

UNM-Gallup Faculty Senate Agenda
Calvin Hall Auditorium 12:30 – 2:30 pm
17 February 2017

Approval of Agenda

Approval of Previous Meeting Minutes (18 November 2016)

Reports

- Vice-President – Smita Rashid 5 minutes (Lora Stone is attending Mediation Training in ABQ),
- Student Services Director Report, 10 minutes
- CAO Dean’s Report, Ken Roberts, 10 minutes
- CFO Report, Rick Goshorn, 10 minutes
- CEO Report, Christopher Dyer (in ABQ, report in March UNMG Assembly)

Executive Session – no later than 1:05 pm.

Only FT UNMG faculty (including chairs), and elected adjunct representatives will remain for the Executive Session. As specified by the UNMG Constitution, we will follow Robert’s Rules of Order.

Action Item Section F Revisions, Smita Rashid, 20 minutes

Vote to approve the following F10, F70, and F100 revisions by Vice-Provost’s Section Task Force.

We already had discussion and feedback in Faculty Assembly last fall.

F80 and F90, currently being reviewed by Vice-Provost’s Office and AFT Committee, will be a voted on in March.

F 10: Role and Function of UNM Branch Community College

POLICY RATIONALE

Branch community colleges play an important role and function within the University of New Mexico (UNM) system by responding to the unique needs of their communities. This Policy document describes authorized branch campus roles and functions.

Policy Statement

As provided by New Mexico State Statute (21-14-1), UNM has established branch community colleges to serve the citizens of New Mexico more fully and to provide the highest quality of education throughout the state for students in different locations pursuing postsecondary education. Branch community colleges respond specifically to the unique needs and multicultural background of the citizens in their respective communities by offering Associate Degree programs (transfer programs that prepare students for upper division entry into colleges and universities), certificates (career technical education pathways), workforce credential preparation, and community education programs.

Branch community colleges utilize resources in the community and therefore also function as an integral part of the community. The branch community colleges campuses of UNM are considered fully integrated component colleges, and they are committed to serving the needs of their respective communities in the manner of a comprehensive community college, offering a variety of academic, career, and community service programs. The branch community colleges commit themselves to protect the quality and integrity of all academic curricula.

RELATED DOCUMENTS

[UNM Regents’ Policy Manual Policy 2.14](#) “Branch Colleges and Off-Campus Education Centers”

[New Mexico Statute](#) NMSA Chapter 21, Article 14, 21-14-1

F70: Articulation, Degree Approval, Transfer of Course Credit, and Approval of Credentialing Standards

POLICY RATIONALE

The branch community college degree offerings are approved by the University of New Mexico (UNM), and many of their courses carry transfer credit toward UNM baccalaureate degrees. The policies that govern the articulation of degree programs, the determination of course credit, and the approval of credentialing standards for UNM branch community colleges are presented below.

POLICY STATEMENT

A. Degree, Certificate, and Credential Approval

1. All associate degree programs offered at UNM main campus are authorized to be offered at the branches, upon approval by the appropriate college and department or program on the main campus.
2. The branch community colleges are authorized to develop and offer, programs leading to all Associate degrees (including but not limited to Associate of Arts, Associate of Sciences, and Associate of Applied Sciences), as well as provide certificates and workforce credentials, provided the programs go through the required approval process for such programs at UNM main campus. The transferability to the main campus of credit for courses in these programs will be determined in accordance with the policy statements B. 1, 2, and 3 below.

B. Transfer of Course Credit, Certificates, and Credentials

UNM main campus will accept baccalaureate credits, and branch community colleges will accept transferable, certificate, and workforce credential credits, earned by students at any UNM branch community college, in accordance with the following policy:|

1. *Transferable credits* earned in lower division courses that already appear in any UNM campus catalog and/or UNM campus schedule of classes, will be accepted by the appropriate UNM campus as though they were earned on the campus of origin, *under the following provisions:*
 - the course sections must meet the catalog course description in the UNM campus of origin, and the course must follow the same student learning objectives or competencies as the sections at the campus of origin.
 - As needed, syllabi, final exams, and/or other course materials may be requested by the corresponding department or program for articulation.
2. *Proposed new lower division courses* must follow the same approval process as any other course offered at a UNM campus and, if designed for transfer credit, must be approved by the appropriate department or program and/or college.
3. *Any lower division courses* that have not gone through the required approval process prior to being offered are generally not acceptable for transfer credit towards a UNM degree or certificate.

C. Approval of Credentialing Standards for Course Delivery

Branch community college faculty shall be qualified to deliver courses under the current UNM accrediting body's credentialing standards. Branch community colleges shall maintain adequate records to verify that appropriate accreditation credentialing standards are being met.

RELATED DOCUMENTS

[UNM Regents' Policy Manual Policy 2.14](#) "Branch Colleges and Off-Campus Education Centers"
[Higher Learning Commission Faculty Credentialing Guidelines](#)

F100: Teaching Load

POLICY RATIONALE

The primary mission of the branch community colleges is teaching so this policy document provides modification of academic load for faculty.

POLICY STATEMENT

The determination of academic load of faculty at branch community colleges shall follow the description in Faculty Handbook policy C100. Each branch community college should have written faculty workload policies on file that include the terms and conditions for workload adjustments as appropriate under Faculty Handbook policy C110. A full-time faculty member at a branch community college shall typically be assigned a teaching load of not less than fifteen *load units* or the equivalent per semester (see C110:5.1). As stated in Faculty Handbook policy C110:5.2, for any case in which a full-time faculty member is assigned less than fifteen load units, advanced approval is needed from the Dean of Instruction at the specific branch community college.

RELATED DOCUMENTS

[UNM Regents' Policy Manual Policy 2.14](#) "Branch Colleges and Off-Campus Education Centers"

Faculty Handbook

[C100 "Academic Load"](#)

[C110 "Teaching Assignments"](#)

Discussion/Action Item Curricula Committee, Matthew Mingus, 15 minutes

Form B: Math 109

Form A: NURS 245, NURS 243, NURS 234, NURS 232, NURS 230, NURS 131, NURS 130, NURS 115, NURS 110, NURS 242L

Discussion Item Merit Pay, Lewis Gambill, 35 minutes

- 1) Provide the basic model the committee has at this time.
- 2) Merit Pay model requires/is based on the above *F90* and *Annual Evaluation Instrument* (both still under review/revision).
- 4) This discussion is simply the *first opportunity* for all faculty to provide feedback on the current draft of Merit Pay model.
- 5) Faculty offer comments, so that we will have a clear record in the minute archives of faculty shared governance on this issue.
- 6) Merit Pay will be discussed again in the March UNMG Faculty Assembly.
- 7) *Most of our faculty have experience with raises based on performance and annual evaluations* (aka "Merit Pay" either at UNMG, other institutions, in industry and manufacturing, health care providers, etc.), so our collective faculty body will provide useful information in assembly formal discussion in Feb, March, and April.

Faculty Senate Standing Committee Updates 15 minutes

Budget Review Committee

Committee on Teaching Excellence

Constitution and By-Laws Committee

College Assessment Review Committee (CARC)

Committee on Student Affairs

Curricula Committee

Ethics and Academic Freedom Committee

Library Committee

Long Range Planning and Resource Committee

Adjourn – 2:30 pm