Agenda (Limit: 3 minutes per speaker)  
*All speakers must sign in with recording secretary at [malm@unm.edu](mailto:malm@unm.edu)*
- X. Comments from Local Advisory Board Members Not Related to Items on the Agenda
- XI. ACTION ITEM | Vote to Adjourn for Executive Session – Ralph Richards Acquisition of Property –  
  
Executive Session pursuant to NM Open Meetings Act; Acquisition or Disposal of Real Property or Water Rights, Section 10-15-1-H.(8), NMSA 1978.
- XII. ACTION ITEM | Vote to Reconvene the Meeting – Ralph Richards  
  
Invite the Public back into the meeting. Vote to reconvene the meeting and certification that only the matter described in Agenda Item XI was discussed in Executive Session, and if necessary, final action on the matter discussed in Executive Session that are required to be taken in Open Session
- XIII. Adjourn

2022 Local Advisory Board Meetings, Third Tuesdays, 4pm  
1216 Gurley Hall, 705 Gurley Ave. Gallup, NM 87301

April 19  
(May 14 – Graduation)  
May 17  
June 21

If you are an individual with a disability who is in need of a reader, amplifier, qualified language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chancellor's Office [malm@unm.edu](mailto:malm@unm.edu) as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chancellor's Office if a summary or other type of accessible format is needed.

## **UNM-GALLUP ADVISORY BOARD MINUTES**

*Tuesday, February 15, 2022 | 4:00 P.M. | Gurley Hall 1216A*

### **UNM-GALLUP LOCAL BOARD:**

Ralph Richards	Present
John Cresto	Present
Becky Apel	Absent
Chris Vian	Present
Teri Garcia	Present

### **UNM-GALLUP STAFF & GUESTS**

Dr. James Malm, Chancellor  
Robert Griego, Dir. of Operations  
Lee Lamb, Sr. PR Specialist  
Dr. Dan Primozic, Dean of Instruction  
Grace Lueras, UNMG Staff Council  
Charles Aguirre, UNMG Student Senate  
Matt Mingus, UNMG Faculty Assembly

### **AGENDA ITEM I: CALL TO ORDER**

Chair Ralph Richards called the February 15th, 2022, regular meeting of the UNM-Gallup Local Advisory Board to order at 4:00 p.m. Chair Ralph Richards asked for roll call. A quorum was present.

### **AGENDA ITEM II: VOTE TO APPROVE MINUTES**

Motion made by Teri Garcia to approve the minutes from the January 18th, 2022, board meeting; seconded by Christopher Vian and approved unanimously by voice vote.

### **AGENDA ITEM III: PUBLIC COMMENTS RELATED TO ITEMS ON AGENDA**

No public comment

### **AGENDA ITEM IV: COMMENTS FROM STUDENT, FACULTY, AND STAFF CONSTITUENCIES**

UNMG Staff Senate president Charles Aguirre briefed members on recent events and efforts led by the staff senate to include recently distributing face masks upon students returning for the spring semester. He also answered questions from members pertaining to new activity, student needs, and other additional resources to improve student experience. UNMG Faculty Assembly president Matt Mingus didn't get to speak right at the time he expected and quickly left the room without much explanation when his time came to update the board on faculty activity. Grace Lueras then provided an update on the UNMG Staff Council and gave a quick overview and summary of the new bylaws and constitution.

### **AGENDA ITEM V: COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS RELATED TO ITEMS ON THE AGENDA**

No comments.

### **AGENDA ITEM VI: CHAIRS REPORT**

Chair Richards provided a brief summary of the Gallup-McKinley delegation virtual meeting held with the governor on Feb. 3<sup>rd</sup>.

**AGENDA ITEM VII:**  
**CHANCELLOR'S REPORT**

- A. Dr. James Malm provided an overview of the schedule for the planned UNM Undergraduate Research, Arts & Design Network Delegation visit to UNM-Gallup scheduled for Friday, February 18<sup>th</sup>.
- B. Dr. Daniel Primozic gave an update on the UNM-Gallup Enrollment Management Weekly Activity Reports from the February 14, 2022 Spring Dashboard.
- C. Lee Lamb, Sr. Public Relations Specialist, provided an overview of marketing, branding, and public relations activity along with statistical reporting on ROI.
- D. Robert Griego, Director of Business Operations, gave the campus summary of current plan and fund report for 2022 Period 7; along with the FY23 draft budget presentation.

**AGENDA ITEM VIII:**  
**OLD BUSINESS**

None.

**AGENDA ITEM IX:**  
**PUBLIC COMMENTS NOT RELATED TO ITEMS ON THE AGENDA**

None.

**AGENDA ITEM X:**  
**COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS NOT RELATED TO ITEMS ON THE AGENDA**

None.

**AGENDA ITEM XI:**  
**ADJOURN FOR EXECUTIVE SESSION**

The board adjourned for executive session for limited personnel matters pursuant to NM Open Meetings Act Section 10-15-1-H.(2), NMSA 1978.

**AGENDA ITEM XII:**  
**RECONVENE THE MEETING**

The board reconvened the meeting, certifying that only the matter described in Agenda Item XI was discussed in executive session.

**AGENDA ITEM XIII:**

**ADJOURN**

Ralph Richards motioned to adjourn; Chris Vian seconded. Meeting adjourned at 5:30 p.m.

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Ralph Richards, Chair

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Secretary



## *Gallup*

February 18, 2022

The Honorable Michelle Lujan Grisham  
The Governor of the State of New Mexico  
490 Old Santa Fe Trail  
Room 400  
Santa Fe, NM 87501

Dear Governor Lujan Grisham,

On behalf of the Education programs at the University of New Mexico – Gallup (UNMG), I request your support of \$100,000 as part of the Tribal Education Initiatives in House Bill 2.

The Tribal Education Initiatives will enhance UNMG's ability to provide student services and instruction in the teacher education programs, including:

- Mentoring, tutoring, and recruitment of students and adjunct faculty;
- Student advising;
- Collaboration with UNM-COE Bachelor's program advisors and faculty;
- Administering PRAXIS tests on campus;
- Instruction of lower-division teacher education and early childhood courses

Teacher vacancies in McKinley County and the surrounding area remain high. The UNMG student population is primarily Native American. The Tribal Education Initiatives funding at UNMG will provide course instruction and support services to help recruit, retain and graduate Native American students who will go on to fill the teaching vacancies in primarily Native American K-12 classrooms.

As the Yazzie-Martinez case revealed, we have failed to provide a sufficient system of education to all New Mexico children, including Native Americans. High teacher vacancies in McKinley County contribute to the inequities and insufficiencies in K-12 instruction. Funding the efforts described will help to create an educational environment where students can learn and thrive.

Thank you for your support for this important endeavor.

Sincerely,

Sabrina R. Ezzell, EdD  
Chair – Education, Health and Human Services  
UNM-Gallup

**Exhibit 1 - UNM GALLUP Campus  
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2022	
		Budget 2022		Budget 2022		Actuals 2022	
		PERIOD 08		PERIOD 08		PERIOD 08	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	14,614,416	353,023	14,614,416	0	10,468,341.95	.00
	Student Social and Cultural Ex 15	78,120	2,800	78,120	0	54,943.73	.00
	Research Ex 16	0	125,000	0	0	.00	.00
	Public Service Ex 17	13,450	1,614,000	43,450	0	25,350.00	.00
	Student Aid Ex 19	0	0	0	0	15,209.86	.00
	Auxiliaries Ex 20	900,507	0	900,507	0	422,196.49	.00
Subtotal Current Funds		15,606,493	2,094,823	15,636,493	0	10,986,042.03	.00
TOTAL Revenues		15,606,493	2,094,823	15,636,493	0	10,986,042.03	.00
Beginning Balance	Instruction and General	6,817,026	0	0	0	8,227,479.78	.00
	Student Social and Cultural Ex 15	121,748	0	0	0	179,091.86	.00
	Public Service Ex 17	318,256	0	0	0	427,851.25	.00
	Internal Services Ex 18	1	0	0	0	(13,148.85)	.00
	Student Aid Ex 19	281,882	0	0	0	361,807.92	.00
	Auxiliaries Ex 20	193,212	0	0	0	108,763.67	.00
Subtotal Current Funds		7,732,125	0	0	0	9,291,845.63	.00
TOTAL Beginning Balance		7,732,125	0	0	0	9,291,845.63	.00
Total Available	Instruction and General	21,431,442	353,023	14,614,416	0	18,695,821.73	.00
	Student Social and Cultural Ex 15	199,868	2,800	78,120	0	234,035.59	.00
	Research Ex 16	0	125,000	0	0	.00	.00
	Public Service Ex 17	331,706	1,614,000	43,450	0	453,201.25	.00
	Internal Services Ex 18	1	0	0	0	(13,148.85)	.00
	Student Aid Ex 19	281,882	0	0	0	377,017.78	.00
	Auxiliaries Ex 20	1,093,719	0	900,507	0	530,960.16	.00
Subtotal Current Funds		23,338,618	2,094,823	15,636,493	0	20,277,887.66	.00
TOTAL Total Available		23,338,618	2,094,823	15,636,493	0	20,277,887.66	.00

**Exhibit 1 - UNM GALLUP Campus  
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2022	
		Budget 2022		Budget 2022		PERIOD 08	
		PERIOD 08		PERIOD 08		PERIOD 08	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	13,991,081	353,023	13,974,281	0	8,599,929.78	.00
	Student Social and Cultural Ex 15	78,120	2,800	78,120	0	35,802.82	.00
	Research Ex 16	0	125,000	0	0	.00	.00
	Public Service Ex 17	13,450	1,614,000	43,450	0	30,549.74	.00
	Internal Services Ex 18	0	0	16,800	0	2,813.21	.00
	Student Aid Ex 19	100,000	0	100,000	0	82,525.60	.00
	Auxiliaries Ex 20	860,507	0	860,507	0	368,190.65	.00
Subtotal Current Funds		15,043,158	2,094,823	15,073,158	0	9,119,811.80	.00
TOTAL Expenditures		15,043,158	2,094,823	15,073,158	0	9,119,811.80	.00
Transfers	Instruction and General	(623,335)	0	(3,295,435)	0	(3,235,383.37)	.00
	Internal Services Ex 18	0	0	16,800	0	16,748.37	.00
	Student Aid Ex 19	100,000	0	100,000	0	1,464.30	.00
	Auxiliaries Ex 20	(40,000)	0	(40,000)	0	.00	.00
Subtotal Current Funds		(563,335)	0	(3,218,635)	0	(3,217,170.70)	.00
TOTAL Transfers		(563,335)	0	(3,218,635)	0	(3,217,170.70)	.00
Ending Balance	Instruction and General	6,817,026	0	(2,655,300)	0	6,860,508.58	.00
	Student Social and Cultural Ex 15	121,748	0	0	0	198,232.77	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	318,256	0	0	0	422,651.51	.00
	Internal Services Ex 18	1	0	0	0	786.31	.00
	Student Aid Ex 19	281,882	0	0	0	295,956.48	.00
	Auxiliaries Ex 20	193,212	0	0	0	162,769.51	.00
Subtotal Current Funds		7,732,125	0	(2,655,300)	0	7,940,905.16	.00
TOTAL Ending Balance		7,732,125	0	(2,655,300)	0	7,940,905.16	.00
Total Expenditures, Transfers and Balances		23,338,618	2,094,823	15,636,493	0	20,277,887.66	.00



PLANNING,  
DESIGN &  
CONSTRUCTION

## Gurley Hall Career Technology Facility Update

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# Current Project Status

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**Complete: Project Program**

**Next Steps**

Schematic Design

CMAR Selection

# Project Milestones

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## **Project Design Phases**

### Programming

- 11/15/21- 2/4/22

### Schematics

- 2/7/22-3/18/22

### Design Development

- 3/21/22- 5/13/22

### Construction Documents

- 5/16/22-10/24/22

# Budget Update

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Total Project Budget  
\$6.4M

Allowable MACC (maximum allowable construction cost) relative to Project Budget  
\$4.2M

Current Estimated MACC  
\$5.6M

Current Estimated Project Cost  
\$7.6M

**Potential Funding Impact**  
**\$1.2M**



# Action Items

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- 1. Prioritize Project Scope (Value Management), and/or**
- 2. Identify additional funding**
- 3. Define schedule impacts**

February 18, 2022

The Honorable Michelle Lujan Grisham  
The Governor of the State of New Mexico  
490 Old Santa Fe Trail  
Room 400  
Santa Fe, NM 87501

Dear Governor Lujan Grisham,

On behalf of all of us at the University of New Mexico – Gallup, I request your support of \$3,000,000 as part of HB 153 General Obligations Bond Projects.

Our Gurley Hall Infrastructure Improvement Project looks to improve and renovate Old Gurley Hall to support contemporary student experiences on campus and overall academic success with renovations, space reorganization, and campus improvements, including study areas, food service, and increased access to support programs provided in this original 1970s building on campus.

Essential to our competitive edge in the communities we serve, this student experience project will transform UNM-Gallup's Front Door into a safe and welcoming space for students while increasing UNM-Gallup's attraction and retention of students.

Our Design Objectives are to improve the:

- Use, quality, and proximity of our campus spaces for students to study, gather, and eat;
- Student experience in accessing all the educational services UNM-Gallup offers.

Thank you for your support for this important endeavor for our students, faculty, staff and diverse communities at UNM-Gallup.

Sincerely,



James Richard Malm  
Chancellor



**Presentation To The Local Advisory Board**

**Fiscal Year 2022-2023 Operating Budget**

**February 15, 2022**



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## Fiscal Year 2022 -2023 Budget Calendar

Legislative Session Begins	Tuesday, January 18, 2022
Budget Planner Projections System Closes	Friday, January 21, 2022
Gallup-McKinley County Day	Canceled
Gallup Advisory Board Meeting	Tuesday, February 15, 2022
Legislative Session Ends	Thursday, February 17, 2022
Tuition & Fee Rates & Comp. Increase Recommendations Due to BLT	Thursday, February 24, 2022
FY22 Revised Restricted Templates and FY23 Original Budgets to OPBA	Wednesday, March 2, 2022
Governor Veto Deadline	Wednesday, March 9, 2022
Budget Guidelines Issued for FY23 Budget Development (est.)	Wednesday, March 9, 2022
Budget Planner Opens	Monday, March 14, 2022
Tuition & Fees and Salary Guidelines by Board of Regents	Tuesday, March 22, 2022
Staff Performance Review Deadline (extended)	Thursday, March 31, 2022
Budget Revision (BAR) Due to OPBA	Saturday, April 9, 2022
Budget Planner Locks for Branch Campuses	Monday, April 18, 2022
Finalize HED Budget Documents Due to OPBA	Sunday, May 1, 2022
HED Budget Due to HED	Sunday, May 1, 2022
Final Budget Approval by Board of Regents	Tuesday, May 10, 2022



## Management Discussion & Analysis

Fiscal Year 2022 -2023 Budget

This Budget was prepared using the following general assumptions:

- 1) State Appropriations are based on House Bill 2,
- 2) Tuition & fees are based on estimated enrollments,
- 3) Other sources of revenue and transfers to remain constant,
- 4) Local Tax Levy is based on current assessment values,
- 5) I&G expenditures are reduced to balance the budget.
- 6) Non-I&G expenditures are based on estimated FY22 actuals and are funded with fees, transfers and sales,
- 7) No use or increase in institutional reserves for I&G,
- 8) Restricted Expenditures are funded by Grants and Contracts.

State Appropriations will fluctuate in the legislative process until House Bill 2 becomes law.

Any compensation increases will increase expenses and revenue at minimal net impact.

Five Year Capital Plan requires a 25% match from Institutional Reserves.



UNM Gallup Campus Budget For FY 2022 - 2023

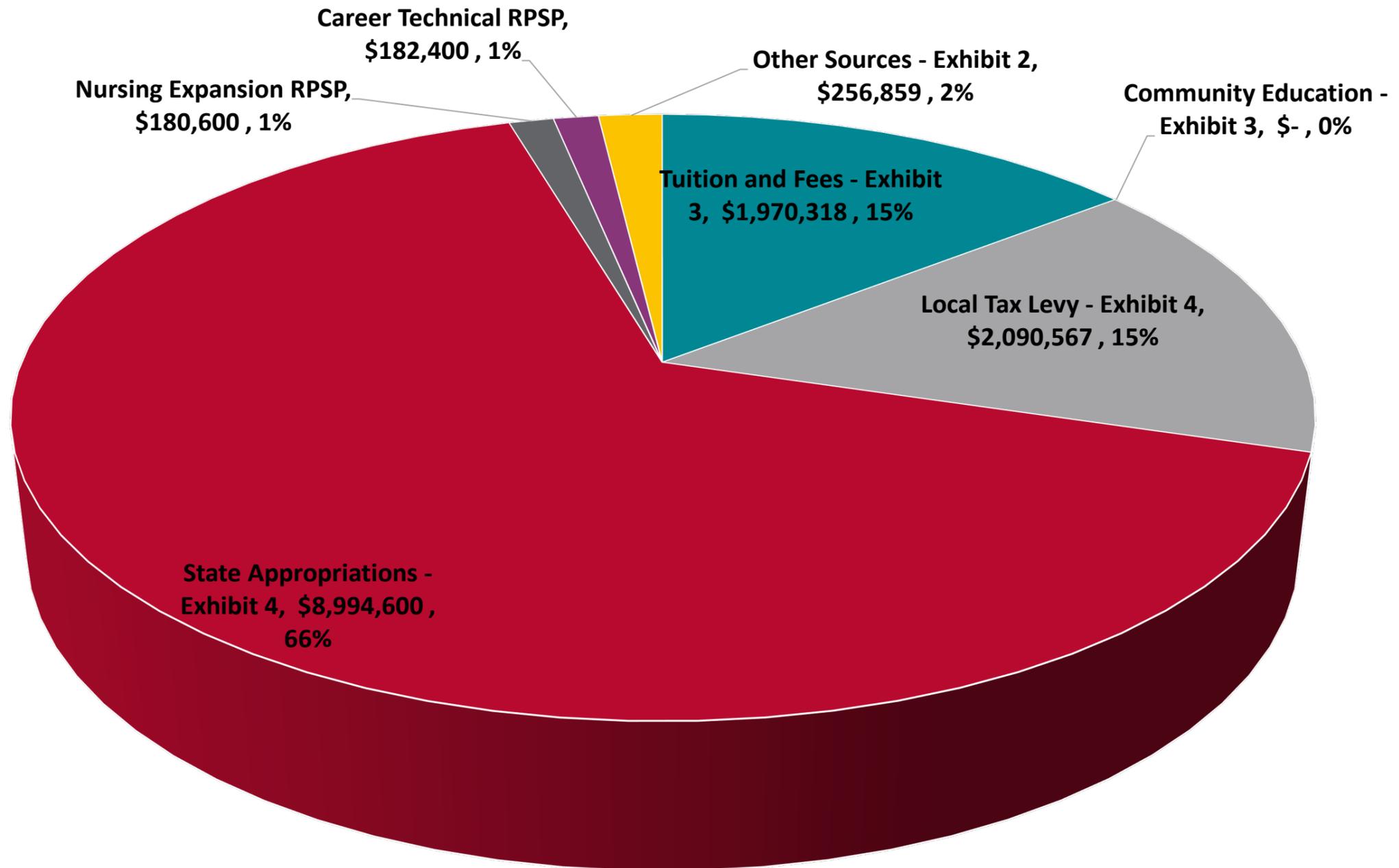
	Original FY2021- 2022 Budget	FY2022-2023 Budget	FY2022 Budget vs FY23 Budget	Percent Change	Percent of I&G Revenue
<b>Revenue:</b>					
Tuition and Fees - Exhibit 3	\$ 2,541,096	\$ 1,970,318	\$ (570,778)	-22.46%	14.41%
Community Education - Exhibit 3	\$ 213,040	\$ -	\$ (213,040)	-100.00%	0.00%
Local Tax Levy - Exhibit 4	\$ 2,400,000	\$ 2,090,567	\$ (309,433)	-12.89%	15.29%
State Appropriations - Exhibit 4	\$ 8,848,700	\$ 8,994,600	\$ 145,900	1.65%	65.77%
Compensation Funding	\$ -	\$ -	\$ -	0.00%	0.00%
Nursing Expansion RPSP	\$ 180,600	\$ 180,600	\$ -	0.00%	1.32%
Career Technical RPSP	\$ 176,800	\$ 182,400	\$ 5,600	100.00%	1.33%
Other Sources - Exhibit 2	\$ 254,180	\$ 256,859	\$ 2,679	1.05%	1.88%
<b>Total I&amp;G Revenues</b>	<b>\$ 14,614,416</b>	<b>\$ 13,675,344</b>	<b>\$ (939,072)</b>	<b>-6.43%</b>	<b>100.00%</b>
<b>Transfers:</b>					
Building Renewal and Replacement	\$ (502,683)	\$ (502,683)	\$ -	0.00%	
Student Aid	\$ (100,000)	\$ (100,000)	\$ -	0.00%	
Equipment Renewal and Replacement	\$ (60,652)	\$ (60,652)	\$ -	0.00%	
Minor Plant	\$ -	\$ -	\$ -	0.00%	
From Auxiliaries	\$ 40,000	\$ 40,000	\$ -	0.00%	
<b>Total Transfers - Exhibit 2</b>	<b>\$ (623,335)</b>	<b>\$ (623,335)</b>	<b>\$ -</b>	<b>0</b>	
<b>Dec/(INC) Use of Reserves</b>					
<b>Net I&amp;G Revenues</b>	<b>\$ 13,991,081</b>	<b>\$ 13,052,009</b>	<b>\$ (939,072)</b>	<b>-6.43%</b>	

Budgeted Expenditures

	Original FY2021- 2022 Budget	FY2022-2023 Budget	FY2022 Budget vs FY23 Budget	Percent Change	Percent of FY 2022- 2023 Budget	Percent of FY 2021- 2022 Budget	Percent of FY 2020- 2021 Budget
<b>Instruction and General</b>							
Instruction - Exhibit 10	\$ 7,712,314	\$ 6,773,242	\$ (939,072)	-12.18%	51.89%	55.12%	55.48%
Academic Support - Exhibit 11	\$ 1,192,020	\$ 1,192,020	\$ -	0.00%	9.13%	8.52%	8.70%
Student Services - Exhibit 12	\$ 1,190,439	\$ 1,190,439	\$ -	0.00%	9.12%	8.51%	8.17%
Institutional Support - Exhibit 13	\$ 2,272,030	\$ 2,272,030	\$ -	0.00%	17.41%	16.24%	16.76%
Physical Plant - Exhibit 14	\$ 1,624,278	\$ 1,624,278	\$ -	0.00%	12.44%	11.61%	10.89%
<b>Total I&amp;G Expenditures - Exhibit 2</b>	<b>\$ 13,991,081</b>	<b>\$ 13,052,009</b>	<b>\$ (939,072)</b>	<b>-6.71%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>
<b>Non-I&amp;G:</b>							
Student Cultural and Social - Exhibit 15	\$ 78,120	\$ 78,120	\$ -	0.00%			
Public Service - Exhibit 17	\$ 13,450	\$ 29,330	\$ 15,880	118.07%			
Internal Services - Exhibit 18	\$ -	\$ -	\$ -	0.00%			
Student Aid - Exhibit 19	\$ 100,000	\$ 100,000	\$ -	0.00%			
Auxiliaries - Exhibit 20	\$ 860,507	\$ 512,996	\$ (347,511)	-40.38%			
<b>Total Non-I&amp;G Expenditures</b>	<b>\$ 1,052,077</b>	<b>\$ 720,446</b>	<b>\$ (331,631)</b>	<b>-31.52%</b>			
<b>Total Unrestricted Budget - Exhibit 1</b>	<b>\$ 15,043,158</b>	<b>\$ 13,772,455</b>	<b>\$ (1,270,703)</b>	<b>-8.45%</b>			
<b>Restricted Funding</b>							
Contracts and Grants - Exhibit 1	\$ 2,094,823	\$ 2,094,823	\$ -	0.00%			
<b>Total Restricted Expenditures</b>	<b>\$ 2,094,823</b>	<b>\$ 2,094,823</b>	<b>\$ -</b>	<b>0.00%</b>			

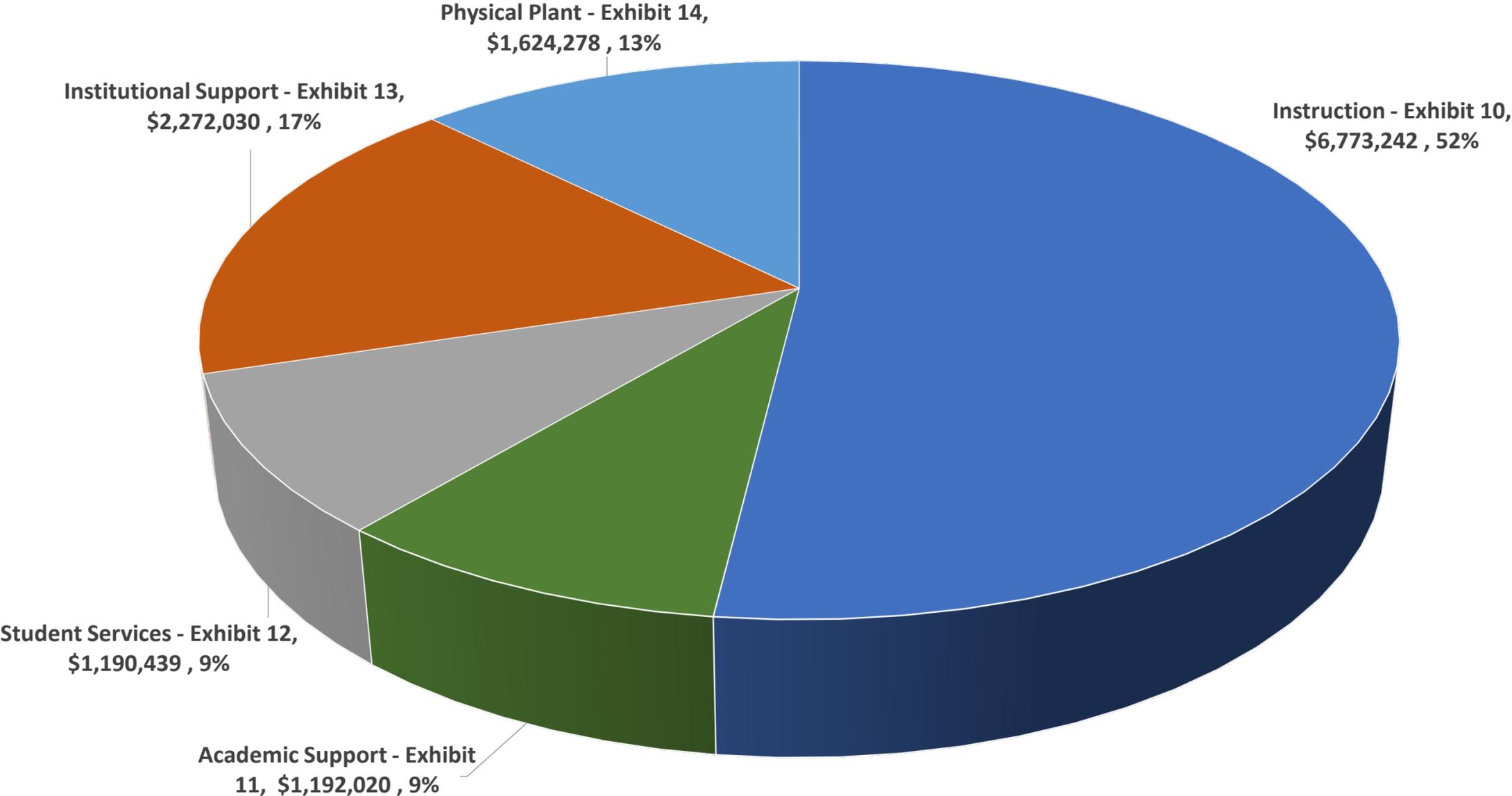


**FY2022-2023 Instruction and General Sources of Revenue**



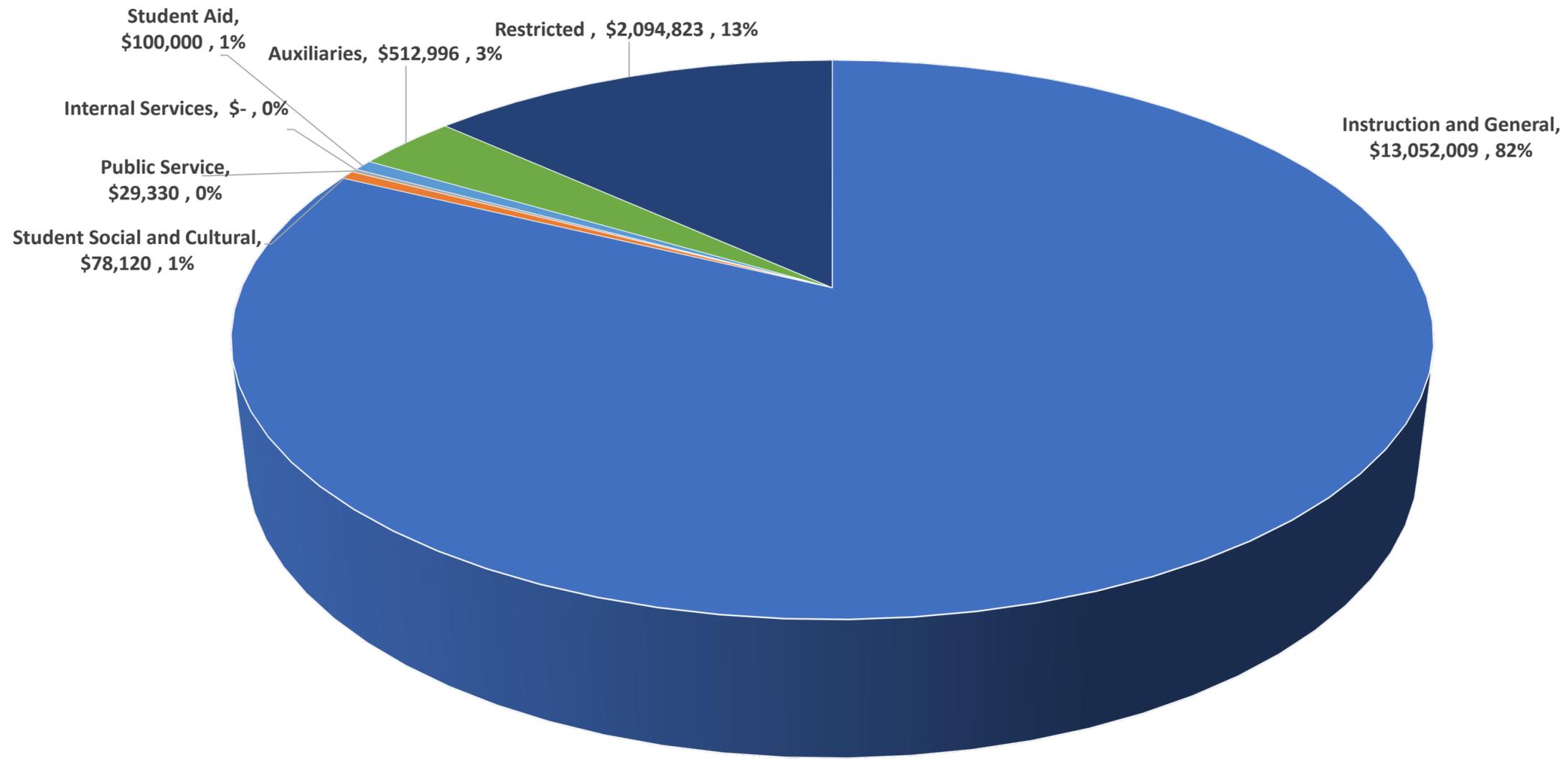


FY2022-2023 Instruction and General Expenditures

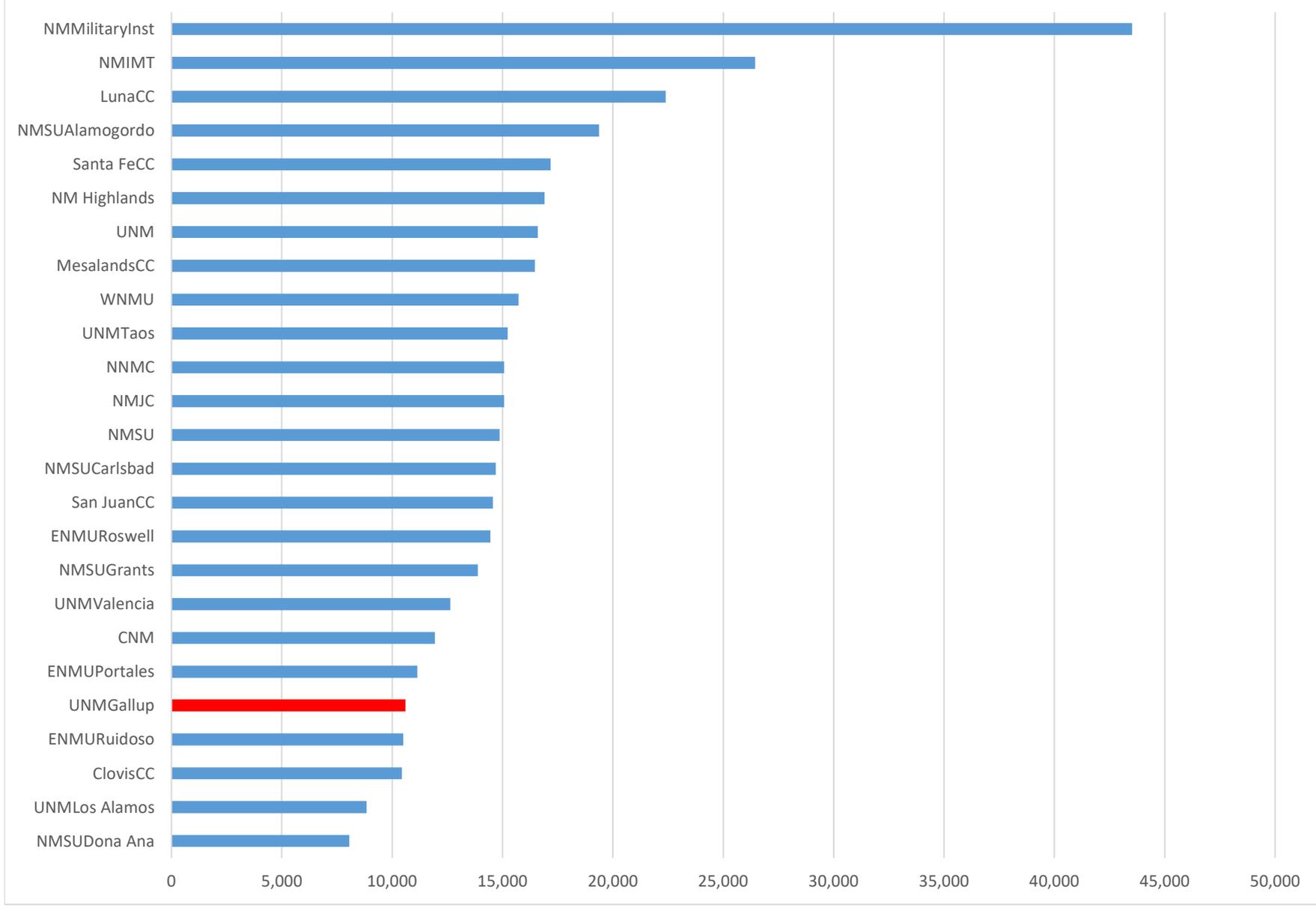


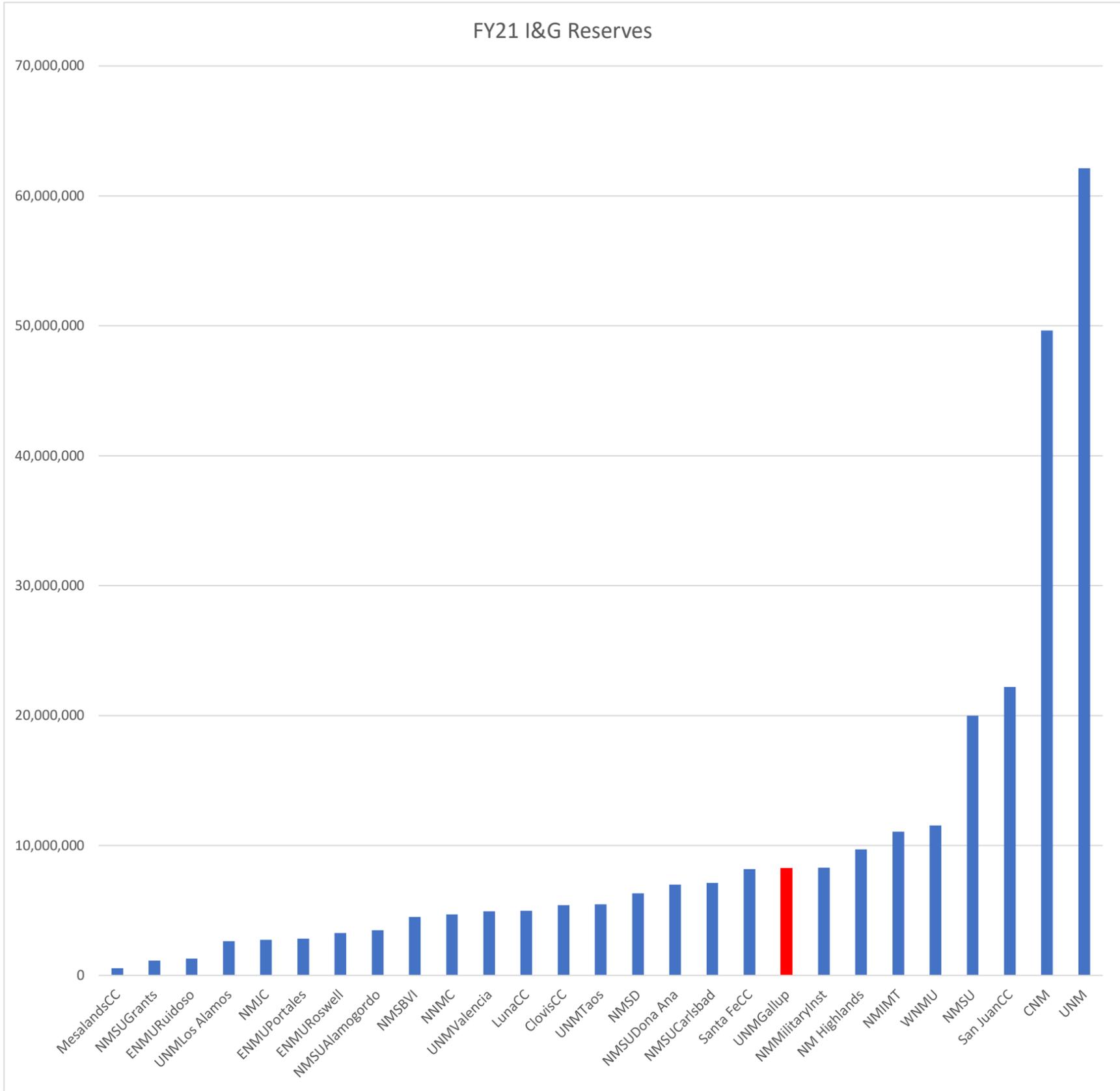


**FY2022-2023 Expenditures**



FY21 Unrestricted I & G Expenses per FTE







FY21 I&G Reserves as a Percentage of I&G Expenditures

