



Local Advisory Board

2012

Signed Minutes
Archives

UNM GALLUP LOCAL BOARD WORK SESSION

Wednesday, January 18, 2012
Five O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay	A
Virginia R. Chavez	P
Gloria Skeet deCruz.....	P
Theresa Dowling	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew, Executive Director
Neal Mangham, Dean of Instruction
Wynn Goering, Vice Provost for Academic Affairs/ Acting Director of Business Operations
Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the January 18, 2012, work session of the UNM-Gallup Local Board to order at 5:12 PM with a roll call. A quorum was present.

AGENDA ITEM III – Work Session

- A. Topics for the Joint UNM Regents and UNM Gallup Local Advisory Board Meeting on February 11, 2012 – The following were discussed:
 - a. Production of a UNMG profile brochure to include demographics of the area and the student body, including Information on faculty and staff, construction funding and programs. Also to be included is a copy of the Operating Agreement between UNM & UNMG.
 - b. Production of a PowerPoint presentation with information and images that gives the Regents a better idea of the campus setting and the students we serve.
 - c. Presenting the Strategic Plan as an informational item, since it has not been approved through the Faculty and Staff Senates or the Board.
 - d. Discussion of the Climate Action Plan as an informational item.
 - e. Executive Session for Personnel Issues
- B. Basketball Game Attendance – Dr. Andrew will let UNM know the number of tickets needed for the Board members who plan to attend the game.

AGENDA ITEM IV - Adjournment

Work Session adjourned at 5:49 PM.


 Theresa Dowling, Chair


 June Shack, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD MINUTES

Wednesday, January 18, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay	A
Virginia R. Chavez	P
Gloria Skeet deCruz.....	P
Theresa Dowling	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew, Executive Director	Jolene Begay, Miyamura HS Faculty
Neal Mangham, Dean of Instruction	Allan Landavazo, City of Gallup Councilman
Zeke Garcia, Director Student Services	James Selleck, Medical Lab Mgr., GIMC
Wynn Goering, Vice Provost for Academic Affairs/ Acting Director of Business Operations	Richard Reyes, Independent Reporter
Ray Weitz, Human Resources Administrator 3	Doris Benallie, Parent MLT Student
Bruce Klewer, Sr. Operations Mgr., South Campus	Ruta Lee Bond, UNMG Graduate
Marji Campbell, Director of Nursing	Raymond Chavez, UNMG Student
Laura Jijon, Interim ABE Program Manager	Mindy Chavez, UNMG MLT Student
Ann Jarvis, Acting Chair Community Based Education & Workforce Development	Saturnina Hines, UNMG Student
Teresa Wilkins, Acting Chair Education, Health & Human Services	Brad Hines, UNMG Student
Linda Thornton, Sr. Public Relations Rep.	Stanton Sanchez, UNMG Student
LaVerne Chischilly, Health Career Faculty	Jolene Peterson, UNMG Student
Loretta Gonzales, MLT Director	Tracy Sobkiowski, UNMG Student
Priscilla Smith, Community Member	Luke Shieh, UNMG Student
Mary Jean Christianson, Community Member	Marcindy Succis, UNMG Student
	Marenda Martinez, UNMG Student
	June Schenarkehe, UNMG Student
	Jatasha Begay, UNMG Student
	Lorraine Begay, UNMG Student
	Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the January 18, 2012, meeting of the UNM-Gallup Local Board to order at 6:01 PM with roll call. A quorum was present.

AGENDA ITEM III - Public Input

The following persons spoke during the 15 minutes allowed for public input.

- A. Jolene Begay, a Miyamura High School teacher, spoke in support of the Medical Laboratory Technician program, saying that it gives minority students a "fighting chance to get an education that betters their life. Please to not end the program."
- B. James Selleck, GIMC Medical Lab Manager, said the lab currently has four vacancies and added that the positions "pay well and he depends on the MLT program for qualified techs to fill vacancies. Please retain this program."
- C. Doris Benally, parent of an MLT Student, told the group that the Navajo Nation gives millions to this branch in scholarships and announced that she is going to request an audit from the Navajo Nation and Federal Government. She complained that classes are frequently canceled, making it difficult for students to complete their courses for graduation.
- D. Luke Shieh a student in the MLT program said that he was speaking for a group of students. He requested a guarantee that they will get their degree if Loretta Gonzales's contract is not renewed. He said the students are also concerned about the MLT Program accreditation that is up for renewal and the possible loss of accreditation with Ms. Gonzales' non-renewal.

The Board requested a report from Dr. Andrew at the next meeting.

Senator George Muñoz had requested the Board call him during the meeting. He suggested that the board consider turning UNMG into a four-year McKinley County college. The Board agreed to meet with him in February to discuss the idea further. Theresa Dowling said that the Board "can look at that option down the road, but it is too early to do so."

AGENDA ITEM IV - Introductions/Announcements

- A. Dr. Ray Weitz, Human Resources Administrator 3
- B. Bruce Klewer, Senior Operations Manager, South Campus
- C. Laura Jijon, Interim ABE Program Manager

AGENDA ITEM V - Approval of Agenda

A motion was made by June Shack to approve the January 18, 2012, UNM-Gallup Local Board Agenda with the addition of a Practice Work Session and a change to Agenda Item X from an action item to an informational item. The motion was seconded by Virginia Chavez, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

Gloria deCruz made a motion to approve the November 16, 2011, UNM-G regular meeting minutes as presented, while the motion was seconded by June Shack and approved by unanimous roll call vote.

AGENDA ITEM VII – Board Education

A report on the Proposed Model for Delivery of Developmental Education to Serve Incoming Students was given by Laura Jijon, interim manager of the Adult Basic Education program. Ms. Jijon reported that 80% of UNMG's students test into remedial classes. These students generally end up taking several remedial classes, and often become discouraged and quit because they do not understand how different subjects are connected to each other. Ms. Jijon announced that she would like to reinstitute learning communities at UNMG – a practice that once proved very successful with UNMG remedial students but that was discontinued. As Ms. Jijon explained, it is well known that students learn better in a community/cohort. "We want to create a cohort of teachers and students with program that will be interdisciplinary.," Ms. Jijon said. By way of reaching out to the community and family, ABE would launch such practices as interviewing elders and getting them to write books to read to children. The classes would meet for six hours a day, four days a week. She said she believed students would be able to complete this program in one semester. As a way of showing what students in ABE are accomplishing, she read examples of their writing. The Board thanked her for her work. This learning community initiative will be launched in the summer. It was also mentioned that an outside evaluator should be engaged to look at the program.

AGENDA ITEM VIII – Campus Reports

- A. The Board did not have questions on the written reports from Instruction and Academic Affairs, Student Services or Business Operations.
- B. Executive Director's Report – Dr. Andrew distributed capital project information showing how the local community has supported the college over the years by voting consistently in favor of bond projects.

AGENDA ITEM IX - Old Business

Update on the Status of Board Priorities

- i. Evaluate the Executive Director and schedule a periodic six-month review to make appropriate adjustments, if necessary. This item has not been addressed.
- ii. Develop a partnership with K-12 to address the larger policy issue of student success by initiating a joint meeting with the local school district trustees. The Board will continue working on this.
- iii. Efforts to "strengthen" procedures for the regular meetings include the following: 1. Restructure the agenda by folding all department reviews into the Executive Director's report. 2. Create a more formal board meeting by adjusting seating arrangements. 3. Review the Open Meetings Act. 4. Schedule training on Roberts' Rules of Order. (Distributed prior to the meeting.)
- iv. Request a report on the status and expenditures of current capital projects. (Distributed by Dr. Andrew during the meeting.)
- v. Provide supplementary procedures for conducting searches for Executive Director. The Board agreed they would speak to the Regents about this matter during the February 11 meeting.
- vi. Attend one of the UNM Board of Regents meetings. The Board will be meeting with the Regents on February 11, 2012.

AGENDA ITEM X - New Business

Discussion of the UNMG 2012 - 2017 Strategic Plan was led by Dr. Mangham. The final draft of the Strategic Plan was distributed along with the objectives and a list of tasks. As Dr. Mangham explained, it would be impossible for every objective and task to be completed in a year. However, he requested that the Board identify the most important tasks and make recommendations. He reported that the Strategic Plan has not been approved by the Faculty or Staff Senates, but that once their approval is obtained, the plan will be brought to the Board for approval and then sent to the Regents.

AGENDA ITEM XI – Additional Items Added to the Agenda

Practice Work Session – On Saturday, Feb. 4, at 10 am the Board will meet in the DCR to practice their presentation to the Regents.

AGENDA ITEM XII – Adjourn for Executive Session

A motion was made by June Shack to adjourn the special meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by Gloria deCruz, and approved by unanimous roll call vote at 7:08 PM.

AGENDA ITEM XIII – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

AGENDA ITEM XIV - Reconvene from Executive Session

Virginia Chavez motioned to reconvene the Open Meeting from Executive Session. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote at 7:47 PM.

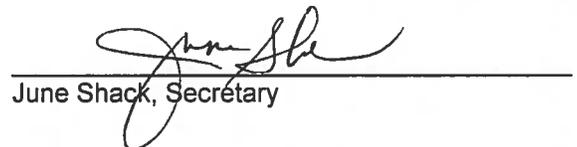
Upon reconvening the regular meeting of the Local Board, June Shack instructed the Executive Director to continue working with UNM (the Albuquerque campus) on the ongoing personnel issues regarding employment that were discussed in the closed meeting. She asked that the UNM-G Local Board be kept informed of the status of these issues. 10-15-1-J NMSA 1978

Dean Mangham stated there has been no discussion regarding the closure of the MLT program and that there are no plans to close the program. He said there is a change in personnel only, and the MLT program will continue.

AGENDA ITEM XV – Adjournment

Gloria deCruz made a motion to adjourn. The motion was seconded by Virginia Chavez and approved by unanimous roll call vote at 7:49 PM.


Theresa Dowling, Chair


June Shack, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD MINUTES

Wednesday, January 30, 2012
Six O'clock p.m. ~~~~ Gurley Hall Room 1124

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay	P
Virginia R. Chavez	P
Gloria Skeet deCruz.....	P
Theresa Dowling	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Wynn Goering, Interim Executive Director	Elouise Lee, UNMG
Bruce Klewer, Sr. Operations Mgr., South Campus	Prudence Jones, UNMG
Marji Campbell, Director of Nursing	Debbi Garcia, UNMG
Frank Loera, Chair Business & Applied Tech	Robert Encinzo UNMG
Paula Watt, Chair Math & Sciences	Jennifer Jones, UNMG
Marilee Petranovich, Acting Dir. of Public Relations	Lorretta Patel, UNMG
Jim Sayers, Faculty Senate President	Bob Kuipers, NWNMCOG
Ury Natuchu, President Student Senate	Michael Sage, Deputy Director, GGEDC
Martha Herrera, VP Student Senate	Rick Murphy, Board Member, GGEDC
Jami McHuu Student Senate	Tony Major, Navajo Technical College
D.L. "Wyatt" Stiger, UNMG Staff Senate	Ryan Sandoval, WNMU
Ken Roberts, UNMG Faculty	Doris Benallie, Parent
Bruce Gjeltema, UNMG Faculty	Steve Petranovich, Community Member
Kelley Schukar, UNMG Faculty	Priscilla Smith, Community Member
Al Henderson, UNMG Faculty	Lidio Rainaldi, Jr., Community Member
Ron Petranovich, Physical Plant Manager	Richard Reyes, Reporter Gallup Independent
Suzette Wyaco, Registrar	Arron Garonza, Photographer Gallup Independent
Ara Green, Administrative Assistant	Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Chair, Theresa Dowling called the January 30, 2013 meeting of the UNM-Gallup Local Board to order at 6:05 PM with roll call. A quorum was present.

AGENDA ITEM III - Public Input

The Faculty, Staff and Student Senates read their resolutions all supporting the University of New Mexico and opposing HB71 submitted by Patty Lundstrom to the current legislative session. Many from the community also strongly opposed HB71. There were some from the community that supported the bill.

AGENDA ITEM IV - Introductions/Announcements

Everyone introduced themselves when they stood to speak.

AGENDA ITEM V - Approval of Agenda

A motion was made by Edwin Begay to approve the January 30, 2013, UNM-Gallup Local Board Agenda as presented. The motion was seconded by June Shack, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

None

AGENDA ITEM VII – Board Education

None

AGENDA ITEM VIII – Campus Reports

- A. Instruction and Academic Affairs – Board does not see anything in the report about nursing accreditation. The nursing department is writing for candidacy in February.
- B. Student Services – Students suspensions have been reduced by more than half. Over the last two years students on probation have dropped from 823 to 216. Current head count is 2410 with 24,291 in student credit hours.
- C. Interim Director Business Operations – Wynn Goering reported the bookstore is continuing to do well under the leadership of Rose Adakai. We continue to move forward with our utility infrastructure engineering study. The renovation of the IT infrastructure and phone system continues.
 - i. FY13 Budget YTD – There are no revenue or expenditure deviations at this point in the year.
 - ii. FY14 Budget – As soon as the proposal from the Legislature is received, we will begin preparation of the budget.

- D. Interim Executive Direction – Wynn Goering – The Board voiced their concern about having UNMG employees housed on main campus. The Board opposes this practice. The HR director at UNMG is one level deep and UNMA has several deep. The Board feels contracting with main campus is not a good thing. Board is concerned about the micromanaging from main campus.

All other reports were written.

AGENDA ITEM IX – Old Business

None

AGENDA ITEM X - New Business

- A. Resolution HB71 – Michael Sage asked for resolution of support for HB71. GGEDC brought in a consultant that determined none of the businesses use UNMG for workforce development. City of Gallup, county commission, Navajo Nation, has passed resolution of support for HB71. The bill has been co-sponsored by all house representatives from McKinley County.

A motion was made by Edwin Begay in favor of HB71. Motion seconded by Gloria deCruz. Yes votes were Edwin Begay and Gloria deCruz, with June Shack, Virginia Chavez and Theresa Dowling voting no. Motion failed at 7:11 PM

- B. Targeted Industry Study – A copy of the draft study was provided for the Board. Wynn Goering volunteered to hold, chair and host a round table discussion with all interested parties before the legislature ends. The Board would like this to happen after the legislature ends.
- C. Possible meeting with Regents – The Board recommended that Wynn Goering make arrangements for the Board to meet with the Regents within the next few weeks.
- D. Status Report on Executive Director Search – Theresa Dowling will give a report at the next meeting.
- E. Discuss Board Training on Higher Education Funding Formula – This was suggested to be held after the new board members come on so the Board knows how we receive the funding and make sure that the funds are not misused. Board chair will work on this. Need to schedule an orientation for the new members. Board members bring suggestions to the next meeting.
- F. Discussion on Business Operation Reports – The Board is concerned that they are not getting as much information as they previously did. Board to make recommendations at the next meeting on what they would like to receive.
- G. Discussion on Zuni candidate appointment – Procedure for appointing the open Position 3 will be determined at the next meeting.

AGENDA ITEM XI – Additional Items Added to the Agenda

None

AGENDA ITEM XII – Adjourn for Executive Session

A motion was made by Virginia Chavez to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by June Shack, and approved by unanimous roll call vote at 7:28 PM.

AGENDA ITEM XIII – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

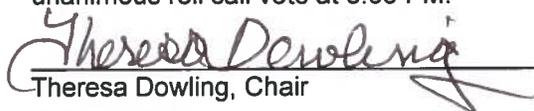
AGENDA ITEM XIV - Reconvene from Executive Session

Edwin Begay moved to reconvene the Open Meeting from Executive Session. The motion was seconded by June Shack and approved by unanimous roll call vote at 8:32 PM.

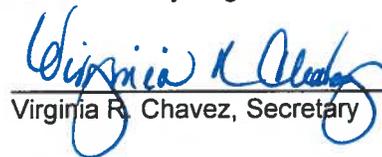
Upon reconvening the regular meeting of the Local Board, Virginia Chavez instructed the Executive Director to continue working with UNM main campus on the ongoing personnel issues regarding employment that were discussed in the closed meeting. She asked that the UNMG Local Board be kept informed of the status of these issues. 10-15-1-J NMSA 1978

AGENDA ITEM XV – Adjournment

Edwin Begay made a motion to adjourn. The motion was seconded by Virginia Chavez and approved by unanimous roll call vote at 8:33 PM.


Theresa Dowling, Chair

Christy Butler
Executive Assistant


Virginia R. Chavez, Secretary

UNM GALLUP LOCAL BOARD WORK SESSION

Wednesday, February 4, 2012
Ten O'clock a.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay	P
Virginia R. Chavez	P
Gloria Skeet deCruz.....	A
Theresa Dowling	A
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew, Executive Director
Neal Mangham, Dean of Instruction

Virginia R. Chavez called the work session to order at 10:26 am. A quorum was present.

A revised agenda for the Joint Meeting with the UNM Board of Regents was distributed and confirmation that the meeting is scheduled for 10:00 am at the Tow Diehm Athletic Building.

Dr. Mangham presented the draft of the PowerPoint presentation that will be presented on Saturday, February 11, 2012 and asked the board for their comments and suggestions during the presentation. The board made some general suggestions and these changes will be made to the final presentation.

Following the presentation, the board suggested that we have a final work session on Friday, February 10, 2012 at 6 pm to review the changes and to give the board members that were unable to be present an opportunity to view the PowerPoint presentation before it is presented to the UNM Regents.

Ms. Chavez asked the Executive Director to confirm a meeting space for the February 10, 2012 work session at 6:00 pm.

Mr. Begay moved to adjourn the work session at 12:24 pm. The motion was seconded by Ms. Shack. Motion carried.



 Virginia Chavez, Vice Chair



 June Shack, Secretary

UNM GALLUP LOCAL BOARD WORK SESSION

Wednesday, February 10, 2012
Six O'clock p.m.

Albuquerque

UNM GALLUP LOCAL BOARD

Edwin J. Begay	P
Virginia R. Chavez	P
Gloria Skeet deCruz.....	P
Theresa Dowling	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew, Executive Director
Neal Mangham, Dean of Instruction
Zeke Garcia, Director Student Services

Theresa Dowling called the work session to order at 6:15 pm. A quorum was present.

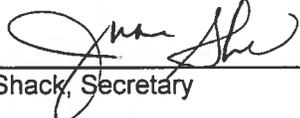
Dr. Andrew confirmed directions to the joint meeting of the Local Advisory Board and UNM Board of Regents at the Tow Diehm Athletic Building at 10:00 am on Saturday, February 11, 2012. Parking arrangements for the Local Advisory Board and UNM management staff were made in advance of the meeting. Dr. Schmidly, UNM President, would introduce the Local Advisory Board and the UNM Gallup management team.

The staff presented their individual sections of the power point presentation and ample time was given for questions and clarification.

Gloria Skeet deCruz moved to adjourn the work session at 8:05 pm. The motion was seconded by June Shack. Motion passed by unanimous roll call vote.



Theresa Dowling, Chair



June Shack, Secretary

UNM GALLUP LOCAL BOARD MINUTES

Wednesday, March 21, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay P
Virginia R. Chavez P
Gloria Skeet deCruz..... P
Theresa Dowling P
June Shack P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew, Executive Director
Neal Mangham, Dean of Instruction
Zeke Garcia, Director Student Services
Ray Weitz, Human Resources Administrator 3
Bruce Klewer, Sr. Operations Mgr., South Campus
Frank Loera, Chair Business Technologies
Marji Campbell, Director of Nursing
Chris Chavez, Construction Tech Faculty
Erica McFadden, Transitional Studies Faculty
Al Henderson, Business Tech Faculty
Al Clemmons, Sr. VP, Geo. K. Baum & Co.
John McBreen, KYVA Reporter
Richard Reyes, Gallup Independent Reporter
Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the March 21, 2012, meeting of the UNM-Gallup Local Board to order at 6:02 PM with roll call. A quorum was present.

AGENDA ITEM III - Public Input

None

AGENDA ITEM IV - Introductions/Announcements

- A. Al Clemmons, Sr. Vice President, George K. Baum & Co.
- B. Chris Chavez, Co-Chair Sustainability Committee, Construction Tech Faculty
- C. Erica McFadden, Co-Chair Sustainability Committee, Transitional Studies Faculty
- D. Frank Loera, Chair Business Technologies

AGENDA ITEM V - Approval of Agenda

A motion was made by June Shack to approve the March 21, 2012, UNM-Gallup Local Board Agenda with changes; add Frank Loera introduction and address agenda item X A. following agenda item VII. The motion was seconded by Virginia Chavez, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

- A. Virginia Chavez made a motion to approve the January 18, 2012, UNM-G regular meeting minutes as presented, motion was seconded by June Shack. Motion passed by unanimous roll call vote.
- B. Motion made by Virginia Chavez to approve the January 18, 2012 UNM-G work session minutes as presented, motion was seconded by June Shack. Motion passed by unanimous roll call vote.
- C. June Shack made a motion to approve the February 4, 2012, UNM-G work session minutes as presented, motion was seconded by Virginia Chavez. Motion passed by unanimous roll call vote.
- D. Motion made by Virginia Chavez to approve the January 18, 2012 UNM-G work session minutes as presented, motion was seconded by June Shack. Motion passed by unanimous roll call vote.

AGENDA ITEM VII – Board Education

A report on the Sustainability Task Force Climate Action Plan was presented by Chris Chavez and Erica McFadden. The Climate Action Plan was requested by the UNM President spring 2010 and took a year for the committee to determine our carbon footprint. Our utilities and greenhouse gas equivalencies are the most interesting. A poll for students and faculty was taken and received 800 responses. We found students and staff drive 150 miles per week. An additional finding was that thirty-two percent of the vehicles on campus are trucks. At a rate of \$3.25 a gallon for gas it is estimated that \$416,000 is spent in a semester with the possibility of that total being even greater based on the number of vehicles on campus as compared to the number of respondents. It is recommended that car pooling be encouraged as a means of addressing this finding. The Co-chairs stated that this report gives us a base of information from which further recommendations can be made. Our next step is to begin with the more easily achieved efforts. The Co-chairs suggested that UNM-G replace fluorescent tubes with energy saving bulbs, put in motion detectors in rooms to control on/off, turn off when offices are unoccupied, get Student Senate involved in recycling and encourage instructors to make use of internet communications and resources rather than paper handouts as beginning steps. The establishment of a print shop on

and resources rather than paper handouts as beginning steps. The establishment of a print shop on campus is in the preliminary planning stages as a means of consolidating printing, and faculty and staff are being encouraged to use paperless classrooms as well as on-line textbooks. The Board asked for a follow-up report in one year.

Gloria deCruz and Edwin Begay arrived.

AGENDA ITEM VIII – Campus Reports

- A. Instruction and Academic Affairs – The supplemental report requested at the January Board meeting was distributed concerning the MLT program. Between the beginning of the program and 2005 four to eight graduated each year. Between 2005 and now only two have graduated in total. The report indicated that while this program will never be a large one; it is an important one for the community. The program is accredited by NAACLS. The accreditation review is due to begin in October with our self-study. Several consultants have been identified to help with the self-study and assist in determining current program deficiencies. There has been an articulation agreement between UNMG and UNM Medical Lab Bachelor's program since 2001 which was not known by the administration or Board. Steps have been taken to correct our catalog as well as the UNM Registrar's records. There are several qualified applicants for the posted MLT instructor position.
- B. Business Operations – The UNM Foundation endowment program activity report was distributed. All other reports were written.

AGENDA ITEM IX - Old Business

- A. Approval of Strategic Plan – Dr. Mangham presented the strategic plan for Board approval. The document had been endorsed by both the Faculty and Staff Senates. Edwin J. Begay made a motion to approve the UNMG Strategic Plan as presented. The motion was seconded by Gloria deCruz. Motion passed by unanimous roll call vote at 6:50 PM. The strategic plan and the strategic plan task list will now be submitted to the UNM Board of Regents.
- B. Update on the Status of Board Priorities - The board met with the Board of Regents.

AGENDA ITEM X - New Business

- A. Resolution of Bond Sale - Al Clemmons presented the Board information regarding the remaining \$6M of the \$8M approved in February 2009 by McKinley County voters for sale. The bonds must be sold before February 2013. The Board requested more information prior to voting. This item will be on the agenda for approval at the April 18 meeting.
- B. Election 2012-2013 Board Officers
 - i. Chair, Theresa Dowling opened the floor for nominations for Chair. Gloria deCruz nominated June Shack with June declining the nomination. June Shack nominated Theresa Dowling. Gloria deCruz moved to close nominations seconded by Edwin Begay. Theresa accepted the nomination. By unanimous roll call vote Theresa Dowling was elected as Chair of the Local Board.
 - ii. Chair, Theresa Dowling opened the floor for nominations for Vice Chair. June Shack nominated Edwin Begay. Edwin accepted the nomination. Motion was made by Gloria deCruz to close nominations and the motion was seconded by Virginia Chavez. By unanimous roll call vote Edwin Begay was elected as Vice Chair.
 - iii. Chair, Theresa Dowling opened the floor for nominations for Secretary. Edwin Begay nominated Virginia Chavez with Virginia accepting the nomination. Motion was made by Gloria deCruz to close nominations and the motion was seconded by Edwin Begay. By unanimous roll call vote Virginia Chavez was elected as Secretary.
- C. Approval of UNM-G Operation Agreement – One change was made to the agreement on page 5 paragraph 15 remove the ABE Training Center at Red Lake Chapter House. A motion was made by Edwin Begay for approval of the Operating Agreement with the change as noted. The motion seconded by June Shack. Motion was approved by unanimous roll call vote at 6:56 PM.
- D. Approval of Tuition and Fees for FY13 – Per the memo from Wynn Goering giving recommendation that there be no increase in tuition and fees, Gloria deCruz made a motion that there will be no increase in tuition or fees FY 13. The motion was seconded by Edwin Begay. Motion passed by unanimous roll call vote at 6:58 PM.
- E. UNMG Preliminary 2013 Budget Review – The preliminary FY2013 Budget for Board review was presented. The final budget will be presented at the April meeting for Board approval.
- F. Update New Mexico Common Core State Standards Summit – Virginia Chavez and Dr. Andrew attended the Summit in Albuquerque. This is a new requirement for the public schools. Statistics show graduating seniors are not prepared for college level classes. To address this issue, the public school districts would like to have professional development for high school teachers so

they know what is expected at the college level. We need to work as a team to leverage resources for the success of our students. The new core standards replace AYP and become effective in 2014.

AGENDA ITEM XI – Additional Items Added to the Agenda

None

AGENDA ITEM XII – Adjourn for Executive Session

Motion was made by Virginia Chavez to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by June Shack, and approved by unanimous roll call vote at 7:08 PM.

AGENDA ITEM XIII – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

AGENDA ITEM XIV - Reconvene from Executive Session

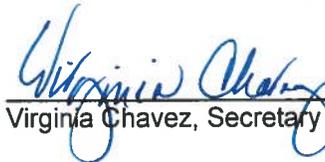
Edwin Begay moved to reconvene the Open Meeting from Executive Session. The motion was seconded by June Shack and approved by unanimous roll call vote at 8:05 PM.

Upon reconvening the regular meeting of the Local Board, Virginia Chavez instructed the Executive Director to continue working with UNM main campus on the ongoing personnel issues regarding employment that were discussed in the closed meeting. She asked that the UNM-G Local Board be kept informed of the status of these issues. 10-15-1-J NMSA 1978

AGENDA ITEM XV – Adjournment

Edwin Begay made motion to adjourn. The motion was seconded by June Shack and approved by unanimous roll call vote at 8:06 PM.


Theresa Dowling, Chair


Virginia Chavez, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD MINUTES

Wednesday, April 18, 2012
Six O'clock p.m.

Zuni

UNM GALLUP LOCAL BOARD

Edwin J. Begay	P
Virginia R. Chavez	P
Gloria Skeet deCruz.....	A
Theresa Dowling	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew, Executive Director	Bruce Klewer, Sr. Operations Mgr., South Campus
Neal Mangham, Dean of Instruction	Marji Campbell, Director of Nursing
Zeke Garcia, Director Student Services	Gil Gonzales, CIO, UNM
Ray Weitz, Human Resources Administrator 3	Al Clemmons, Sr. VP, Geo. K. Baum & Co.
Jim Blackshear, IT Manager	Richard Reyes, Gallup Independent Reporter
Ron Petranovich, Physical Plant Manager	Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the April 18, 2012, meeting of the UNM-Gallup Local Board to order at 6:00 PM with roll call. A quorum was present.

AGENDA ITEM III - Public Input

None

AGENDA ITEM IV - Introductions/Announcements

- A. Dr. Gil Gonzales, Chief Information Officer, UNM
- B. Dr. Al Clemmons, Sr. Vice President, George K. Baum & Co.

AGENDA ITEM V - Approval of Agenda

A motion was made by June Shack to approve the April 18, 2012, UNM-Gallup Local Board Agenda with changes; address agenda item IX A. following agenda item VI and add discussion of May 16 Board meeting. The motion was seconded by Virginia Chavez, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

June Shack made a motion to approve the March 21, 2012; UNM-G regular meeting minutes with a correction to the January 12, 2012 work session minutes agenda item VI D. The minutes should read Virginia Chavez made the motion and seconded by June Shack. The motion was seconded by Virginia Chavez. Motion passed by unanimous roll call vote.

AGENDA ITEM VII – Board Education

None

AGENDA ITEM VIII – Campus Reports

- A. Instruction and Academic Affairs – Dr. Mangham responded to questions from the Board regarding MLT student clinical placements. The Dean reported that UNM Gallup has signed an "umbrella" agreement with Indian Health Services for all medical programs. RMCH, Cibola and several others have affiliation agreements ready for signature and we continue to identify additional sites.
- B. Student Services – The Board expressed enthusiasm that parents are included in New Student Orientation.
- C. Executive Director – The Board had questions on the financial policies and procedures since we do not have a CFO or Business Director. Dr. Goering has been working on them and they should be completed by the July and December 2012 deadlines.

All other reports were written.

AGENDA ITEM IX - Old Business

- A. Resolution Authorizing the Sales of GO Bonds – Al Clemmons presented information regarding the remaining \$6M of the \$8M approved in February 2009 by McKinley County. The bonds must be sold before February 2013. He then presented the Resolution of Sale to the Board for approval. Virginia Chavez made a motion to approve the Resolution for Sale of GO Bonds as presented. The motion was seconded by June Shack. Motion passed by unanimous roll call vote at 6:08 PM.
- B. Update on the Status of Board Priorities – This item was postponed to the next meeting.

AGENDA ITEM X - New Business

- A. Approval of UNMG FY2012-2013 Budget – Wynn Goering presented the 2012-2013 budget to the Board for approval. After discussion, Virginia Chavez made a motion to approve the FY2012-2013 budget as presented. The motion was seconded by June Shack. Motion passed by unanimous roll call vote at 6:45 PM.

Edwin Begay arrived at 6:47 pm.

- B. Approval of UNMG IT Infrastructure Project – Dr. Wynn Goering gave initial comment with Dr. Gil Gonzales presenting the Board with the IT Infrastructure project information. The project includes all UNMG campuses and will replace all voice/data equipment and bring them up to current standards, remove all extraneous cabling to help prevent fire hazards, renovation and/or construction of IT closets, and support for the data/voice services. The recommendation is a one-phase approach to begin with the physical infrastructure upgrade followed by the data and voice upgrades.

Dr. Gonzales will add to the proposal that there is to be no refurbished equipment used on this project. Dr. Gonzales will have costing information to Dr. Goering for distribution to the Board by end-of-business on Monday. Dr. Gonzales requested this information not be distributed to local vendors.

Edwin Begay made a motion to approve the IT Infrastructure Project as presented with the addition that there is no refurbished equipment used. The motion was seconded by June Shack. Motion passed by unanimous roll call vote at 7:22 PM.

AGENDA ITEM XI – Additional Items Added to the Agenda

May 16 Board Meeting – The 2012 UNMG graduation will be held at Red Rock Park on May 16 at 2:00 PM. The board was in favor of keeping the regularly scheduled board meeting in the Director's Conference Room at 6:00 PM.

AGENDA ITEM XII – Adjourn for Executive Session

A motion was made by Virginia Chavez to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by June Shack, and approved by unanimous roll call vote at 7:34 PM.

AGENDA ITEM XIII – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

AGENDA ITEM XIV - Reconvene from Executive Session

June Shack moved to reconvene the Open Meeting from Executive Session. The motion was seconded by Edwin Begay and approved by unanimous roll call vote at 8:25 PM.

Upon reconvening the regular meeting of the Local Board, Virginia Chavez instructed the Executive Director to continue working with UNM main campus on the ongoing personnel issues regarding employment that were discussed in the closed meeting. She asked that the UNMG Local Board be kept informed of the status of these issues. 10-15-1-J NMSA 1978

AGENDA ITEM XV – Adjournment

Edwin Begay made a motion to adjourn. The motion was seconded by June Shack and approved by unanimous roll call vote at 8:26 PM.


Theresa Dowling, Chair


Virginia Chavez, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD WORK SESSION

Thursday, May 3, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay	P
Virginia R. Chavez	P
Gloria Skeet deCruz.....	P
Theresa Dowling.....	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the May 3, 2012, work session of the UNM-Gallup Local Board to order at 6:00 PM with a roll call. A quorum was present.

AGENDA ITEM III – Adjourn for Executive Session

A motion was made by Virginia Chavez to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve personnel issue. The motion was seconded by Virginia Chavez, and approved by unanimous roll call vote at 6:03 PM.

AGENDA ITEM IV – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

AGENDA ITEM V – Reconvene from Executive Session

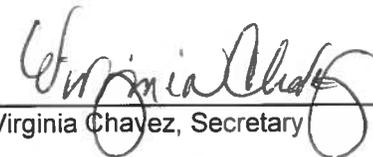
June Shack moved to reconvene the Open Meeting from Executive Session. The motion was seconded by Edwin Begay and approved by unanimous roll call vote at 7:12 PM.

Upon reconvening the regular meeting of the Local Board, Virginia Chavez stated the Board discussed the status of the ongoing personnel issues of employment. 10-15-1-J NMSA 1978

AGENDA ITEM VI – Adjournment

Work Session adjourned at 7:13 PM.


 Theresa Dowling, Chair


 Virginia Chavez, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD MINUTES

Wednesday, May 16, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay	P
Virginia R. Chavez	P
Gloria Skeet deCruz.....	P
Theresa Dowling	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew, Executive Director	Pricilla Begay, Financial Aid Officer
Neal Mangham, Dean of Instruction	Jayne McMahon, TRiO Program Manager
Wynn Goering, Vice Provost for Academic Affairs/ Acting Director of Business Operations	Nick Brokeshoulder, Education Specialist, College Learning Center
Zeke Garcia, Director Student Services	Richard Reyes, Gallup Independent Reporter
Ray Weitz, Human Resources Administrator 3	Christy Butler, Executive Assistant
Bruce Klewer, Sr. Operations Mgr., South Campus	
Marji Campbell, Director of Nursing	

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the May 16, 2012, meeting of the UNM-Gallup Local Board to order at 6:00 PM with roll call. A quorum was present.

AGENDA ITEM III - Public Input

None

AGENDA ITEM IV - Introductions/Announcements

- A. Precilla Begay, Financial Aid Officer
- B. Jayme McMahon, TRiO Program Manager
- C. Nick Brokeshoulder, Education Specialist, College Learning Center

AGENDA ITEM V - Approval of Agenda

A motion was made by June Shack to approve the May 16, 2012, UNM-Gallup Local Board Agenda as presented. The motion was seconded by Edwin J. Begay, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

- A. Edwin J. Begay made a motion to approve the April 18, 2012; UNM-G regular meeting minutes as presented. The motion was seconded by June Shack. Approved by unanimous roll call vote.
- B. Motion made by Edwin J. Begay to approve the May 3, 2012 UNM-G work session minutes as presented, motion was seconded by Virginia Chavez. Motion passed by unanimous roll call vote.

AGENDA ITEM VII – Board Education

- A. Financial Aid Title IV was presented by Precilla Begay. Dept. of Education has made changes in Pell Grants changing the number of semesters students can attend classes from 18 to 12. Students have been noticed several times and are beginning to panic. Distributed information that is given to students. Students that do not have a high school diploma are no longer eligible for aid. All requirements are being strictly followed. Financial aid information is being fully discussed during student orientation. The Board commended Precilla on her hard work.

The meeting paused for five minutes for a Board photo.

- B. Lobo Academy – Zeke Garcia gave a brief introduction on the Lobo Academy. Jayme McMahon spoke on the pilot academy being held this summer, scope and purpose of the academy. We would like to have 30 students at Gallup and 15 students at Zuni in the pilot program. The program will be working with freshman students having just graduated. They will learn to successfully navigate the academia, set career goals and develop strong personal and academic goals. Students will be pre and post-tested on reading and writing. We have a very intense and rigorous reading and writing process. At the end of academy, the students will be taking a field trip to UNMA which will help strengthen and prepare them to be a successful student. The students will be in the TRiO program after completing the Academy. The Board commended Jayme and the TRiO program in their work.

AGENDA ITEM VIII – Campus Reports

- A. Instruction and Academic Affairs – Dr. Mangham reported we have a MLT faculty that will be starting as an adjunct this summer so the students in the program can continue with the program. This faculty will be full time in the fall.
- B. Student Services – Nick Brokeshoulder and his wife Sharon has a dance troupe called Native Star Dance Team. They went to Iraq in 2006 to entertain the troops and entertained at nine bases in eight days. They were nominated by the Secretary of State for the Freedom Award. The native soldiers were so impressed with their dancing many took off their patches and put them on Sharon's native attire. Over 53 patches were received. We are very proud of Nick.
- C. Executive Director – Secretary for Higher Education will hold an annual meeting with all the presidents of four and two year boards on June 25 in Albuquerque at CNM Workforce Solutions. He will speak on remedial education. Gov. Martinez will attend. The UNMG Board plan to attend.

GMCS will have NM Core training on May 30-31. We have been invited to participate in the training. On August 3, the speaker from the meeting will be training GMCS, UNMG and Zuni as previously discussed.

All other reports were written.

AGENDA ITEM IX - Old Business

None

AGENDA ITEM X - New Business

- A. June 20, 2012 Meeting – After discussion, the board decided to cancel the regular meeting and have a working retreat to be held in the Gurley Hall DCR at 6 pm.
- B. Summer Retreat will focus on remedial education strategies and Board priorities. The Operating Agreement, By Laws, ethics and calendar will also be on the agenda.

AGENDA ITEM XI – Additional Items Added to the Agenda

Community Comments – The board has been asked about applicants receiving no responses from HR or anyone else. UNMG does not respond to each applicant as a rule. Applicants receive notification when the position is filled. We are constrained by what UNMJobs does. We do have a handout we give people who come into the office.

AGENDA ITEM XII – Adjourn for Executive Session

A motion was made by Virginia Chavez to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by Gloria deCruz, and approved by unanimous roll call vote at 7:19 PM.

AGENDA ITEM XIII – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

AGENDA ITEM XIV - Reconvene from Executive Session

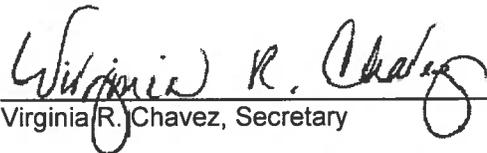
Edwin J. Begay moved to reconvene the Open Meeting from Executive Session. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote at 8:22 PM.

Upon reconvening the regular meeting of the Local Board, Virginia Chavez instructed the Executive Director to continue working with UNM main campus on the ongoing personnel issues regarding employment that were discussed in the closed meeting. She asked that the UNMG Local Board be kept informed of the status of these issues. 10-15-1-J NMSA 1978

AGENDA ITEM XV – Adjournment

Edwin J. Begay made a motion to adjourn. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote at 8:23 PM.


Theresa Dowling, Chair


Virginia R. Chavez, Secretary

Christy Butler
Executive Assistant

UNM-GALLUP LOCAL BOARD RETREAT MINUTES

Thursday, June 21, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

- Edwin J. Begay P
- Virginia R. Chavez P
- Gloria Skeet deCruz..... P
- Theresa Dowling P
- June Shack P

UNM-GALLUP STAFF & COMMUNITY

- | | |
|---|---|
| Sylvia Andrew, Executive Director | Suzette Wyaco, Enrollment Manager |
| Neal Mangham, Dean of Instruction | Dina Dominguez, ABE Data Tech |
| Zeke Garcia, Director Student Services | Laura Jijon, ABE Director |
| Sandra Freeland, Education Administrator, PED | Elizabeth Lawrence, Academy Faculty |
| Rose Graham, Navajo Nation Scholarship Office | Nick Brokeshoulder, TRiO Education Specialist |
| Max Perez, Asst. Superintendent, GMCS | Christy Butler, Executive Assistant |
| Michelle Lee, College Placement Testing | |

Chair, Theresa Dowling called the retreat meeting of the UNM-Gallup Local Board to order at 6:11 pm. A quorum was present.

Overview of the Retreat Agenda – Community Collaboration

Remedial Education – The College Completion Landscape – Sylvia Andrew

- Board is included in the HED and governing board meeting on June 25
 - Remedial education
 - More than 50% are entered into remedial classes across the country
 - Completion rates are down
 - Arizona community college rates compare with UNMG
 - 80% were placed into at least 1 remedial class
 - 5% of those tested below 7th grade
- Funding formula presented to Governor and legislature in November
 - Remedial will be one of the criteria for the funding
 - Access is available to everyone
 - Community college is the place where dreams begin with open admission
 - Community college is subject to increasing public expectations
 - UNMG should not be expected to solve this problem
 - Need to create a sense of responsibility in the students
 - ABE offers a promising alternative for students
 - Math should be the first class students take
 - We need to provide alternatives
 - Math labs and tutors

Overview of Remediation/Developmental Data & Initiatives at UNMG – Neal Mangham

- The numbers of attendees at colleges has increased over the last 20 years
 - They have outstripped the increase in population
 - More and more people expect credentials for employment
 - We provide technical and degree programs
 - We need to find a way to assist those who are not ready for college level classes
 - Reading 82% coming in are remedial
 - Math 94% coming in are remedial
 - Less than 50% of the students beginning in remediation complete the remedial classes and proceed into a program
 - People at the lower level of remediation may need to have ABE assistance
 - For upper level of remediation we may need to look at including another component in a 101 class
 - The Developmental Education/Remediation Course Sequence (Math, Reading, English)
 - Our entry expectation must be clearly stated so the high schools can meet expectations

National Initiatives & Promising Best Practices – Zeke Garcia

- Small group from UNMG went to a national conference regarding this problem
 - Many examples of programs from all over the country were presented

Gloria deCruz arrived at 6:42 PM.

- All agreed we must do a better job in remediation
- Must make information more relevant so students can relate
- Just received a \$5,000 grant for Lobo Academy

June Shack arrived at 6:57 PM.

- **College Placement Testing** – Michelle Lee, Testing Assistant
 - Reviewed the Compass Testing
- **Enrollment Trends and Changes in Financial Aid** – Suzette Wyaco, Enrollment Manager
 - Looking at this so students can graduate at a timely rate
 - Student Credit Hours – Remedial classes are returning to their respective departments
 - Major impact by the new Pell and financial aid requirements
- **Adult Basic Education: Student Outcomes** – Dina Dominguez/Laura Jijon
 - ABE outcomes are higher than the state performance goals in all categories
 - Neal Mangham and Zeke Garcia are working to revise student orientation
 - 12 hour orientation – 3 days for 4 hours/day
 - How you react in a college class
 - Student responsibility
 - Working on having 6-8 week workshop for introduction to subject, work and review for students that already have a high school diploma)
 - Link into transitional studies College Success
- **Lobo Academy Update** – Nick Brokeshoulder, Ed Specialist; Elizabeth Lawrence, Teacher
 - Pilot program working out the kinks
 - 16 students participated
 - Will do a post Compass test
 - Students will have a portfolio at the end
- **Promising Strategies to Improve Student Outcomes in Math** – Marilou Joson, Ed Specialist
 - Seven effective strategies
 - Use everyday language and situations
 - Incorporate college skills (reading, writing) collaborate with non to academic programs
 - Curriculum design
 - Use technology –aided approach
 - Relieve math anxiety
 - Problem based learning
 - Extended hours for developmental math and focus on contextualized learning

We need to work within the parameters of our students. We must make the pieces work together funding, teaching rubric, scheduling.

UNM & UNMG Operating Agreement

No changes

Board Ethics

No changes

Board By-Laws

No changes

2012-2013 Local Board Meeting Schedule & Retreat Dates

Third Wednesday of month will continue to be the meeting date.

Board Priorities

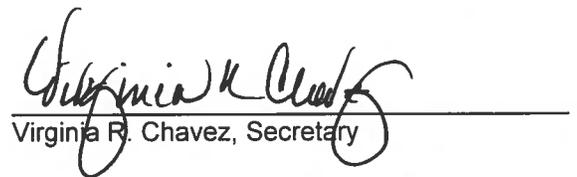
Board Priorities will be discussed at the next meeting. Board would like for an update on Lobo Academy for Board Education at the August Meeting.

Meeting was adjourned at 8:53 PM.



Theresa Dowling, Chair

Christy Butler, Executive Assistant



Virginia R. Chavez, Secretary

UNM GALLUP LOCAL BOARD MINUTES

Wednesday, August 15, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay	P
Virginia R. Chavez	P
Gloria Skeet deCruz.....	P
Theresa Dowling	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew, Executive Director	Jim Sayers, Faculty Senate President
Neal Mangham, Dean of Instruction	Nick Brokeshoulder, Education Specialist, College Learning Center
Wynn Goering, Special Assistant to the President for Branch Affairs, Acting Director Business Ops.	Richard Reyes, Gallup Independent Reporter
Zeke Garcia, Director Student Services	Kate Barnitz, Gallup Independent Reporter
Ray Weitz, Human Resources Administrator 3	Christy Butler, Executive Assistant
Bruce Klewer, Sr. Operations Mgr., South Campus	

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the August 15, 2012, meeting of the UNM-Gallup Local Board to order at 6:00 PM with roll call. A quorum was present.

AGENDA ITEM III - Public Input

None

AGENDA ITEM IV - Introductions/Announcements

- A. Al Clemmons, Sr. Vice President, George K. Baum & Co.
- B. Nick Brokeshoulder, Education Specialist, College Learning Center
- C. Jim Sayers, President Faculty Senate

AGENDA ITEM V - Approval of Agenda

A motion was made by Edwin Begay to approve the August 15, 2012, UNM-Gallup Local Board Agenda with the change of moving Agenda Item X. A. to following Agenda Item VI. The motion was seconded by Virginia Chavez, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

- A. Edwin Begay made a motion to approve the May 16, 2012; UNM-G regular meeting minutes with correction in Agenda Item VII A. change long to longer on line four and Agenda Item VIII. B. change costume to native attire. The motion was seconded by Virginia Chavez. Approved by unanimous roll call vote.
- B. Motion made by Virginia Chavez to approve the June 19, 2012 UNM-G retreat minutes with change of meeting start time from 7:31 to 6:11, motion was seconded by Edwin Begay. Motion passed by unanimous roll call vote.

June Shack arrived at 6:10 PM.

AGENDA ITEM VII – Board Education

Nick Brokeshoulder gave a follow-up on the Lobo Academy outcomes. He gave the goals for the future and discussed what is achievable and realistic. The future academy model needs to have mathematics included. The Board and Dr. Andrew expressed their gratitude for Nick Brokeshoulder and Jayme McMahan’s work on this program.

AGENDA ITEM VIII – Campus Reports

- A. Instruction and Academic Affairs – Dr. Mangham added to his report this is development week. He met with Faculty Senate and they had a session on remedial education. They asked where we go from here to firm up and improve remediation. They broke into groups to determine what we can do right now with no or little cost to have in place by the spring. Faculty spoke about advising with closer collaboration with advisors and faculty. Looking at how and what advising can do to help the remedial student. Improved assessment so we can be sure we are putting students in the right place. We are now recruiting faculty with experience in remedial education.

- B. Student Services – Zeke Garcia reported 720 on disenrollment on the roll but financial aid whittled it down to 300 by 5:00 pm when disenrollment was implemented. As of today we are up 14 students compared to this time last year. We have 2232 students enrolled as of today. Student credit hours (SCH) were at 22172 last year while we have 22175 now. We will continue registering students until next Friday. Question about students in general studies and liberal arts. The advisors are working with students to be sure they are transferred into the correct program. Advisors will have more training this year. UNMA will be bringing trainers to Gallup. Any student wanting to enter general studies is interviewed by the dean and must be signed off by the dean. The management team will be developing a policy on using multiple measures in placing students into classes.
- C. Business Operations – Wynn Goering reported on the IT project. After everyone signs off on it, it will take two weeks to complete. The large project is on track and should take to the end of the school year. The Board commends Rose Adakai for her efforts with the bookstore and getting it in the black. The bookstore has met all their requirements due for the internal audit. The one outstanding is due in December.
- D. Executive Director – Dr. Andrew advised the Board that we need a local board advisory member to represent the Board to work with HED on remedial education. Virginia Chavez volunteered with June Shack as an alternate. She distributed information on the State GO Bond C.

The Board asked about the hold on the CFO position. It is on hold at the request of the President. The Board is very concerned about the position has been suspended and is on hold at the request of the President. The Board was concerned that the President put this position on hold but the position needs to be filled soon. They would like some correspondence with the President regarding this situation. He was to come to the campus in July and it is now August and he has not been to the campus. This is a worry to us. The Board asked Wynn Goering to relay their concern to the President. He will do so.

The Board commended Bruce Klewer on his efforts at the Zuni campus.

All other reports were written.

AGENDA ITEM IX - Old Business

Board Priorities – Tabled until next meeting

AGENDA ITEM X - New Business

- A. Resolution for Notice of Bond Sale – Al Clemmons presented the resolution to the Board. Edwin Begay made the motion to approve the Resolution for Notice of Bond Sale. Virginia Chavez seconded the motion. Motion was approved by unanimous roll call vote at 6:08 PM.
- B. Approval Open Meetings Resolution - Motion was made by Edwin Begay to approve the Open Meetings Resolution, seconded by Virginia Chavez. Motion was approved by unanimous roll call vote at 6:54 PM.
- C. Approval Local Board Code of Ethics - Motion was made by Virginia Chavez to approve the Local Board Code of Ethics, they will be posted in the Director's Conference Room, the Zuni Campus conference room and in the lobby at North Campus. Seconded by Edwin Begay. Motion was approved by unanimous roll call vote at 6:55 PM.

AGENDA ITEM XI – Additional Items Added to the Agenda

None

AGENDA ITEM XII – Adjourn for Executive Session

A motion was made by Virginia Chavez to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by Edwin Begay, and approved by unanimous roll call vote at 6:56 PM.

Edwin Begay left the meeting at 7:50 PM.

AGENDA ITEM XIII – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

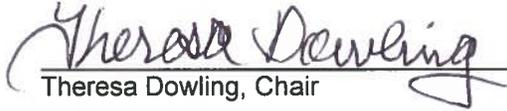
AGENDA ITEM XIV - Reconvene from Executive Session

June Shack moved to reconvene the Open Meeting from Executive Session. The motion was seconded by Virginia Chavez and approved by unanimous roll call vote at 7:51 PM.

Upon reconvening the regular meeting of the Local Board, Virginia Chavez instructed the Executive Director to continue working with UNM main campus on the ongoing personnel issues regarding employment that were discussed in the closed meeting. She asked that the UNMG Local Board be kept informed of the status of these issues. 10-15-1-J NMSA 1978

AGENDA ITEM XV – Adjournment

June Shack made a motion to adjourn. The motion was seconded by Virginia Chavez and approved by unanimous roll call vote at 7:52 PM.



Theresa Dowling, Chair



Virginia R. Chavez, Secretary

Christy Butler
Executive Assistant

UNM-GALLUP LOCAL BOARD RETREAT MINUTES

Monday, September 10, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay P
Virginia R. Chavez P
Gloria Skeet deCruz..... P
Theresa Dowling A
June Shack P

UNM-GALLUP STAFF & COMMUNITY

Robert G. Frank, UNM President
Wynn Goering, Special Asst. to President for Branch
Affairs, Acting Director Business Operations
Breda Bova, UNM Chief of Staff
Marc Saavedra, Director Government Affairs

Dianne Anderson, Univ. Communication & Marketing
Bruce Klewer, Zuni Program Manager
Richard Reyes, Gallup Independent Reporter
Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Vice Chair, Edwin J. Begay called the September 10, 2012, special meeting of the UNM-Gallup Local Board to order at 6:15 PM with roll call. A quorum was present.

AGENDA ITEM III – Introductions

- A. Dr. Robert Frank, UNM President
- B. Dr. Breda Bova, Chief of Staff
- C. Dianne Anderson, University Communications & Marketing

AGENDA ITEM IV – Approval of Agenda

A motion was made by Gloria deCruz to approve the September 10, 2012, UNM-Gallup Local Board Agenda as presented. The motion was seconded by Virginia Chavez, and approved by unanimous roll call vote.

Agenda Item V – Adjourn for Executive Session

A motion was made by Virginia Chavez to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by June Shack, and approved by unanimous roll call vote at 6:17 PM.

AGENDA ITEM VI – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

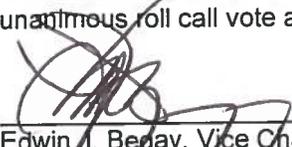
AGENDA ITEM VII - Reconvene from Executive Session

June Shack moved to reconvene the Open Meeting from Executive Session. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote at 7:23 PM.

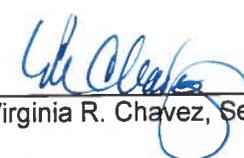
Upon reconvening the special meeting of the Local Board, Virginia Chavez stated the Board will continue working with UNM main campus on the ongoing personnel issues regarding employment that were discussed in the closed meeting. 10-15-1-J NMSA 1978

AGENDA ITEM VIII – Adjournment

Gloria deCruz made a motion to adjourn. The motion was seconded by Virginia Chavez and approved by unanimous roll call vote at 7:25 PM.



Edwin J. Begay, Vice Chair



Virginia R. Chavez, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD MINUTES

Wednesday, September 19, 2012
Six O'clock p.m.

Zuni

UNM GALLUP LOCAL BOARD

- Edwin J. Begay P
- Virginia R. Chavez P
- Gloria Skeet deCruz..... P
- Theresa Dowling P
- June Shack P

UNM-GALLUP STAFF AND GUESTS:

- Wynn Goering, Interim Executive Director
- Neal Mangham, Dean of Instruction
- Ray Weitz, Human Resources Administrator 3
- Bruce Klewer, Sr. Operations Mgr., South Campus
- Marji Campbell, Director of Nursing
- Loren Leekela, Zuni Tribal Council
- Richard Reyes, Gallup Independent Reporter
- Kate Barnitz, Gallup Independent Reporter
- Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the September 19, 2012, meeting of the UNM-Gallup Local Board to order at 6:00 PM with roll call. A quorum was present.

AGENDA ITEM III - Public Input

None

AGENDA ITEM IV - Introductions/Announcements

None

AGENDA ITEM V - Approval of Agenda

A motion was made by Edwin J. Begay to approve the September 19, 2012, UNM-Gallup Local Board Agenda with additions. The motion was seconded by Virginia R. Chavez, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

- A. Edwin J. Begay made a motion to approve the August 15, 2012; UNM-G regular meeting minutes as presented. The motion was seconded by Virginia R. Chavez. Approved by unanimous roll call vote.
- B. Motion made by Virginia R. Chavez to approve the September 10, 2012 UNM-G special meeting minutes as presented, motion was seconded by June Shack. Motion passed by unanimous roll call vote.

Gloria deCruz arrived at 6:17 PM.

AGENDA ITEM VII – Campus Reports

- A. Instruction and Academic Affairs – Dr. Mangham added to his report Crystal Tully is the graduate who is working on her PhD at the University of Denver. Ms. Wahola Barney is the graduate who is completing the NSF internship in Montana. We are very proud of these students for continuing their education. He extended an invitation to the Board to attend the Rural Entrepreneur Expo will be held in Gurley Hall on October 12. The Chrysler Corp. came to campus and interviewed 50 students for internships in welding, business and information technology. They have not heard back. There are three open division chairs positions we are ready to bring candidates to campus for interviews. Some candidates are in-house and some are out-of-town.

The Board requested the following be for the record. The Board asked about accreditation for the Nursing program. We have corrected the deficiencies in staffing and are applying for candidacy which includes our self-study and it will be submitted for the next meeting of the accreditation agency in the spring. Submission for accreditation will be about 18 months later.

Do we have an updated list of courses in the spring regarding general studies? Frist draft of the spring schedule was sent out today. Now at divisions to add or delete classes and due back to registrar in three weeks. Final schedule will be out in one month. General Study's degree we had 780 students enrolled in the program. Did full program audit on each student in the program and found some had gone on to other programs and had not changed their degree program status. There is now a new process for anyone who wants to register for this program. The student must be interviewed by the Dean to see if they would be better served in another program and signed off. Then they are registered there. As a result of this, we now have 365 people enrolled in the program. We are doing another degree audit now. This degree serves a purpose

for our technical students of allowing them to be enrolled in a program for financial aid and veteran students also may need to be in this program.

More questions from the Board concerned changing faculty during the semester, syllabi not being followed, and student advising. Responses to the questions: Many times faculty is replaced due to medical or other reasons, which is better than cancelling the class. Regarding the syllabi, they are guidelines. As long as they achieve the learning objectives that is ok. They should make any changes at the beginning of the semester. If however, they are making changes as they go, this would need to be addressed. Advisement is done in two areas in Student Services to make sure the students are going full-time and they are enrolled in classes that follow their major. Advising where the student is face-to-face with Faculty or Division advising asking what is it you want to do and this is the path you want to take place. What is the status of the survey where students if are asked if their needs are being met instructionally. This is done at the end of each semester in each class. Student Services is working on a questionnaire for students to complete regarding meeting their needs.

- B. Business Operations – Wynn Goering reported the Director of Business Operations position will be posted next week. There were questions regarding the UNM Foundation tax. There will be a tax imposed on every account the foundation handles for each index with .5% on current fund expenditures and next year it will be a 1% tax. Branches do get the benefit of the foundation handling the accounts, raise funds and work with the donors. The Board will do some research on the legality of this tax. The Board asked for a financial report regarding the funding.

All other reports were written.

AGENDA ITEM VIII – Old Business

None

AGENDA ITEM IX - New Business

Adoption of Resolution Authorizing Sale of Bonds – We did not have any bidders for today's sale. We will have a special meeting on September 26 for the single item agenda for Notification of Bond Sale.

AGENDA ITEM X – Additional Items Added to the Agenda

- A. Discuss October meeting date – The meeting will be moved to October 16th in Gallup at 6:00 PM.
B. Board Correspondence to UNM President on UNM Foundation Tax – A letter was distributed to the Board by Edwin J. Begay. The Board will forward to Dr. Frank.
C. Appeal to Board of Regents regarding Executive Director Dismissal – Board feels the decision to dismiss the Executive Director was not properly shared with the board. This issue will be discussed in Executive Session.

AGENDA ITEM XI – Adjourn for Executive Session

A motion was made by Virginia R, Chavez to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by Edwin J. Begay, and approved by unanimous roll call vote at 7:02 PM.

AGENDA ITEM XII – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

AGENDA ITEM XIII - Reconvene from Executive Session

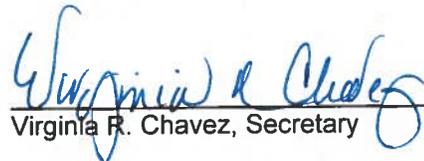
Edwin J. Begay moved to reconvene the Open Meeting from Executive Session. The motion was seconded by June and approved by unanimous roll call vote at 7:52 PM.

Upon reconvening the regular meeting of the Local Board, Virginia R. Chavez confirmed that only personnel issues were discussed in the closed meeting. 10-15-1-J NMSA 1978

AGENDA ITEM XIV – Adjournment

Edwin J. Begay made a motion to adjourn. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote at 7:53 PM.


Theresa Dowling, Chair


Virginia R. Chavez, Secretary

Christy Butler
Executive Assistant

UNM-GALLUP LOCAL BOARD SPECIAL MEETING MINUTES

Monday, September 26, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay P
Virginia R. Chavez P
Gloria Skeet deCruz..... A
Theresa Dowling P
June Shack A

UNM-GALLUP STAFF & COMMUNITY

Wynn Goering, Interim Executive Director
Al Clemmons, Sr. Vice President, George K. Baum & Co.
Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Chair, Theresa Dowling called the September 26, 2012, special meeting of the UNM-Gallup Local Board to order at 5:58 PM with roll call. A quorum was present.

AGENDA ITEM III – Introductions

Al Clemmons, Sr. Vice President, George K. Baum & Co.

AGENDA ITEM IV – Approval of Agenda

A motion was made by Edwin J. Begay to approve the September 26, 2012, UNM-Gallup Local Board Agenda as presented. The motion was seconded by Virginia R. Chavez, and approved by unanimous roll call vote.

Agenda Item V – Approve Resolution for Notice of Bond Sale

Al Clemmons reviewed the resolution for bond sale with the board. Edwin J. Begay made the motion to approve the Resolution for Notice of Bond Sale. Virginia R. Chavez seconded the motion. Motion was approved by unanimous roll call vote at 6:00 PM.

AGENDA ITEM VIII – Adjournment

Virginia R. Chavez made a motion to adjourn. The motion was seconded by Edwin J. Begay and approved by unanimous roll call vote at 6:01 PM.


Theresa Dowling, Chair


Virginia R. Chavez, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD MINUTES

Tuesday, October 16, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay	P
Virginia R. Chavez	A
Gloria Skeet deCruz.....	A
Theresa Dowling	P
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Wynn Goering, Interim Executive Director	Marji Campbell, Director of Nursing
Neal Mangham, Dean of Instruction	Mark Valenzuela, Vice President, George K. Baum & Co.
Ray Weitz, Human Resources Administrator 3	Christy Butler, Executive Assistant
Bruce Klewer, Sr. Operations Mgr., South Campus	

AGENDA ITEM I & II - Call to Order & Roll Call

Chair Theresa Dowling called the October 16, 2012, meeting of the UNM-Gallup Local Board to order at 6:11 PM with roll call. A quorum was present.

Chair Theresa Dowling appointed June Shack to act as Secretary for this meeting. Edwin J. Begay attended the meeting via telephone.

AGENDA ITEM III - Public Input

None

AGENDA ITEM IV - Introductions/Announcements

Mark Valenzuela, Vice President, George K. Baum & Co.

AGENDA ITEM V - Approval of Agenda

A motion was made by Edwin J. Begay to approve the October 16, 2012, UNM-Gallup Local Board Agenda with the following changes: Executive Session cancelled and move agenda item IX A to follow agenda item VI. The motion was seconded by June Shack, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

- A. Edwin J. Begay made a motion to approve the September 19, 2012; UNM-G regular meeting minutes as presented. The motion was seconded by June Shack. Approved by unanimous roll call vote.
- B. Motion made by Edwin J. Begay to approve the September 26, 2012 UNM-G special meeting minutes as presented, motion was seconded by June Shack. Motion passed by unanimous roll call vote.

AGENDA ITEM VII – Campus Reports

- A. Instruction and Academic Affairs – Neal Mangham added to his report. The Rural Entrepreneur Institute (REI) Expo was very successful with about 100 exhibitors. He has a correction to his report regarding the date on page 5, fourth paragraph, last line 2014 should be 2015.
- B. Student Services – Zeke Garcia
- C. Business Operations – Wynn Goering reported the budget is on track in both income and expenses.
- D. Interim Executive Director – Wynn Goering reported we are current on all internal audit items and on target for the three items due in December. Two items are complete and the third is progressing.

All other reports were written.

AGENDA ITEM VIII – Old Business

None

AGENDA ITEM IX - New Business

- A. Adoption of Resolution Authorizing Sale of Bonds – Mark Valenzuela presented the bids to the Board. The lowest bidder was Southwest Securities, Inc. from Dallas, TX with a bid of \$6,120,000.00 and an interest rate of 1.721273 for 12 year term. Edwin J. Begay made motion to accept the bid from Southwest Securities, Inc. Motion seconded by June Shack. Approved by unanimous roll call vote at 6:16 PM.
- B. Executive Director Search – Wynn Goering spoke to the Board regarding the search process. Per the Operating Agreement and state statute the Board of Regents (BOR) and the Local Board jointly conduct the search for the executive director. The BOR usually delegates this authority to the UNM President and his office drives the search. Typically the search committee will have two members of the board, if we have three we run into open meetings conflicts. As everything is put together the board is likely to be asked to nominate two members to be on the committee. The committee is most commonly chaired by someone from the main campus, usually a dean or vice president. One of the first things the committee needs to do is determine the job description before you can post the position.

UNM's branch campus CEO's are executive directors. As you look at the UNM system, other than the branch campuses, the executive director is usually the head of a unit that has a budget in the millions, but with a narrow scope such as UNM Press or University Museums. The branch CEO title was applied in the day when branch campuses were smaller and simpler operations. They have grown to be full scale community colleges and the title is now a bit anachronistic, as some of the other branch campus directors will tell you. One of the implications of that is that it gets a little harder to attract people with the experience and skill set you want to take a position as an executive director when at other places in the country it would be a president. NMSU branch campuses, for example, are led by presidents.

President Frank comes to UNM most recently from Kent State University, which has regional campuses which are very much like what we have. They have a community college curriculum, local advisory boards, but their CEO was a dean. Having a dean who functions like the deans on main campus might have some benefits. First, it is a more common professional title and thus makes it more likely to get the qualifications you want in your candidates. Second, the dean would be the Chief Academic Officer, which would give a little more academic cohesion. External constituents often tell us that there seems to be a disconnect between the administration and academics at UNMG: if we had a dean, we might have a way to be more integrated with the main campus. The report would be clearer to the main campus.

If UNMG went this direction, it would need to get something out of this. Dr. Goering stated that in his interim time here he wants to attack the operational relationship with the main campus and see that we are getting what we should get for the percentage we are paying. If all we are getting is the logo and trade mark, we need better service and integration with the main campus. Having a dean as the CEO does not get that automatically, but that is a position that they are familiar with. He spoke with the President and talked through this with him. President Frank is familiar with this system and thinks there are advantages, but it has to be a shared decision. As we constitute a search committee, this will be one issue that will need to be discussed. We need to make sure you get the leadership you want for the campus.

AGENDA ITEM X – Additional Items Added to the Agenda

Announcements – Theresa Dowling has been asked to go the UNM Volunteer Summit. The Board of Regents have requested this summit so they can meet the many volunteer leaders that participate at the main campus and all of the branches so they can plan an event for all of the volunteers to attend.

AGENDA ITEM XI – Adjournment

Edwin J. Begay made a motion to adjourn. The motion was seconded by June Shack and approved by unanimous roll call vote at 6:57 PM.


Theresa Dowling, Chair


June Shack, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD MINUTES

Tuesday, November 14, 2012
Six O'clock p.m.

Zuni

UNM GALLUP LOCAL BOARD

Edwin J. Begay	A
Virginia R. Chavez	P
Gloria Skeet deCruz.....	P
Theresa Dowling	A
June Shack	P

UNM-GALLUP STAFF AND GUESTS:

Wynn Goering, Interim Executive Director	Katy Barnitz, Reporter Gallup Independent
Neal Mangham, Dean of Instruction	Richard Reyes, Reporter Gallup Independent
Zeke Garcia, Director Student Services	Tim Hagaman, Community Member
Bruce Klewer, Sr. Operations Mgr., South Campus	Christy Butler, Executive Assistant

AGENDA ITEM I & II - Call to Order & Roll Call

Secretary Virginia R. Chavez acting as Chair, called the November 14, 2012, meeting of the UNM-Gallup Local Board to order at 6:05 PM with roll call. A quorum was present.

Chair Virginia R. Chavez appointed June Shack to act as Secretary for this meeting.

AGENDA ITEM III - Public Input

None

AGENDA ITEM IV - Introductions/Announcements

Tim Hagaman, Community Member

AGENDA ITEM V - Approval of Agenda

A motion was made by June Shack to approve the November 14, 2012, UNM-Gallup Local Board Agenda with the following changes: under Agenda Item XI – Additional Items Added to the Agenda add search committee for executive director and Lobo basketball tickets. The motion was seconded by Gloria deCruz, and approved by unanimous roll call vote.

AGENDA ITEM VI - Board Business

June Shack made a motion to approve the October 16, 2012; UNM-G regular meeting minutes as presented. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote.

AGENDA ITEM VII – Board Education

The student video was tabled until the spring.

AGENDA ITEM VIII – Campus Reports

- A. Instruction and Academic Affairs – Neal Mangham reported we have 467 classes on offer for the spring semester with 141 beginning after 4:00 pm. General studies initial review has been received.
- B. Student Services – Zeke Garcia reported the first annual UNMG Native American Queen contest held by student senate. The Queen will be visiting local schools and speaking on education. The Board sent their congratulations to Precilla Begay on her transfer to UNM as Manager for Financial Aid. A major drive on scholarships in getting the word out to students on availability and requirements is taking place. Graduation will be held at 2:00 PM on May 15 at Red Rock Park. We are looking at rebranding and P-interest marketing for the campus.
- C. Interim Executive Director – Wynn Goering reported Bond C passed with \$1M for UNMG fire suppression system we have no redundancy in utilities. HED presented their budget. State Board of Finance will present in January. There is a possible increase being presented for staff increases there have been no increases for the last 4 years.

All other reports were written.

AGENDA ITEM IX – Old Business

None

AGENDA ITEM X - New Business

Adoption of Board Election Resolution – We have two board positions open for election, they are Position 2 Gloria Skeet deCruz and Position 3 June Shack. Wynn Goering presented the resolution and proclamation of regular branch community college district election. Motion was made by June Shack to approve the resolution authorizing and proclamation of regular branch community college district election, seconded by Gloria deCruz. Motion was approved by unanimous roll call vote at 6:46 PM.

Wynn Goering presented the resolution authorizing and directing election procedures. Motion was made by June Shack to approve the resolution authorizing and directing election procedures, seconded by Gloria deCruz. Motion was approved by unanimous roll call vote at 6:47 PM

AGENDA ITEM XI – Additional Items Added to the Agenda

Search Committee for Executive Director – President Frank has asked the Provost to administer the committee. Mike Dougher, Sr. Vice Provost Academic Affairs will chair the search committee. Two board member names are needed to serve on the committee. Wynn Goering encouraged the board to consider participating. He would like to have a CEO in place by the start of the fall semester.

Lobo Basketball Tickets – The board chose the January 16 women’s basketball game to attend.

AGENDA ITEM XII – Adjourn for Executive Session

A motion was made by June Shack to adjourn the meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section 10-15-1-N.(2) NMSA 1978. Discussion was to involve several personnel issues, including updates and a possible disciplinary action. The motion was seconded by Gloria deCruz, and approved by roll call vote at 6:54 PM.

AGENDA ITEM XIII – Executive Session

Limited Personnel Issues Section 10-15-1-N.(2) NMSA 1978.

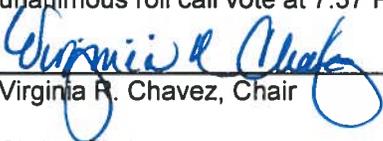
AGENDA ITEM XIV - Reconvene from Executive Session

June Shack moved to reconvene the Open Meeting from Executive Session. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote at 7:37 PM.

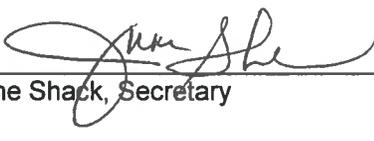
Upon reconvening the regular meeting of the Local Board, June Shack instructed the Executive Director to continue working with UNM main campus on the ongoing personnel issues regarding employment that were discussed in the closed meeting. She asked that the UNMG Local Board be kept informed of the status of these issues. 10-15-1-J NMSA 1978

AGENDA ITEM XV – Adjournment

June Shack made a motion to adjourn. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote at 7:37 PM.



Virginia R. Chavez, Chair



June Shack, Secretary

Christy Butler
Executive Assistant

UNM GALLUP LOCAL BOARD MINUTES

Tuesday, December 18, 2012
Six O'clock p.m.

Gallup

UNM GALLUP LOCAL BOARD

Edwin J. Begay P
Virginia R. Chavez P
Gloria Skeet deCruz..... P
Theresa Dowling P
June Shack P

UNM-GALLUP STAFF AND GUESTS:

Neal Mangham, Dean of Instruction Evan Williams, NWNMCOG
Zeke Garcia, Director Student Services Bob Kuipers, NWNMCOG
Bruce Klewer, Sr. Oper. Mgr., South Campus Lindsay Mapes, Gallup BID
Frank Loera, Chair Business & Applied Tech. Michael Rivera, State Director, NMSBDC
Jack Allston, Principal, JBA & Associates Katy Barnitz, Reporter Gallup Independent
Patty Lundstrom, Executive Director, GGEDC Richard Reyes, Reporter Gallup Independent
Michael Sage, Deputy Director, GGEDC Christy Butler, Executive Assistant
Rick Murphy, GGEDC Board Member

AGENDA ITEM I & II - Call to Order & Roll Call

Chair, Theresa Dowling, called the December 18, 2012, special meeting of the UNM-Gallup Local Board to order at 6:00 PM with roll call. A quorum was present.

AGENDA ITEM III - Introductions

- A. Jack Allston, Principal, JBA & Associates
B. Patty Lundstrom, Executive Director, GGEDC
C. Michael Sage, Deputy Director, GGEDC
D. Rick Murphy, GGEDC Board Member
E. Evan Williams, NWNMCOG
F. Bob Kuipers, NWNMCOG
G. Lindsay Mapes, Gallup BID
H. Michael Rivera, State Director, NMSBDC

AGENDA ITEM IV - Approval of Agenda

A motion was made by Edwin Begay to approve the December 18, 2012, UNM-Gallup Local Board Agenda as presented. The motion was seconded by Virginia Chavez, and approved by unanimous roll call vote.

AGENDA ITEM V - Greater Gallup Economic Development Targeted Industry Study

A draft copy of the report was distributed to the Board. Jack Allston presented the report. Discussion followed with the Board determining there will be further discussion at the work session. Of major concern was the report that the business community is not using UNMG for employee training and the perception that UNMG is not interested.

AGENDA ITEM VI - Discuss January Meeting

After discussion, it was determined the January meeting will be a work session on the 30th.

AGENDA ITEM VII - Reminder of Candidate File Date

December 19, 2012 from 8:00 am to 5:00 PM is when anyone running for the UNM Gallup Local Board must file at the McKinley County Clerk's office.

AGENDA ITEM VIII - Adjournment

June Shack made a motion to adjourn. The motion was seconded by Gloria deCruz and approved by unanimous roll call vote at 7:37 PM.

Handwritten signature of Theresa Dowling
Theresa Dowling, Chair

Handwritten signature of Virginia R. Chavez
Virginia R. Chavez, Secretary

Christy Butler
Executive Assistant