

University of New Mexico-Gallup Campus
Staff and Faculty Mini-Grant Application Form
For 2015 - 2016 Fiscal Year

(please type or print)

Division: *Community Education & Workforce Development/ Adult Education Program.*

Project Title: *Building A Better Community—Construction & Creativity at UNM-G North Campus*

New Project: Yes X No

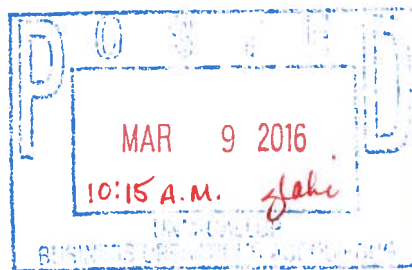
Have you received funding this fiscal year? Yes No

1. **Description of the project:** *Building a shade structure, picnic tables & benches, arbor, and storage shed for the Adult Education Center at North Campus*

2. **Rationale for how the project will benefit the faculty, staff, students, UNM-G, or the communities at large:** *Eight years ago, UNM-G was considering closing North Campus because there were only a handful of students attending. In the last four years, we have continually increased the number of students—last year for example, we had 300. Unfortunately, as a grant-funded program, our resources are quite limited, and for the most part, we have had to find creative means to accommodate our students.*

This project will help in a variety of ways: 1) the shade structure and furniture will allow us to have more useable outdoor space for class activities, places for breaks or to eat lunch, and to accommodate people when we host community events, e.g. Quilts of Valor. The arbor(s) will allow us to increase the production of the garden we established last year with the help of Dr. Orozco, Holiday Nursery, YCC, and Work in Beauty. The storage shed is essential because in recent years we have “lost” two of our main storage closets to fiber optics and testing supplies. With the garden and community events, we need places to store equipment and things like our BBQ. Finally we have three trainees from New Mexico Aging and Long Term Services (all over the age of 55) who are professionals in construction, carpentry, and drafting, respectively, who have already been drawing up plans and preparing estimates. They will work with two of our Adult Education instructors to teach students various skills, constructing these projects together.

3. **Expected outcomes or products of this project:** *The trainees—all of whom are with us because they were sorely mistreated at their other training sites---will develop self-esteem and respect as well as discovering and encouraging their teaching skills. Our students will also improve their self-esteem and will learn some basic building skills. Our campus will be enhanced both functionally and aesthetically with the additions of the shade structure, arbor, furniture, and shed. This will be important on a daily basis for students and staff, and will increase the quality of the community events we host here several times a year, which also contributes to the positive reputation of UNM-G among people on the north side who often never visit the main UNM-G campus.*



4. Describe the timeline for the project, resources needed, and the person responsible for each action step.

When: *Now through June 30, 2016*

Action Step: *Complete drawings, purchase materials, organize workers, and build.*

Resources Needed: *Lumber, nails, screws, brackets, hinges, door, stain, paint, varnish, concrete (see attached lists)*

Responsible Person: *Laura Jijon*

4. Estimated budget with justifications: *We have two detailed estimates from Gallup Lumber and Home Depot for the materials—they are included for your review.*

Gallup Lumber estimate---\$3,218. 82

Home Depot estimate-- \$2,806.45

Please note: we are aware that we can only request \$1500, but we wanted to get an estimate for the entire project. Any funding we are awarded will at least get the project started. We recognize, we might have to just go step by step.

We are grateful that our trainees are offering their professional services free of charge as a contribution to the campus and in appreciation for the support we have provided them. And, because they are professionals, they have the necessary tools and are willing to provide them as well. Their willingness to volunteer means we can complete this project at a much lower cost. And because our instructors and students will be assisting, the work will be completed more quickly as well.

5. What other funding sources have you explored? Give details.

(Note: funds for this mini-grant must be expended by June 30, 2016)

There are also some community members who might be able to donate supplies, but we have not received any definite answer from them. Our program's budget and division's budget does not allow for this kind of spending. We have also requested assistance from UNM-G for several years for outdoor improvements, but apparently there is no funding available to us.

6. If application is approved, the applicant must electronically submit the written final report as a pdf file to the Committee Chair, Dr. Yi-Wen Huang, at yhuang75@unm.edu, within two weeks upon the completion of the project.

Prepared by (please type or print): *Laura Jijon* Date: *March 7, 2016*

Approval or Denial (please circle one):

[Signature]
Division Chair or Supervisor

3/4/16
Date

Approval or Denial (please circle one)

[Signature]
Chair, Mini-Grant Committee

3/22/16
Date

Approval or Denial (please circle one)

[Signature]
Director of Business Operation

3-23-16
Date

Reason(s) for denial. (Applicant may resubmit proposal for 2016-17):

Please submit your mini-grant application to Ms. Geralene Lahi, Accountant I, Business Office (SSTC 286, extension 7577), after you obtain your division head's or supervisor's signature.

Submission Deadline: 5:00pm, Friday, March 11, 2016



QUOTE

Store 3514 GALLUP
530 KACHINA STREET
GALLUP, NM 87301

Phone: (505) 726-2362
Salesperson: FXC0858
Reviewer: FXC0858

Name
JIJONE LAURA

Home Phone
(505) 726-6310

Address
425 N 7TH ST

Work Phone

City
GALLUP

Company Name

State
NM

Job Description
PRICE QUOTE

Zip
87301

County
MCKINLEY

2016-03-02 11:31

Prices Valid Thru: 03/02/2016

QUOTE

CUSTOMER PICKUP #1

MERCHANDISE AND SERVICE SUMMARY

REF # W21 SKU # 0000-515-664 Customer Pickup / Will Call

We reserve the right to limit the quantities of merchandise sold to customers

STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-166-073	15.00	EA	0.451N X 48IN X 96IN: 15/32 CAT 3-P /	A	Y	\$18.45	\$276.75
R02	0000-166-065	14.00	EA	0.354IN X 48IN X 96IN: 3/8 CAT /	A	Y	\$15.73	\$220.22
R03	0000-731-617	14.00	EA	1/2"X4X8' ASPHALT BOARD R1.3	A	Y	\$9.97	\$139.58
R04	0000-346-839	36.00	EA	2X4-12FT #2/BTR PRIME KD DOUG FIR	A	Y	\$5.33	\$191.88
R05	0000-161-640	85.00	EA	2X4-96" PREMIUM KD WHITEWOOD STUD	A	Y	\$2.35	\$199.75
R06	0000-259-967	14.00	EA	0.418 IN 7/16 CAT HDBD SDNG CDR 8IN	A	Y	\$17.83	\$249.62
R07	0000-211-231	1.00	EA	8D 2-1/2" HOT GALV BOX 30 LB BUSHNET	A	Y	\$45.43	\$45.43
R08	0000-454-087	2.00	EA	8D 2-1/2" HOT GALV BOX 30 LB	A	Y	\$15.93	\$31.86
R09	0000-428-264	1.00	CA	16D 3-1/4" COPPED SINKER 50 LB	A	Y	\$37.86	\$37.86
R11	0000-346-968	2.00	EA	2X6-16FT #2/BTR PRIME KD DOUG FIR	A	Y	\$10.95	\$21.90

*** CONTINUED ON NEXT PAGE ***

NOT RECORDED

FOR WILL CALL
MERCHANDISE PICK-UP
PROCEED TO WILL CALL OR
SERVICE DESK AREA
(Pro Customers, Proceed To The Pro Desk)

CUSTOMER PICKUP #1

(Continued)

REF #W21

Item #	Quantity	Description	Unit	Price	Ext. Price	Merchandise Total	
R12	60.00	EA 2X6-8FT #2/BTR PRIME KD DOUG FIR	A	\$5.47	\$328.20		
R13	2.00	EA BEHR PPE 5340 SG DEEP 1160Z	A	\$30.97	\$61.94		
R14	1.00	EA HASP, SAFETY_ROTATINGPOST_6" GALV	A	\$9.77	\$9.77		
R15	6.00	EA HINGE, TEE_HD_8" ZINC	A	\$6.77	\$40.62		
R17	15.00	EA 1/2" 4X8 PT RWD-TN SPF FULL LATTICE	A	\$19.97	\$299.55		
R16	30.00	EA 2INX6IN JOIST HANGER - 18 GA	A	\$0.85	\$25.50		
R19	10.00	EA 4X4-10FT PT #2 REDWOOD-TONE	A	\$13.87	\$138.70		
R18	25.00	EA 2X6-14FT #2/BTR PRIME KD DOUG FIR	A	\$9.58	\$239.50		
R20	10.00	EA 60LB QUIKRETE CONCRETE MIX	A	\$3.25	\$32.50		
SCHEDULED PICKUP DATE: 04/01/2016						MERCHANDISE TOTAL:	\$2,591.13
						END OF CUSTOMER PICKUP - REF #W21	

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):
A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

END OF ORDER No. H3514-1163

TERMS AND CONDITIONS

WILL CALL *** CONTINUED ON NEXT PAGE ***

ORDER TOTAL	\$2,591.13
SALES TAX	\$215.32
TOTAL	\$2,806.45
BALANCE DUE	\$2,806.45

GALLUP LUMBER & SUPPLY

1724 South Second
Gallup, New Mexico 87301

Phone: 505-863-4475
Fax: 505-863-3344

FARM, RANCH AND HOME IMPROVEMENT CENTER

CUSTOMER NO.	JOB NO.	PURCHASE ORDER NO.	REFERENCE	TERMS	CLERK	DATE	TIME
45			UNL. NORTH	CASH CHECK/BANKCARD	880AF	3/27/16	10:35

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EXP. DATE: 3/27/16
TERM#587
DOC# 670050

* ESTIMATE *

EST. 670050

A FINANCE CHARGE OF 2% PER MONTH (24% ANNUAL PERCENTAGE RATE) WILL BE CHARGED ON ALL ACCOUNTS PAST DUE.

TAX 1 200 NM Sales Tax 2015

QUANTITY		UM	SKU	DESCRIPTION	SUBS	UNITS	PRICE/PER	EXTENSION
SHIPPED	ORDERED							
	35	EA	10597A	*2X4X12 PREMIUM STD S BTR W-FIR		35	5.95 /EA	208.25 *
	35	EA	10595A	*2X4X8 STUD WHITE WOOD		35	5.95 /EA	208.25 *
	17	EA	11312A	*2X4X8 CDX INT/EXT FLYND 15/32		17	17.80 /EA	302.60 *
	14	EA	0	*2X6X4X8 AD INT/EXT PINE 11/32		14	26.99 /EA	377.86 *
	1	EA	12433A	*1/2-4X3 BLACK DELTA RAIL 2007		1	8.22 /EA	8.22 *
	1	BD	14659A	50 BRIGHT COMMON NAILS (50) 1.1		1	59.860/BD	59.86
	1	BD	14665A	1/2 BRIGHT COMMON NAILS (50) 1.1		1	58.590/BD	58.59
	25	EA	10601A	*2X6X12 AD PREMIUM W-FIR		25	9.99 /EA	249.75 *
	12	EA	3008	*4X4X10' TREATED S4S ADD TINEER		12	14.99 /EA	179.88 *
	15	EA	25657A	1088 STAND JOIST HANGERS (100) 3/4		15	9.99 /EA	149.85
	12	EA	25657A	1088 STAND JOIST HANGERS (100) 3/4		12	9.99 /EA	119.88
	2	EA	10603A	*2X6X12 #2 PREMIUM W-FIR		2	11.29 /EA	22.58 *
	60	EA	10601A	*2X6X8 STUD WHITE WOOD		60	5.49 /EA	329.40 *
	15	EA	5526049	LATTICE TRAD DOOR 4'X8'		15	29.99 /EA	449.85
	1	EA	30655	CORD EXTN 14.3 207W 25'		1	28.99 /EA	28.99
	2	EA	1060737	RYL OIL 5.5 EXT NEUT GAL		2	28.99 /EA	57.98
	62	EA	10601A	*2X6X8 STUD WHITE WOOD		62	5.49 /EA	340.38 *

CONT'D

X

RECEIVED BY

GALLUP LUMBER & SUPPLY

1724 South Second
Gallup, New Mexico 87301

Phone: 505-863-4475
Fax: 505-863-3344

FARM, RANCH AND HOME IMPROVEMENT CENTER

CUSTOMER NO.	JOB NO.	PURCHASE ORDER NO.	REFERENCE	TERMS	CLERK	DATE	TIME
45			NON NORTH	CASH/CHECK/BANK/DARD	OSCAR	3. 2/16	10:36

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EXP. DATE: 3/ 3/16
TERM#587
DOC# 670050

* ESTIMATE *

TAX : 003 NM Sales Tax 2015 EST. 670050

A FINANCE CHARGE OF 2% PER MONTH (24% ANNUAL PERCENTAGE RATE) WILL BE CHARGED ON ALL ACCOUNTS PAST DUE.

QUANTITY		UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
SHIPPED	ORDERED							
				Prices good for 10 days ONLY				

TAXABLE	297.76
NON-TAXABLE	0.00
SUBTOTAL	297.76
TAX AMOUNT	247.34
TOTAL AMOUNT	3218.82

** ESTIMATE ** ESTIMATE ** ESTIMATE ** ESTIMATE **

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