

Assessment Committee

MINUTES

OCTOBER 16, 2015 9:00 AM

CH 100

MEETING CALLED BY	Coleen Arviso, Chair
PRESENT:	Dr. Frank Amankonah, Dr. Sylvia Andrew, Ann Jarvis, Alok Dhital, Marie Quiahuitl Julienne (Phone), Coleen Arviso

Agenda Topics

1. ACTION

APPROVAL OF MINUTES

September 25, 2015

The Assessment Committee accepts the 09.25.15 Minutes as written.

Moved: Ann Jarvis

Seconded: Dr. Frank Amankonah

Voice Vote: All in favor

Motion Carried: Yes

October 16, 2015

2. ACTION

APPROVAL OF AGENDA

The Assessment Committee accepts the 10/16.15 Agenda as modified:

- Add IAD discussion after item 3. Course Level Plans Report – NMHED.

Moved: Dr. Frank Amankonah

Seconded: Alok Dhital

Voice Vote: All in favor

Motion Carried: Yes

Course Level Plans Report for NMHED.

3. DISCUSSION

CARC endorsed the following reports submitted, Dr. Sharma submitted CHEM 111, Dr. Matt Mingus HIST 101 and HIST 102, Dr. Carmela Lanza for ENGL 101, Dr. Yi-Wen Huang for LING 101. The committee discussed in much detail the SLOs and what is measurable. The committee agreed that the Course-Level reports all need to follow the UNM Generic template which can be found on UNMG Assessment website. After reviewing the course-level reports, the committee discussed our concerns to the decline of students for the spring semester. Why are their less students in the spring than the fall? Is this a trend or is this an enrollment concern? The committee would like to investigate completion rates, allocation of funding for those still enrolled in the semester – the count 21 days completions rate for degrees. The committee would like to see a report on how many students enrolled in fall/spring and get failing grades after the 21 day census – end of the semester. How many students are getting **W** on record-count before the 3 weeks are over or grade is cut or with a C or better. Does UNMG core courses transfer if they get a C or better? Does the completion rates have connection with removal of programs? If so, are we addressing student needs? Another question the committee had was the course-level reports, are all sections of the course-level report combined for one course? Coleen stated that ENGL 101 submit one report for all their ENGL courses submitted by Dr. Lanza. However, we do not know if this is the case for all other core course-level

reports submitted. Therefore, the committee will ask the question to each report submitter if the question applies. Email will be sent out to officially share the information on reports endorsed by CARC before the end of the semester.

- Dr. Sharma submitted CHEM 111
- Dr. Matt Mingus HIST 101 and HIST 102
- Dr. Carmela Lanza for ENGL 101
- Dr. Yi-Wen Huang for LING 101

4. DISCUSSION

UNM Institutional Assessment Day (IAD)

The committee had a brief discussion and Marie have an update. Everything is on schedule and we have helpers. Marie created the doodle site to capture time and dates for the volunteers. Dr. Neke Mitchell and Vanessa Harris from UNMA are coming down on the 20th to help with the IADs. Neke bought all the t-shirts, and bring other prizes. UNMG Academic services is donating items as well.

- UNM Gallup campus: October 20-21, 2015 from 9am to 4:30pm
- Already requested for 2 computer labs and 2 classrooms
- Found a ACT Workkeys Certified Proctor – Angelica Lancer
- ACT CAAP, Online Surveys
- Helpers: We will need one person in each room, to help the students sign in, distribute the tests, make sure no one cheats, and collect the tests at the end.
- IDA website will be created as a resource and reference

8. DISCUSSION

Announcements/Other

None

8. ADJOURN

Time

Adjourn at 10:00 am

Next Meeting: Friday, December 4, 2015 at 9:00 am – Location – CH100.