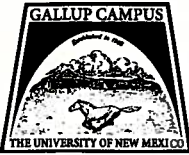


Missing: Agenda for
16 Aug 1995



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS
200 COLLEGE ROAD ■ GALLUP, NEW MEXICO 87301 ■ TELEPHONE (505) 863-7500

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Faculty Senate

16 August 1995

The meeting was called to order by Dr. Zongolowicz, Faculty Senate President at 4:05 pm. A quorum of members was present. Mike Woal was excused.

A welcome was made by Dr. Zongolowicz. The presentation of a certification of appreciation and a book was made to Harry Sheski, last years president, for his outstanding performance in that office.

The minutes for April 28 and May 11 were reviewed. Jane Bruker's name is to be corrected in the April 28 minutes. Mr. Tiekamp's name was also corrected. Pat Peters made the motion to accept the minutes with these corrections, Rosemary Blanchard seconded the motion. Unanimously approved.

Pat Tiekamp's and Nancy Ziegler's names to be corrected on May 11 minutes. The motion to accept the minutes with these corrections was made by K. Dodson, Nancy Ziegler seconded the motion. Unanimously approved.

President's report. Dr. Zongolowicz reported the results of the survey taken this summer. 62% of the faculty responded. There were two questions on the survey. #1 was a no confidence statement. 56% no confidence in main campus and 63% no confidence in the previous administration on UNM-G campus. Question #2 was to study whether or not to form an independent four-year college and there were 64% in favor. The question asked if we should look at needs assessment for evaluating the need to be our own campus. Dr. Carlson will have these results when he comes to the campus. He indicated he wants collaboration with the faculty and that there will be a timeline. When the train comes in, either get on or get left behind. The idea is to participate. Dr. Zongolowicz would like the senate to be proactive in all senate activities. Give input!! And give Dr. Carlson some time to make changes.

The ADI position is temporary. Input is needed for the search committee.

Status report by Rosemary on AIC. Our recommendations were accepted. Two new positions were created and filled. As a first area of involvement this year, the \$5000 independent consultant for strategy planning for the campus will be used.

Jane Bruker gave a report on the meeting with the Provost. She and Dr. Zongolowicz had six items they discussed with the Provost. Pay and rank/tenure is determined on and by this campus. The department chairs are to work with the Jr. faculty and then work with the ADI. The focus should be on how we can become better teachers. Dr. Carlson seems to favor the menu approach. A set of procedures/processes is not in place at this time; there is a need for

10/11/13 p. 2
this process to be developed. This should include vocation, all post-tenure review, as well as regular tenure. It is the ADI who should be the one to fight these battles for faculty.

North Alb. campus is going to a three-year contract approach and this might be another way our campus could go. Reassessment and new direction letters should be considered and brought before the committee and new director. Articulation should be addressed by this campus as opposed to Alb. being the determinator. CHE and appropriation from legislators are other avenues for higher salaries should be investigated. Budget adjustments also can be done. We are the second poorest paid school in the state. Tax base is very low. Lottery - 40% for upper education. A Budget Review committee has been set up to look at needs. A report is coming to the Advisory Board and will be shared with Dr. Zongolowicz. Priorities should be set by senate and presented to Director.

Prior learning - no comment by Provost. Jr. Colleges are looking at legislation to grant credit for prior learning.

Curriculum Committee - no report at this time. Distance Ed. is up and running.

Kent Brooks - the technology training survey is needed, please get it back to him.

Next meeting will be the 15th of September at 12:30 pm in the regular room, GH1110.

The meeting adjourned at 5:00 pm.

SUBMITTED BY:


Pat C. Balok, FS secretary

FACULTY SENATE AGENDA

**FRIDAY, SEPTEMBER 22, 1995
12:30 P.M.. ROOM GH 1110**

- I. Call to Order**
- II. Approval of Minutes - Meeting of August 16, 1995**
- III. Dr. Robert Carlson**
- IV. President's Report - Student Senate Requests**
- V. Standing Committee Reports**
 - a. Curriculum Committee**
 - b. Others**
- VI. Other Information**
- VII. Adjournment**

COMMITTEE CHAIRS

Please bring 40 copies of committee minutes or written reports for distribution. In the interest of time, oral committee reports will be reserved for action items.

SOMETHING TO THINK ABOUT

Life is by nature, highly interdependent. To try to achieve maximum effectiveness through independence is like trying to play tennis with a golf club — the tool is not suited to the reality.

Interdependence is a far more mature, more advanced concept. If I am physically interdependent, I am self-reliant and capable, but I also realize that you and I working together can accomplish far more than, even at my best, I could accomplish alone. If I am emotionally interdependent, I derive a great sense of worth within myself, but I also recognize the need for love, for giving, and for receiving love from others. If I am intellectually interdependent, I realize that I need the best thinking of other people to join in with my own. p.266

From *Daily Reflections for Highly Effective People* by Stephen R. Covey

Faculty Senate
September 22, 1995

The meeting convened at 12:40 pm. Mr. Chuck Current thanked the faculty for their support and get-well wished while in the hospital and while on the mend at home.

Approval of minutes: The motion was made by Ed Allen and seconded by Beth Miller to accept the minutes as presented. Approved unanimously.

President Zongolowicz introduced the new director on UNM-G, Dr. Carlson.

Remarks by Dr. Carlson. Dr. Carlson talked about the general health of institution (mental health). He stated we don't always have to agree - that's life; we live with that. Civility is the way to deal with personal interaction. We should try to establish a new tone on this campus - an open institution with many ideas on the table and discussion about these ideas with everyone involved.

Institutional Governance: The governance of this institution will be changed. There are three ways to share governance: the first way is having one whole and each component has an exclusive right to a part. The second way is for the different organizations to share the overall governance (everyone thinks they run the whole place). Ours will be the third in which everybody shares in the running of the whole place.

For now there will be four governance committees and the Administrative Council. There will be a faculty member and a student member on the Administrative Council. One committee will be Facilities - the buildings, etc. Membership, initially, will be composed of individuals who will be affected at the beginning of facility use. The next committee will be Strategic Planning with a sub-committee; the Budget Committee. A sub-committee of the Facilities Committee will be the Technology and Distance Training Committee. Students will be on all the committees. In this same vein, Dr. Carlson stated that he will encourage the classified staff to form their own senate.

The second item addressed by Dr. Carlson was the issue of the Center for Student Unity. The CSU is very dedicated and are helping this campus in a constructive way. The CSU is now in the Student Senate, under the student governing structure. CSU help students with the formal grievance system. They only advise the students and do not hinder the process. Jack Crowl appreciates this approach and looks forward to working with CSU through the Committee on Student Affairs. Maybe three or four CSU students could come to the Faculty Senate and tell about their projects.

Dr. Carlson met with the chairs on Wednesday to discuss several items including reorganization of the institution. There is a need for something more effective than what is in place now. Effectiveness is not letting anyone go but to reorganize, utilizing the staff we have. The department chairs need to examine the department structure. Commitment for release time and supplemental money for chairs will not change next year although time is what they need to do their work. With fewer chairs, each can earn release time to do the job effectively. Smaller departments will need to form with other departments. The goal would be to reduce to about six departments. The Administrative Council will be made up of

department chairpersons if the number is six or less. There are, at present, over twenty departments on the UNM-G campus. Also, the chairs should be elected every three years. A cycle of elections need to be established with sensitivity for the people.

Shared governance requires these results regarding decisions and recommendations:

- 1 - They must be best for whole institution not an individual or individual groups.
- 2 - They must be timely decisions.
- 3 - They must please the director. If he is to represent this campus, he must personally believe in the decisions and recommendations made by the institution. The director, in his representation of the college, must be able live with any judgments made.

The director stated he would like to visit the Faculty Senate meetings on a regular basis.

Dr. Carlson stated that he believes in rank and tenure for this campus. Every position that comes on board in the future will be on the tenure track if possible. The faculty should look at tenure standards to determine what they are and to see if they are resonable. The faculty can determine the standards for thie campus.

A community college is different than a research institution; the standards are different. The substance of the standards for tenure at a community college has to be as meaningful as, and may be different from, but just as high as, those of a research institution. We should draft some standards for rank and tenure; we may have to negotiate with main campus on the details. Dr. Ignacio Cordova would like to be here to help sort out the rank and tenure issue and Dr. Carlson would like to have some ideas from the faculty by that time. The standards should be tough but achieveable and they should be standards that the faculty can view as fair. At least one publishing may have to be included. To be a presenter at national workshops and conferences is another activity that could considered. However, we need something to cover the people for this year. We must have something to present to main campus and then take more time to refine. Everyone will be in on the decision. Rank and tenture has been voluntary up to this time, but will be required for most future positions.

There has been a governor mandate of 2 1/2%, across-the-board budget cut. These cuts must be turned in by next week.

The Board of Regents wants to visit the this campus. The visit will be in the spring; no date set. When the Board come we should try to keep the tone of the visit positive.

President's Report: School-to-work executive board has been appointed. Ralph Casebolt made the motion to recommend Toni Root as faculty representative. The motion was seconded by Karen Dodson, and the motion carried unanimously.

Formal approval of reorganizational proposal of Dr. Carlson was asked for by Dr. Zongolowicz. Two faculty members will sit on Facilities Committee. The three members of the Budget Committee will be put in with the Stratigic Planning Committee.,. The Long-range Planning Committee will become part of the Stratigic Action Committee with the LRPC as our representatives. The Distance Education Committee will be composed of specialists such as Kent Brooks, Ron Petronivich, Mayna Benally, Jane Bruker, plus the DE Committee as it stands now.

A motion was made by Jack Crowl that the standing committees of the senate - LRP, Budget, and DE - join

22 Sep 1995

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with Dr. Carlson to create a larger committee and that two members be appointed to the Facility Committee. The motion was seconded by Nancy Ziegler. Dr. Carlson will call the first meeting: the committee will elect a chairperson and carry on the work of the committee. There was discussion about the ex officio of the committee. The question was called by Ed Allen. Approved uniamously.

There was a call for two volunteers for the Facilities Committee. Kent Brooks, Beth Miller, Chuck Current, Al Alvila, Jane Rucker, and Ron Petronivich will be on the committee because these are people who will be involved in the next phase of implementation of the new building. There are three areas of our campus that have the most deplorable conditions. They are the library, maintenance, and nursing. The committee also needs two people who are not in this senario already, one representative should be from the second floor of Gurley Hall. The motion was made by Beth Miller that the two faculty senate representatives be Mark Wilson and Ed Seagle with Mike Cohen and Al Avila as alternates. The motion was seconded by Pat Peters and approved unanimously.

Ed Allen gave the report for the Curriculum Committee and asked approval for two classes - one in Zuni for Construction Tech. and one for Early Child Multi-Cultural Education. Motion to accept the recommendations made by the committee was made by Jane Bruker and seconded by Beth Miller. Unanimously approved.

Library report. The committee asked that each department please look at holdings in library and give suggestions for new materials.

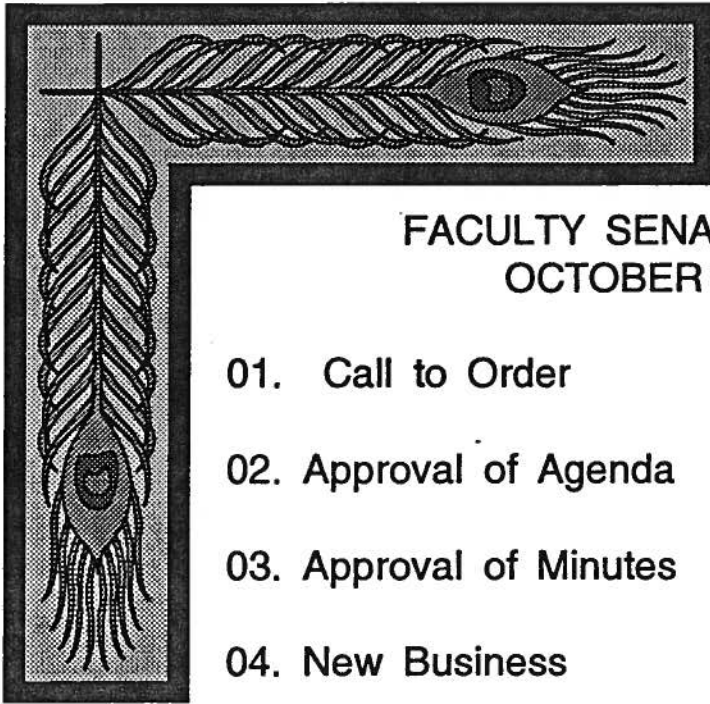
Faculty Senate representative to Albuquerque Campus Senate, Nancy Ziegler, gave a report on the last meeting on main campus. Affirmative action resolution and clairification was discussed. The Provost commented on budget cuts proposed by the governor. There is a push on main campus to clarify faculty's right to organize. Faculty has been told they can not engage in collective bargaining because it changes the character of UNM. The issue will be going to court. There will be a higher education, research institution survey coming later in the spring. If anyone wants a paticular question included contact Jane Bruker or Nancy Ziegler.

A meeting for rank and tenture is being called. See Jean Welles.

Our thanks for the coffee and cookies that were provided by the Day-Care cooks. Pricilla Smith made the motion to adjourn. The motion was seconded by Mike Cohen.

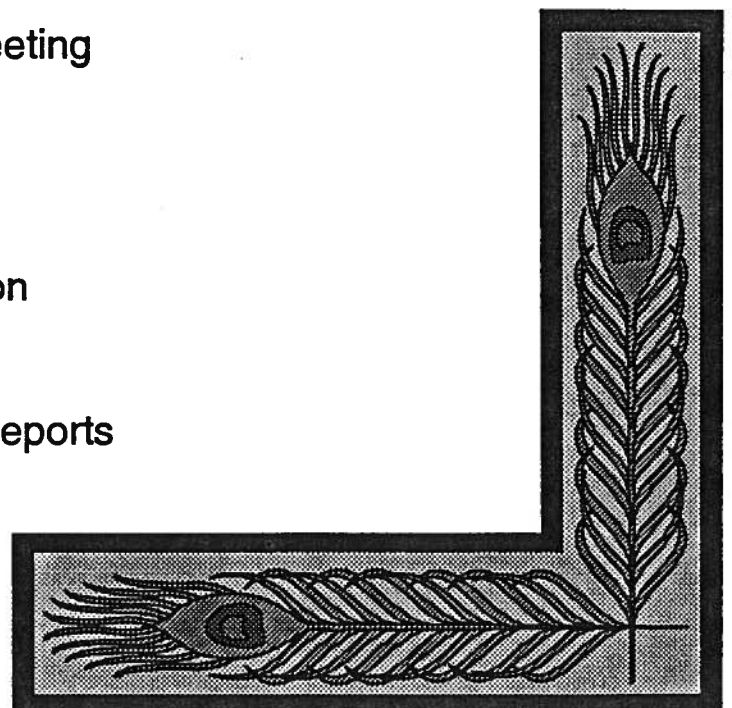
The meeting adjourned at 2:00 pm.

P. Balak



FACULTY SENATE MEETING
OCTOBER 20, 1995

01. Call to Order
02. Approval of Agenda
03. Approval of Minutes
04. New Business
 - a. Bill Hockensmith
 - b. Russ Romans
 - c. Albuquerque Senate
 - d. AAUP Meeting
05. Old Business
 - a. Reorganization
 - b. Committee Reports





THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS

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FACULTY SENATE
MINUTES
20 October 1995

The meeting was called to order at 12:45 pm by the Faculty Senate President, Dr. Zongolowicz. A motion was made by Beth Miller to approved the agenda. The motion was seconded by Pricilla Smith. Carried unanimously.

Minutes: A motion to approve the minutes as presented was made by Craig Spooner and seconded by Pat Tiekamp. The motion was unanimously approved.

Bill Hockensmith spoke to the faculty senate regarding the bookstore inservice held recently held. Another one will be held next March. Bill also addressed copyright and copyright infringement. Mr. Hockensmith stated that charges to departments will be itemized from now on .

Craig Spooner's instructor for adult learning styles, who is doing Native American PhD research, would like to come to UNM-G to give a questionnaire and survey to students. This has been approved by main campus but Mr. Aragon would like the blessing of our faculty also. The questionnaire/survey will take 2 1/2-3 hrs. for students to complete. Mr. Spooner was asked to invite Mr. Aragon to make a presentation and present instruments of the survey to the regular faculty senate meeting in November. Any interested faculty can see him afterward. He has offered to give a faculty inservice and the compilation of the data and to tell us how the survey went and how it can help us. Pat Tiekamp moved to invite Mr. Aragon and Pricilla Smith seconded the motion. The motion passed unanimously.

Nancy Zeigler gave a report on the October faculty senate meeting on main campus. The senate agreed that faculty has the right to organize a union. Another issue discussed was the position of Provost. Is it the wish of this faculty that we fill this position internally? We did send e-mail as interim. The question was asked as to why this position is being filled internally and not nationally. Was the position advertised in newspaper? What is the reaction of UNM-Alb.? It was suggested a motion be made by the Gallup Senate expressing our concerns to senate in Alb. After a discussion it was decided that Dr. Zongolowicz find out from Dr. Llull on main campus what the Alb. senate position is and let our faculty know at the next meeting. We should have a representative on the search committee - the director and a faculty member should be on the search committee.

Pat Tiekamp gave a report on AAUP. Tomorrow the state conference will be held on this campus. The hours will be 9-11, break for lunch and resume again in the afternoon .

20 Oct 1995

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Jane Bruker took the chair as president and Dr. Zongolwicz gave a report on the reorganizational plans. Some concerns have been expressed. Max Perez has asked students to meet on Monday at 2:00 pm in the Learning Center to discuss reorganization of faculty. Discussion followed as to how ABE-CLC fits into the reorganization. If they are part of whole, where do they best fit. One suggestion was that the non-credit parts be under student services, the credit part - math and English should be under the departments that apply. Ideas should be given to one of the department chairs. On 4 November 1995 the chairs will attend a retreat to formulate a plan. On the 10th there will be a Faculty Senate meeting for this one issue only. The chairs must divide up release time - there will be 155 release-time hours or over \$40,00. We will be looking at time, not money this year. If more than 40% of work time is release time, a faculty member will no longer be a faculty member (2 classes).

Program chairs - have enough release time for them also. Spring semester will remain the same. A motion was made by Pricilla Smith for representatives to support reorganization for all credit bearing courses.

Testing placement - what kind of tests and where will the testing be done - we do not have campus-wide placement at present. For enrollment this kind of testing should be investigated. The English and Math departments would like input before a student is placed in a college class. All credit-bearing classes and assessment should be brought into the loop. A motion was made by Gloria Dyc that the faculty senate supports including all credit bearing courses into the reorganizational plan. Chuck Current seconded the motion. The motion passed with two abstentions and no nays.

Rank and tenure was discussed briefly. We are not sure if after seven years, tenure should become automatic, according to the faculty handbook. The Rank and Tenure committee will meet to clarify this and other issues.

Curriculum minutes were presented Ed Allen. The Guide for Curriculum Approval booklet was discussed. Sharon Smith has extras if anyone needs one. Pat Peters who developed this guide gave a report. Articulation is key for developing curriculum. 7518 for Pat for questions. Sharon Smith has new forms for curriculum submissions.

Be aware this faculty should form a group for post-tenure review. We must do our own review.

Mike Woal moved to adjourn. Seconded by Pat Tiekamp.

Adjourned at 2:00 pm.



Pat C. Balok, Secretary

PRESIDENT'S REPORT
OCTOBER 20, 1995

01. The Department Chair reorganization has begun. Several plans were presented as starting points at the last Chair's meeting. Please get copies from your chair and review them before the chairs meet on November 4th to begin the formal discussion. We need your input on this important process. The following is a tentative list of events:

- 01. October 18, 1995 Tentative plans presented to Council of Chairs
- 02. October 19 - November 3 All faculty review plans **and** make comments.
- 03. November 4, 1995 Chairs Retreat----One or two plans will result as will the process to elect chairs and to portion out the release time.
- 04. November 10, 1995 Special meeting of the Faculty Senate to receive additional input. Part time faculty meeting will be held November 13 to solicit their input.
- 05. November 17, 1995 Regular Faculty Senate meeting to concur with final draft.

This time line may be adjusted as needed. We want all faculty members to have an opportunity to have a voice in this process. It is important that each of us take the time to review the draft plans, make comments or submit a draft of our own so that the Council of chairs knows the wishes of the faculty before our retreat. **We do not** have a choice about whether or not to do this. Should we fail to take this opportunity then someone else will make the decision for us. Therefore, it is very important for **each** of us to participate in the process. As Stephen Covey says, "**Act or be acted upon.**"

02. We need to take a position about the new Provost. In this mornings Albuquerque Journal President Peck seemed to say that the Faculty wanted to fill this position with an internal candidate. Is that what this faculty wants?

03. Fall Enrollment Data---Of the 3,000 student enrolled for fall semester 69% are Native American; .05% are African American; .05% are Asian; 11% are Hispanic; 17% are white; .01% are foreign; and 1% declined to respond. We have increased our enrollment by about 200 student each year for the last five years.

04. The School-to-Work Executive Board will hold it's first meeting on Thursday, November 26th at 6:30 P.M. in the Director's Conference Room. The steering committee is in the process of reviewing grants which have been funded in preparation to starting the writing. If you have any ideas about STW you would like to share please feel free to contact, Beth Miller, Jim Dawson, Ann Jarvis, or Dr. Z.. Those of you who volunteered to help earlier in the semester will be contacted shortly.



NOVEMBER 10, 1995

GH 1110

AGENDA

01. TENURE

02. REORGANIZATION

PLEASE ATTEND

REFRESHMENTS WILL BE
SERVED



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS

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FACULTY SENATE
MINUTES

10 November 1995

The meeting was called to order by the Faculty Senate President, Dr. Zongolowicz. The purpose of the meeting was to discuss the reorganization plan developed by the campus chairs at their retreat over the weekend.

Rank and Tenture survey data was distributed and a report was given by Harry Sheski. A copy of the report is attached to the archival copy of these minutes.


A report on the reorganizational plan was given by Beth Miller, the Chair of Chairs. A vote on this plan will be taken at the next faculty senate meeting. A discussion followed, along with questions concerning the plan. The areas of concern were the electronic publishing, the computer lab, arts and humanities, health science, Navajo language classes, and tribal studies classes.

There was a discussion regarding the position of department chairs and their responsibilities. This was tied into a discussion of the Administrative Council and election of chairs. The term "no confidence" and "impeachment" was discussed. This would be changed to "a vote of no confidence which results in removable from office" and be voted on next week at the faculty senate meeting. Release time was then discussed at length. Dr. Carlson answered questions about this aspect of the reorganization. A copy of the Department Reorganization memo is attached to the archival copy of these minutes. A revised organizational plan will be presented at the next faculty senate meeting on November 17, 1995.

Other announcements -

NM Labor Relation Board,
a survey being worked on by David Perry,
the Missions and Goals committee - Mon. at 11 in Director's Conference Room.

The meeting ajourned at 1:40 pm.



Pat C. Balok

AGENDA
FACULTY SENATE MEETING
NOVEMBER 17, 1995

01. Call to Order

02. Approval of the Agenda

03. Approval of the Minutes

04. Old Business

a. School to Work Presentation—Dr. Carlson

b. Reorganization vote

c. Committee Reports

05. New Business

a. Mr. Steven Arragon

b. Courtesy Committee

c. Other

d. Next Meeting -- December 1, 1995 ??



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS

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FACULTY SENATE MEETING

17 November 1995

17 Nov 1995
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The meeting was called to order by Jane Rucker, the Faculty Senate Vice-President at 12:40 pm. Dr. Zongolowicz was excused.

Minutes of the 10 October 1995 meeting were approved with the correction of Nancy Ziegler's last name - again.

Areas of concern regarding the reorganizational plan that were brought up during the last Faculty Senate were addressed. Craig Spooner from Electronic Publishing has elected to stay where with the original department on the reorganizational plan. Dr. Gloria Dyc would like the Navajo courses to stay in Behavioral Science where they were originally proposed on the reorganizational plan. HPPLP - will be with Health Careers.

The way the reorganizational plan was first proposed is the way it will be recommended to the Administrative Council. There was a question raised concerning the department names especially for the Arts and Humanities Department. It was agreed to let the departments work this out after the new departments are formed.

The Chair job description will remain the same as proposed. The sentence regarding the removal of a chairperson was changed as suggested at the last faculty senate meeting.

The proposed reorganizational plan was voted on by written ballot.

The Chair of the Budget Committee, Ellie Rouhier, spoke of a time frame for the budget suggesting the end of January because the committee would like to have the budget ready for the Advisory Committee later in the semester. She suggests the election of department chairs take place before Christmas so that the new chairs can go over the budget and review the process with the present chairs. Ellie requests the departments hold the election of chairs as soon as possible. Jack Crawl made a motion to have election as soon as possible, this was seconded by Ken Roberts.

Point of order - what are the results of the voting. Motion withdrawn at this time.

Results of vote to accept reorganizational plan as presented:

35 yes

1 no

3 abstain

Reintroduction of previous motion was made by Jack Crowl to set the process in motion to elect new chairs immediately. Ken Roberts again seconded the motion. There was a short discussion. The fact was brought out that not all department budgets are in at this time. The motion passed unanimously.

Mr. Aragon, a doctoral student from main campus gave a report on his learning preferences dissertation. He is asking for "blessing" of faculty for his work with the students on our campus. He would like to set up some times when the students could come to him. It would take a student from 2-2 1/2 hr. to complete the packets. He suggest an instructor could give extra credit, perhaps 5 points for volunteering to complete the packets. He will have something for the students to eat while they are working on the packets for him. A discussion followed. It is the opinion of this body that each individual faculty member can contact Mr. Aragon if the instructor wants to participate. Craig Spooner will be the go-between. The work needs to be done by the week after next - first week of December or the last week of November.

School-to-work report given by Dr. Carlson. He discussed job shadowing to make the students classes more effective and in-line with the job situation. Dr. Carlson also talked about alignment, internship with regard to making students ready for the workplace. He also suggested we have a hotel management program, a chef school, as well as some of the other programs in the curriculum of other community colleges.

Dr. Carlson talked about work-based learning which includes work experience, mentoring, job shadowing, scans for achieving necessary skills, and a broad instruction in all aspects of industry. To do this we need to:

Create opportunity and experiences

Match students to employers

Provide school-site mentors or liaisons

Provide technical services to employers (tell what is expected of employer)

Staff development activities

A motion to have a meeting for Dec. 1. was made by Pat Tiekamp. The seconded was unclear as was the vote which was declared tied. Dr. Zongolowicz will make an administrative decision about a meeting in December.

Motion to adjourn by Pat Tiekamp. Adjourned at 2:05 pm.



Pat Balok, Faculty Senate Secretary

**AGENDA
FACULTY SENATE MEETING
JANUARY 11,1996**

01. Call to Order

02. Approval of Minutes

03. Approval of Agenda

04. Tom Ray — Information

05. Old Business ----

a. Curriculum Committee

b. Strategic Planning Committee

c. School-to-Work

d. Other

06. New Business

a. Shortened Registration Time — Fall

b. Mid Term Review

c. ICES Committee

d. Faculty Handbook Committee

**Minutes of
Faculty Senate Meeting
January 11, 1996**

The meeting was called to order by Dr. Zongolowicz at 3:27pm.

Corrections to the minutes of the last meeting: The name Jane Rucker should be Jane Bruker. The motion to approve the minutes as corrected was made by Priscilla Smith and seconded by Nancy Ziegler. Unanimous approved.

Tom Ray handed out and discussed the calendar for Spring semester. Classes start on Tuesday, January 16, 1996. Graduation will be on May 9.

New faculty were introduced.

A medical update on various faculty members was given by Dr. Zongolowicz.

Curriculum Committee presented one class and one program for approval by the senate (attached for file copy of minutes). The motion was seconded by Jane Robinson. Unanimously approved. This committee will be reviewing all program on campus.

School to work handouts and a copy of a fax regarding the Governor's State of State Address which will be available via distance education learning were passed out to the faculty. The School-to-Work proposal is being looking at the state. Then it will be going to Washington, DC for final approval. The community is very serious about this program even if there is no funding from Washington. Volunteers for steering committee to development the implementation program were solicited. Rick Krouth, Pat Peters, Curtis Cox, Mike Redding, Mary Stripling volunteered to assist. Beth Miller, Dr. Zongolowicz, Jim Dawson and Ann Jarvis were commended for their untiring work on the School-to-Work program. The motion was made by several members of the faculty senate and seconded by Ellie Rouhier. The motion passed unanimously.

Bruce Gjeltrema gave a report from the Library Committee and encouraged everyone to participate in the library tours being conducted during Orientation Week.

There is a need for volunteers to help with the planning of the fall orientation. This will be discussed during the February meeting. This would give enough time to get a speaker and develop a tentative agenda by the end of the semester.

Registration is to be shortened this semester. It will now cease the last day of registration week. No new student will be admitted after the first week. A tuition payment play should be looked at for use next year. Ac hoc committees will be organized.

ICES evaluation committee will start meeting in the next two weeks.

11 Jan 1996 p2

Advisement and mandatory placement were discussed. Once a student goes for a degree, then perhaps faculty of that department should give advisement to that student. More discussion is needed.

The Handbook committee will be reactivated. There are four on committee at this time - Curtis Cox, Jeannie Well, Jackie Weeks, Mike Woal. A motion to suggest the administration make their commitment to the completion of the handbook was made by Beth Miller and seconded by Toni Root. Motion passed unanimously.

The Staff Development committee is working on a format for department training and one for individual request for training.

A report on the focus group for the Strategic Planning Committee was given by Jack Cowl.

Cookout will be in the common area.

A motion to adjourn was passed unanimously at 4:13pm.

**AGENDA
FACULTY SENATE MEETING
FEBRUARY 16, 1996**

01. Approval of Agenda

02. Approval of Minutes

03. Old Business

A. Committee Reports

1. Faculty and Staff Development Committee

2. Merit Committee

3. Curriculum Committee

4. Budget Committee

5. Rank and Tenure Committee

6. Budget Committee Update

7. Strategic Range Planning

04. New Business

A. Confirmation of the Faculty Development and Evaluation Committee

B. Election of Senator and Alternate for Main Campus 1996-98

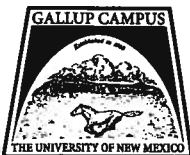
a. Senator Nancy Ziegler

b. Alternate Pat Peters

C. Legislative Update

D. President's Report

05. Next Meeting



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS

200 COLLEGE ROAD ■ GALLUP, NEW MEXICO 87301 ■ TELEPHONE (505) 863-7500

FACULTY SENATE MINUTES

16 February 1996

The meeting was called to order by Dr. Zongolowicz. Altha Crouch moved to approve the agenda, seconded by Priscilla Smith. Approved.

Minutes were approved with correction of typos and "ad hoc". Altha Crouch moved to approved the minutes. Ralph Casebolt seconded the motion. Approved.

Altha Crouch gave a report for the Faculty/Staff Development Committee. (report attached to archive copy of minutes). Department Chairs will be given more responsibility for the awarding of the developmental monies. Travel monies was discussed. A lengthy discussion followed. This committee is an ad hoc committee of the faculty senate. In the past staff development money that was not used was allocated to another area. A motion was made by Mike Volz and seconded by Pat Duval that the report be accepted with the change to read "will be considered/funded based on a first-come first-service." Approved - 22; opposed - 5; abstention - 4.

Altha Crouch gave a report for the Merit Committee. Several faculty members were recommended for merit. Motion to accept these recommendations was made by Helen Fitten, Cliff Brunham seconded. Approved unanimously.

Rank and Tenure Committee Report was given in written form. Annual review for tenure and non-tenure was approved by main campus faculty senate.

Budget Committee Report given by Dr. Zongolowicz. Justifications for wish lists are due. The Budget Committee's main priority now is to find funds for raises for all full and part-time faculty.

Strategic Planning Report was given by Jack Crowl. Survey results were reviewed and are being put into report form.

Mike Volz's proposal to eliminate the sub-committee on outcome assessment was presented. Other committees are now doing the job of this sub-committee. Another alternative is to make this committee of the faculty senate. A motion was made by Jane Brukerto deactivate the Assessment Committee until such time as the Strategic Planning Committee has completed its planning process in May and to reactivate it in the fall of 1996. The motion was seconded by Mike Volz and passed unanimously.

ICES Committee report was given by Dr. Zongolowicz. Evaluation process will be applied to all members of the faculty and staff. Members: David Perry, Jean Martinez-Wells, Beth Miller, Mike Volz, Robert Bell, Nancy Ziegler, Pricilla Smith, Ralph Casebolt, Vicki Olson, Rick Krouth, Chair-Dr. Zongolowicz. Dr. Zongolowicz asked for approval of this committee by the faculty senate. There followed a length discussion. Ken Roberts moved and Chuck Current seconded a motion for the faculty senate to approve this ad hoc committee. Unanimously approved.

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Nancy Ziegler is being put forward for the main campus senate position with Pat Peters and Altha Crouch nominated for alternate. Jack Crowl moved the nominations be closed; seconded by Mike Volz. Nominations declared closed. Nancy was declared Senator by acclamation. Pat Peters took herself off the ballot and Altha was declared alternate by acclamation.

Legislative update - nothing to report.

President's Report

Nancy Ziegler gave a report on the faculty senate meeting on main campus including evaluations of tenure and other faculty and core curriculum that will be discussed further at the next meeting.

Outreach Committee was discussed. Jack Crowl, LaVern Chischilly, Pat Tiekamp, Cliff Burnham, and Pat Peters volunteered to be on this committee. Curt Yehnert.

Request for volunteers for Chair and Co-chair for self-study for NCA. Pat Peters volunteered to co-chair.. Some money is available for release time and for attending the NCA meeting in Chicago.

Ralph Casebolt announced General Honors Program would like to invite faculty to meet with the members to discuss the program.

Adjourned.

Submitted by: pal

Missing:

15 March 1996

UNMG F S meeting

Agenda



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS
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Faculty Senate
15 March 1996

The meeting was called to order by Dr. Zongolowicz at 12:35 pm. Ralph Casebolt made the motion to approve the agenda and the motion was seconded by Toni Root. Unanimously approved.

Beth Miller made the motion to approve the minutes. The motion was seconded by Priscilla Smith. Unanimously approved.

Pat Peters, Pat Stall, and Beth Miller are the new members of the Strategic Planning Committee. Dr. Miller gave the report for the committee. The next meeting will take place on March 29. Please bring plans or suggestions that you would like to address.

Budget Committee Report - Dr. Zongolowicz gave a report on the raises for Faculty and staff. A \$1.00 increase in tuition for next year has been approved to offset the budget cuts made by the legislature. A decision should be available within two weeks regarding everyone's budget wish lists.

Faculty Development and Evaluation Committee report (see attached to archive copy of minutes). A discussion followed regarding release time, tenure, and evaluations. Peer review also means inviting people from main campus. All new positions will be tenure track; "part-time adjunct" means possible hiring a part-time permanently, and "part-time" means teaching semester by semester.

Dr. Zongolowicz suggested that the faculty look over the evaluation forms and make any changes or other suggestions. Jean Martinez-Wells questioned the use of ICES with regard to tenure. Dr. Zongolowicz will bring this to the Tenure Committee for resolution.

Core Curriculum report - Jane Bruker gave the report for this committee. She would like to have faculty who have AA, AAS, and AS degrees look at their curriculum. Foreign language is not a requirement for some of the degree programs and she is concerned that students who transfer to main campus will be taking more classes than would be transferrable. Please let her know your concerns.

Kent Brooks gave a report on the progress of the new building. The contractor is in the process of cleaning up and the building should be completed and signed off by the first part of April.

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New Business

Pancake benefit - Help is still needed to sell tickets and to serve the food.

AAUP - Jack Crawl - More breakfast meetings and the routing of the AAUP contract to the Faculty to share information on contracts. The committee will have another election. All faculty members should have some input on contract writing.

Gloria Dyc and Bruce Gjeltrema agreed to stand for election to main campus faculty committee.

Ad Hoc Committee - SAM/PDP - Dr. Zongolowicz gave a report on the raises; how the PDP and merit come into play in this process. Al Avila, Mark Wilson, Curtis Cox, and Jack Crawl volunteered to serve on a committee to review the merit pay process.

ADI position - There were 49 applicants and it is now down to 29 that the committee will meet to do second screening. Telephone interviews will be done with the top ten on April 3, and then the last five will be considered for campus interviews. Dr. Zongolowicz suggested that all faculty make time to attend interview sessions for questions since the search committee is only allowed to ask certain questions.

The nomination committee should have the information ready for election at the next faculty senate meeting.

Dr. Miller made the comment that students are welcome to use the computer labs but the staff does not have time to teach the software.

Beth Miller made the motion to adjourn the meeting which was seconded by Priscilla Smith. The meeting adjourned at 1:40 pm.

SUBMITTED BY:

P. Balok

AGENDA
FACULTY SENATE MEETING
APRIL 19, 1996
12:30 P.M. GH1110

01. Approval of the Agenda

02. Approval of the minutes of March 15, 1996

03. Old Business

a. FDE Committee Report

b. Budget/Raises

c. Strategic Planning Committee

d. Core Curriculum

e. ADI Candidates

04. New Business

a. "Voting Faculty"

b. Elections

04. Other

MISSING:

① 19 April 1996
UNMG FS minutes

② May 1996
UNMG FS Agenda

③ MAY 1996
UNMG FS meeting minutes