



LOCAL BOARD MEETING

August 28, 2018

Executive Conference Room



Chief Executive Officer

UNM Gallup Local Advisory Board Meeting
Room GH1216 --- 705 Gurley Avenue
August 28, 2018 --- 1:00 PM
Gallup, NM 87301

Agenda

- I Call to Order, Confirmation of a Quorum, Adoption of the Agenda – Local Advisory Board Chair Ralph Richards
- II Approval of Minutes: June 19, 2018 Regular Meeting – Ralph Richards
 - 1. Public Comment Related to Items on the Agenda (limit 3 min. per speaker)
All speakers must sign in with the Recording Secretary
 - 2. Comments from Local Advisory Board Members
- III Introductions
 - 1. Daniel Primozic, Dean of Instruction
 - 2. Mark Remillard, Chair Business & Applied Tech
- IV Chief Executive Officer's Report – James Malm
 - 1. UNM Gallup Campus Summary of Current and Plant Funds Reports: 2018 Period 14 and 2019 Period 1
 - 2. Reserve Categorization Department Executive Summary Report for Fiscal Year 2018 & 2019
 - 3. UNM Foundation Endowment Activity Report Gallup Branch: For the twelve months ending June 30, 2018
 - 4. NM Department of Finance & Administrative Approved FY20 Performance Measures under the Accountability in Government Act: UNM Gallup
- V New Business – Ralph Richards
 - 1. Vote on Open Meeting Resolution FY 2018-2019
- VI Public Comments Not Related to Items on the Agenda (limit 3 min. per speaker)
All speakers must sign in with the Recording Secretary
- VII Adjourn

Dates to Remember

UNMG Closed Labor Day
UNMG Local Board Meeting in GH1216 at 1pm

September 3
September 18

If you are an individual with a disability who is in need of a reader, amplifier, qualified language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chief Executive Office (505-863-7501) as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chief Executive Office if a summary or other type of accessible format is needed.

F:\CORRESPONDENCE\Meetings\Local Board\Agendas\2018\20180828 Agenda Table.Docx



UNM GALLUP LOCAL BOARD MINUTES

Tuesday, June 19, 2018
Executive Conference Room 1216

1:00 PM
Gallup, NM 87301

UNM GALLUP LOCAL BOARD

Table with 2 columns: Name and Initials. Rows include Teri Garcia (P), Olin Kieyoomia (A), Gerald O'Hara (P), Ralph Richards (P), Priscilla Smith (P).

UNM-GALLUP STAFF AND GUESTS:

- James Malm, CEO; Irene Den Bleyker, Interim Dean of Instruction; Robert Griego, Director Business Operations; Jayme McMahan, Director Student Affairs; Marilee Petranovich, Sr. Public Relations Specialist; Brittany Babycos, Sr. Institutional Researcher; Jerry Dominguez, UNM Branch Campus Liaison; Rob Hunter, MCHS CEO; Christy Butler, Executive Assistant.

AGENDA ITEM I - Call to Order, Confirmation of Quorum, Adoption of Agenda

Chair, Ralph Richards called the June 19, 2018 regular meeting of the UNM-Gallup Local Board to order at 1:04 PM with roll call. A quorum was present.

Motion was made by Gerald O'Hara to approve the June 19, 2018 UNM Gallup Local Board Agenda as presented. Motion was seconded by Teri Garcia and approved by unanimous roll call vote at 1:05 PM

AGENDA ITEM II – Approval of Minutes

Teri Garcia made motion to approve the March 27, 2018 Board Regular meeting minutes as presented, April 10, 2018 Board Retreat meeting minutes as presented, May 8, 2018 Board Special meeting minutes as presented and May 22, 2018 Board Special meeting minutes as presented Gerald O'Hara seconded. Minutes were approved by unanimous roll call vote at 1:13 PM.

- 1. Public Comment Related to Items on the Agenda (limit 3 min) None
2. Comment from Local Board Members
- The Board is still very concerned regarding MCHS.
- BOR meeting was an outstanding two days event. We did strengthen our ties with the Regents. Discussion was very productive with President Stokes. They were listening and they were interested in our issues. Dr. Malm did a great job with his presentation. The Regents were very open to having open communications with the Local Board. The Local Board feels that it was a very good meeting and they are on the same page with the Regents.

AGENDA ITEM III – Board Training Retreat

- 1. Strategic Board Communication at UNM Gallup – Sr. Public Relations Specialist, Marilee Petranovich presented the Strategic Board Communication and UNM branding.

AGENDA ITEM IV – Chief Executive Officer's Report – James Malm

- 1. Strategic Enrollment Planning In-House FY2018-19 – The Updated Strategic Enrollment Planning was presented to the Board. The Board was very receptive to this program.
2. Environmental Scanning – Sr. Institutional Researcher Brittany Babycos reported an overview on the mission of the project which will collect financial, sociological, demographic, economical and technical data. There are about 30 faculty and staff who have volunteered to help in interviewing and gathering data. Training will begin later this week. Publication of the results is anticipated the end of August.
3. Enrollment Funnel with Multiple Entry Channels: External Consultants FY2018-19, 2019-20 - Director of Student Affairs Jayme McMahan presented to the Board marketing and recruitment for student enrollment. Recruitment has been identified as a priority.
4. Dean of Instruction and Chair of Business and Applied Technology Search – Interim Dean of Instruction and Search Committee Chair Irene Den Bleyker reported the search committees are moving forward. Candidates have been selected and are completing reference checks. Hopefully interviews will take place in July and chosen candidates who will begin work in August.

5. Monthly Consolidated Financial Reports through May 31, 2018 – Director of Business Operations Robert Griego submitted and reviewed the monthly reports.

AGENDA ITEM V – Board Review – Ralph Richards

1. (300.1) UNMG Local Board Bylaws – Through the Fourth Amendment Adopted & Included April 4, 2017. Motion was made by Teri Garcia and seconded by Gerald O'Hara to approve the administrative changes to update the legislative 2013 updates to the Open Meetings Act. The updates were approved by unanimous roll call vote at 3:01 PM.
2. (300.2) Operating Agreement Between The Board of Regents of the University of New Mexico and the Local Board of the Gallup Campus of the University of New Mexico – FY2018 -19. Teri Garcia made motion to approve the Operating Agreement however it will not be signed by Chair, Ralph Richards until all bullet point changes given to the Provost are incorporated into the document. Motion seconded by Priscilla Smith. The Board approved by unanimous roll call vote at 3:41 PM.
3. (310.2) Regular Meetings – Dates and Times FY2018-19 - After discussion, the Board determined they would meet with the CEO at some meetings and that staff would not be required to attend all meetings.

| 2018 – 2019 LOCAL BOARD MEETINGS | | | |
|-------------------------------------|-------|---------|---------|
| August 28 | CEO | 1:00 pm | GH 1216 |
| September 18 | Staff | 1:00 pm | GH 1216 |
| October 16 | CEO | 1:00 pm | GH 1216 |
| November 13 | Staff | 1:00 pm | GH 1216 |
| January 8 | CEO | 1:00 pm | GH 1216 |
| March 19 | Staff | 1:00 pm | GH 1216 |
| April 16 | CEO | 1:00 pm | GH 1216 |
| May 21 | Staff | 1:00 pm | GH 1216 |
| June 18 | CEO | 1:00 pm | GH 1216 |

Gerald O'Hara made motion to approve the regular meeting dates and time FY 2018-19. Seconded by Priscilla Smith. The calendar was approved by unanimous roll call vote at 3:55 PM.

4. Local Board Code of Ethics – FY2018-19 was reviewed by the Board. Motion was made by Teri Garcia and seconded by Gerald O'Hara to approve the Local Board Code of Ethics. The Code of Ethics were approved by unanimous roll call vote at 3:56 PM.

AGENDA ITEM VI – Public Comments Not Related to Items on the Agenda (limit 3 min. per speaker)
None

AGENDA ITEM VII – Adjourn

Priscilla Smith made motion to adjourn, seconded by Teri Garcia and passed by unanimous roll call vote at 3:59 PM.

Ralph Richards, Chair

Priscilla Smith, Secretary

Christy Butler, Executive Assistant
Board Recording Secretary



CEO Weekly Brief – 8/17/2018

Dr. James Malm

SPECIAL EDITION

Many thanks to all who have participated in the Development Week activities. This has been a whirlwind week full of much energy and enthusiasm for our new fall semester. I wish all our faculty, staff and students a very successful semester full of learning, advancement and collaboration.

I would like to take this opportunity and this special edition of the Weekly Brief to introduce two new members of the UNM-Gallup community and welcome them to our campus.



Dr. Daniel Primožic, Dean of Instruction

After a national search, UNM-Gallup is proud to introduce Dr. Daniel Primožic as the new dean of instruction. Dr. Primožic was most recently the director of curriculum and ethics for the FBI-Law Enforcement Development Association which is a position he held since January 2017. Prior to that, he occupied the positions of curriculum manager for the same Association and interim and

associate director for the Institute for Law Enforcement Administration and the Center for Law Enforcement Ethics at the Center for American and International Law. From 2003 – 2007, Dr. Primozic served in a variety of administrative roles at Santa Fe Community College including assistant dean of academic affairs, acting vice president of academic and student affairs, dean of arts and sciences and dean of the liberal and fine arts. Dr. Primozic received a Ph.D. in Philosophy from the University of New Mexico in 1986, and a Master of Arts and a Bachelor of Arts in Philosophy from Southern Illinois University.

Dr. Primozic is very excited to join UNM-Gallup and in a recent phone conversation noted, “As a first generation college student, I had my start at a community college in Chicago, which was a beginning I couldn’t have afforded anywhere else. Community colleges are my first love and I want to give back to a place where students can get a good start.”

Asked about his initial plans as dean of instruction, Dr. Primozic stated he wants to take some time to get to know the area and the campus. “Reading about a place is OK, but people are the institution. I’ll be spending some time wandering around and getting to know people. I want them to know they can approach me. Getting to know the campus and the job will be very exciting for me.”

He states that he sees his job as the dean of instruction as one that allows him to make it possible for everyone to benefit from their interactions with UNM-Gallup. “I like the parallels between this job and the positions I held at Santa Fe Community College. We can make it possible for people to learn and to become better students, faculty and staff. That’s what this job is all about and I like that.”

Dr. Primozac’s first day at UNM-Gallup will be Monday, August 27.



Mr. Mark Remillard, Chair, Business and Applied Technology, Community Education and Workforce Development

Mr. Remillard began his work as the chair of business and applied technology and community education and workforce development this past Monday, August 13. Prior to that, he had been the assistant principal at Lincoln Elementary and Roosevelt Elementary Schools in Gallup. He also served as an assistant principal at Gallup High School and an English teacher and librarian at Navajo Pine High School. Between 1996 and 2013, he served as a teacher and dean at several middle and high schools in Las Vegas, Nevada. Mr. Remillard is currently working on his dissertation to complete requirements for an Ed.D. in educational leadership from New Mexico State University. He also earned a Master of Arts in educational administration, and a Master of Arts in curriculum and instruction from the University of Nevada, Las Vegas, a Master of Arts in theology from the The Catholic University of America in Washington, D.C. and a Bachelor of Arts in humanities from St. Joseph's College in Mountain View, California.

Mr. Remillard feels very good about his first week on the job. "The first week went well. I found everyone to be friendly, welcoming and helpful. I appreciate the smooth transition." He recognizes and welcomes the diversity of his large division. "It is a good that we appeal to a lot of different students. Everything from adult education to our career oriented coursework is established to support families and the future careers of our students. We

build bridges through job training and community services and in so doing, promote the face of UNM-Gallup.”

He believes it is the job of the chair to see the strong connection between the work of the division and successful student numbers. “We have to decide which programs and career opportunities will allow graduates to get jobs and give back to the community and connect that to increased enrollments.”

Mr. Remillard noted that he is a fan of education that prepares people to be competitive in their careers. “I am big on career and technical education and using applied tech to hook students and get them into programs. We need to work with feeder schools to do recruiting and program promotion to get students to come be a part of UNM-Gallup.”

“This job is a passion for me. I am excited to be part of UNM-Gallup and contribute in a positive way. I plan on learning from everyone – students, staff, faculty and administrators.”

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

| | | Original | | Revised | | Actuals 2018 | |
|-------------------------|-----------------------------------|--------------|------------|--------------|------------|---------------|--------------|
| | | Budget 2018 | | Budget 2018 | | Actuals 2018 | |
| | | PERIOD 14 | | PERIOD 14 | | PERIOD 14 | |
| | | Unrestricted | Restricted | Unrestricted | Restricted | Unrestricted | Restricted |
| Revenues | Instruction and General | 14,939,333 | 942,000 | 14,927,428 | 571,165 | 14,492,556.37 | 452,172.00 |
| | Student Social and Cultural Ex 15 | 87,000 | 0 | 88,000 | 0 | 76,795.75 | 2,357.00 |
| | Research Ex 16 | 0 | 2,272 | 0 | 7,887 | .00 | 7,303.00 |
| | Public Service Ex 17 | 13,250 | 869,209 | 42,111 | 1,203,899 | 64,595.00 | 796,447.00 |
| | Internal Services Ex 18 | 0 | 0 | 0 | 0 | 159.38 | .00 |
| | Student Aid Ex 19 | 0 | 0 | 0 | 0 | 19,208.10 | .00 |
| | Auxiliaries Ex 20 | 1,451,510 | 0 | 1,451,510 | 0 | 848,453.36 | .00 |
| Subtotal Current Funds | | 16,491,093 | 1,813,481 | 16,509,049 | 1,782,951 | 15,501,767.96 | 1,258,279.00 |
| TOTAL Revenues | | 16,491,093 | 1,813,481 | 16,509,049 | 1,782,951 | 15,501,767.96 | 1,258,279.00 |
| Beginning Balance | Instruction and General | 3,609,672 | 0 | 5,336,534 | 0 | 5,336,533.57 | .00 |
| | Student Social and Cultural Ex 15 | 93,225 | 0 | 13,351 | 0 | 13,350.91 | .00 |
| | Public Service Ex 17 | 126,222 | 0 | 253,818 | 0 | 253,818.45 | .00 |
| | Internal Services Ex 18 | 9,872 | 0 | 11,630 | 0 | 11,630.15 | .00 |
| | Student Aid Ex 19 | 18,357 | 0 | 201,043 | 0 | 201,043.17 | .00 |
| | Auxiliaries Ex 20 | (365,366) | 0 | (435,374) | 0 | (435,374.02) | .00 |
| Subtotal Current Funds | | 3,491,982 | 0 | 5,381,002 | 0 | 5,381,002.23 | .00 |
| TOTAL Beginning Balance | | 3,491,982 | 0 | 5,381,002 | 0 | 5,381,002.23 | .00 |
| Total Available | Instruction and General | 18,549,005 | 942,000 | 20,263,962 | 571,165 | 19,829,089.94 | 452,172.00 |
| | Student Social and Cultural Ex 15 | 180,225 | 0 | 101,351 | 0 | 90,146.66 | 2,357.00 |
| | Research Ex 16 | 0 | 2,272 | 0 | 7,887 | .00 | 7,303.00 |
| | Public Service Ex 17 | 139,472 | 869,209 | 295,929 | 1,203,899 | 318,413.45 | 796,447.00 |
| | Internal Services Ex 18 | 9,872 | 0 | 11,630 | 0 | 11,789.53 | .00 |
| | Student Aid Ex 19 | 18,357 | 0 | 201,043 | 0 | 220,251.27 | .00 |
| | Auxiliaries Ex 20 | 1,086,144 | 0 | 1,016,136 | 0 | 413,079.34 | .00 |
| Subtotal Current Funds | | 19,983,075 | 1,813,481 | 21,890,051 | 1,782,951 | 20,882,770.19 | 1,258,279.00 |
| TOTAL Total Available | | 19,983,075 | 1,813,481 | 21,890,051 | 1,782,951 | 20,882,770.19 | 1,258,279.00 |

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

| | | Original | | Revised | | Actuals 2018 | |
|--|-----------------------------------|--------------|------------|--------------|------------|---------------|--------------|
| | | Budget 2018 | | Budget 2018 | | PERIOD 14 | |
| | | PERIOD 14 | | PERIOD 14 | | PERIOD 14 | |
| | | Unrestricted | Restricted | Unrestricted | Restricted | Unrestricted | Restricted |
| Expenditures | Instruction and General | 15,617,333 | 942,000 | 15,405,897 | 571,165 | 13,097,755.00 | 452,172.00 |
| | Student Social and Cultural Ex 15 | 87,000 | 0 | 62,209 | 0 | 24,722.71 | 2,357.00 |
| | Research Ex 16 | 0 | 2,272 | 0 | 7,887 | .00 | 7,303.00 |
| | Public Service Ex 17 | 13,250 | 869,209 | 63,440 | 1,203,899 | 74,458.05 | 796,447.00 |
| | Internal Services Ex 18 | 0 | 0 | 0 | 0 | 8,149.32 | .00 |
| | Student Aid Ex 19 | 100,000 | 0 | 115,500 | 0 | 46,188.88 | .00 |
| | Auxiliaries Ex 20 | 1,411,510 | 0 | 1,411,070 | 0 | 860,030.33 | .00 |
| Subtotal Current Funds | | 17,229,093 | 1,813,481 | 17,058,116 | 1,782,951 | 14,111,304.29 | 1,258,279.00 |
| TOTAL Expenditures | | 17,229,093 | 1,813,481 | 17,058,116 | 1,782,951 | 14,111,304.29 | 1,258,279.00 |
| Transfers | Instruction and General | (623,335) | 0 | (513,504) | 0 | (533,504.00) | .00 |
| | Student Social and Cultural Ex 15 | 0 | 0 | (1,000) | 0 | (1,000.00) | .00 |
| | Research Ex 16 | 0 | 0 | 0 | 0 | .00 | .00 |
| | Public Service Ex 17 | 0 | 0 | 74,490 | 0 | 74,489.11 | .00 |
| | Student Aid Ex 19 | 100,000 | 0 | 100,000 | 0 | 102,524.84 | .00 |
| | Auxiliaries Ex 20 | (40,000) | 0 | 596,879 | 0 | 616,879.89 | .00 |
| Subtotal Current Funds | | (563,335) | 0 | 256,865 | 0 | 259,389.84 | .00 |
| TOTAL Transfers | | (563,335) | 0 | 256,865 | 0 | 259,389.84 | .00 |
| Ending Balance | Instruction and General | 2,308,337 | 0 | 4,344,561 | 0 | 6,197,830.94 | .00 |
| | Student Social and Cultural Ex 15 | 93,225 | 0 | 38,142 | 0 | 64,423.95 | .00 |
| | Research Ex 16 | 0 | 0 | 0 | 0 | .00 | .00 |
| | Public Service Ex 17 | 126,222 | 0 | 306,979 | 0 | 318,444.51 | .00 |
| | Internal Services Ex 18 | 9,872 | 0 | 11,630 | 0 | 3,640.21 | .00 |
| | Student Aid Ex 19 | 18,357 | 0 | 185,543 | 0 | 276,587.23 | .00 |
| | Auxiliaries Ex 20 | (365,366) | 0 | 201,945 | 0 | 169,928.90 | .00 |
| Subtotal Current Funds | | 2,190,647 | 0 | 5,088,800 | 0 | 7,030,855.74 | .00 |
| TOTAL Ending Balance | | 2,190,647 | 0 | 5,088,800 | 0 | 7,030,855.74 | .00 |
| Total Expenditures, Transfers and Balances | | 19,983,075 | 1,813,481 | 21,890,051 | 1,782,951 | 20,882,770.19 | 1,258,279.00 |

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

| | | Original | | Revised | | Actuals 2019 | |
|-------------------------|-----------------------------------|--------------|------------|--------------|------------|--------------|------------|
| | | Budget 2019 | | Budget 2019 | | Actuals 2019 | |
| | | PERIOD 01 | | PERIOD 01 | | PERIOD 01 | |
| | | Unrestricted | Restricted | Unrestricted | Restricted | Unrestricted | Restricted |
| Revenues | Instruction and General | 14,772,351 | 742,610 | 14,807,811 | 0 | 2,064,913.25 | .00 |
| | Student Social and Cultural Ex 15 | 79,120 | 0 | 79,120 | 0 | 29,935.19 | .00 |
| | Research Ex 16 | 0 | 0 | 0 | 0 | .00 | .00 |
| | Public Service Ex 17 | 12,773 | 1,008,620 | 17,773 | 0 | 1,750.00 | .00 |
| | Auxiliaries Ex 20 | 1,224,626 | 0 | 1,224,626 | 0 | 30,093.47 | .00 |
| Subtotal Current Funds | | 16,088,870 | 1,751,230 | 16,129,330 | 0 | 2,126,691.91 | .00 |
| TOTAL Revenues | | 16,088,870 | 1,751,230 | 16,129,330 | 0 | 2,126,691.91 | .00 |
| Beginning Balance | Instruction and General | 4,344,561 | 0 | 0 | 0 | 6,197,830.94 | .00 |
| | Student Social and Cultural Ex 15 | 38,142 | 0 | 0 | 0 | 64,423.95 | .00 |
| | Public Service Ex 17 | 306,979 | 0 | 0 | 0 | 318,444.51 | .00 |
| | Internal Services Ex 18 | 11,630 | 0 | 0 | 0 | 3,640.21 | .00 |
| | Student Aid Ex 19 | 185,543 | 0 | 0 | 0 | 276,587.23 | .00 |
| | Auxiliaries Ex 20 | 201,945 | 0 | 0 | 0 | 169,928.90 | .00 |
| Subtotal Current Funds | | 5,088,800 | 0 | 0 | 0 | 7,030,855.74 | .00 |
| TOTAL Beginning Balance | | 5,088,800 | 0 | 0 | 0 | 7,030,855.74 | .00 |
| Total Available | Instruction and General | 19,116,912 | 742,610 | 14,807,811 | 0 | 8,262,744.19 | .00 |
| | Student Social and Cultural Ex 15 | 117,262 | 0 | 79,120 | 0 | 94,359.14 | .00 |
| | Research Ex 16 | 0 | 0 | 0 | 0 | .00 | .00 |
| | Public Service Ex 17 | 319,752 | 1,008,620 | 17,773 | 0 | 320,194.51 | .00 |
| | Internal Services Ex 18 | 11,630 | 0 | 0 | 0 | 3,640.21 | .00 |
| | Student Aid Ex 19 | 185,543 | 0 | 0 | 0 | 276,587.23 | .00 |
| | Auxiliaries Ex 20 | 1,426,571 | 0 | 1,224,626 | 0 | 200,022.37 | .00 |
| Subtotal Current Funds | | 21,177,670 | 1,751,230 | 16,129,330 | 0 | 9,157,547.65 | .00 |
| TOTAL Total Available | | 21,177,670 | 1,751,230 | 16,129,330 | 0 | 9,157,547.65 | .00 |

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

| | | Original | | Revised | | Actuals 2019 | |
|--|-----------------------------------|--------------|------------|--------------|------------|--------------|------------|
| | | Budget 2019 | | Budget 2019 | | Actuals 2019 | |
| | | PERIOD 01 | | PERIOD 01 | | PERIOD 01 | |
| | | Unrestricted | Restricted | Unrestricted | Restricted | Unrestricted | Restricted |
| Expenditures | Instruction and General | 14,149,016 | 742,610 | 14,184,476 | 0 | 644,754.54 | .00 |
| | Student Social and Cultural Ex 15 | 79,120 | 0 | 79,120 | 0 | 129.70 | .00 |
| | Research Ex 16 | 0 | 0 | 0 | 0 | .00 | .00 |
| | Public Service Ex 17 | 12,773 | 1,008,620 | 17,773 | 0 | 2,776.15 | .00 |
| | Internal Services Ex 18 | 0 | 0 | 0 | 0 | 211.72 | .00 |
| | Student Aid Ex 19 | 100,000 | 0 | 100,000 | 0 | .00 | .00 |
| | Auxiliaries Ex 20 | 1,184,626 | 0 | 1,184,626 | 0 | 76,787.92 | .00 |
| Subtotal Current Funds | | 15,525,535 | 1,751,230 | 15,565,995 | 0 | 724,660.03 | .00 |
| TOTAL Expenditures | | 15,525,535 | 1,751,230 | 15,565,995 | 0 | 724,660.03 | .00 |
| Transfers | Instruction and General | (623,335) | 0 | (623,335) | 0 | (563,335.00) | .00 |
| | Student Aid Ex 19 | 100,000 | 0 | 100,000 | 0 | .00 | .00 |
| | Auxiliaries Ex 20 | (40,000) | 0 | (40,000) | 0 | .00 | .00 |
| Subtotal Current Funds | | (563,335) | 0 | (563,335) | 0 | (563,335.00) | .00 |
| TOTAL Transfers | | (563,335) | 0 | (563,335) | 0 | (563,335.00) | .00 |
| Ending Balance | Instruction and General | 4,344,561 | 0 | 0 | 0 | 7,054,654.65 | .00 |
| | Student Social and Cultural Ex 15 | 38,142 | 0 | 0 | 0 | 94,229.44 | .00 |
| | Research Ex 16 | 0 | 0 | 0 | 0 | .00 | .00 |
| | Public Service Ex 17 | 306,979 | 0 | 0 | 0 | 317,418.36 | .00 |
| | Internal Services Ex 18 | 11,630 | 0 | 0 | 0 | 3,428.49 | .00 |
| | Student Aid Ex 19 | 185,543 | 0 | 0 | 0 | 276,587.23 | .00 |
| | Auxiliaries Ex 20 | 201,945 | 0 | 0 | 0 | 123,234.45 | .00 |
| Subtotal Current Funds | | 5,088,800 | 0 | 0 | 0 | 7,869,552.62 | .00 |
| TOTAL Ending Balance | | 5,088,800 | 0 | 0 | 0 | 7,869,552.62 | .00 |
| Total Expenditures, Transfers and Balances | | 21,177,670 | 1,751,230 | 16,129,330 | 0 | 9,157,547.65 | .00 |

FNRRCAT - Reserve Categorization Department Executive Summary Report

For Fiscal Year 2018

| | Banner Carry Forward | Banner Adjusted Committed | Banner Adjusted Dedicated | Net Available Reserve | Department Commitments | Department Dedications | Net Discretionary Reserve |
|---------------------|----------------------------|---------------------------------|---------------------------------|-----------------------------|---------------------------|---------------------------|---------------------------------|
| 02-CU Main | | | | | | | |
| AGA-Gallup Branch | 16,330.73 | .00 | .00 | 16,330.73 | 16,330.73 | .00 | .00 |
| Total 02 | 16,330.73 | .00 | .00 | 16,330.73 | 16,330.73 | .00 | .00 |
| 04-CU Gallup | | | | | | | |
| AGA-Gallup Branch | 5,381,002.23 | 138,090.97 | .00 | 5,242,911.26 | 654,905.15 | -16,040.39 | 4,604,046.50 |
| Total 04 | 5,381,002.23 | 138,090.97 | .00 | 5,242,911.26 | 654,905.15 | -16,040.39 | 4,604,046.50 |
| Grand Total: | 5,397,332.96 | 138,090.97 | .00 | 5,259,241.99 | 671,235.88 | -16,040.39 | 4,604,046.50 |

Report Parameters:
 For Fiscal Year 2018
 Selections:

ORGANIZATION_LEVEL_3=AGA

FNRRCAT - Reserve Categorization Department Executive Summary Report For Fiscal Year 2019

| | Banner Carry Forward | Banner Adjusted Committed | Banner Adjusted Dedicated | Net Available Reserve | Department Commitments | Department Dedications | Net Discretionary Reserve |
|---------------------|----------------------------|---------------------------------|---------------------------------|-----------------------------|---------------------------|---------------------------|---------------------------------|
| 02-CU Main | | | | | | | |
| AGA-Gallup Branch | 15,453.97 | .00 | .00 | 15,453.97 | 15,453.97 | .00 | .00 |
| Total 02 | 15,453.97 | .00 | .00 | 15,453.97 | 15,453.97 | .00 | .00 |
| 04-CU Gallup | | | | | | | |
| AGA-Gallup Branch | 7,030,855.74 | 102,048.53 | .00 | 6,928,807.21 | 1,767,712.49 | -41.86 | 5,161,136.58 |
| Total 04 | 7,030,855.74 | 102,048.53 | .00 | 6,928,807.21 | 1,767,712.49 | -41.86 | 5,161,136.58 |
| Grand Total: | 7,046,309.71 | 102,048.53 | .00 | 6,944,261.18 | 1,783,166.46 | -41.86 | 5,161,136.58 |

Report Parameters:
For Fiscal Year 2019
Selections:

ORGANIZATION_LEVEL_3=AGA

UNIVERSITY OF NEW MEXICO FOUNDATION
CONSOLIDATED INVESTMENT FUND
ENDOWMENT PROGRAM - 6/30/2018
ENDOWMENT ACTIVITY REPORT

Gallup Branch
Administered by the Director's Office

| Endowment Name | Purpose | UNMF Account | Principal Index | Spending Index | Fair Market Value 7/1/2017 | Additions (Withdrawals) | Net Investment Earnings (Loss) | Spending Distribution | Fair Market Value 6/30/2018 |
|--|-----------------|--------------|-----------------|----------------|----------------------------|-------------------------|--------------------------------|-----------------------|-----------------------------|
| Allen and Leone Rollie Scholarship Fund | Scholarship | 607370 | 751010 | 162023 | 138,608.06 | 0.00 | 8,801.33 | (4,931.04) | 142,478.35 |
| Basilio DiGregorio Memorial Endowment for Entrepreneurship | Scholarship | 605290 | 751011 | 751012 | 114,244.68 | 0.00 | 7,254.33 | (4,064.30) | 117,434.71 |
| Charles Vidal Endowed Scholarship | Scholarship | 605840 | 751004 | 162015 | 41,476.98 | 0.00 | 2,633.71 | (1,475.56) | 42,635.13 |
| Desbah Largo Scholarship at the Gallup Branch | Scholarship | 601510 | 751001 | 162028 | 27,305.71 | 0.00 | 1,733.85 | (971.41) | 28,068.15 |
| Fred R. Tamony Endowment | Scholarship | 607980 | 751013 | 751014 | 116,222.31 | 0.00 | 7,379.88 | (4,134.66) | 119,467.53 |
| Gallup Branch Nursing Scholarship | Scholarship | 630960 | 751005 | 162030 | 5,314.61 | 0.00 | 337.46 | (189.07) | 5,463.00 |
| Mary Ann Zollinger Fund | Scholarship | 630950 | 751000 | 162029 | 32,063.50 | 125.00 | 2,037.55 | (1,144.98) | 33,081.07 |
| Myrtle Loughridge Memorial Scholarship | Scholarship | 600170 | 751006 | 162027 | 39,842.00 | 0.00 | 2,529.89 | (1,417.40) | 40,954.49 |
| United Indian Traders Association Fund | Scholarship | 604440 | 751007 | 162014 | 52,184.65 | 0.00 | 3,313.62 | (1,856.49) | 53,641.78 |
| UNM Gallup Entrepreneurial Professorship - Match | Faculty Support | 632320 | 152003 | 152004 | 33,472.29 | 0.00 | 2,125.42 | (1,190.79) | 34,406.92 |
| UNM-Gallup Entrepreneurial Professorship | Faculty Support | 609590 | 152002 | 152004 | 10,041.77 | 0.00 | 637.62 | (357.24) | 10,322.15 |
| Administered by the Director's Office Total : | | | | | 610,776.56 | 125.00 | 38,784.66 | (21,732.94) | 627,953.28 |
| Gallup Branch Total : | | | | | 610,776.56 | 125.00 | 38,784.66 | (21,732.94) | 627,953.28 |

**Your endowment is shared with other schools/colleges or programs.



Susana Martinez
GOVERNOR

State of New Mexico
Department of Finance & Administration
190 Bataan Memorial Building
Santa Fe, New Mexico 87501
Phone: (505) 827-3640
Fax: (505) 827-3861
www.nmdfa.state.nm.us

Duffy E. Rodriguez
Cabinet Secretary

August 15, 2018

MEMORANDUM

TO: Cabinet Secretaries, Elected Officials, and Chief Executive Officers

FROM: AJ Forte, Deputy Cabinet Secretary/State Budget Division Director
State Budget Division
Department of Finance and Administration

SUBJECT: Approved FY20 Performance Measures under the Accountability in Government Act

As required in the Accountability in Government Act, the Department of Finance and Administration, State Budget Division, in consultation with the Legislative Finance Committee, has reviewed and approved your FY20 performance measures (PB-1 Form). Your agency's approved FY20 performance measures are attached.

Please contact your Executive Budget Analyst if you have any questions.

Attachment: PB-1 Form

cc: DFA State Budget Division Analysts
LFC Analysts

Accountability in Government Act
Proposed Performance Measure Change Form for FY20
PB-1 Form

(Form must list all FY19 approved performance measures in the "Existing Measure" column)

Agency: UNM-Gallup

Date: August 15, 2018

Business Unit: 9522

| P Code | Measure Type | Existing Measure (leave blank if proposing new measure) | Proposed Measure (type discontinue if proposing to inactivate) | Explanation of Proposed Change | SBD Analyst Comments | Consensus Reached? | Approved Measure |
|---------------|---------------------|--|--|---------------------------------------|-----------------------------|-------------------------------------|---|
| | Outcome | Percent of a cohort of first-time, full-time, degree- or certificate-seeking community college students who complete an academic program within one hundred fifty percent of standard graduation time. | No Change | | Maintain measure | <input checked="" type="checkbox"/> | Percent of a cohort of first-time, full-time, degree- or certificate-seeking community college students who complete an academic program within one hundred fifty percent of standard graduation time |
| | Outcome | Percent of first-time, full-time freshmen retained to the third semester | No Change | | Maintain measure | <input checked="" type="checkbox"/> | Percent of first-time, full-time freshmen retained to the third semester |
| | Outcome | Amount of external dollars supporting all programs from federal or non-governmental sources, for the most recent fiscal year, excluding state governmental funding sources, in millions | No Change | | Maintain measure | <input checked="" type="checkbox"/> | Amount of external dollars supporting all programs from federal or nongovernmental sources, for the most recent fiscal year, excluding state governmental funding sources, in millions |
| | Output | Total number of nursing degrees awarded | No Change | | Maintain measure | <input checked="" type="checkbox"/> | Total number of nursing degrees awarded |
| | Output | Total number of certificates and associate degrees awarded within the most recent academic year | No Change | | Maintain measure | <input checked="" type="checkbox"/> | Total number of certificates and associate degrees awarded within the most recent academic year |

**Accountability in Government Act
Proposed Performance Measure Change Form for FY20
PB-1 Form**

(Form must list all FY19 approved performance measures in the "Existing Measure" column)

| P Code | Measure Type | Existing Measure (leave blank if proposing new measure) | Proposed Measure (type discontinue if proposing to inactivate) | Explanation of Proposed Change | SBD Analyst Comments | Consensus Reached? | Approved Measure |
|---------------|---------------------|---|--|---------------------------------------|-----------------------------|-------------------------------------|--|
| | Output | Number of degrees awarded per 100 full-time equivalent students | No Change | | Maintain measure | <input checked="" type="checkbox"/> | Number of degrees awarded per 100 full-time equivalent students |
| | Outcome | Average number of years taken by degree-seeking first-time, fulltime students to earn an associate degree | No Change | | Maintain measure | <input checked="" type="checkbox"/> | Average number of years taken by degree-seeking first-time, full-time students to earn an associate degree |

**OPEN MEETINGS RESOLUTION
OF THE
UNM - GALLUP LOCAL BOARD**

WHEREAS, the UNM Gallup Local Board is a duly constituted policy making body in accordance with NMSA 1978, Section 10-15-1 through 10-15-4, inclusive, as amended and supplemented; and

WHEREAS, NMSA 1978, Section 10-15-1.C provides that certain public meetings of certain public policy making bodies shall be held only after reasonable notice to the public and that the public policy making body shall determine at least annually in a public meeting what notice for a public meeting is reasonable; and

WHEREAS, the intention of the Resolution is to determine what notice of a public meeting shall be reasonable when applied to meetings of the Board as required by Section 10-15-1.C NMSA 1978; and

WHEREAS, notice of the meeting of the UNM Gallup Local Board on August 28, 2018 has been given by publication in the Gallup Independent at least seventy-two (72) hours prior to the time of the public meeting at which this Resolution is to be adopted.

NOW, THEREFORE, BE IT RESOLVED, by the UNM Gallup Local Board that:

1. Reasonable notice was given to the public of the Board Meeting held August 28, 2018.
2. Reasonable notice to the public of any meetings of the Board or any meetings of a committee constituting a quorum of the Board shall consist of:
 - A. As to regular meetings of the Board, this notice shall be published annually listing the dates, time and location of monthly meetings. Monthly meeting agendas shall be given to the news media in the College District for publication at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall be posted in a conspicuous place in the UNM Gallup Administrative Office no later than seventy-two (72) hours before the regular meeting.
 - B. Unless otherwise indicated, meetings of the UNM Gallup Local Board shall be held at 1:00 p.m. on the following dates and location: UNM Gallup Campus, Executive Conference Room GH1216, 705 Gurley Ave., Gallup, NM.

| | |
|--------------|-------|
| August 28 | CEO |
| September 18 | Staff |
| October 16 | CEO |
| November 13 | Staff |
| January 8 | CEO |
| March 19 | Staff |
| April 16 | CEO |
| May 21 | Staff |
| June 18 | CEO |

- C. As to special meetings of the Board, which may be called at any time by the Chair of the Board or by written request of three members, therefore, notice of the date, time and place of special meetings of the Board shall be given to the news media for publication at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall also be given.
- D. As to the emergency meetings of the Board, notice of the date, time and place of emergency meetings shall be given to the news media for publication at least twenty-four (24) hours in advance of the meeting, unless threat of personal injury or property damage requires less notice. The general subject matter of the meeting shall also be given.

- E. Additional notices: notice of special and emergency meetings shall also be posted in a conspicuous place in the UNM Gallup Administration Office at the same time notice is given to the news media.

Notice of the information meetings shall be posted in a conspicuous place in the UNM Gallup Administration Office at the same time Board members are informed of such meetings. Notices will be sent to all federally licensed broadcast stations and newspapers of general circulation in McKinley County that request in writing to receive copies of Board meeting notices.

The Board shall review these notice requirements annually at the regular September meeting and determine whether any amendments are warranted.

As used in the resolution, news media shall mean the *Gallup Independent* or any newspaper of general circulation throughout McKinley County, or any radio or television station which regularly broadcasts news throughout McKinley County. Notice shall mean notice in person, by telephone or written notice to the general manager or other radio or television station employee generally responsible for accepting public service announcements or to the news clerk of any newspaper of general circulation throughout McKinley County.

3. The foregoing determination shall be applicable to the Board Meeting held on this 28th day of August, 2018, and all meetings held after August 28, 2018 until August, 2019.
4. Pursuant to Section 10-15-1(C) of the Open Meetings Act, any member of the UNM Gallup Local Board may participate in a meeting of the Local Board of the Gallup Campus, by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the members to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time, and members of the public attending the meeting are able to hear any member of the Local Board of the Gallup Campus who speaks during the meeting.
5. In addition to the information specified above, all notices shall include the following language:
If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chief Executive Officer's Office (505) 863-7501 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chief Executive Officer's Office if a summary or other type of accessible format is needed.
6. The UNM Gallup Local Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
 - A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of the quorum of the UNM Gallup Local Board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting; and
 - B. If the decision to hold a closed meeting is made when the UNM Local Board is not in open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subjects to be discussed, is given to the members and to the general public; and

C. Except as provided in Section 10-15-1(E), any action taken as a result of discussion in a closed meeting shall be made by vote of the UNM Gallup Local Board in an open public meeting.

PASSED by the UNM Gallup Local Board, this 28th day of August, 2018.

(Seal)

Ralph Richards, Chair

ATTEST:

Priscilla Smith, Secretary