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SPECIAL FACULTY SENATE MEETING MINUTES
UNM-GALLUP CAMPUS
August 18, 1993
9:00 A.M., GH 1110

- I. Meeting called to order at 9:00 a.m. by Ms. Priscilla Smith, President.
- II. Opening comments (there was a quorum). Ms. Smith welcomed the faculty and wished them a successful 1993-94 term. She stated that there is much work to be done by the Senate through the constitution.
- III. Committee Reports of Summer Meetings:
 - A. Mike Volz, Chair of the Long Range Planning Committee, reported that the committee met this week and has taken as its charge "working with Student Outcomes Assessment Committee" from main campus because we do not have one on our campus.
 - B. Harry Sheski, Chair of Student Affairs Committee, reported that in their meeting this summer, they considered a grievance hearing and completed a resolution. The Committee also met this week and conducted regular business. Their next meeting is scheduled for September 9. There is a need for a faculty to serve on the Committee as well as a support member. A special thanks to Boyce Russell and Ed Seagle for the new bike rack for students' use.
 - C. Curriculum Committee: Tom Ray, "Nothing of substance to report."
 - D. The Faculty/Staff Career Development Fund Ad Hoc Committee had a written report by Altha Crouch, Chair, see attachment.
 - E. There were no other written or verbal reports from other committees which met during the summer.
- IV. Discussion Items:
 - A. Faculty Meeting Time: Priscilla Smith reminded the faculty that they asked for release time for faculty senate meetings and administration has offered the third Friday of each month as this release time. Mike Volz made a motion to accept this time slot for Spring semester. Jane Bruker seconded the motion. Mike Volz called for a division of the house. Motion carried 21 for 7 opposed and 2 abstentions.
 - B. Merit Plan Draft: Priscilla Smith advised the faculty that the Merit Plan Committee had no input in the draft presented by Dr. Phillips. Mike Volz said the Merit Committee asked for what is in this plan sometime ago. Discussion may be reviewed by listening to the tape on file in the library (Faculty Senate Meeting Minutes of August 18, 1993). Dr. Phillips assured the faculty there is no intent on the part of administration to override committee decisions. He also stated, "the guidelines in the draft have been approved by main campus and allows legitimate across the board raises. He assured the faculty, "the administration will work with the committee providing we stay within the guidelines presented in the draft." Priscilla stated, "the merit plan Committee needs to meet and review all these comments and concerns and work with the administration on this draft."

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- C. Administrative Assembly: Dr. Phillips wants an Administrative Assembly meeting for all faculty members once a month on Friday from 3-5:00 p.m. or as needed to discuss information which the Administrative Council is NOT bringing to the faculty. Mike Volz made the motion to accept the first Friday of each month for this semester for Administrative Assembly Meetings from 3-5:00 p.m., as needed. Susan Crowl seconded the motion which did not carry. Dr. Phillips will call the meeting anyway as he thinks its important. Faculty will be required to attend this meeting.
- D. Committee Assignments: (see attached list). Priscilla Smith would like faculty members to volunteer to fill the committee slots. There is a need for a faculty member to attend the Advisory Board meetings and present faculty business. Priscilla indicated that one board member, R. Wolf, voiced a concern that she had a conflict of interest by serving on the board and being a faculty member too. Ralph Casebolt has suggested that the agenda be presented to the faculty before the meetings. Priscilla will see that this happens.

V. Meeting adjourned at 10:00 a.m.

VI. Next meeting: September 17, 1993, 3-5:00 p.m., in GH 1110.

Respectfully submitted,



Altha M. Crouch
Secretary

FACULTY SENATE MEETING MINUTES
UNM-GALLUP CAMPUS
September 17, 1993
3:00-5:00 P.M., GH 1110

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PRESENT: Dr. Catherine Wescott, Dr. Maria Dempsey, Dr. Imelda Doyle, Chuck Current, Sally Vink, Susan Crowl, Harry Sheski, Jane Bruker, Ed Allen, Felista Holstrom, Martha Weller, Nick Evangelista, Ann Jarvis, Helen Fitton, Dr. Helen Zongolowicz, Mary Jo Root, Pat Balok, Jim Dawson, Kent Brooks, Nancy Ziegler, Don Raney, Bonita Craig, Pam Byrum, Christina Andrade, Macky Myers, Priscilla Smith, Dr. Altha Crouch, Max Perez, Dr. Gloria Dyc.

EXCUSED ABSENCE: LaVerne Chischilly, Jack Crowl, Rosemary Blanchard, Mike Volz, Mike Woal.

- I. Meeting was called to order at 3:00 p.m. by Ms. Priscilla Smith, President.
- II. There was a quorum. Ms. Jane Bruker motioned that the minutes of August 18, 1993 meeting be approved. Dr. Wescott seconded the motion. Minutes of last meeting was approved by a unanimous vote.
- III. Discussion:

- A. Dr. Crouch went over the committee assignments making additions and deletions to comply with the revised Bylaws of the Faculty Senate Constitution. The review will be complete when the Ethics Committee Chair reports to the Faculty Senate at the next regularly, scheduled meeting of the Faculty Senate.

Dr. Gloria Dyc was selected Chair for the Faculty Welfare Committee and its members are the members of the Ad Hoc Committees, Dr. Helen Zongolowicz was selected a new member of the UNM-Albuquerque Faculty Senators, and Ms. Rosemary Blanchard was elected to serve on the UNM-Albuquerque Library Committee.

There was a long discussion on whether to select a person or get a volunteer for the Faculty Representative to the UNM-G Advisory Board. This discussion was tabled until the next meeting. There was no interest in appointing a faculty representative to the AAUP. Jack Crowl, Altha Crouch and Martha Weller will attend the upcoming AAUP meeting this weekend, 9/18, in Albuquerque.

The following Committees have set their meeting dates as follows:

Curriculum Committee	2nd Friday of each month at 12:15 p.m.
Library Committee	Fridays at 3:00 p.m.
Advisory Committee	1st Thursday of each month at 6:00 p.m.

- B. There was a lengthy discussion on what to do about getting the materials and stats needed to submit the grant for the Gallup Branch for 1994-95.

Dr. Phillips is aware of the concerns, is aware of the deadline and will give a report to the faculty senate after he meets with Nick Evangelista and checks with the State Department.

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IV. Old Business:

Dr. Phillips responded to some of the concerns and questions outlined in the faculty report on the Merit Plan.

1. The Merit Plan for faculty and the Merit Plan for staff is similar. The salary increases for employees campus-wide will be calculated by multiplying the same percent on the employee's base salary. The dollar increase will be recurring and not a "bonus".
2. The department chairs will determine zero base and MPR 1. If an employee is put on an improvement plan, the money for retraining will be obtained from another operational line item.
3. An individual who receives a special award will also be eligible to receive the COLA increase.
4. The Nominations Evaluation Committee will develop the criterium for the special award and will assign the money or percentage award.

Dr. Phillips suggests that .5% of the new money be withheld; it will generate about \$36,000 dollars.

5. Since the process is open and everyone should know about the special awards, a special awards luncheon could be scheduled at the end of the academic year.
6. The role of the Faculty Senate was not included in the draft, but the stipulation that faculty have a role was honored. Faculty Senate will receive and vote to accept the report of the Nominations Evaluation Committee.
7. Faculty Senate has the right to appoint the committee members who will serve. Dr. Phillips state that he had some reservations about the voting status of the Campus Director or his designee on the committee. It might be a better idea to be non-voting or at the very least the tie-breaker for the committee.

The faculty senate will continue to work on the document with the intention to have a final plan on which the faculty can vote by the next meeting.

All suggestions are to be sent to Priscilla Smith by September 30. After receipt of these suggestions, the Operations Committee will prepare the final draft for faculty senate approval. Motioned by Dr. Zongolowicz, Dr. Crouch seconded the motion. No opposition, no abstentions.

V. New Items:

The next regular meeting is scheduled during Fall Break, so the Faculty Senate meeting will meet the following week on October 22 at 3:00 p.m. Motioned by Harry Sheski, second by Altha Crouch. Motion carried unanimously.

Insurance policy with Cibola: there was great concern over Cibola's new policy on payments which became effective September 1, 1993. Clients are now asked to pay in full for services and get reimbursed later. Dr. Phillips will look into this and inform the faculty senate.

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Faculty Senate Standing Committees

CURRICULUM COMMITTEE

E. Allen (Bus Tech) CHAIR
M. Dempsey (Educ)
F. Holstrom (Cosmetology)
T. Root (Honors)
M. Stripling (Diesel Tech)
F. Yong (Biol/Chem)
P. Peters-UNM Rep
T. Ray (Ass't Dir Stu Svc)
H. deBruin (Ass't Dir of Inst)
C. Current (Library)
J. Dawson (Bus Tech)

BUDGET REVIEW COMMITTEE

M. Myers (Bus Tech) CHAIR
P. Duval (Nursing)
M. Weller (Cosmetology)

LIBRARY COMMITTEE

P. Balok (Bus Tech) CHAIR
G. Dyc (English)
S. Vink (Nursing)
N. Ziegler (Hum Svc)
C. Current (Library)
B. Craig (Part-time)
R. Blanchard (Hum Svc)

ETHICS & ADVISORY COMMITTEE

A. Crouch (HPER) CHAIR
K. Dodson (Bus Tech)
H. Fitton (CLC)
J. Gallardo (Cosmetology)
V. Shirley (Math)

STUDENT AFFAIRS COMMITTEE

H. Sheski (MLT) CHAIR
K. Roberts (Fine Arts)
R. Blanchard (Hum Svc)
L. Chischilly (HPER)
K. Dodson (Bus Tech)
K. Van Brott (Stu Sen Adv)
S. Marques (Stu Sen Adv)
M. Myers (Bus Tech)
N. Hardman (Stu Sen Pres)

LONG RANGE PLANNING & RESOURCES COMMITTEE

M. Volz (Engl) CHAIR
I. Doyle (Educ)
R. Krouth (Const Tech)
M. Perez (CLC)
C. Ruhumaliza (Nursing)
M. Woal (English)
H. Zongolowicz (Psychol)

FACULTY WELFARE COMMITTEE

Gloria Dyc (Engl) CHAIR

CONSTITUTION & BYLAWS COMMITTEE

A. Crouch (HPER) CHAIR
M. Dempsey (Educ)
P. Peters (Nursing)

UNM-ALBUQUERQUE FACULTY SENATORS

J. Bruker (Nurs) 1993-94
B. Miller (Bus Tech) 1993-94
H. Zongolowicz (Psychol)

UNM-ALBUQUERQUE LIBRARY COMMITTEE

R. Blanchard (Hum Svc)

UNM-COMMUNITY EDUCATION COMMITTEE

A. Crouch (HPER) 1996

Elected Positions:

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OPERATIONS COMMITTEE

H. Sheski (MLT)
R. Krouth (Const Tech)
S. Crowl (Nurs)
A. Crouch (HPER) SECRETARY
G. Dyc (Engl) VICE-PRESIDENT
P. Smith (MLT) PRESIDENT

NOMINATING COMMITTEE

A. Crouch (HPER) CHAIR
M. Myers (Bus Tech)
D. Raney (Auto Tech)

AD HOC CURRICULA COMMITTEE

Need 3-5 volunteers!!

Charge to Curricula Committee

FACULTY REPRESENTATIVE TO THE UNM-GALLUP ADVISORY BOARD

Need a volunteer

Tabled---next meeting

FACULTY REPRESENTATIVE TO AAUP

No interest!

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VI. Macky Myers postponed his presentation for another month.

VII. Meeting Adjourned at 5:00 p.m.

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Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Altha Crouch", written in dark ink.

Altha M. Crouch
Secretary

FACULTY SENATE MEETING MINUTES
UNM-GALLUP CAMPUS
October 22, 1993
3:00-4:00 P.M., GH 1110

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PRESENT: Priscilla Smith, Helen Fitton, Dr. Catherine Wescott, Harry Sheski, Jack Crowl, Imelda Doyle, Dr. Maria Dempsey, LaVerne Chischilly, Ed Seagle, Dr. Fook Yong, Dr. Gloria Dyc, Ed Allen, Dr. Helen Zongolowicz, Rosemary Blanchard, Don Raney, Bonita Craig, Floyd , Mary Jo Root, Beth Miller.

EXCUSED ABSENCE: Dr. Altha Crouch, *Jane Brunker. Nancy Zugler*

- I. The meeting was called to order at 3:05 p.m. by Priscilla Smith, President.
- II. There was a quorum. Priscilla Smith read a memo from Nick Evangelista to defer the second paragraph of Item B of the Discussion. Dr. Helen Zongolowicz motioned to leave the minutes as is. Dr. Catherine Wescott seconded the motion. The minutes from the last meeting was approved as is by a unanimous vote.
- III. Presentations:
 - A. "Small Businesses" by Barbara Stanley. Function of the Gallup Small Business Development Center, located at 103 West Hwy. 66, is to serve businesses as a resource center. Faculty, staff and students are invited to use the IBM Lotus Learning Center. Brochures, publications and videos are available as well as SB Information Research grants for all sorts of equipment and Art graphs.
 - B. "Child Day Center Update" by Dr. Helen Zongolowicz. The Child Care Center will open the first day of Spring Semester (Jan 18) with 63 children. Students will pre-register and then interviewed for qualifications. The center will be a practicum for teachers and the nursing department. One of the Faculty credentials is to have a COA certificate in child development. There will be a governing board (an advisory board) made up of parents, faculty, staff and general community. *Both Joan Lawler & Dr. Maria Dempsey have volunteered to serve on the governing board.* CDA
- IV. Committee Reports:
 - A. Mr. Macky Myers of the Budget Review Committee, reported they have met once to date, but very little was said. They will be meeting with Dr. Phillips on November 4.
 - See Notes* B. Mr. Ed Allen, Chair of the Curriculum Committee, reported no October meeting. Their second meeting will be on November 2 at 12:15 p.m.
 - See Notes ??* C. Priscilla Smith reported that the Operations Committee ~~had~~ *had* new programs approved by Faculty Senate. There are forms for the Committee to be signed from the Curriculum Committee. Priscilla Smith was charged with this. *should be*
 - D. Rosemary Blanchard had a membership conflict on the Library Committee (another person was already selected *from another Branch.*

F. Rosemary Blanchard was ~~selected~~ ^{selected} Chair for the Ethics Committee. Motioned by Ed Allen. LaVerne Chischilly seconded the motion. Motion carried.

G. Alyse Kilpatrick was approved for support staff member for the Student Affairs Committee. Harry Sheski motioned, Rosemary Blanchard seconded the motion. Motion carried.

V. Merit Plan:

There were still some concerns and questions on the merit plan as outlined below:

1. Ed Seagle stated that the Merit Plan is not clear on the ZMR. He asked why a zero merit plan when you do not have to participate in it.
2. If a person says they do not want to be in the merit plan, they receive no raise.
3. Who makes the determination of the final award in the Specific Accomplishment Award? Who are the participants?
4. The MPRI fills out first then the ZMR. The top ten people will be chosen on January 1 and the rest will be across the board merit.

The Specific Accomplishment Merit (SAM) Committee will meet and make up the guidelines. The SAM Committee members are Gloria Dyc, Ralph Casebolt, Max Perez, and Jane Bruker.

VI. Other Business:

Jack Crowl suggested an Information Station for grants, such as the National Science Foundation (grant for lab equipment and faculty), be set up somewhere.

Rosemary Blanchard volunteered to attend the AAUP meeting on Tuesday, October 27 at Main Campus.

VII. Announcements:

The Third Annual Committee Chairs will be in February 1994.

There is another upcoming Retreat.

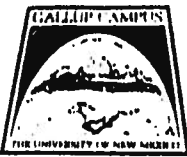
On November 24, Mr. Richard Holder will be on campus for a meeting.

Dr. Crouch is sponsoring a Nicotine Cessation ^{Program} every Tuesday afternoon and a "Stress Reduction Strategies" Workshop on Friday, November 19.

VIII. The meeting adjourned at 4:05 p.m.

Respectfully Submitted,

Altha M. Crouch
Secretary



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS
200 COLLEGE ROAD ■ GALLUP, NEW MEXICO 87301 ■ TELEPHONE 505: 863-7500

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FACULTY SENATE MEETING MINUTES
UNM-GALLUP CAMPUS
November 19, 1993
3:00-4:45 P.M., GH 1110

PRESENT: Priscilla Smith, Harry Sheski, Dr. Maria Dempsey, Imelda Doyle, Dr. Fook Yong, Christina Andriade, Nancy Ziegler, Sally Vink, Jane Bruker, Felista Holstrom, Helen Fitton, Dr. Catherine Wescott, Dr. Ralph Casebolt, Dr. Helen Zongolowicz, LaVerne Chischilly, Mary Jo Root, Don Raney, Bonita Craig, Dr. Mike Woal, Macky Myers, Thomas Ray, Dr. Hendrik de Bruin, Ed Allen, Dr. Gloria Dyc, Jack Crowl, Ken Roberts, Frank Sundram, Rosemary Blanchard, Dr. Val Shirley, Dr. Orcilia Zuniga-Forbes (Guest), Belle Campbell (Guest).

EXCUSED ABSENCE: Beth Miller, Joe Gallardo, Mike Volz

I. The meeting was called to order at 3:00 p.m. by Priscilla Smith, President. There was a quorum. Minutes of the last meeting were approved as corrected.

II. Presentations:

A. Dr. Orcilia Zuniga-Forbes, Vice-President of Student Affairs, UNM Main Campus, stressed on the initiative to improve retention and recruitment of Native Americans and provide placement in courses rather than have college admission dictate the choice.

B. Dr. Hendrik de Bruin reported on the Rank and Tenure meeting which was held on main campus on November 16. Rather than providing answers, the meeting only generated more questions about the process and policies on the Branch. Issues discussed at length were:

1. *Should all new positions for the Branch be advertised as tenure-track?* The answer depends on whether the positions is funded by "hard money" or "soft money" and whether the department recommends rank and tenure.
2. *Does the Valencia campus have a different policy for teaching load and release time for publication?* A statement was made at the main campus meeting that Valencia has a 9-hour teaching load and a 3-hour release time for publication. After checking with administrators and staff, neither a written statement nor formal confirmation could be produced.

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3. *What is the impact of the Holder Document on the 1986 Promotion for Gallup Branch Rank & Tenure?* It will be necessary to review the documents side-by-side. Main campus faculty senate was forced to deny the Holder Document until faculty had legitimate input for formal approval as it is a faculty right as stipulated in the UNM Faculty Handbook.
4. *Does the Gallup Branch has any "say" in reviewing, revising and modifying the present 1986 Document on Rank & Tenure as main campus had in approving their new document?* An ad hoc committee should be formed to try and answer some of these questions.

A motion was made, seconded and passed to form an Ad Hoc Committee on Rank & Tenure to include members of the Rank & Tenure as well as other members of the faculty senate at large. The purpose will be to review the 1986 Branch Promotion of Rank & Tenure, the Holder Document and the UNM Rank & Tenure, to work toward drafting a new document which will be approved and honored for faculty and which will not jeopardize the faculty members who are presently on the rank and tenure track.

- C. Dr. Belle Campbell, President of Faculty Senate on main campus reported on the rank and tenure issue on main campus. Her suggestion was to make the rank and tenure in Gallup be a community issue since Gallup is rapidly growing and offered assistance on this. She will be attending our meetings until the issue is resolved. She also reported on the upcoming Network (Westnet/Internet) to be set up in Gallup sometime soon.

Rosemary Blanchard will be attending a program, "The Recruiting and Retention of Native Americans", on December 9, 1993, which is an opportunity in making statements on the rank and tenure discussion. Please send in all suggestions and comments to her prior to this meeting.

III. Committee Reports:

Operations Committee: A motion was made, seconded and passed to elect Ken Roberts to serve on the Operations Committee in place of Ms. Susan Crowl.

LRPC-SOA Committee: Dr. Woal reported that Mike Volz (Chair) was on main campus and that he will send out the reports on undergraduate and the SOA next week. There will be another survey coming up and all faculty are urged to respond to this important survey.

Altha Crouch, Chair of the Constitution & Bylaws Committee, reported that there was no response to the constitution and presumes that the constitution and bylaws are as is and will go in the faculty handbook as is.

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Ed Allen, Chair of the Curricula Committee, reported that there was no October meeting. The first meeting was November 12 and adjustments have been made to the curricula routing slip as requested by the faculty senate.

Rosemary Blanchard, Chair of the Ethics Committee, stated that the scope of work on the merit and rank should not be Ethics but the Operations committee.

Merit Committee: Gloria Dyc reported on the revisions made to the merit plan (change in name, modifications to the introduction, change of language and priorities, etc). See attached. Feedback is requested on the last two pages for suggestions that are not on the list. She also reported that a letter has been sent to the Attorney General by Jack Crowl for suggestions.

Macky Myers, Chair of the Budget Review Committee, reported that the initiative of front-end review for the budget has begun. The committee has met with Dr. Phillips and Jane Rucker on two separate occasions to complete the first and second cycle of the formulation of the budget. Unfortunately very little was said. The next meeting will be on November 4th.

IV. Discussion:

There will be an Operations Committee meeting on December 9 (Legislative Day) on rank and tenure, and salary and compensation.

Due to the violation of the constitution on the Senate meeting time, a motion was made, seconded and passed for the senate to start meeting at 12:30 p.m. on the second Fridays of each month starting Spring, 1994.

Priscilla Smith informed the senate that this was the last regular meeting of the senate this semester. There will be a special meeting next month regarding the rank and tenure document. The next regular meeting will be during Orientation Week in January.

V. The meeting was adjourned at 4:45 p.m.

Respectfully Submitted,



Altha M. Crouch
Faculty Senate Secretary

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FACULTY SENATE MEETING MINUTES

UNM-GALLUP

February 18, 1994

1:30 p.m., GH 1110

PRESENT: Priscilla Smith, Dr. Mike Woal, Jack Crowl, Toodie Holstrom, David Bon, Macky Myers, Harry Sheski, Dr. Fook Yong, Dr. Catherine Wescott, Charles Current, Ed Allen, Beth Miller, Sally Vink, Dr. Ralph Casebolt, Dr. Gloria Dyc, LaVerne Chischilly and Tom Ray

- I. Meeting was called to order at 1:30 p.m. by Priscilla Smith. Since there was a presentation listed on the agenda for information only, the meeting began with a notation that the faculty senate did not have a quorum.

II. JOINT MEETING OF THE UNM ADVISORY BOARDS

Priscilla Smith reported that a joint meeting was held at the UNM-Valencia campus and the UNM-Gallup Advisory Board had eight out of ten members present.

The Joint Advisory Meeting whose direction was to identify areas of opportunities that need clarification in definition or an opportunity that requires a solution. The main areas of concern included the role and responsibilities of the board, area of communications, responsibilities with budgets and evaluation of administration and the need to have joint meetings possibly with the formation of a New Mexico State Advisory Board Organization.

The next meeting is tentatively scheduled for June.

III. COMMITTEE REPORTS

Mr. Harry Sheski, Chair of Student Affairs, reported on the need for the Bachelor of University Studies (BUS) degree program on UNM-Gallup campus. The program would required 300-400 level courses and the authorization for instructors to each those courses. Los Alamos and Santa Fe have already received the authorization from main campus and are offering the BUS degree.

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Tom Ray stated that the education and nursing programs are already teaching 300-400 level courses and that it wouldn't be a problem. By general consensus, the senate supported the implementation of the BUS program at the Gallup Campus and Mr. Sheski will report on the progress at the next meeting.

Mr. Ed. Allen, Chair of the Curricula Committee, reported that the committee recommended the approval of the AA Degree in Studio Art and now needed the Faculty Senate's approval.

For the record, there was still no quorum. A motion was made, seconded, and passed to suspend the rules and allow the senate to vote on the action items.

A motion was made, seconded and passed to accept the recommendation of the Curricula Committee.

Mr. Allen also asked the Faculty Senate if 293's (short-term courses) should go before the senate for approval. During the discussion, it was noted that 293 courses have been reviewed and approved by the Curricula Committee on a routine basis and there was no need to change the procedure. It was also noted that the Faculty Senate should only approve new courses and new programs. A motion was made and passed to have the committee continue to sign-off the 293 courses but to report the action to the faculty at the next meeting.

Ms. Beth Miller, Chair of the Merit Committee, reported on the SAM Awards for 1993 and suggested some changes in the Guidelines and Nomination Form:

add PDP points in Question 5
add teaching loads in Question 6

The committee met and using the provisions in the Guidelines identified the awardees for 1993. A motion was made, seconded and passed to approve the recommendations of the committee for changes in the Guidelines and to accept the list of awardees. The next step will be to give John Phillips, Campus Director, the list. Beth Miller formally requested with the completion of her task as the Chair of the Merit Committee for the Faculty Senate to accept her resignation.

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IV. MINUTES

Priscilla Smith entertained a motion to accept the Minutes of November 19, 1994 with the correction submitted by H. de Bruin. Because the senate did not have a copy of the minutes, the motion died for lack of a second.

Priscilla Smith entertained a motion to accept the Minutes for the Special Meetings in December and January. Motion was made, seconded and passed.

V. DISCUSSION

Silver Anniversary was presented by Harry Sheski on behalf of Ken Roberts. The event is planned for the week of April 17. IT will begin on Sunday with a Special Silver Anniversary Dinner followed by a week of events. On Wednesday, an Awards Banquet will be held and there will be noon time activities and a 5K Fun Run.

Volunteers are needed and Priscilla encouraged everyone to join one of the committees and make this a memorable event.

VI. NETWORK CONNECTIONS

UNM-A has received funds from the Network Connections but needs the assistance of John Phillips to list the project as a priority for the Gallup Campus.

The initiative was started by Rosemary Blanchard, Beth Miller and Kent Brooks.

In order to implement Internet on campus, faculty needs to demonstrate how Internet will improve and enrich the instruction for students and to illustrate that Internet does not replace instructors' time in the classroom. The impact must be addressed campus-wide in all academic and vocational departments.

A motion was made, seconded and passed to support the initiative of Internet for the Gallup Campus and to make John Phillips aware of the need to start planning today.

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H-HR RESOLUTION

The policies for hiring, firing, promoting and demoting has generated a resolution on main campus by the Staff Council. In response to the concerns on the Gallup Campus, a similar resolution was presented on behalf of the UNM-Gallup Faculty Senate.

With the following corrections:

Paragraph 3-leave out Staff Council
Certification - leave out quorum

a motion was made, seconded and passed to present the resolution with the corrections to David McKinney and other administrators.

SEARCH COMMITTEE PROCESS

In the advent of administrative vacancies, the issue of faculty participation and the issue of the percent of that participation were discussed.

To help address the issue, Kathy Meech, Personnel Specialist, will be invited to the next faculty senate meeting.

VI. OTHER BUSINESS

INDEPENDENT STUDY NUMBER - 291

Is the option to use #291 available for instructors in all departments? Yes, there is a procedure which involves the Curricula Committee and the appropriate administrator.

FACULTY HANDBOOK

- * The committee has not met for several months because the administrative staff has not responded to the recommendation of the committee to update their particular sections.

A motion was made, seconded and passed to submit a letter to John Phillips, Campus Director, to mandate the completion of the project and to have a final draft ready for faculty approval by the April meeting.

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NAVAJO NATION EMPLOYMENT/TRAINING

Concern about the distribution of the attendance reports without prior knowledge or consultation generated a healthy debate.

It was reported that Dr. Phillips had entered into this agreement on the condition made by some, not all, agencies. It was also reported that the agency has the right to award the funding with any condition deemed necessary for accountability.

- VII. There being no further business to come before the faculty senate; the meeting was adjourned at 3:30 p.m.

Respectfully submitted

Altha Crouch/ss
Altha Crouch
Faculty Senate Secretary



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS

200 COLLEGE ROAD ■ GALLUP, NEW MEXICO 87301 ■ TELEPHONE 505: 863-7500

Faculty Senate Meeting Minutes
April 15, 1994, 12:30 p.m.

Priscilla Smith presiding.

Priscilla reported that the Search Committee for administrators was discussed at the Advisory meeting and that Boyce Russell is retiring at the end of June, 1994. Dr. Phillips stated that no replacement will be made for his position. A position of a person who can do grant writing is needed. The position will be redesigned for that purpose. Priscilla suggested in a letter to Dr. Phillips that faculty be included on the search committee. Dr. Phillips assured us that faculty will be included on this search committee.

The faculty agreed to the curriculum report to the agenda for the day at end of meeting.

Minutes were approved as presented.

Report on Faculty Handbook. UNM Main Campus Faculty Handbook is the handbook for UNM-Gallup. We are working on the supplement to this. Dr. de Bruin did not give us an update of the handbook except that he reported that he has not been able to get administration to meet in order to go forward with the last draft from October 1993 (see attached). He has agreed to meet in the near future.

There is a need for a Faculty Handbook ad hoc committee. We need to amend the bylaws and add this ad hoc committee under Faculty Welfare. Unanimous faculty approval.

Budget Review Committee report by Macky Myers. The budget committee report approved the requests for the new courses in Criminal Justice, Fine Arts and several new programs and courses in the Nursing Department. Much of this expense is financed from private monies and will not have much effect on the budget.

* A special Faculty Senate meeting needs to be held to discuss budget. Presently 4% cola and 3% merit, 6.5%* for all faculty increases for our campus. Main campus is redefining the rank increase. Assistant Professor, \$1,000, Associate Professor \$2,000 and full professor \$3,000. \$121,000 set forth for 1994-95 faculty increases.

Faculty should be increased to 70 full-time persons. Five new positions, one from Construction Technology, one in Cosmetology, one in HPER, one in History, and one in Fine Arts for 1994-95.

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FS

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W A \$3 increase in student tuition, \$1 will be for Internet and will be a line item in the budget.

Internet Planning Grant Report - Rosemary Blanchard. Very important for all to be able access to the Internet program. Perhaps it should be in a reading room at Zuni and other areas throughout the community and reservation. This is an excellent place to have the Internet. We have the money to contribute to the grant plus the "in kind". We need to hire someone to coordinate this program. The education consortium is all out in the open and holds open meetings in the community. We need a resolution from the faculty that there shall be \$50,000 to give to the planning grant. Training of the faculty on how to use Internet and evaluation must be a part of that education consortium. Unanimous support.

Student Affairs Committee Report by Harry Sheski. UNM Native American Council delegate for Faculty is Rosemary Blanchard. Committee will meet in June on campus with officials from UNM to get input on how to recruit and retain Native Americans in the colleges. Student Affairs Committee will meet next May to develop recommendations for the Council.

Mike Woal reported that main campus Journalism faculty visited our campus. They are interested in Native American journalism students. Faculty need to support this.

Long Range Planning: Altha reported for Mike Volz on the resolution for Student Outcomes Assessment. A motion to change subcommittee membership to include Associate Director of Applied Technology and Associate Director for Instruction was made. Motion carried.

4 Curriculum Committee Report: New degree program in Dental Assisting program from Department of Health Careers was approved by the Curriculum Committee on April 11. The department would like to offer it in the Fall. The department is looking for space to house the program in different places in the community until the temporary building is available. A private donation will purchase a temporary building. Dentists and other volunteers will assist with the program. After much discussion, many unanswered questions and concerns about the presentation of this program to the Curriculum Committee in Albuquerque prior to UNM-Gallup Faculty approval, a motion was made to table the approval of the proposed Dental Assisting Program until April 29 (a special meeting).

A motion to invite Advisory Board members to the next budget committee meeting was made and approved.

Constitution and Bylaws Committee Report by Altha. Motion to change Long Range Planning Committee to read 9 members approved.

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Ethics Committee wants to know what the committee wants it to do. Should it address all issues of Ethics for the faculty? The committee should use Faculty Handbook until this is resolved.

Need a statement in our bylaws that states the faculty will follow main campus handbook.

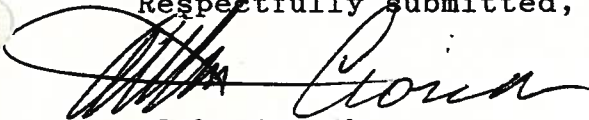
Motion: Vice-president will be the connection to all sub-committees. Sub-committee Chairs will report to Vice President.

Distributed brochures prepared by Faculty Senate Community Education committee to faculty. Dr. Phillips approved and paid \$300 for the brochures. They will be distributed to anyone on campus through Dr. Phillips' office. Please see Kathy Johnson for whatever or how many you need.

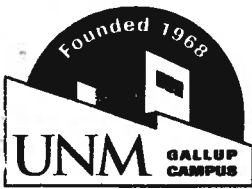
UNM-Gallup election results by Altha Crouch, Chair of Election Committee for 1994-95. Nominations Committee members: Nancy Ziegler, Macky Myers, Don Raney. Operations Committee members, Ken Roberts, Pat Balok, secretary; Altha Crouch, vice-president; and Harry Sheski, president. 45 out of 58 ballots were returned.

Next meeting will be April 22, 1994. Meeting adjourned 2:15 p.m.

Respectfully submitted,



Altha Crouch
Faculty Senate Secretary



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS

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FACULTY SENATE MEETING
UNM-Gallup Campus
Friday, April 29, 1994
3 PM, GH 1110

AGENDA

- I. Approval of Minutes for April 15, 1994 Meeting.
- II. Recognition of Out-Going Officers
- III. Old Business
Curriculum Committee
Budget Review Committee
- IV. New Business
UNM Albuquerque Faculty Senators - Two Positions
- V. Adjournment

*Pat
Here is a slightly altered
agenda!
Harry*

UNMG
75 minutes

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3:05 The meeting was convened by Harry Sheski, new president

The minutes were not ready for presentation to the membership for approval.

Present: members - see attachment #1

excused: Macky Myers, Max Perez, Fook Young, Altha Crouch, and Helen Fitton.

Guests: Tom Ray, Associate Director for Student Services, Dr. Phillips, Gallup Campus Director
Marth Bectall, consultant

I Recognition of outgoing president, Priscilla Smith with letter and gift for three of service as Faculty Senate President. Copy of letter attached.

II Old Business.

A Report from the Curriculum Committee by Ed. Allen.
Motion by Mr. Allen to pass the dental program.
Seconded by Dr. Wescott. Discussion was called by Harry Sheski.

5 issues noted concerning the program.

1. initiative
2. the \$11,000 for Nursing
3. qualifications
4. portable buildings - buying or leasing; funding
5. parking by Lions Hall

Approval for accreditation has been asked for already.

Faculty position were discussed as were the courses to be offered. Indian Health Service has offered to give UNM-G equipment for the program. The question was asked if this is an offer that can be counted on; there is a letter of support but not a formal agreement. Main campus is supportive of this program according to Dr. Phillips. lengthy discussion. As there was a quorum, a vote was taken. Approval and acceptance of the dental assistant program was given by the Faculty Senate. There was one Nay - Prescilla Smith; 3 abstentions.

B Budget Review

Ms. Smith made a motion for the Faculty Senate to request a "breakout" (itemized list) of the 2 mil monies from the administration. She was particularly interested in the program funds. Karen Dodson seconded. A discussion was called for my Harry Sheski. Pat Duvall stated that the budget committee has looked at the funding breakdown and has approved. The budget is in the library for anyone else that would like to look at it. A vote was taken on the motion and was approved with 2 abstentions.

Pat Duvall gave a report on the Budget Committee. She made a motion to accept the 94-95 budget but requested more time in the future for the committee to review the budget.

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minutes

Discussion of merit program. The Faculty Senate approved the 6.48% overall increase in wages as merit increase.

There was a presentation on Carl Perkins Program by Marth Bectall and added to by Dr. Phillips. Harry will ask Nick for a copy of Carl Perkins request that went to Santa Fe. There was a question on who does the submitting.

Question on floor and a call to accept the recommendation of budget committee. Passed as moved.

Faculty Senate on main campus report by Jane Bruker. Dr. Z. must resign as delegate. Ed Allen nominated Jane Bruker as Gallup Campus delegate. Seconded by Pat Duval. Discussion. 58 full-time faculty. Nancy Zeigler nominated by Jack Crowel. 2nd by Dr. Z. Beth made the motion to close nominations, 2nd by many members. Vote was called for by Harry S. Approved with no Nays and no abstentions. Jane is to take the 2nd 2-year term position and Nancy is to take Dr. Z. position. Main campus will decide if we are to have another position on the Main Campus Faculty Senate.

III Announcements

- A Dennis Cress will not be coming back next fall. He is declining to renew his contract.
- B There will be an AAUP Advisory Bd. reception on Thurs, May 5, 1994 at 6 pm in the directors conference room. All faculty is encouraged to attend.
- C Beth Miller complimented Cosmetology's Martha Weller and Felisita Holstrom for their outstanding contributions to that department, and Karen Dodson commented on Dennis Cress' accomplishments.
- D Committee on Student Affairs - Thurs, 8:15 am in the directors conference room.
- E Sun. at 2 pm will be the scholarship awards.

Motion to adjourn was made by Ed Allen. This was seconded by everyone and approved by everyone.

Adjourned at 5:00 pm.

Submitted by: 
Faculty Senate Sec.