# FACULTY SENATE

AUGUST 17-200

GURLEY HALL BASEMENT 207

12:00 NOON

### ITEM I

Recognition of guests, adjunct faculty

### ITEM II

Approval of agenda Approval of minutes

# ITEM III

President's Report

**Professor Ken Roberts** 

- A. Shared Responsibility
- B. Report on discussions with Provost regarding Vote of No Confidence
- C. Other

Campus Director's Report

Dr. Beth Miller

- A. Three-year plan for financial future of campus
- B. Director's Division Long Range Plan
- C. Faculty Vote of No Confidence Director's response
- D. Other

Dean of Instruction's Report

Dr. Chris Marlow

- A. Report from the Faculty Retreat
- B. Other

### ITEM IV

Draft of Strategic Planning Committee Charge

Professor Roberts – Information

### **ITEM IV**

Mathematic and Science Learning for the 21st Century

Dr. Smarandache – Discussion

# ITEM V

Committee Reports

**Faculty Senate Standing Committees** 

Main Campus Representative Reports

Core Committee Reports

# ITEM VI Adjournment



# FACULTY SENATE MEETING MINUTES August 17, 2007 Meeting

Respectfully submitted September 21, 2007 Teresa J. Wilkins, Ph.D. Faculty Senate Secretary

- I. Approval of agenda: Moved (Zongolowicz)), second (C. Casebolt)
- II. Approval of Minutes: Motion (Volz), second (Larason)
- III. Recognition of Guests:

Larry Sanderson, Director of Community Affairs

IV. Recognition of voting Adjunct Faculty

Alicia Rosenbaum

Peter Handeland

Mike Landers

V. Professor Ken Roberts, Senate President introduces Senate Officers and Operations Committee

### VI. President's Report

Professor Roberts began his report by addressing the Senate's vote of no confidence in Executive Director Elizabeth Miller and gave a summary of how we got to this point in the context of the evolution of institutions of higher education. He drew an analogy between modernist and post-modernist periods and their effects on universities. With the 1960s crisis in American culture, existing authority structures came under challenge and that situation has continued. Academic governance structures came under attack and during the 1980s and 1990s business models emerged as attempts at governance in colleges and universities. In our own institution, our faculty governance was dismantled by Dr. Carlsen, as previous director, and a kind of post-modern "shared governance" system was instituted in which decision-making and accountability were a bit opaque. Dr. Miller inherited that system, many of which parts have continued. Dr. Miller also inherited problems. However, in the spring 2007, faculty realized that, despite efforts, we still had no voice and took action to try to rectify that situation.

The Faculty Senate will operate according to the Handbook, which is, after all, what the Regents mandated. We request that all faculty sign up for and actively participate in committees to work toward our common ends. If committees are not effective or not needed, please come to the Senate leadership and we will discuss how best to change those situations.

Re; the vote of no confidence, the Senate leadership met with Provost Dasenbrock, leadership coach Michelle Detry, and, now Interim Provost Viola Flores. Our goals are to continue working in a transparent fashion, from the strength of handbook governance, rights, and responsibilities, and not with the Campus Council.

17 As p2

The Operations Committee met with Dr, Miller in May with a list of concerns. We asked, and she agreed, to come to the Senate today with a 3-year plan for design with our cycle of debt and a long range plan. Floor delivered to Dr. Miller.

### VII. Director's Report

Dr. Miller presented a handout containing some budget projections for the next three years. She spoke about the accomplishment of accrediting the nursing program and adding to the much-needed health careers space. She mentioned her continued work with Michelle Detry and emphasized that under the new president Schmidley's administration, all administrators at UNM-A are working with leadership coaches. Dr. Miller discussed TADE and the Facilities Committees work on our wireless campus and urged faculty involvement in that process. Re a three to five year plan: The Director's goals are set by the Strategic Planning Committee process. The Director will work with public education and finish (or has finished – sorry) the Campus Master Plan. The campus needs to work with the community, in particular the chapter houses. We need to recruit Gallup students, lower GPA students and demonstrate to them that they can still go to college if they do not have "A" averages. We need to continue to bring four-year degrees and encourage transfer students.

UNM-G can help the public schools through AtD, Compass testing and we're talking about administering tests during the tenth grade. Testing will help the high schools know where we're coming from.

State and Federal level factors affect us.

Faculty and Student Services need better communication. Students need consistent communication.

We're a comprehensive community college.

[Roberts question] If a recommendation is made to the Director and Dr. Miller doesn't see it's merits, would she comment on why there's no merit? Dr. Miller asked for an example ...

[Roberts question] How do we re-focus and stop dropping out on a long term basis for transfer students?

Dr. Miller: Compass scores aren't going to change that much. We need to get Compass tests going. We now have college success course at Zuni. We need to get dual enrollment going. We can get data on trends. The Learning Communities and TRIO help. We are losing Title III in 2 years and may [will?] need to take over three positions when that grant is over. We need to make Financial Aid work better.

[Smith comment] Need to hire qualified faculty

Dr. Miller: Difficult to find qualified adjuncts. Faculty need to look at the programs

Dr. Miller led a discussion of Director of Business Operations Clint Ewell's 3-year projections

[Krouth question] Why is enrollment projection going down?

Dr. Miller: Clint made a mistake.

Some discussion of UNM-A not paying UNM-G for Extended University

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[Wilkins questions] Aren't enrollment declines predicted in NM, the region and nationally? Isn't UNM-A looking for 64 million dollars to fund the four year campus at Rio Rancho?

Dr. Miller: Yes, that is part of what is going on at UNM-A

[Roberts question] Are you optimistic?

Dr. Miller: Yes. Faculty need to ask "what can I do in my class?"

### VIII. Dean of Instruction's Report

Dr. Chris Marlow

Thank you to faculty for retreat attendance and productive session Major themes emerged:

1. Learning community clusters successful Tutoring is beneficial for retention

- 2. COMPASS we need mandatory placement (now 30% are not)
- 3. Faculty Mentoring

Campus Connections is forming

Dr. Marlow also recognizes the informal mentoring faculty always already do

need to tackle the advising problems

4. How do you infuse cultural content and context into curriculum Distance education

Encourage participation on faculty committee

Need policies and procedures

Has appointed a task force – Beth Pierson-Klugman, Dr. Caleb Bush, Laura Leekela, Connie Casebolt,.

Larry Sanderson, IT, and Mary Snaden are advisors [discussion/comment] Task force should be a Senate Committee (subcommittee of TADE?) with a faculty member as chair]

Need to move forward on IT issues with Clint Ewell and Jim Blackshear Associate Dean position – Operations Committee to consider request.

IX. Strategic Planning Committee charge presented

**Professor Roberts** 

X. Math and Science Committee presentation

Dr. Smarandache

Discussion – solicit membership and come to Senate as an ad-hoc committee XI. Committee Reports:

Cumiculum (Dr. Cialtam

Curriculum: (Dr. Gjeltema)

Will solicit input from the campus broadly and set curricular priorities Requesting reports from AQIP, Advising and Assessment to help with establishing priorities and following protocol

Curricular "paperwork with UNM-A is now electronic

All new programs must now go through HED for approval and that will be a two year process

[Senate applause for Curriculum Committee]

Remaining committee reports tabled until September

Motion to adjourn

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Interruption for information on emergency procedures from Lt. Gonzales
Additional comment from Floyd Kezele on classroom and office safety
Discussion of classroom technology and safety

# Committee Reports (while waiting for election results)

- 1. Assessment none
- 2. Curriculum (Gjeltema) Rad Tech approved but then rescinded by Faculty Senate. UNM-Albuquerque notified. MIT program package not yet complete.
- 3. Ethics (Roberts) haven't met
- 4. Library (Frick) needs a chair for coming year
- 5. Rank and Tenure (Martinez-Welles) working with Dean on faculty evaluations and matrices
- 6. Student Affairs (Watt) 2 hearings settled, 2 more ahead
- 7. Teaching Enhancement (Kaus) Buggie film presentation
- 8. Committee on Distance Education no report
- 9. Faculty Senate ABQ no report
- 10. ABQ Curriculum Committee Volz will continue if desired report to come via campus mail
- 11. Budget no report
- 12. Facilities no report
- 13. Gramts Oversight (Larason) things seem to be working okay
- 14. Strategic Planning/AQIP no report
- 15. TADE (C. Casebolt) discussion of requiring laptop computers for all students recommend pilot program for HIT, IT and Admin Asst. TADE will meet again on May 2. Need training for getting on wireless network, maintain laptops, etc. Need plan and timeline. Haven't gone through approval processes. Student fees are for providing computer labs. New technology devices smaller than laptops might be better for students.

### New Officers (Chischilly)

President – Professor Ken Roberts Vice-President – Dr. Liz Gilbert Secretary – Dr. Teresa Wilkins Operations – Dr. Gloria Dyc Jim Sayers Pamela Stovall

### New President's Remarks

- 1. Senate will follow governance rules in handbook, constitution and by-laws, and Robert's Rules of Order.
- 2. Will introduce to Provost Dasenbrock and Senate will be informed about every detail.

# FACULTY SENATE AGENDA

September 21, 2007 GURLEY HALL BASEMENT 207 12:00 NOON

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Recognition of guests, adjunct faculty

ITEM II

Approval of agenda

Approval of minutes

**ITEM III** 

President's Report

**Professor Ken Roberts** 

- A. Shared Governance
- B. Report on discussions with UNM-A regarding vote of no confidence
- C. Other

Campus Director's Report

Dr. Beth Miller

- A. Rationale for buildings plan
- B. Status report on IT concerns
- C. Other

Dean of Instruction's Report

Dr. Chris Marlow

- A. Associate Dean position
- B. Other

**ITEM IV** 

Introduction of Dr. Paul Kraft

Professor Roberts – Information

ITEM IV

Associate Dean position search

Action

**ITEM V** 

Library Committee resolutions - Gloria Dyc

Action

**ITEM VI** 

Committee Reports

**Faculty Senate Standing Committees** 

Main Campus Representative Reports

Core Committee Reports

**ITEM VII** 

Other

ITEM VI Adjournment

bl bl amended 2 Change

# MINUTES OF UNM-GALLUP FACULTY SENATE MEETING OF SEPTEMBER 19, 2007

# Respectfully submitted October 19, 2007 Teresa J. Wilkins, Senate Secretary

- I. Meeting called to order 12:30 pm by Professor Ken Roberts
- II. Guest recognition Larry Sanderson
   Adjunct faculty recognition Mike Landers, voting member
- III. Approval of agenda
   Correction of meeting time to 12:30 Professor Roberts
   Moved Dr. Zongolowicz
   Second inaudible
- IV. Approval of minutes
  Motion -Volz
  Second inaudible
- V. President's Report Professor Ken Roberts
  Shared Governance document distributed, Please read and make comments or
  questions for October meeting. Will spend about half hour on shared governance
  discussion.

Report from UNM-A discussions. Operations met Monday this week with VP Academic Affairs Dr. Richard Holder and leadership coach Michelle Detry. Discussed Dr. Miller's action plan which she wrote herself. Issues discussed back and forth and we are not at liberty to discuss details because it is a personnel matter. Operations raised points about the plan's relationship to the vote of no confidence. Tuesday Dr. Gilbert and Professor Roberts met with Interim Provost Viola Flores in Albuquerque for informal meeting. Flores asked for a detailed analysis that Roberts sent just before this meeting. The President has decided to have campus-wide surveys done of all constituencies. Professor Roberts sent detailed analysis of the work plan to Interim Provost Flores just prior to this meeting.

W. Gorman: vote of no confidence was point of view from one group, why not staff, community? What is the way UNM should be teaching? Half of the faculty should be Navajo.

President: Operations Committee does not represent anyone except Faculty Senate. Gathering input from other constituencies is good idea but not the Senate's charge.

Kezele: did you confer with any faculty members other than the operations committee before submitting your report on the action plan?

President: We were asked not to discuss it because it is a pending personnel matter. This is an informal beginning and we were asked to keep this confidential until Dr. Schmidley is satisfied about what aspects of the document that we will make public.

Kezele: Prior to our next meeting we should get an opinion as to whether our Operations Committee is properly constituted because there is no representation from Vo-Tech and too many people from one department.

President: There are two people from the same department and wasn't noticed until Ralph Casebolt mentioned it immediately prior to the meeting. There was no attempt to circumvent the rules because no one noticed it. Of course we'll correct it, there's no agenda here. We'll seek representation from unrepresented departments and have action item in the future.

Kezele: May be able to have four at large members. Officers do not count as atlarge members.

Volz: Don't know who appointed as Parliamentarian. Not elected but agreed to

President: relinquish floor to Dr. Miller

#### VI. **Executive Director's Report:**

Dr. Beth Miller Thank you for help with Dr. Schmidley's visit. He will follow up with things he saw here. One issue was parking. May be offering resources from Albuquerque. Zuni government meeting went well. Forming community forum at Zuni to work on course development and identifying need. Set for October 4.

Re: Sessions with UNM. Vote of no confidence, in my opinion came from lack of clarity and I take responsibility for that. I think we have this plan started and we talk about what shared governance is to us so that these issues can go away. Would ask faculty to be involved in that so your concerns can be heard.

Have been asked to talk about rationale for building plans and IT concerns. [approx. 25 minute discussion of detailed problems]

IT concern is customer service more than anything else. Blackshear is working on plan. Software and other training for staff should help.

[opened for comment] printer repair, consistency of resources across departments, rationale for de-centralizing, return computer equipment money to departments so decisions are faculty and curriculum driven, system has broken down, faculty with no computers, IT is a service department.

Miller: Pierson-Klugman can be good liaison since she understands pedagogy and curriculum. Need to service faculty, staff, Banner, need campus-wide coordination. Need to retain buying power. Need process to implement.

Wilkins: Encouraged that Miller understands diversity of need across campus. Centralization has overpowered diversity.

Miller: Better deals on bulk purchases. Can't expect staff to service every kind of computer and printer there is.

E. Gilbert: Centralization not clear. No budget for batteries in Health Careers mobile laptop lab.

19 Sep 200/

Miller: Department submit budget requests. Need to talk to Kate about budget cycle.

Zongolowicz: itemize and justify in budget e.g., 2 computers eight years old, etc. Miller: Need faculty on the budget committee.

R. Casebolt: Does IT have the authority to enter locked faculty offices without permission and access information from computers? It has happened for the third time recently.

Miller: working to identify old computers.

Numerous problems mentioned and recorded by Dr. Miller.

C. Bush: Must have automatic feedback from IT on work orders – satisfaction survey

Miller: Asked by Faculty Seante for a rationale for buildings priorities.

HED asked for five-year capital development plan. Capital plans come out of strategic plans. CHE hired 3DI who looked at institutions around the state. Ron Petronovich is working on a list of projects. UNM sent forms asking what we planned to do in the next five years. Miller is learning priorities for lists, e.g., housing. Lists must be approved by the legislature. Our request this year was to complete \_\_\_\_ project in Calvin Hall. Further description of process for funding requests in legislature. Also need local voter support. County residents are supporting us to the maximum. Asked for operations mil levy (to voters). Bonds are renewable by local vote. Student Center and Tech Center: part of this process. Have survey data and discussion groups. Consultant from Albuquerque has spoken with students, wants to speak with chairs and faculty. Combination of state, GO bond and local bond money.

# VII. Dean of Instruction's Report:

Dr. Chris Marlow

Glad to be moving forward with IT problem-solving. Problems are recurring theme

Theme from discussions: Advising. Proposal by chairs for more faculty-integrated advising model. Have discussed with Dr. Paul Kraft

Revising graduation checklists for more detailed information and a clear rotation of classes. Dr. Wilkins is working on this initiative.

Setting up dual credit classes in the high schools. Bernadette Fontanelle and Ann Jarvis are assisting.

Zongolowicz: graduation requirement for seniors is to have either dual enrollment credit or distance education credit for graduation.

Marlow: Also offering College Success courses at the high schools.

UNM-G selected by AtD to be a community engagement college to insure student success

Jacobs: Are top seniors given opportunity to come here.

Marlow: Yes, of course (it's concurrent enrollment) and we are reaching out.

State-wide task force working on regulations.

Kezele: make it better known on campus.

VIII. Introduction: Director Student Services, Dr. Paul Kraft Professor Ken Roberts

19 Sep 2007

Commitments: availability, open-door policy, please contact

[Agenda change, Professor Robert]

IX. Library Resolutions

Action

Dr. Gloria Dyc

- 1. make renovation and completion of library basement a priority
- 2. replace work-study position in summer budget

move to approve [both] Volz

second ----

unanimous approval

X. Associate Dean Position

Action

Professor Ken Roberts

Motion to activate search immediately - Dr. E Gilbert

Second Dr. T. Wilkins

Unanimous approval

Please send applications to Operations Committee [to Dr. Wilkins, Secretary]

XI. Committee Reports:

Curriculum

Dr. Bruce Gjeltema

Program review, new courses, course changes.

Need to propose new programs by October 1 for implementation

following AY

Approved MIT Program, housed in Miyamura High School

Move to approve – Volz?

Second - Zongolowicz

[Discussion be Kezele of Rad Tech program – can we take it off?]

Roberts: Point of order for motion on the floor

Unanimous approval of MIT

Wilkins: Any committee reports

Volz: ABQ Curriculum approved Assoc in Environmental Sciences Los Alamos

Kezele Faculty Committee on Student Affairs will be holding two student

disciplinary hearings > reporter of Suapie

Smarandache: Math Sciences met two weeks ago ()

C. Bush: E-Learning Task Force. Working with Beth Pierson-Klugman on

policies and recommendations report.

Hoffman: AQIP, subcommittee of SPC. Steering Committee has first meeting a week from Friday. First feedback on governance is optimistic and valuable. Work going forward on nine category reports. Needs to be accelerated

Professor Roberts: Reminder for everyone to sign up for two Faculty Senate Committees We need to re-energize

Motion to adjourn. 2:05 pm

# UNM-GALLUP FACULTY SENATE MEETING AGENDA

# **OCTOBER 19, 2007**

- I. APPROVAL OF AGENDA
- II. APPROVAL OF MINUTES

# III. PRESIDENT'S REPORT

**PROFESSOR KEN ROBERTS** 

Executive Director's work plan
Compensation
Independent Study
Operations Committee membership

- IV. COMMITTEE REPORTS
- V. EXECUTIVE DIRECTOR'S REPORT Professor Ken Roberts

To include response to Senate questions about

- 1. Library Resolutions
- 2. Follow-up It problems
- 3. comments on Professor Hood's shared governance materials
- VI. DEAN OF INSTRUCTION'S REPORT

Dr. Chris Marlow

VII. Shared Governance

**Discussion** (possible action?)

**Professor Ken Roberts** 

VIII. Other

Missing:

19 Oct 2007

UNMG FS Minutes

2 November 2007 UNMG FS Agenda

NOV 2007

UNM-Gallup Faculty Senate Meeting Minutes

November 2007

Respectfully submitted on January 18, 2008 by Teresa J. Wilkins Ph.D. Senate Secretary

Call to order 12:30

**Professor Roberts** 

Guests: none

Approval of agenda: moved, seconded, unanimous approval

Approval of minutes: Corrections:

Kezele: change that Kezele was reporting for Dr. Buggie

Zongolowicz: page 1, "Roberts detailed analysis" is written twice. Strike one.

Moved to accept with changes, seconded, unanimously accepted.

# President's Report

**Professor Roberts** 

Dr. Miller's work plan and President's letter.

Asked UNM-A that all faculty be involved in the survey so that all faculty opinions are represented.

Open floor to discussion.

Larason: Full Senate should have had the opportunity to look at the letter Zongolowicz: Ask that whatever the Provost recommends be the course of action to which we all commit. This is a chance for a new beginning.

Roberts: This is about issues and outcomes, not personalities. Roberts individually commits to the plan and wants to see a good job done by us all. Everyone must participate since we now have the chance. Senate part in the survey process is done unless the Provost requests otherwise.

Information for extra compensation or SACS.

Zongolowicz: We need to be alert to aligning our policy with Albuquerque Campus.

Wilkins: We are "exempt" from their policy and that is a concern.

Marlow: This was presented at Dean's Council and we are expected to develop our own policy given our different expectations and work load. UNM-G chairs have approved policy on SACS and independent study teaching.

Wilkins: We are not always talking about outside employment but sometimes we receive compensation for professional development opportunities. Need to read that policy carefully and think carefully about the way we develop our own handbook along those lines.

Martinez-Welles: Agree that we need to examine this carefully.

Roberts: Much applies to next meeting

R. Casebolt: Does this apply to independent study and is it required to be in the schedule?

Marlow: It should be in the schedule.

Kezele: Need to formally introduce UNM senate members and ask whether they know what is happening on Tuesday regarding this.

Roberts: There's an All-Fac e-mail today so we will address next time.

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NW 2007

Roberts: Re: makeup of Operations Committee having been challenged from the Senate Floor.

Sayers: Least contentious route is to add a person if there is no Constitutional provision.

R. Casebolt: We need to follow the Constitution we approved.

Roberts: We need to follow the Constitution and we will go the way Senate wants to go.

Martinez-Welles: This speaks to issues of power.

Roberts: I agree.

Kezele: Parliamentarian view needed. Other oversights that I don't choose to raise. A positive way is to add the fourth person and make sure future elections follow Constitution. Want us to operate in a manner in which we can legitimately raise questions.

Roberts: Thank you. Several perspectives and it is hard to get people to actually do the work. What do we do?

Kezele: Move to authorize that absent the resignation of an Operations member the President to appoint a fourth person to Operations Committee through the 2008 spring semester.. Seconded.

R. Casebolt: So we don't follow the Constitution?

Sayers: I'm not sure we aren't following.

Roberts: reads Constitution.

Martinez-Welles: It's under the By-Laws.

**QUESTION CALLED** 

16 for motion, 7 opposed, 2 abstentions

Roberts: Rick Krouth is now a member of the Operations Committee. He was previously invited without voting privileges but will now be notified he is a full member with voting privileges.

### **Committee Reports:**

Curriculum: (Zongolowicz for Gjeltema); Working on systematic process for program reviews

Handbook: Martinez-Welles; Have met twice and incorporated suggestions. Draft should be available to faculty be next week. Meeting times are Monday afternoons

SPC: Sayers; Looking at Strategic Plan revised by Karpoff and Sanderson has asked for an environmental scan. Meeting on Thursdays, faculty welcome. Time changes are difficult. Kezele: timing makes it impossible for CCTE faculty to serve. Sayers will put before the committee.

Marlow comment: Compromise discussed is that we have formal committee meetings and meet with other interested constituencies.

Kezele: Reports can be misinterpreted or changed, may or not may work. PCDC: Sayers; Met several times. Clarified language that funding approval precedes event.

Roberts: Are we short members on committees?

?? Student Affairs needs members.

NOV 2007

TADE: Adelhart, committee is meeting.

Roberts: Need more participation. Dept Chairs need to insist on participation.

Ethics: Comment by R. Casebolt; Constitution says each department will select a

rep for the committee.

Roberts: Chairs, will you select/elect and report to me?

Wilkins: Rank and Tenure Committee has the same requirement, so can we make

sure that is done?

Roberts: Departments please follow suit.

Zongolowicz: Can we send a copy of By-Laws. Larason volunteered as Wilkins didn't locate an electronic copy. Paper copies were circulated at the August

meeting.

# Discussion of Director's Report

In absentia by Roberts

IT Concerns: Since Dr. Miller spent a lot of time hearing our concerns and taking notes we asked for a response. We've received copies of lots of e-mails between Dr. Miller and Mr. Blackshear but no summary. Please read and comment for next time

Library resolution response: Dr. Miller knows of no plan for finishing the basement.

Zongolowicz: discussion of need for plan

Frick: Years ago promised that library basement would be completed within five years

Larason: During her term at library no plan

Roberts: Carlsen promised and was written into legislation that the basement would be an art gallery. He was later offered the Student Senate space which Fine Arts accepted.

Sayers: There have been several plans to renovate library basement. Has detailed architectural plans for the library basement to house Transitional Studies including budget and materials.

Wilkins: Reminder that our resolution didn't ask about a plan, rather asked that renovation and completion be a top priority

Roberts: Carol Frick, Jim Sayers, (Zongolowicz point of order to include Mary Snaden) should meet with Dr. Miller on library basement plan.

Carol Frick: Library budget had people removed and another decrease is not acceptable.

Roberts: Will set up meeting with Dr. Miller.

Zongolowicz: Need to have budget representatives there. Also keep in mind that what we ask for and what we get are different and that process needs to change. Martinez-Welles: Point of reference; independent study has financial resources and other places we say we have no resources.

Marlow: Information from Kate Moore

Dean's Report

Dr Christine Marlow

Fall break follows an unconventional structure.

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Thank you to AQIP participants

Thank you to on-line participants and Beth Pierson-Klugman. Hoping for more supportive relationships with IT Services so that by next fall we have the necessary infrastructure in place to offer a wide range of courses.

Dual-credit is critical. We have at least one college success curse in almost every district school.

Curriculum revisions for articulation: Thank you to Samir Wahid for Math/Sciences work.

Business-Tech working on entrepreneurship program.

Nursing working on accreditation.

Please invite me to your classes, I'd love to attend.

Advising Task Force is in place and working hard with Student Services and faculty. Hope to have a good model in place.

Thanks to Mr. Sayers for chairing SPC. We need input from every part of the institution in planning.

Marlow concludes report.

Martinez-Welles: Positive personal (parental) comment on dual enrollment.

Mentions scheduling issues with Gallup-McKinley.

Marlow: Thank Ann Jarvis for doing some "triage" on scheduling issues! (applause!)

#### **Shared Governance**

#### **Professor Ken Roberts**

Roberts: Creative Visualization Exercise

- 1. Imagine an absolutely solid, excellent administration and staff
- 2. Visualize 3,000 eager students waiting at the door
- 3. Imagine a campus with no faculty

I hope that gets my point across that we (faculty and the students) are the most important persons in the institution. Early universities consisted only of students and faculty. And, more recently, following corporate models faculty and students are further and further reduced as priorities. Of course, we need administrations but we operate within disciplines of education and study and I hope we all know that that expertise is not less valuable, less skilled, nor beneath administrative responsibilities. It is not a poorer choice to stay in the classroom.

How does the faculty handbook tell us that UNM should flow? Faculty Senate is at the center. We are charged with curricula. This is our charge from the Regents and all things should flow to and from the Curriculum Committee. Cannot have a CC that is not consulted about money, facilities, faculty hires, etc. Handbook is very clear that our representation is through the Dean. Everything goes to and from the Dean and then to the Executive Director. The Executive Director is charged with many other responsibilities outside of and beyond curricula. Vote of No Confidence was never about trespassing on the responsibilities of the Executive Director, rather that someone needs to stop

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trespassing on the rights and responsibilities of the faculty. Opens the floor to discussion.

Martinez-Welles: Reading the document and listening to the discussion – Are we for shared governance or against shared governance? This is our current undertaking. This suggests that we look at our own Senate in a different way and make a choice about what we abide by.

Smith: Shared governance needs to be carefully defined. Handbook suggests but does not clearly define.

Larason: Model would be a Venn diagram with overlapping circles with shared faculty, administrative, overlapping responsibilities.

Roberts: Creative thing to say about the future.

Larason: Not subscribing to "students as customers model" but medieval model may have worked for that time. What about students at the door and there's no financial aid?

Roberts: We are the core of the institution. Medieval example wasn't meant to be literal.

Smarandache: Shared governance in Europe. All decisions voted on in faculty senate. Percentages of weigh-in on votes.

Sayers: Looking at corporate model and the other side is bargaining-type. Always tension. We do not want to get involved with the difficult decisions of the Executive Director, but curricular decisions depend on issues of support like IT, library, budget and all kinds of other things. It is a tough call to define shared governance.

Roberts: This diagram behind me simply indicates that in the past, many committees have been making decisions with the involvement of the Curriculum Committee and without cognizance of the curriculum responsibility.

R. Casebolt. Governance is related to responsibility, if it is curriculum to faculty then we've been lacking a definition of what that includes. To me that's everything related to the learning process from money to space to faculty at the center. Refer to Larason, where does the overlap occur between what we share and what we don't need to share.

Wilkins: Agree with R Casebolt and Larason, see this as a web of relationships in which one office serves many areas. Shared governance and shared responsibility is complicated and situational.

Zongolowicz: Maybe we need several Venn diagrams. Relationships with other areas e.g., community affairs. We're not supposed to compete with ourselves. Roberts: Others?

Kezele (drawing on the board)

Stovall: Diagram not necessarily about relationships but about responsibility and who is making the decisions.

Roberts: What I've heard here is very productive. What I'm hearing is about faculty relationships to curricula that is important. But there's this other idea of shared governance that creeps in. None of this operates very well without flowing in and out of curricula. How can we convince the business office (and other

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"stakeholders") that they have a role and responsibility to play in curricula? How do we persuade them to participate?

C. Casebolt: Staff have been as uneasy as faculty in defining shared governance. I think the vote of no confidence last spring was partially about Dr. Miller initiating these discussions and that has not happened. We're still in the same place we started. Now is our opportunity to begin defining. Across the entire campus people want this defined.

Kezele: At least faculty has finally risen up to do the work they are supposed to do. We have to work in the shaded portion in the middle e.g. committees, etc. We've allowed adverse possession of their rights.

Stovall: Committees have worked hard and then been completely dismissed and that is NOT dropping the ball.

Roberts: (diagram) administration is not equal to faculty. Please e-mail me your thoughts on this.

Larason and Zongolowicz: Could we have a meeting devoted to share governance only?

Martinez-Welles: agrees with above.

Motion to adjourn 2:00 pm

Professor Howard Snell's discussion (December Senate meeting) was recorded and I can furnish summary or copy on request until the end of January 2008.

UNM-GALLUP FACULTY SENATE MEETING AGENDA Approval of agenda Robert Morenture action
Approval of November minutes

Recognition of guests Friday January 18, 2008 I. II. Recognition of guests — With Spt III. Iv. President's Report Faculty hiring resolution | Park action | Academic year timeline V. VI. VII. Dean's evaluation — Mo Nordarduy Information
Committee Reports

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# UNM-Gallup Faculty Senate Meeting Minutes January 18, 2008

Respectfull submitted February 15, 2008 by Dr. Teresa J. Wilkins, Senate Secretary

Call to Order

### **Professor Roberts**

[Stovall announcement on nominations for faculty awards – please take the time to nominate.]

Approval of Agenda

Motion to approve

Seconded

Unanimous approval

Approval of minutes

Motion to Approve

Second Stovall

Discussion - Marjorie Campbell, possible to get ahead of time?

Wilkins: will try

Unanimously approved

# **Recognition of Guests**

Dr. Chris Marlow

Voting Adjunct Faculty: David Kelley, Stewart Bayous, Peter Handeland, [other, name not recorded]

# President's Report Professor Roberts

Nine months into process of shared governance and time to take stock. Campus Cabinet met for planning meeting at end of December attended by Roberts and Gilbert. Only shared governance activity to report to date. Senate goal is to work toward mechanisms for change in a concrete way. How many people read the December minutes?

Clear that this is not a meeting of the new cabinet but a meeting about the new cabinet, hence a meeting about a meeting. May or may not happen in the near future. Three things Operations wanted from meeting:

First: The Cabinet is a decision-making body. Will make intelligent, informed decisions. Decisions can be made and conveyed to the Director.

Second: Decisions will be communicated in writing to everyone else with a rationale for the decisions (both strategic and operational). The Director has the last say over decisions, of course. If the Director decides not to accept the decisions, we're asking for an explanation in writing. We are not questioning the right of the Director to the final

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decision, and we never have. What we are asking for is an explanation through which we could perhaps be persuaded to go along in the future.

Third: Who should be included? Should not be representative but should be leadership, more than the President of the Faculty Senate. We represent 71% of budget and the Handbook and Regents state that it is the faculty who are the long-term stakeholders of the University and enduring leadership. We are looking for your direction for the next meeting about the next Looking for representation that reflects the long-term commitment of faculty. Came up with positions [not people because this is long term plan] Faculty Senate President, Vice-President, Chair of Curriculum, Faculty Chair of Strategic Planning and a faculty representative from the Budget Committee. Total of six faculty representatives proposed.

C. Casebolt: repeat representatives.

[done]

Roberts: invite comment from floor Smith: some elected members?

Roberts: other than President and Vice President? Smith: Need leadership roles and plebes as well.

Hoffman: SPC needs a joint chair so should be faculty member.

Jacobs: someone non-tenure-track

Roberts: Officers don't have to be tenured, example Rick can stand for President next

year. (laughter)

Watt: What's the main difference between current organization and this? Is it decision making?

Roberts: The main difference is that we've never had a paper trail and rationale. I think the debates in this cabinet will be open and more confident and people will be able to express their concerns without fear of reprisals of any kind. But, most importantly, we all need to know why decisions are made and in the past, we just haven't known. I respect the Director's right to make final decisions but these should be informed decisions, meaning one is willing to defend them, to persuade people that they are right and bring people on board rather than saying that this is the decision and it's mandated. Most importantly, these are conveyed in writing and why they have not been made. Gjeltema: One of the things I like about this is that they are not like the Friday councils that have been held. The Red Book is very clear about faculty leadership and this cabinet is more consistent with that.

Roberts: Good point. We want to be very clear that the Faculty Senate is not trying to exclude anyone. The Student Senate and Staff Senate can argue their case for inclusion as well. We are only there to argue our case. Bringing more minds to the table that have experience in education, it will be a stronger leadership group.

Frick: Thank the Operations committee, lots of time thinking this out and it sounds great. Roberts: Anyone else? What we are discussing today is only accepted by us and we really want to hear discussion from you. Are we on the right track? We're looking for direction from you today. Anyone else? Please e-mail me if you are not comfortable speaking up here. I want to keep on track for adjourning at 2:00 pm.

Roberts (cont): I'd like to go on to a discussion about Rad-Tech. There's been a lot of discussion and gossip around campus. Reminder that Rad Tech program was

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unanimously put on hiatus by the Senate because there were discrepancies in the budget and it seemed clear that it was not wise to move forward AT THIS TIME. No one ever said NEVER, but, given budget revelations it appeared wise to postpone moving forward at this time. The motion was very clear that it was a hiatus, not a rejection. We all respect the need for better health care in Gallup. There has been an attempt to cast this debate in a tragic way and direct that against the Operations Committee and make it about health care. The debate is not about the quality of health care, it centers around the issue of extremely limited resources. I sent a request for hiring and programmatic priorities and received 15 responses -- a large number for this campus (laughter). There was an overwhelming response in favor of English and Transitional Studies and not one in support of Rad-Tech.

There are two parts to the Rad-Tech position. First is NOT that we are denying quality health care. A second is that we ARE denying our students access to literacy and math skills that they need to succeed. Another is that we may be denying our students a Navajo language instructor when approximately 90% or so of our students are Navajo. There are many dimensions to this debate. It is an allocation issue. Does the Senate weigh in on budget? That is clear, we do have a voice in the overall budget and vision for the future. We have a huge population of students clamoring for an academic education. If this was a time of plenty or surplus, we'd all say okay let's go ahead but it is not.

The second thing I'd like to report on related to this issue is a meeting between Michele Detry, Dr. Miller's leadership coach, Dr. Jackie Hood President of the UNM-A Faculty Senate and the Operations Committee. Operations was invited to a separate meeting with Dr. Hood and Ms. Detry. I asked Dr. Hood about the agenda and was told it was shared governance. As Dr. Hood is an expert on shared governance, Operations looked forward to the meeting. That was not the agenda, rather it was that someone (unnamed and letter not provided) from Gallup had written to the Provost and accused the Operations Committee of blackmailing the hospital board in order to go forward with the program. Isn't this business as usual for Gallup and what we're trying to get rid of: Roberts contacted Holder and suggested that he should have contacted the Senate President first. Dr. Holder later agreed. We (Operations Committee) did not react stoically. I ask what is the point of the individual or individuals who insist on doing business in this manner? There was no professional courtesy of a letter or notification of accusations to our face. What is their goal? Anyone have an idea?

Welles: Re looking at Timeline of Events and some is not true.

Roberts: Sorry to interrupt but Point of Order. That is not the discussion so we can come back to it later.

Welles: Wrong on unanimous vote on hiatus. We're not hearing what's true and documents like this don't provide that.

Roberts: There were no oppositions, only abstentions. Roberts Rules calls this unanimous.

Welles: Majority vote, not unanimous vote. Read Roberts Rules differently.

Roberts: Can debate that later. Back to Rad-Tech, There are two parts. First, allocations, money and priorities. Second, behaviors.

Read from Roberts' letter to Holder "Somehow, I cannot shake the notion that this whole complaint is a strategy to muddy the financial waters, to inappropriately pressure the

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Operations Committee to comply and to shift whatever blame is due for this debacle onto the faculty."

Analogy between parents and children. Operations was subjected to a horrendous emotional attack. We could have said "What do you want?" but we stuck to our Constitution. If there is a legitimate groundswell from the faculty to take the Rad-Tech program off hiatus then so be it. Not one person came forward for re-instating and 15 people came forward for Transitional Studies and English. I see no evidence that this body wants it re-instated, but I open it to the floor.

Kezele: It's with great reluctance that I address the Senate today because, frankly, I'm scared to death to address this body. Last April we received e-mails that said this was an open process and we can come to you. I honestly haven't felt that. I've tried to work with this body. You're comparing apples and oranges, Mr. President. What Dr. Miller has been accused of in the vote of no confidence is exactly what the Operations Committee is guilty of doing. If we assume aruendo – for the sake of argument that the accusations against Dr. Miller are true, and there's a lot of dispute in that, there are a lot of things in that vote of no confidence that were disputed before that newspaper article came out and that newspaper was kept on the stand for six months [Secretary's note: The Faculty Senate has no structural relationship to the student newspaper, The Campus Voice.1 through registration periods. Let's be fair. In a meeting here, I tried to bring up MLT. I tried to bring up MLT because of timelines and you refused to recognize me. Bruce, to his credit, tried to address, and you said no. If there's a recommendation from a committee that has to be voted up or down it has to go before the Senate and the Operations Committee cannot alter recommendations. I've asked time and time that it come back to the Curriculum Committee because it deals with curriculum, it deals with faculty, it deals with hiring. Some things were brought up last time without benefit of discussion – jokes about a meeting about a meeting, repeated are intimidating. That's not the open discussion we're talking about. I attempted to bring up the point that on three different occasions Clint Ewell said in open discussions that yes this was exactly the type of program that we needed because it can pay for itself. I was shot down. Oh we can't take his recommendations. We can take them when they fit our arguments but not when they don't? I don't think so. And so I raised them with the Curriculum Committee and said we need to take a stand. Why is Clint Ewell still coming to campus? Why is he being trotted out on some things and not on others? We now have an Acting Business Director. Are we going to accept his recommendations or only when they are in our favor?

Roberts: Floyd, do you have a motion?

Kezele: You asked for comments.

Roberts: Yes, but there's a time limit and others want to speak.

Kezele: I'll sit down.

Roberts: I 'm sorry that you feel this way but I can only hope...

Kezele: Point of Order. You are the President and you are not allowed to comment on what everybody said unless you want to abrogate your position and let the Vice-President take over.

Roberts: Do we accept that most of what was said was directed to me?

Some voices: No Roberts: Fair enough.

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Wilkins: Floyd, I'd like to thank you for speaking and encourage you to make a motion to change the agenda if that is what you want to do. It is the intent of the Operations Committee to open the floor to what the faculty want to do. Second, I'd just like to note that when some of us have used comments made by Mr. Ewell that represented positions different than what you stated, we've been shot down as well and told he did not say that. I think it's time we moved beyond Mr. Ewell since he is no longer Director of Business Operations. Again, if you want to make a motion to change the agenda, do it. Welles: This all occurred under my watch and we pulled up the fastest growing professions and along with nursing we gave it to the Assoc Dean of Instruction, the Dean of Instruction and the Director. Earlier, Dr. Roberts mentioned that there wasn't a moral issue but there is. Part of who we would be meeting the need for are the greater rural areas. They are not certified. Any of us who go to uncertified are at risk for death from radiation related cancer. Most in this area are not.

Roberts: Thank you

Kezele: Looking at from timeline standpoint, Ewell's last comments said that yes the program is okay. We can't accept it when it does and not when it doesn't. I've argued it vigorously at Campus Council and one thing about the Campus Cabinet that is good is that you're making the Director more accountable but you're doing the same thing with the Curriculum Committee. The Curriculum Committee of the Faculty Senate .. Campus Council... you need to take these to the committee that is endowed with the responsibility. I tried to do things within channels and have been thwarted. The difficulty is that you are going to lose the authority of the Faculty Senate if we feel that the same things are being done by the Operations Committee that were done by the Executive Department.

Hoffman: It might be useful to have Larry report on the budget right now since we're working on a flat budget..

Roberts: I agree. Is everyone in favor of having Mr. Sanderson address the Senate in February.

Rick: [not recorded]

Casebolt: How much comes out of our budget and how much comes from other sources? Roberts: We will request this.

Larason: What's the process to take something off hiatus?

Roberts: Process is bring before Operations Committee. (Explanation of operations process and agenda setting.)

Kezele: Point of Order, can be brought up before the Senate as well.

Roberts: Yes, indeed.

Wilkins: To clarify my comments to Floyd of a few minutes ago, all that is needed is a motion to change the agenda. If the faculty want to do so, the process is there. This is the Operations Committee's intent in opening the discussion.

Roberts: It's an open question for the whole faculty. I don't think anyone's been intimidated.

Kexele: I have been intimidated and others have told me that they are as well. Challenge Operations Committee and everyone else to open yourselves up. November meeting raised the make-up of the Operations Committee. I proposed an extra-Constitutional amendment to rectify that and it was put off for a full four weeks. I proposed an alternative because I want to work with you. We have to ascribe good motives to each

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side. On the Budget Committee there were two people from Education Department. That is not a Constitutional restriction and you asked that one withdraw. What we ask of one side applies to both sides. You need to be prepared to give on your own. Don't ascribe bad motives to anyone who disagrees with you.

Roberts: All I can do as President is say I apologize to Floyd specifically and I did not notice [make-up of Operations] and again I apologize. If anyone wants to meet with me-[inaudible sound]

Kezele: Point of Executive Privilege. If we are a Senate and we are expected to behave professionally, I did not need to have someone after I made the comments whine like a little dog.

Welles: I thought that ----

Roberts: I beg your pardon? Whine like a little dog?

Welles: Someone did. Roberts: Who did? Welles: We don't know.

Roberts: I apologize, I didn't hear that. I'm sorry if someone whined like a little dog. I'm sorry, we're finished with this issue. We've given it a lot of time and we need to move on. Remember, read the Constitution. If anyone has a problem with this, I'd be happy to have a recall election on myself. If there's a Constitutional Challenges to what's going on there are processes through which to remove the entire Operations Committee, I'd like to

recognize the Executive Director who is now going to give her report.

### Director's Report

### Dr. Beth Miller

Appreciated hearing the previous discussion. Will continue working with the program to resolve questions. Will consider faculty priorities. We're in good shape and if things continue at state level and at UNM we'll be in better shape. One – UNM did not increase services fee. Two – if state does not take credit against CCTE that will mean another 150,000 to our budget. However, we're still just right here as far as enrollment goes. Fall just above 95% band. Propose 2<sup>nd</sup> 8-week classes. Sanderson community training 1-credit classes (Mike Enfield). Need to find some alternatives in case enrollments go down below that 5%.

Legislative Session: Started this week. FY 2008-2009 Higher Ed recommendations. Have asked for support for library (Rainaldi) (later axed), walking trail renovation (BR&R), Archives project not final. Discussion underway about how and if it might continue. Film boot camp, Stovall doesn't want to continue but Gloria Begay is seeking similar appropriation and wants UNM-G as home. Statewide GO bond, phase two is Calvin Hall renovation. Not sure about Governor's approval. Questions?

Crowl: Can you explain these compensations?

Miller: A lot of money (laughter). Differentiating between faculty and staff. Faculty increases are discussed as 3% but not decided. And part of this is for your retirement. Discrepancy in group insurance, library acquisition, etc. Performance funding not sure. No BR&R this year. Hopefully ER&R. Keep track of Governor's health care decisions. Try not to raise tuition because of raise in credit taken by HED.

C. Casebolt: Why three columns?

Miller: Priorities of different agencies, HED, Finance Committee, etc.

Next, honoring representatives of all academic teams.

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Capital Projects Survey: Sanderson will put on website. Focus groups, Average 10-12 people. Pages of comments in handout. Survey on buildings. Many comments. Sanderson says let's answer needs we have and move forward. Presented to consultants, Sue Brawley. Were here in December and will be back in February. Recommendations possible after Feb. 6. Housing study due on Feb 20 (?) 8:00-10:00 am. Search for Business Operations unsuccessful. Hold off with new budget season and appointed Sanderson as Interim Business Operations Director. Oversight responsibilities are Miller: HR. Kraft: bookstore. Sanderson: IT. Want UNM to talk to us about development, and how to accomplish it. Appreciate Gloria Dyc as Interim Assoc. Dean. Need vehicle for informal discussion with faculty. Open to suggestions.

Roberts: Thank you. Dean's report.

Marlow: Acknowledge and thank faculty who have stepped in to take responsibilities, Dyc: Assoc Dean. Sayers: Title III. C. Casebolt: Chair Transitional Studies. Need to think creatively about enrollment. 8 week classes, high school connections. Thank Dr. Bush for on-line learning initiative. Big loss in Pierson-Klugman. We need to do this well and will continue planning, also retention and Campus Connections mentoring. Thank Hoffman for AQIP. Dean's Council mandated to address outcomes assessment and give monthly reports. I keep in touch via e-mail.

Welles: Dean's list on web makes her question FERPA.

Roberts: Faculty hiring resolution in response to November faculty input. Motion?

R. Casebolt: Move to pass

Second

Kezele: Seems innocuous on its own but needs to go to Curriculum Committee and/or the

Budget Committee. Roberts: All in favor

34 in favor, 10 against. Motion passes overwhelmingly.

Do you disagree? Would you like to call a vote again?

Kezele: No, just didn't like the editorial comment.

Welles: I'd like to make a motion that all future votes be recorded against all possible votes, attendees, etc.

[no second and never voted on this motion]

Roberts: We'll record numbers of attendees and votes.

Dispute about details on the timeline of events. Please send detailed comments and corrections and we will revisit this at the next meeting.

C. Casebolt: This is historical, nothing about from now on.

Roberts: That's it's purpose, to update us on where we've come from so we can be as educated as possible about where we go.

[inaudible]

Roberts: Motion that this is a draft? Yes, unanimous of attendees.

May do Dean's evaluation this semester and can be handled internally.

### Committee Reports:

Kaus: Workshop on Smartboard in Calvin Hall. Placed in CH 173. set up computer and your finger becomes the cursor.

Gjeltema: Ground rules for programs for review based on criteria for performance. Like input from faculty

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Smarandache: Math-Science met and Larason will have a presentation

R. Casebolt: Reminder on Ethics meetings membership.

Roberts: R. Casebolt is chair so contact him with your dept reps. Facilities? Would like a report on finishing library basement.

Bayous: November meeting tabled because needed more information. Roberts: Thank you for one of the best discussions in my years here.

Motion to adjourn 2:00 pm

# UNM-Gallup Faculty Senate Meeting Agenda (February 15, 2008)

I.	Call to Order	Professor Roberts		
II.	Approval of Agenda			
III.	Approval of Minutes			
IV.	Recognition of Guests and Adjunct Faculty	Professor Roberts		
V.	President's Report College Cabinet Advisory Board representation Other	Professor Roberts		
VI.	Executive Director's Report	Dr. Miller		
VII.	Dean's Report	Dr. Marlow		
VIII.	Budget Presentation	Mr. Sanderson information		
IX.	Fall break and spring break	Ms. Stovall discussion		
X.	Mark Wilson retirement	Ms. Olsen information		
XI.	Draft Time Line	Professor Roberts action		
XII.	Health Insurance	Ms. Stovall information		
XIII	Grants Oversight	Mr. Sayers information		
XIV.	Library Resolution	Ms. Campbell discussion		
XV.	Committee Reports			
XVI.	Other			
XVII.	Adjournment			

# UNM-Gallup Faculty Senate Meeting Minutes February 15, 2008 Respectfully submitted March 21, 2008 Teresa J. Wilkins, Ph.D. Senate Secretary

Call to Order 12:30PM

**Professor Roberts** 

Approval of Agenda

**Professor Roberts** 

Move to approve: Zongolowicz

Second: L. Smarandache

# **Approval of Minutes**

**Professor Roberts** 

Discussion: Wilkins asked for Secretary's note approval of no relationship between Campus Voice student newspaper and Operations Committee. Not approved, will be redacted.

Kezele: Other things said and not responded to. Not open to an officer.

Wilkins: Okay, Comments stricken.

Kezele: Several comments, some minor and given to Secretary. Second page comment by Roberts about most important representation on campus.

Roberts: May have said that, I believe it. Correct that.

R. Casebolt: I thought the students were. Point of Order.

Roberts: That's the context in which the statement was made.

Kezele: Legalese, arguendo.

Wilkins: Thank you.

Kezele: Further, I said let's be fair. I tried to bring up Rad-Tech during the discussion of MLT.

Wilkins: In fairness, these were done from a recording so I can go back to the recording and will note that.

Kezele: Third from last page, I brought up a proposal in first sentence, and at end said don't ascribe bad motives to anyone who disagree with you then somewhere in there, since you have laughter and inaudible sound and so forth I would like to include inaudible sound to President, Secretary and apparently the recorder later confirmed to be the sound of whining like a dog.

Roberts: That's in there.

Wilkins: Whining like a dog is in there.

Kezele: Would like to have it confirmed that it was not only me but several people confirmed it after the fact.

Wilkins: That is in there and several people acknowledged it when it happened. I was one of them, so your statement is not exactly correct.

Kezele: Since we have something about laughter, this is a statement of fact? Wilkins: When Roberts made the comment about the response rate there was laughter.

Kezele: This goes to the point of respectful body and whether the dog whine was confirmed is not brought up in here.

Roberts: Jean confirmed that she had heard it.

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Kezele: Further it should say that the President said "Did anyone hear that?" and that needs to be in here.

Wilkins: Ken did not say "Did anyone hear that," he said, "Who did that?" Jean Welles then said "We do not know." Floyd, with all due respect I think I can save us some time by giving you a recording of the meeting.

Sayers: Is there a motion to approve the minutes?

Roberts: More points first? Any points?

Motion to approve: Sayers

Second: Krauth Verbal Aye One Nay

# Recognition of Guests:

Dr. Paul Kraft, Larry Sanderson, Patty Holland Adjunct Faculty voting members

# President's Report:

Campus Cabinet meeting this morning. Attended by 5 members of the Faculty Senate. Discussion of procedure. Presentation by Dr. Kraft. Presentation of financial condition and prospects by Larry Sanderson. Discussed Transitional Studies need for help. Hopeful for resolution and discussion is continuing. Replacing two full-timers taken out to perform other duties. It's a beginning and continuing discussion. Very profitable, new and productive. Will rotate chairs of meeting and we meet twice a month. Please send suggested agenda items to me. Minutes will be sent after approval.

Advisory Board representation: We've been dropping the ball a bit. We should send two faculty members to Advisory Board meetings. Comments?

R. Casebolt: Appropriate for President to attend?

Roberts: I teach during the meeting time.

Gjeltema: President's designee should go.

Roberts: I'd like to see two, critical because we are missing out in being represented.

Zongolowicz: Move that we have at least two members of the Senate, either from the Operations Committee or one from Operations and one from Senate-at-large to represent faculty at all Advisory Board Meetings.

Second: E. Gilbert

Ayes

One abstention

Roberts: Questions of me?

Head: Can representatives report back to Senate?

Roberts: Yes

Gieltema: And will Board report to Senate

Roberts: One step at a time.

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# **Executive Director's Report:**

Dr. Miller

Written reports are submitted to Board and can be included in packets. Board welcomes them.

Briefing on legislative session. Governor vetoed all capital projects because of health care plan. House is resubmitting. 2% tuition credit passed. We may need to increase tuition but haven't gone that far.

"Soft landing" is still unclear to us, those below the 5% band, they will buy that out over a couple of years. Need to look at revising funding formula especially in view of lower high school graduation rates across state.

Met with Sanderson and Extended University about working on continual beginning to Bachelor's to Master's here. Library wants to do programs in association with AtD.

Larry will give more dollars and cents info. We do have a challenge if enrollments go down past the 5% enrollment band. Dual enrollment and 8 week classes will help. Because we are in a good internal financial position we will probably have a way to cover this in a couple of years. We may not want to ask for this kind of assistance from the state. Any questions?

# Dean's Report

Dr. Marlow

Enrollment comments: encouraged by faculty discussion, very committed, lively, informed discussions for improving student success and improving enrollments. Models for 8 week classes, extended weekend block courses. Many challenges. But we are thinking innovatively.

Title III laptops to be distributed in next couple of weeks. Encourage shift to laptops for both students and faculty (thanks to Tom Kaus). We're adding tech workshops, beginner to intermediate. Dr. Sharma working on a grant-writing workshop. [Sharma: we need 10 faculty members]

AQIP, submit requested data to Robert Hoffman. Assessment is moving forward with official members names submitted to Provost. Deadline end of March. Working with Facilities Committee on office for Faculty Senate.

Presenters, Liz Bush and R. Hoffman presenting in ABQ on success in the classroom.

# **Budget Presentation**

Mr. Sanderson

Update on where we are financially. Enrollment drives answers. Kathy Head and Sanderson co-chairing. Good news, campus finances are very stable right now, we have some opportunities and some challenges. Will present where we are. Majority funding is from state on unrestricted student credit hours. Restricted credit hours are those in which faculty funding is outside. Talking today only about unrestricted credit hours that are our funding source.

We establish a base and it is basis for calculating our funding. 5% below we start to lose money and 3% above we reset to a higher number. Our base est. AY 2003-2004. We dropped about 2.9% in 2005-2006, 2006-2007 a little more. Last year we stayed above band by about 100 credit hours. It was that close. This year, as of Monday about 23,000 sch, our number is a little soft but we don't have everything counted (e.g., dual enrollment) what that means is we'll be about 5 1/2% below

band. If we break band, We lose \$500,000-600,0000 per year. Soft landing would spread hit over two year period.

These numbers do not include our 8-week classes. Generally 300-400 ch. We should be right at band or a little above. The eight week classes are really important. Dual enrollment means we are in the high schools reviewing the curriculum, etc. The new things the Dean's Office is doing is critical (950 ch fall, approx 1,000 ch spring). If these things were not being done we would be 8.5% down now, so far down we couldn't come back up. It's important to know how much impact these things have. Take a look at summers. We've been constantly declining in summer credits. Those are not things to lose. Faculty compensation limits are important to consider. Dean and Director will be looking at that issue. Using format of local Board's report every month. Where are we? Budget projected to be even. 15.9 in revenue 15.9 in expenses. We're much better. Lots driven by lapsed salaries, lots driven by economies in departmental budgets. Household budget analogy.

End of year projection about 16.1 million by year end. \$580,000 surplus. Clint and Kate nailed down revenue projection system. Year end looks good. Surplus adds to our reserve and we will end with 2.5 million in reserve. We will have 16% surplus and we are required to maintain 3%. Creates opportunity to do some things for the campus or create our own soft landing. In creating our own soft landing from our funds we can do so without losing any faculty or staff. We may not be able to fill every position we want or we may not be able to buy all the computers we want but we are not going to hurt our colleagues. That's important for all of us. We can weather the challenges that are coming by thinking carefully now.

What are we looking at for new budget? Projections: Assuming same conditions as this year, budget is even. Treat next year as a level budget. Can move things around inside but there is not more revenue. If we stay level is \$400,000-600,000 positive cash flow to create the soft landing. We can work through these problems. If band resets down below we have to generate more credit hours to reset it. Two years out we're looking at staying even and stable. No new money so challenges and new opportunities.

Risk of breaking band doesn't tie to loss of staffing. That creates fear and we don't need to operate from a position of fear. Will share these numbers with faculty at any time. We may not always like what we see but we all see the same thing.

2% salary increase from legislature – they provide that. 2% tuition credit. If we don't increase tuition state will push 2% credit on us. \$1.00 per credit hour tuition increase.

Overall good news. Ask anything you need.

Dyc: Nature's way of telling you something's wrong. Grant report, please describe how return funds factor into this overall funding.

Sanderson: Getting better on returns and working to 100% expenditure. Last year not good, esp. USDA. Grants no impact on operating budget except where we pay out and don't get money back. Some ABQ campus bill outs not timely and we've

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taken hits. Majority lost this year was RMCH not spending USDA because they couldn't meet cost share. Doesn't negatively affect campus operational budget except in smaller levels.

Dyc: So the hospital's having financial problems.

Sanderson: We've seen that in the last couple of years. They needed equipment and couldn't put up \$100.000 match to use \$250,000 grant money.

Dyc: So we'd really be helping them if we started up the Rad-Tech program.

Sanderson: That's apples and oranges. Different things.

Larason: Does that base ever change?

Sanderson Yes, if we go up 3 it resets up but if we drop 5 it resets.

Crowl: Slides on surplus, please explain.

Sanderson: Campus reserve built up through excess revenues versus expenditures for several years. Several years ago, reserve was very low. Required to maintain 3%. Clint and Kate talked about goal of 9% reserve. We don't want to save so much money that we are not doing things for students. We are now approaching 15%. Household analogy repeated. We have the resources to manage well. Kezele; Point of Information, Hospital has had their highest month of revenue this

last report.
Sanderson: Good for them. Had difficult issues

C. Bush: If you take 5% hit (500,000-600,000) what do you get when you reset to 3%?

Sanderson: You don't get the 500,000 back but 300,000 to 400,000 back.

C. Bush: Do you think anyone will point out that this is an absurd way to fund campuses.

Sanderson: Actually NM is more enlightened way in the sense that it is driven by the student. Politicians don't say we like you so you'll get this or not get that. We don't have to fight with each other over institutions.

Larason: Look at this state and many college presidents are ex-legislators.

Sanderson: We don't have to fight those battles. We have to fight over capital money but we don't have the battles many colleges in other states have.

Frick: When you have departments that have expenses like electric and gas and those increase and the library has been supported by outside money that is now gone and you're in trouble because we are not factoring in those increases. We will be moving from buying 150 books to 20 books per year.

Sanderson: Understand cost of living against recurring costs. And the library is a good example of where the budget committee needs to look at those costs and which departments.

Frick: I actually figured [inaudible]

Roberts: Thanks to Larry.

Fall and Spring Break

Ms. Stovall

Stovall: Consider change in fall break and spring break. McKinley County Schools or UNM-A, or what we're doing. Think about it and e-mail comments. Zongolowicz: McKinley County would cut into our required contact hours. Brief comments.

pb 15 Feb 2008

Roberts: This is an information item and we'll put on agenda for next meeting.

Kezele: Suggest email discussion.

Announcement

**Professor Roberts** 

Mark Wilson's retirement. Everyone invited.

**Draft Timeline** 

**Professor Roberts** 

Asked for comment but none came in, assume approval.

E Gilbert: motion to approve;

Stovall: Second

Kezele: circulated handout in reaction to timeline.

Roberts: Why didn't you send this in? What are the changes proposed?

Zongolowicz: What is the rationale for this timeline?

Roberts: Just a matter of getting our sequences of action into the record. Review,

please. [pause] Motion on the floor.

E. Gilbert: Withdraw motion.

Roberts: Let's take another month to review and comment.

#### Health Insurance

Ms. Stovall

Stovall: Disparity between us and ABQ campus not only salaries but what we pay for health insurance. Propose ad hoc committee and Liz Bush will chair. Moved and seconded. Approved.

**Committee Reports** 

Sayers: Grants Oversight. Reasons for under-spent grants and reasons. Middle College money rolls over and need to think about how to use it. Sent back USDA referred to. Title III 180,000 overspent but money is there and can be spent. Zongolowicz BIA grant issues being resolved.

Roberts: Library resolution responded to by Facilities Committee as not discussed. Will ask for more information.

C. Bush: TADE met with rep from San Juan College on policy etc. on on-line education. Good info and will report on what policies we need in place to move forward.

Gjeltema: Program review policy in the works. Allied to resources.

Sayers: SPC moving forward on action for goal #3 and #4. Keeping goals limited, doable, measureable.

Head: Budget will meet next week.

Buggie: Student affairs has heard no cases.

R. Casebolt: Ethics may meet next week (as soon as possible).

Stovall: Please submit nominations for faculty awards

Marlow: Assessment committee forming and will elect chair.

Kaus: gallup.unm.edu/NOEA[???] is Teaching Excellence website

Krauth: Two months we will have Gallup Home and Garden Show. Welcome presentations.

L. Bush: Health Careers screening of "Sicko." Let us know if you want fliers.

Motion to adjourn. 2:00 pm

P / 15 Feb 2008

# UNM-Gallup Faculty Senate Agenda March 21, 2008

Call to Order

Approval of agenda Professor Roberts action

Approval of minutes Professor Roberts action

President's Report Professor Roberts

Executive Director's Report Dr. Miller

Dean's Report Dr. Marlow

Calendar year and breaks Professor Roberts discussion

Health insurance ad hoc committee Ms. Bush information

Nominating Committee Chischilly, Sharma, Stovall information

Distance education/on-line teaching Professor Roberts discussion

Adjunct faculty compensation discussion

ADA statement Professor Roberts action

Faculty Awards Ms. Bush information

Rad-Tech program Ms. Chischilly and others action

UNM-Gallup Faculty Senate Meeting Minutes
March 21, 2008

# Respectfully Submitted by Dr. Teresa J. Wilkins, Senate Secretary

I. Call to order 12:30pm

**Professor Roberts** 

II. Recognition of Guests

Bill Donovan, Gallup Independent; Dr. Richard Holder, Deputy Provost; Larry Sanderson, Dir. Community Affairs

III. Approval of Agenda

Professor Roberts

Motion, second, approved unanimously

IV. Approval of Minutes

**Professor Roberts** 

Motion, second, favor with one abstention

V. President's Report

**Professor Roberts** 

Dr. Miller's resignation not a time for celebration or recrimination, but time for some faculty pride. A year ago we took a stand on accountability, had difficult year but thanks to the strength of the Faculty Senate we've held to our position and good things have come out of the stand. First, College Cabinet. Five faculty positions on Cabinet that insures faculty have a legitimate, responsible strong voice on all important issues on this cabinet. Shared responsibilities and shared voice. Requires commitment. Experience thus far is highly positive, open, honest, respectful.

Second positive: Accountability for everyone. We raised the professional tone for this campus. New Director will not come into a desperate situation. We don't need a savior this tine and are quite capable of saving ourselves and moving forward. We're very capable of participating in decision making at the highest levels. We'll be looking for new Director who is a partner. We don't need someone to tell us how to run our daily lives, we're quite good at that. I think the new person to come in will see a highly capable faculty and will look positively toward that. I've been here fifteen years and this is the most optimistic I've ever been. With everyone participating, pulling their weight we have a very positive future. Remarks?

I'm proud to be part of this faculty, the best, strongest, most conscientious group I've ever worked with.

Smith: Concerned about Dr. Holder's obligations in Albuquerque and here. Roberts: Good time to introduce Dr. Holder.

VI. Interim Director's Report

Deputy Provost Dr. Richard Holder

Transitions are interesting times. Heartened to hear Ken say we don't need a savior, something of a surprise. I hope I will be here a short period of time, understand your reservations. Do have a lot of obligations. Hope to be here the better part of two days a week. Hoping appointment of Acting Director in the next few weeks. Will begin national search and will consult with Faculty Senate,

ci inven coos

students, community. When the Acting Director is announced I will probably stay close to this campus for a while to help transition. Here next Wednesday and Thursday. Open door policy. Christy will keep calendar. If in Albuquerque you may see me there as well. Coming up to speed with issues and need involvement quickly, budget (healthy), capital projects meeting with Sue Brawley, HR issues, hiring new faculty lines. Questions?

Sayers: Any input from faculty on Interim choice?

Holder: E-mail me any input. Not a search but Provost appointment.

Crowl: How interact with various groups in selection.

Holder: Operating agreement states Provost will work with local board. Should be inclusive, also faculty, staff and students. Candidates need time here and Albuqurque.

Crowl: National search?

Holder: Absolutely. We depend on leadership of senior faculty, this is a great place and I'm proud that you are our faculty as well.

Dean's Report

Dr. Chris Marlow

President's and Deputy Provost's remarks eloquent. We need to move forward together not necessarily agreeing but sharing a vision and we have new structures in place that will help us increase shared governance and move forward. I've been thrilled to see these come into place and am positive for future process. Encourage all faculty involvement in making informed decisions. Follow processes already in place (e.g., faculty handbook). This time next year we will have a new Executive Director who will reflect the diversity of our interests. It's been a delight to represent you all.

Krauth: In absence of Dr. Holder, are you the second in command?

Marlow: Appears to be and we will clarify that shortly.

Krauth: Is reorganization on hold?

Marlow: Don't think changes are ever on hold. Need to always look at ways to improve structure whether radical or tweaking. Need more discussion on plans that have been on the table. Will not happen without further faculty input.

Krauth: Will Interim Director be involved?

Marlow: I hope so. Should have on-going dialogue.

Smith: AOIP and accreditation, will Director absence affect success?

Marlow: Don't think so. Hoffman moving forward well with AQUIP. Good focus on process rather than outcomes. Encourage continued faculty involvement on AQIP teams. Other initiatives moving forward including capital projects.

Crowl: Sufficient data available to make immediate decisions about crucial areas and decisions should precede budget process. Some can't wait, specifically

inadequate funding for Transitional Studies.

Marlow: Agree. Yesterday, I worked on lists for instructional and other areas and will share with Dr. Holder this afternoon. Plan for moving forward.

Crowl: Resource allocation leaves some things out of the picture.

Marlow: Advocating strongly for new faculty positions for next year.

### VII. Calendar Year Breaks

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Here is the tally of comments:

13 with UNM-A, 4 UNM-A spring not fall, 1 UNM-A fall, 8 McKinley schools. Misc, leave it alone, add two more days, etc.

L. Bush: copy of 2008-2009 McKinley schedule available. Very different and new Superintendent could change schedule.

Roberts: Table for now.

### VIII. Health Insurance

Ms. Liz Bush

Meeting today after senate to set meeting schedule. We pay the same amount but get less benefits than UNM-A.

# IX. Nominating Committee

Ms. Laverne Chischilly

Will have forms by Monday. Please nominate for Senate officers, Operations Committee and three Nominating Committee members.

Roberts: Election begins April meeting.

Zongolowicz: Is campaigning limited to Gurley Hall?

Roberts: Campaigning anywhere. Please nominate. Committee memberships later

# X. E-learning Task Force Report

**Professor Roberts** 

Report is out, excellent work from Dr. Bush

Marlow: Thanks to Dr. Bush and this is a valuable outline. Instructional Designer position is posted at this time.

# XI. Adjunct Faculty Compensation

**Professor Roberts** 

Adjuncts will be getting the 3% of other faculty but we hope for more in the future because this is not sufficient

Kelly: No one is encouraged to stay around and increments would encourage people to stay around and build morale.

Marlow: AtD did survey of part-time faculty and task force formed that will make recommendations state-wide.

Kezele: Never had incentives under any Director since 1975

Zongolowicz: Increment exists after 12 credit hours.

Roberts: Look for state level in fall and then make our decisions.

Kelly: Are salaries same or different across state campuses?

Zongolowicz: Believe all campuses do their own. Ours is very different than UNM-A, each branch does their own. Seven-eight years ago, we reviewed.

Crowl: Santa Fe CC pays better but think we're somewhat better than many branches. Is this a high priority? Could adjuncts make the same as UNM-A? Moral and ethical issue.

Roberts: Think it would bankrupt us. Would be willing to form committee in August.

### XII. ADA statement

Professor Roberts for Dr. Knight

Martinez-Welles: Older statement is clearer.

Wilkins: Dr. Knight sent this as new wording from UNM-A.

CI MON COO

Sayers: Seems to be a departure, needs to be explored. Instructors may not be clear on what they are to do under this wording.

K. Hawkinson: Requires separate file.

Zongolowicz: Move to table pending further discussion with Dr, Knight.

Seconded, unanimous yes.

XIII. Faculty Awards

Ms. Liz Bush

Thanks to all members and all who nominated someone.

Teaching Excellence: Mr. Tom Kaus

Scholarly and Creative Work: Dr. Teresa Wilkins

To be continued next month.

XIV. Radiology Technology Program

Ms. Laverne Chischilly

Budget is primary issue and Larry Sanderson will present

Sanderson: Update on general budget and enrollment

Unrestricted credit hours are above band thus far. Okay this year.

Includes 8 week numbers

Report from Budget Committee is out. Salary increases of 3% across the board to faculty and staff. Tuition and fees – fees same, maybe lower in future. Tuition increase from 52.00 to 53.00 per credit hour. Flat budget, no new resources. Recommendation for five new faculty positions to reflect emphasis on numeracy and literacy. All accomplished through moving money around and meeting priorities that Faculty Senate said were important. Reallocating resources from lower priorities to higher priorities.

Presentation on Rad Tech numbers.

Assumptions: 3-month ramp up period. Potential 12 students in pipeline with 10 expected to remain. 120,000 spent on equipment (grant money), 80,000 in facility modifications. Hospital committed to 35,000 for half-time clinical instructor for one year. 15,000 allocated based on estimates from Albuquerque. Program Manager is Bachelor's prepared (not accredited).

Martinez Welles: Program manager needs Master's degree.

Sanderson: Not for unaccredited program but yes for accredited program.

Sayers: 120,000 is from UNM-G funds and reimbursed from grant after program is up.

Sanderson: Correct, it's a reimbursement grant.

Zongolowicz: Need to get program up to get money back.

Sanderson: One cohort for each year. Perkins associated money for ramp up. Loss

in first year because we take money out for overhead cost, about 33%.

Year two shows 20,000 left over. Bringing 65,000 to 75,000 to campus. Some to other departments.

Frick: Is this new Perkins money?

Sanderson: Will not take Perkins money from departments.

Wilkins: Former presentation mentioned on average 71% of department money

come back to departments. Is there an effort toward parity?

Sanderson: Next year looking at zero-based budgeting. You will need to

determine programs that are not profitable but we must do it.

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Martinez-Welles: Make a motion to bring Rad Tech program to table for discussion. Second.

Casebolt: 22 potential students. How many jobs in area.

Sanderson: 50-60 jobs within this narrow region. Once filled (5-6 years),

Jorgensen estimated 5-10 positions per year.

Krauth: Do fees include lab fees. Need to look at equity.

Sanderson: under consideration. Department chairs have information.

Sayers: Despite the focus on this program we have huge obligations to

Transitional Studies. Have never been able to find out what we earn in sch from

Transitional Studies. We have 5 adjuncts who are teaching 150 students in

Transitional Studies. We are at same faculty numbers that we were in 2004.

Zongolowicz: Can you show how budget can increase and tends to push when we have enrollment. There is a dearth in this area, people retiring, need in this area. Sanderson: comes out of curriculum committee. Will make those reports available through Faculty Senate president.

Two ways campus can increase funding: 1. Increase enrollment by 3%. 2. Can shift among tier one, two, three classes. Numbers move within these tiers. More in tier three has potential to add.

Martinez-Welles: Echo concern for how to look at money. Health Careers earns a million dollars for the institution and earns enough to pick up faculty for Rad-Tech. How do we grow our own department.

Friend: In order to be a nursing student, we have a lot of students in Transitional Studies who need to be prepared to go on to other programs.

Crowl: Misapprehension. Nothing intrinsically wrong with radiology program. This needs to be prioritized and we look at where we go from here. Not much change in curriculum in 20 years. Is there some commitment from those who will use this program, commitment over time, commitment from board. Money is not there.

Sayers: Re: preparation. Nursing program serves more than 50% of students that are not formal UNM-Gallup students.

Wilkins: 11 years ago I was disturbed that 67% of my students failed anthro 101. We've had many years of hallway conversations and made significant progress in retention and pass rates by creating Transitional Studies and insuring that they can read the text books.

Martinez-Welles: They are aiming for Health Careers programs.

Roberts: Will limit discussion to vote at 1:55 pm.

Gjeltema: If 66% behind in Transitional Studies how do we get up to speed with everyone else in the state? Shouldn't this be the institution that leads the charge? How much further investment do we need to meet the challenge we have in front of us right now?

R. Casebolt: What effect does two positions have?

Sayers: One position is a replacement position so it's actually an addition of one in four years.

Smith: The growth of Transitional Studies is paramount to our institution. Rad Tech is the issue. As far as success, we have to afford it. We cannot arbitrarily



decide based on a flat budget not to grow new programs. We have to have both programs.

C. Casebolt: Transitional Studies met this morning to work on mission statement and goals. We have a lot of students placed in reading 98 that really need to be at a lower level than 98. We recommend that one position become a reading specialist.

Kezele: Need to look at program voted on by Curriculum Committee and Faculty Senate. Put aside because of budget crisis. We are talking as if every one of our students is deficient. They are not. When we had police academy they took 32 credit hours a semester. They had to read at an eighth grade level. Standards higher in Farmington. We need to grow our student body with other people. Mr. Troncoso, a grad of this program delayed going to Albuquerque to stay here for Rad Tech. Also another student waiting for program. Opportunity to obtain employment and jobs. We hired a Navajo probation officer who had twelve kids and lived in a hogan next to his parents. Went to Rad Tech program in Phoenix and now raises twelve kids on 45,000 per year and doesn't have to live in a dirt floor hogan anymore. This is hope for our people and it raises our standards. Chischilly: Thank you for comments. This is very political. We have a building, equipment and students calling. Maybe in five years we can see how it's going and reevaluate but it's time to take a vote.

Roberts: Does the Senate vote to take Rad-Tech off hiatus?

Martinez-Welles: Motion to bring to the floor for discussion and for a vote.

Roberts: Does the Senate vote to take Rad-Tech off hiatus?

[ballot vote]

Roberts: Rad Tech is off hiatus. Vote is 26 in favor and 18 against. Memo to Curriculum Committee for forwarding to Albuquerque.

Adjournment 2:00 pm.

Missing: Agenda + minutes

For April Z008 UNM G FS meeting