

Faculty Senate Agenda **August 21, 2009**

Approval of Agenda		Action
Approval of Minutes		Action
Report from the Faculty Senate President	Caleb Bush	Information
Report from the Executive Director	Sylvia Andrew	Information
Report from the Dean of Instruction	Chris Marlow	Information
Faculty Handbook Update	Jean Martinez-Welles	Action
Committees and Memberships	Caleb Bush	Information
New Building Update	Teresa Wilkins	Information
Recycling/Green Task Force/Campus Sustainability Plan	Caleb Bush/Rick Krouth	Information

Committee Reports

- ✓ Assessment (CARC) - Kathy Head
- ✓ Curriculum - Jane Engstrom
- ✓ Ethics and Advisory - Ralph Carroll
- ✓ Faculty Awards - Liz Bush
- ✓ Library - Melanie Morgan-Smith
- ✓ PCDC - Glenda Friend
- ✓ Rank and Tenure - Kamala Sharma
- ✓ Strategic Planning - (Hick) Jim Sayers
- ✓ Student Affairs - Paula Sayers
- ✓ Teaching Excellence - Tom Kays
- Additional Committee(s)? -
- ✓ Cultural Arts - Gloria Dye

interested

Chris Chavez - GP
Teresa Wilkins - MP
Robert Galen - MP
Loretha Gonzalez - MP
Rick Krouth - GP

Other

Adjournment

H.N. plans to College Cabinet
instituting 360° feedback in all service areas

Full-Time Faculty Meeting

MINUTES

AUGUST 20, 2009

8:30 -11:30 A.M.

DIRECTOR'S CONFERENCE ROOM

MEETING CALLED BY	Christine Marlow
ATTENDEES:	Helen Zongolowicz, John Zimmerman, Ken Roberts, Laura Moore, Marji Campbell, Melody Brashear, Lorriane Aguayo, Bruce Gjeltoma, Beverly Begay, Jeannie Martinez-Welles, Chris Chavez, Bruce Lewis, Florentine Smarandache, Rachael Stewart, Samir Wahid, Kamala Sharma, John Unger, Caleb Bush, Irene Den Bleyker, Annika Lundberg, LaVerne Chischilly, Elvira Martine, Lila Smarandache, Barbara Ann Kline, Kathy Head, Vickie Olson, Robin Lasiloo, Loretta Gonzalez, Ann Jarvis, Sylvia Andrews, June Eastridge, Linda Burson, Floyd Kezele, Bill Stenberg, Pamela Stovall, Ralph Casebolt, Erica McFadden-Baker, Gloria Dyc, Jim Sayers, Paula Watt, Chris Platero Alok Dhital, Liz Bush, Teresa Wilkins, Yi Wen Huang, John Unger, Jennifer Wheeler, Chris Platero, Robert Galin, Joe Kee, Al Henderson, Coleen Arviso, Joe Sanchez, and Christine Marlow
GUEST:	Gil Gonzales, CIO, UNM-Albuquerque

Agenda topics

1. WELCOME/INTRODUCTION

DISCUSSION	
Dr. Marlow welcomed back the faculty and asked each Department Chair to introduce the new faculty within their departments.	
Dr. Sylvia Andrew addressed the faculty and noted that she looks forward to working with each faculty member and her door is always open.	

2. INFORMATION TECHNOLOGY

Gill Gonzales

DISCUSSION	
Dr. Gonzales understands there are challenges and he is open to returning to Gallup at the faculty request to continue to discuss these issues.	
<u>List of issues/challenges faculty expressed:</u>	
<ul style="list-style-type: none"> • WebCT – how to consistently deploy all application resources • Wireless – not reliable, requires extra configuration and can be a burden, the process to get to the wireless can be tedious and in some cases it is not available and unable to login. • Allocation of services/resources is not consistent across the campus – No baseline • No or limited support for MAC computers • IBM user cannot print from classrooms • Work Order system is not efficient nor reliable • There are numerous older computers that need an upgrade. Told by IT faculty would have to wait for five years before qualifying for an upgrade • Gil asked if there is a refresh program. Faculty replied - We are told there is, but it does need to be clarified 	

August 2009 p2

- Gil asked faculty if they feel that IT has integrity. Consensus was no.
- Wireless & network connection in Zuni would help accommodate Gallup faculty.
- Gil inquired do you want to go between sites and have same login? The idea of being able to move between physical spaces is important to faculty, as well as, printing anywhere and sharing files.
- Student computing and Student printing. It is changing; we deal with very technical student now. There is no control of resources, i.e., printing by students; it is costing the department.
- Have a better connection with UNMA Website and display schedules as one organization. One single catalog.
- Student email accounts have to login to UNMA to check their email here. Gil – this is a larger issue at UNMA, which currently has over 200 emailing systems.
- Marketing- Gallup cannot be found on Albuquerque's Website.
- Students need their own individual login and ID
- Library access from proximity
- Wireless guest into Gallup is a problem
- Smart Classroom technology. Gil need to do some planning on what they do and how to use them
- Gil asked about a faculty technology committee. Faculty replied yes there is one, but it is not effective and dissolved by previous interim director, due to the fact that recommendations were not being addressed.
- Administrative privileges are a burden on faculty. Gil this is an area of contention and continues to be addressed.
- Software – IT often says no, because they do not want to support it.
- Students have text software and cannot use it in the lab, because they won't work and IT has not addressed this issue. Same situation with flash drives. Instructional software not available.
- IT in new building discussed
- Gil suggests getting all classrooms in a database and address what technology is in there and how often it needs to be updated. Same thing with the remodeling.
- Gil - Most important, is IT creating support so that students can be successful.
- Password security – do they have to be changed every 6 months. Gil – yes, they do need to change to deter individuals from breaking into them, would suggest that this is a good topic to discuss privacy and security. Could request UNMG It to extend the six month window.

To summarize:

Five things to work on:

1. Access to secure network
2. Access to applications, such as UNMA resources
3. A seamless way to incorporate video applications
4. Have a coherent, logical IT plan from this Campus. One that a budget committee can support. This is urgent.
5. Convenient and consistent service with an open door policy (not a locked door keep out policy).

Gil – these five items will be the five agenda items for the next semester. Need to consider a very serious success criteria to know when they are achieved.

Contact information:

Gil Gonzales, CIO
gonzgile@unm.edu
505.277.8125

Things we did well this hour:

- Open communication

August 2009
p 3

- Think we are going to improve IT services
- Good facilitator
- Discussed multi levels of topics
- Good communication on what was going to happen today

Things to improve:

- No tea
- Remove pillar
- Would like to see UNMA IT bring a team to Gallup

On behalf of UNMA he appreciated the time and invitation.

3.

ADVISING

Paul Kraft

DISCUSSION

We need to change as an institution and some of the suggestions that have been expressed previously will be put into practice.

Peer advisors – when a student walks in, the first person they see is a peer advisor who can make sure they have/meet the basic requirements necessary to register. This means the student will need to spend less time with the advisor, because they would have already taken care of some of these requirements with the peer advisor.

The development of an advisor feedback tool is in process. This tool will be used to see what the student experience was with the advisor. This feedback will help the advisor to have accountability. Ralph Casebolt suggested that we might want to utilize this tool with faculty advisors also. Academic advisors should be attending the respective instructional department meeting to keep abreast and informed.

We will need to take another look at the Advising Taskforce Document and follow through with its recommendations.

4.

COMPUTER LITERACY

Coleen Arviso

DISCUSSION

If anyone is interested in viewing the syllabus, please contact Coleen

5.

**ASSESSMENT PLAN
(INCLUDING NMHEAR RETREAT
REPORT)**

**KATHY HEAD
IRENE DEN BLEYKER**

DISCUSSION

Kathy – this is an ongoing process and congratulations to the faculty that have made it this far. There are impressive assessment plans in place. For those who need help, please do not hesitate to contact the Assessment Committee. The attendance for the assessment workshops held during Orientation Week was great.

Irene – A copy of the report is available in your packet for review. There is a Multiple Intelligent Survey that can gauge how students learn and student population available, if interested please contact

August 2009
p 4

Irene.

**EPROGRESS UPDATES & CENTER
FOR NATIVE AMERICAN EDUCATION**

BILL STENBERG

6.

DISCUSSION

eProgress list every degree program that we offer and you can find out the status of the student's progress within their declared degree program. Transfer courses are also specifically listed. Bill encouraged faculty to use this tool and he will provide another training on this upon request.

Center for Native American Education will be tabled.

7.

AJUNCT FACULTY

CHRISTINE MARLOW

DISCUSSION

Adjunct faculty is one of the Dean's priorities this year. To more closely monitor and provide more professional development resources. A Taskforce will be developed including both adjuncts and full-time faculty to look at issues and provide recommendations.

Meeting adjourned @ 11:30am

Jody Sowers, Recording Secretary

I:\Instructional depts\Dean of Inst\Faculty Orientation Week\Fall 09\full-time faculty minutes 8-20-09.doc

Faculty Senate Agenda September 18, 2009

Approval of Agenda		Action
Approval of Minutes		Action
Report from the Faculty Senate President	Caleb Bush	Information
Report from the Executive Director	Sylvia Andrew	Information
Report from the Dean of Instruction	Chris Marlow	Information
UNM-Gallup Budget Outlook	Tony Major	Information/ Discussion
October Meeting Date	Caleb Bush	Action
Agenda for Provost's All-Faculty Meeting (October)	Caleb Bush	Information
Library Update	Rachel Hewitt-Beah	Information
Committees and Committee Memberships	Caleb Bush	Discussion/Action
Curriculum Committee Program Review	June Eastridge	Action
Community Health Ed – AS		
Corrections Academy – Certificate		
Corrections Officer – Certificate		
Human Services – AA		
Natural Resources Conservation – AAS & Certificate		
Physical Ed & Recreation – AA		
School Health Promotion – AA		
Student Accomplishments		
Other Committee Reports		
Adjournment		

① Missing:

18 Sept. 2009

UNMG Faculty Senate Meeting
Minutes

② Missing
Agenda for
18 Oct 2009
UNMG FS meeting
minutes

**Faculty Senate Minutes
October 18, 2009**

Approval of Agenda

Action

Motion to approve. Seconded. Motion carried. The agenda was approved.

Approval of Minutes

Motion to approve. Seconded. Motion carried. The minutes were approved.

**Report from the Faculty Senate President
Information**

Caleb Bush

Request made for interested faculty to serve on upcoming task force on alcohol and drug abuse counseling being organized by Dr. Paul Kraft.
Thank you to Marji Campbell for distribution of H1N1 prevention materials.
Faculty Senate working with Staff Senate for their annual Christmas Dinner.
Scheduled for Saturday before final exams (Dec. 12, 2009).

**Report from the Executive Director
Information**

Sylvia Andrew

Special legislative session: Higher Education can expect 3.5% cut. Possibly two cuts one in October and again in January.

Reorganization: Nothing decided at this time. Decisions will be based on one thing, improving student success. Reorganization is not limited to academics, it will be considered for all areas, staff and administration included.

Desk Audit of PCDC: Conducted to insure that established rules were being followed. The audit was completed October 1, as scheduled. The current members will be developing new procedures and documentation expected to be implemented Spring 2010. Applications previously approved will be honored. Applications in process were given special consideration by Director of Business, Tony Major and Director Andrews, and were paid for through alternative funding. In the future all PCDC procedures will be transparent and available for public review, including process, discussion and application.

**Report from the Dean of Instruction
Information**

Chris Marlow

Spring schedule: Key time for organizing spring semester schedule. All faculty should consider scheduling classes during light class times. A chart has been made available by Paul Kraft, and is available in registration. All faculty are encouraged to review the information.

18 oct 2009

P²

Adjunct Task Force: Recommendations of finance and workload have been presented. In the spring a new task force will be developed to assess viability and resources, and implementation.

Q. Will CCTE be included in the plan?

A. CCTE and Dual Credit will both be included.

**Faculty Senate Speaker Series
Information/Action**

Caleb Bush

On PCDC Audit: Believes the audit is moving us in a positive direction. Would like to propose speaker series for faculty to present PCDC work in the future, as well as other creative and professional work. Need to know more about the work each other does, create a more collegial, collaborative environment on campus. Discussion also ensued on possibilities related to Speaker Series. Proposal made to make Speaker Series part of downtown Arts Crawl using finished Habitat House. House needs to sell, could not be used at this time. Faculty could also volunteer to present, and at least one faculty member volunteered from the floor.

Proposed motion to make the speaker series formal. Seconded.

Motion carried by unanimous vote.

**Teaching Excellence Committee Report
Information**

Coleen Arviso

First Meeting held.

Call for members, recruiting adjunct faculty.

Training schedule is posted on the web site.

Next Meeting to be held November 5, 9:00am E-Learning lab, Gurley Hall.

**CARC/Assessment Committee Report
Information/Action**

Liz Bush

Program revision schedule has been distributed by Dr. Marlow. Assistance available through CARC Committee. Contact Cathy Head.

Information on student outcomes assessment will be reviewed in spring.

All programs will be submitting end of year report at the end of May 2010.

CARC will be merging with the Faculty Senate Assessment Committee under revised bylaws. Bylaws will be discussed in committee.

A web site is being planned for CARC to be posted within UNM-G's site.

18 Oct 2009

P3

**Curriculum Committee Program Review
Information/Action**

June Eastridge

Motion passed Curriculum Committee to revise use of the word 'core'. Much uncertainty exists in language currently used in catalog and degree programs, between UNM-Gallup and Albuquerque. Motion also passed to revise catalogue.

Students have also been passing required classes with grades less than C, with C-, even though this is not supposed to occur. Motion to make C or better required to pass required classes also passed Curriculum Committee.

Motion proposed that Students must complete, with a C or better, all courses fulfilling degree requirements for Associates or Certificate. Seconded.

Motion Passed unanimously.

**Constitutional and Bylaws Committee
Information**

Caleb Bush

Committees are being asked to review and possibly revise bylaws. If any revisions are made, this committee may need to be reconstituted. If interested, let the Faculty Senate President know.

**Provost's All-Faculty Meeting Agenda
Information/Action**

Caleb Bush

Faculty were solicited for Provost's All-Faculty meeting agenda ideas electronically, with several good suggestions made. Currently five agenda items, but we should discuss any additional ideas for the agenda. Discussion ensued on possible agenda items, with several proposals related to: expectations concerning professionalism; Improved working relationship with UNM-ABQ (Why we are not moving toward a closer relationship like the one between UNM-A and CNM?); also, more visits between UNM-A and UNM-G; sharing resources such as distance learning equipment; insurance/retirement benefits, including the excessive cost of, and permanency of, reduced UNM Contribution; Provost's vision for UNM branch system; training of adjuncts; equal pay and benefits for UNM-G faculty.

After lengthy discussion, three additional agenda items were identified: student needs, UNM expectations concerning professionalism, and Provost's Vision for Branch Campuses. Faculty were asked to add these three items to the prepared "ballots" and rank all agenda items in order of importance, 1-8. Scores for each ballot item would be calculated and ranked based on compiled totals.

Request: Submit provided ballot listing, in order of importance, 1-8, issues that should be discussed with provost before leaving today.

18 Oct 2009 p 4

Student Accomplishments

Tabled until next meeting in order for faculty to have time to make meeting with Vice President for Equity and Inclusion, Dr. Jozi de Leon.

Adjournment (1:44 PM)

Attendance (from sign-in sheet):

Liz Bush
Marji Campbell
Florentin Smarandache
June Eastridge
Alok Dital
Chris Chavez
Tony Major
Lilia Smarandache
Melody Brashear
John Unger
Glenda Friend
Ralph Casebolt
(illegible name)
Floyd Kezele
Chris Platero
Irene DenBleyker
Coleen Arviso
Bruce Lewis
Elvira Martin
Loretta Gonzales
Joe Sanchez
Rick Krouth
Bill Stenberg
Laura Moore
Gloria Dyc
Caleb Bush
Chad Adelhardt

Faculty Senate Agenda **November 20, 2009**

Approval of Agenda		Action
Approval of Minutes		Action
Report from the Faculty Senate President	Caleb Bush	Information
Report from the Executive Director	Sylvia Andrew	Information
Report from the Dean of Instruction	Chris Marlow	Information
Information Technology Follow-Up	Gil Gonzales, CIO, UNM	Information/ Discussion
Council of Chairs Update	Gloria Dyc/Jim Sayers	Information
Student Accomplishments	Chad Adelhardt, Marji Campbell Teresa Wilkins	Information
Provost's All-Faculty Meeting Agenda	Caleb Bush	Action
Resolution of Support for Joe Sanchez	Caleb Bush	Action
Long Range Planning Committee	Chris Chavez/Rick Krouth/ Teresa Wilkins	Information/Action
Other Committee Reports		Information
Adjournment		Action

Agenda Items for Provost's All-Faculty Meeting (November 20th)

Assessment (what is happening with all the information collected about programs?)

Compensation and Benefits (pay gap between UNM-G and UNM-A; ongoing health care concerns; fringe benefits)

Program, Degree, and Course articulation between UNM-G and UNM-A (transfer of credit, bridge programs between AA and BA degrees in ABQ, better relationship [like CNM!])

Rank and Tenure Concerns (requirements and criteria for branch campuses, consistency across years, both locally and in ABQ)

Working relationship between UNM-G and UNM-A (more cooperation, more opportunities -- inclusion in strategic planning, committees, task force opportunities, department/program/center life)

20 Nov 2009
p1

**Faculty Senate Minutes
November 20, 2009**

Approval of Agenda

Action

The agenda was approved with one amendment – Kamala Sharma was added to the 'Student Accomplishments' list.

Approval of Minutes

Action

The minutes passed with no amendments.

Report from the Faculty Senate President

Caleb Bush

Information

There was a groundbreaking for the new building last week. The new building will be LEED certified.

The annual Holiday Party is to be held on December 12th at Cocina de Dominguez. The Faculty and Staff Senates are combining funds to bring the cost down.

Good news and accomplishments should be shared and appreciated. Bruce Gjeltrema held a talk on the Albuquerque campus in November.

Gil Gonzalez is here for a follow-up on the IT situation on campus.

Report from the Executive Director

Sylvia Andrew

Information

The Director wished a Happy Thanksgiving to all.

The search for a new Dean is soon to begin. There should be six faculty members on the search team.

Restructuring and Integrity:

The Administration will be going through diversity and management training, and two faculty representatives are also invited to participate. There will also be 2 staff members and one chair, and the management team will appoint four others.

Strategic Planning:

This initiative will be going forward. The planner used by President Schmidley will be on hand to help out. It will be a working committee with a wiki for communication, and three faculty members are needed to participate. "Vision 2015 – the Dream Maker's Initiative"

20 Nov 2009
p2

Staff Senate:

Meeting this week to look at organization structure

Sustainability Task Force:

The meeting is scheduled for January

Mary Vosevich, head of the physical plant on Albuquerque campus, will lead the meeting.

Financial Aid:

Recent changes allow students to get aid for summer courses. We'd like to develop a pilot program for a 3 unit course that gives students a jumpstart. Input is needed for this. There should be 2-3 sections this summer, one of them in Zuni.

The idea for this program came as a suggestion from the Talking Circles.

Partnerships:

Future partnerships are being sought with the Anderson School, the College of Education, and the law school.

Report from the Dean of Instruction

Chris Marlow

Information

Faculty vacancies:

There is much concern on campus about the open positions. There is a holding pattern on the vacancies, due to the budget shortfall of \$400,000 this year and possibly more next year. Instructional needs should be protected, but programs need to be relevant.

Part-Time Faculty Task Force:

This task force is meeting regularly and the group is near to making recommendations.

Faculty Workload Equity:

There are complex issues that need to be addressed.

Information Technology Follow-Up

**Gil Gonzales,
CIO, UNM**

**Information/
Discussion**

Personnel-related issues in IT are being addressed on this campus. He is planning to visit campus with UNM-IT, and will facilitate the process of writing a strategic plan.

He is also working on building systemic solutions, on the Gallup and Albuquerque campuses, that will withstand the transitions of staff.

The Net ID system for student access and log-ins is being built and should be ready for Fall 2010.

Council of Chairs Update

Gloria Dyc/Jim Sayers

Information

A motion was made during a meeting of the Chairs' Council to ask for some feedback and a timeline of action concerning the vacant faculty positions.

2 NOV 2007
p 3

A motion was also made that we need a timeline for re-alignment, a more structured approach to the issue, and more feedback given on the process.
Discussions are to continue on these issues next semester.

Student Accomplishments

**Chad Adelhardt,
Marji Campbell
Teresa Wilkins**

Information

Chad Adelhardt was unable to attend the meeting due to illness.

Marji Campbell:

A half dozen students and an advisor attended the Student Nurses' Association conference in Phoenix.

The Nursing program held a Health Fair in the Commons on Tuesday.

Teresa Wilkins:

A 3rd semester student is working with the Chaco Canyon archaeological association. The student presented a paper and got an internship with the Indian museum in Washington, DC.

Kamala Sharma:

One student did a poster presentation at a national conference in Dallas and won his category (inorganic chemistry) out of over seven hundred others.

Chris Platero:

He took six students to the AISES Conference in Portland. One student got an on-site interview and internship with the US Forest Service. He plans to attend a regional conference next semester.

Provost's All-Faculty Meeting Agenda

Caleb Bush

Action

The agenda was distributed. It was voted on and passed unanimously.

Resolution of Support for Joe Sanchez

Caleb Bush

Action

Joe Sanchez's name was unfairly maligned in the Gallup Independent. They ran a correction, but it was insufficient.

A resolution of support for Joe Sanchez has been written and distributed. After discussion, the phrase 'mistakenly identified' was replaced by 'wrongly identified' in the resolution.

A motion was made to approve the resolution and forward it to the Independent. This motion passed unanimously.

We should request that the Independent publish the resolution within seven days, or we can publish it in the Herald or elsewhere.

20 Nov 2009
p 4

A motion was then made empowering the Faculty Senate President to send the resolution to local media outlets on presidential note paper. The motion passed unanimously.

Long Range Planning Committee

**Chris Chavez/
Rick Krouth/
Teresa Wilkins**

**Information/
Action**

Chris Chavez:

The Long Range Planning Committee was formally reinstated during a previous meeting. Senate support is needed.

The committee will be a clearinghouse for issues such as the new building, backfill renovations in future, and maintenance issues in the future.

Other Committee Reports

Information

Adjournment

Action

A motion was made to adjourn. Meeting adjourned at 2:04pm.

Faculty Senate Agenda **January 15, 2010**

Approval of Agenda		Action
Approval of Minutes		Action
Report from the Faculty Senate President	Caleb Bush	Information
Report from the Dean of Instruction	Chris Marlow	Information
Financial Status/Budget Update	Tony Major	Information/ Discussion
Student Services/Enrollment Update	Paul Kraft	Information/ Discussion
Adjunct Faculty Task Force Report	Chris Marlow	Information
Changes to Incomplete Grades	Rachel Hewitt-Beah	Information
Curriculum Committee Report	June Eastridge	Information/ Action
March Meeting Date	Caleb Bush	Action
Student Accomplishments	Chad Adelhardt Steve Buggie Robert Galin	Information
Other Committee Reports <i>CARC, Ethics, Library, Long Range Planning, Rank and Tenure, Student Affairs, Teaching Excellence Other Committees/Task Forces</i>		Information
Adjournment		Action

P 1

**Faculty Senate Minutes
January 15, 2010**

Approval of Agenda

Action

After discussion, a motion was made to amend the agenda by removing the Information item concerning Incomplete Grades, presented by Rachel Hewitt-Beah (absent because of illness). The motion was seconded. The amended agenda was approved, unanimously.

Approval of Minutes

Action

A motion was made to approve the November 2009 minutes as presented. The motion was seconded. The November 2009 minutes were approved unanimously.

Report from the Faculty Senate President

Caleb Bush

Information

Welcome back. Hope everyone had a relaxing, restful holiday break. Looking forward to the Spring semester. Little more to say, and want to make way for ambitious agenda. Reminder that our February meeting will be combined with the Provost's All-Faculty meeting, which is firmly scheduled for February 19th.

Report from the Dean of Instruction

Chris Marlow

Information

Increased enrollment here and across the country. Good and Bad. Increased enrollment is putting a strain on resources. Before we open new sections we must find qualified instructors before approval of classes. Encourage pre-enrollment of students in future semesters.

Workload equity task force, intended to examine ways to more equitably distribute workload, will be looking at many aspects of each area before making recommendations.

CARC/Assessment: All programs must go to assessment website and confirm that they are listed. If not listed, programs must find what needs to be done to meet the needs of assessment. This is a critical aspect of improvement of instruction and is a mandate from UNM-Albuquerque.

Financial Status/Budget Update

Tony Major

**Information/
Discussion**

On behalf of Dr. Andrew, who is away from campus this week due to the sudden, serious illness of her husband, I want to welcome everyone back.

Also, today is Diane Blackmore's last day, as she is leaving human resources due to personal issues. If you can, stop by and wish her well as she moves on.

Regarding the budget, we face a possible 2% budget reduction estimate now. Currently, we can cover this deficit and still work to fill vacant positions. But, the future is uncertain. Expect budget finalized for next year in early March. We'll also know more from the state at that time.

15 Jan 20p
p2

Possible 2% salary cut for state workers is not expected to effect education.

Dr. Andrew had anticipated presenting a draft plan for campus realignment this week but cannot due to her absence from campus to be with her family. Draft proposal now expected by spring break and will be presented to campus.

Student Service/Enrollment Update

Paul Kraft

Information/ Discussion

Early registration is working: In Spring 08, 47 students registered early, 230 this year. Credits enrolled early previously 395, currently 2180. Online and early registration and contribution of faculty assistance made this a success.

At this time, we are also up in credit hours 18.7%, up in head count 17.5%, from same date last year.

Extra effort will be made to insure that students needing financial support will receive it.

Efforts being made to bring personal counseling to campus. Discussions with Western have begun to work out some sort of internship with their counseling program. All is preliminary now.

We are still looking for ways to offer and encourage alcohol and drug counseling. This is still in its earliest stages and much more needs to be done.

Adjunct Faculty Task Force Report

Chris Marlow

Information

Task Force formed last fall to examine issues and concerns unique to adjunct faculty, develop recommendations to send forward. 60% of all instruction done by adjuncts on campus.

Recommendations include: instructional support in evening; compensation, with suggestions/requests including merit based pay increases, long-term contracts (longer than semester-by-semester), reinstate tuition waiver; greater communication and representation, including an adjunct Faculty Senate, representation on task forces and committees; orientation for adjuncts by chairs of each department and a mentoring program; increased opportunities for professional development.

Discussion will continue with the management team to find possible solutions.

Curriculum Committee Report

June Eastridge

Information/ Action

The committee is in the process of examining, revising, and creating policies to guide development of new programs, curricular changes, and improve program review.

The committee has also developed a five year program review schedule. This will give us the opportunity to look ahead and prepare for program review earlier.

15 Jan 2010

P 3

The Curriculum Committee requested faculty endorsement of the five year program review schedule. A motion was made to have the Faculty Senate endorse the five year program review schedule developed by the Curriculum Committee. The motion was seconded.

By unanimous vote, the motion carried.

March Meeting Date

Caleb Bush

Action

The March meeting date for the Senate falls during Spring Break this semester. This also happened last year, and the meeting was cancelled. We rescheduled a Fall semester meeting due to Fall Break, but the rescheduled meeting was poorly attended, barely reaching quorum. Changing dates often means creating a conflict with other Friday meetings. The Operations Committee suggests we discuss cancellation of March meeting due to scheduling conflict with spring break.

A motion was made to cancel the March Faculty Senate meeting due to Spring Break conflict. The motion was seconded.

The motion carried by unanimous vote.

Teresa Wilkins mentioned that the Senate Constitution does provide authority to call a special meeting should issues arise. After discussion, it was agreed that if needed a March meeting could be called to address any critical issues.

Student Accomplishments

**Chad Adelhardt
Steve Buggie
Robert Galin**

Information

In the Fall semester, Chad Adelhardt and the DDM students attended a conference in Las Vegas, NV where students are exposed to cutting edge technology. The trip was a big success, and students enjoyed their time in Las Vegas.

A former student of Steve Buggie's spent the summer at Oklahoma State University in their Native American Enrichment Program run by the American Indians Into Psychology program. She was also the only student offered a full scholarship to attend the University this year. It's a considerable honor, but this is the second time a UNM-Gallup student was selected to receive this scholarship. She is now attending Oklahoma State, a big success for one of our students.

Some of Robert Galin's English 102 students did some work this past semester that involved finding solutions to local problems. Daniel Pedro looked for ways to get Native Americans more involved in archaeological research while still respecting cultural beliefs involving human remains. Alicia Werner developed a brochure explaining shaken baby syndrome and designed a wallet card to help parents calm down and avoid triggers that lead to shaken babies. Jaynee Sheriedan wrote about girls' self-esteem and created a self-esteem kit to help girls. These are just a few examples of the creative work students have done this semester in 102.

15 Jan 2010

14

Other Committee Reports

Information

Long Range Planning has begun meeting and would like new members. Any faculty interested in issues related to planning should consider getting involved.

Teaching Excellence organized a highly successful event this week, and many faculty participated in the discussion of what defines teaching excellence at UNM-Gallup. Thanks to all those who participated.

Faculty Awards requested nominations for recognition of our colleagues this year for teaching, research, service. Send all nominations to Karen Hawkinson.

Adjournment

Action

A motion was made to adjourn the meeting. The meeting adjourned at 1:52pm.

Attendance

Gloria Dyc
Vickie Olsen
Kamala Sharma
Jim Sayers
John Zimmerman
Mike Landers
Karen Hawkinson
Tony Major
Dale Mason
Bruce Lewis
Glenda Friend
June Eastridge
David Kelley
Marji Campbell
Bernice Brewer
LaVerne Chischilly
Judy John
Joe Sanchez
Alok Dhital
Kathy Head
Chad Adelhardt
Caleb Bush
Liz Bush

Florentin Smarandache
Marcella Pirlot
Barbara Ann Kline
Kelley Schukar
Kathy Larason
Ralph Casebolt
Ardis Adams
Robert Galin
Laura Moore
Teresa Wilkins
Stephen Buggie
John Unger
Paula Watt
Chris Chavez
Floyd Burnham
Coleen Arviso
Lilia Smarandache
Tom Kaus
Elvira Martin
Bill Stenberg
Ken Roberts
Floyd Kezele

Faculty Senate Agenda **February 19, 2010**

Approval of Agenda		Action
Approval of Minutes		Action
Report from the Faculty Senate President	Caleb Bush	Information
Report from the Executive Director	Sylvia Andrew	Information
Report from the Dean of Instruction	Chris Marlow	Information
Changes to Incomplete Grades	Rachel Hewitt-Beah	Information
Long Range Planning Committee Report	Rick Krouth/Chris Chavez	Information
Curriculum Committee Report	June Eastridge	Information/Action
Adjunct Faculty Committee Formation	Bruce Shuurmann	Information/ Discussion
Student Accomplishments	Jean Martinez Monaghan	Information
Other Committee Reports		Information
<i>CARC, Ethics, Library, Long Range Planning, Rank and Tenure, Student Affairs, Teaching Excellence, Faculty Awards, Other Committees/Task Forces</i>		
Adjournment (<i>end of Senate Business, transition to Provost's Meeting Agenda</i>)		Action

*** Agenda for Provost's All-Faculty Meeting
Faculty Senate, University of New Mexico - Gallup
February 19, 2010**

1. Student Needs

(counseling services (mental health, substance abuse, career); on-campus health clinic; instructional needs -- course offerings, full-time/part-time faculty ratio, transitional studies, online resources)

2. Compensation and Benefits

(ongoing health care concerns; fringe benefits; pay gap between UNM-G and UNM-A)

3. Working relationship between UNM-G and UNM-A

(more cooperation, more opportunities -- inclusion in strategic planning, committees, task force opportunities, department/program/center life)

4. Program, Degree, and Course articulation between UNM-G and UNM-A

(transfer of credit; bridge programs between AA and BA degrees in ABQ; better relationship [like CNM!])

5. Rank and Tenure Concerns

(requirements and criteria for branch campuses; consistency across years, both locally and in ABQ; opportunities/support for professional development)

6. Assessment

(what is happening with all the information collected about programs?)

7. UNM Expectations Concerning Professionalism

(message sent by Locksley debacle and its impact on UNM image; local concerns with professionalism, collegiality; understandings of shared governance; establishing and reestablishing trust between faculty/administration, faculty/faculty, faculty/staff -- Gallup and ABQ)

8. Provost's Vision for the Branch Campuses

(speaks for itself?)

Faculty Senate Minutes **February 19, 2010**

Approval of Agenda

Action

Gloria Dyc requested the opportunity to address the Senate. The agenda was approved with this addition.

Approval of Minutes

Action

Tabled. The minutes from the January Senate meeting were submitted too late to be approved during this meeting. They will be submitted for approval at the April meeting.

Report from the Faculty Senate President

Caleb Bush

Information

The March Faculty Senate meeting is canceled, due to Spring Break.
 Elections for Faculty Senate are coming in the April meeting.
 This past Wednesday and Thursday, Mr. Carr from the IT department on the Albuquerque campus came to Gallup to perform an IT audit. There was a positive discussion between him and various members of the faculty, which is a good sign for the future.

Comments about Rumors

Gloria Dyc

Information

Dr. Dyc took the opportunity to dispel rumors that she was behind a vote of no confidence in Dr. Andrew.

Members of the Faculty Senate Operations Committee and Jim Sayers have also been implicated in rumors concerning a supposed move for a vote of no confidence in the Executive Director, and took the opportunity to speak out as well.

The Operations Committee has never once discussed or considered a vote of no confidence in the Executive Director. We have only looked for ways to continue positive, forward progress. No member of the faculty has ever approached the Operations Committee to consider a vote of no confidence. It is nothing but a rumor meant to divide and distract us from working together to move our campus forward.

When he first heard such rumors in the Fall, Dr. Bush met with the Executive Director personally to tell her there was no truth to them. They were nothing but rumors. Dr. Bush stated that there is room for disagreement on campus without resorting to rumors. We don't all agree but can do so professionally. We shouldn't be choosing sides, because we are all in this together and there are no sides.

Report from the Executive Director

Sylvia Andrew

Information

Dr. Andrew responded to the mention of these rumors by stating that the Faculty have a right to a vote of no confidence because of academic freedom, but there would be a lot of questions concerning one because of the short duration of her tenure here so far.

Budget Information – There is an \$11 million difference between the amounts before the House and the Senate. The state is looking at a shortfall of \$650 million overall, and education won't suffer much in comparison to that. Reorganization draft plans will show how the budget could be reduced by eliminating duplication.

Internal Audits – Any results of these will be made public.

Dean's Search – Paul Kraft is the chair of the committee. There is a March 1st deadline for applications.

IT Audit – Our capacity has not kept up with need for services. The audit was meant to examine ways to strengthen IT. For instance, there is no security plan in place, etc. Outside input was needed.

PCDC – Guidelines are coming out shortly and the forms have been updated. The deadline for new applications is March 1st.

Reorganization – Planning on this was thrown off because of an unexpected absence. A draft is underway and will be presented to the management team before it comes to the Senate. We will have a meeting on the proposed reorganization the week after Spring Break where all can comment. There may be some HR implications.

Report from the Dean of Instruction

Chris Marlow

Information

The Provost enjoyed her tour of the campus earlier today.

Concerning the rumors about the vote of no confidence – rumor mongering cannot be tolerated. Thanks to various faculty members for addressing the issue.

Changes to Incomplete Grades

Rachel Hewett-Beah

Information

There are rules concerning Incompletes in "Big Red" that have not been adhered to very well in the past. Students need to complete a certain percentage of the semester and their assignments to be allowed an Incomplete Grade, and they need to have expectations about when to complete their work.

19 Feb 2010 p 3

Long Range Planning Committee Report

**Rick Krouth/
Chris Chavez**

Information

Teresa Wilkins spoke in the place of Chris Chavez concerning the backfill on the new building. There is no longer faculty representation on the Building Committee, and we need faculty input on this.

Rick Krouth mentioned various emergencies in the physical plant. There have been issues with the heating in the Zuni construction lab, and sinks falling off the walls in the Cosmetology department. There has been inadequate response from Ron and his crew concerning how to proceed in the future.

Curriculum Committee Report

June Eastridge

**Information/
Action**

A new Science 101 course has been approved by the Curriculum Committee. It is a 1 credit hour course, repeatable up to three times, appropriate for Science general education and for optional study. It is to be offered each Spring semester during the second 8 weeks, for a grade. It is to consist of different lecture topics each time it is offered.

The motion to approve this course was made and seconded. It was upon by the Senate and approved unanimously.

Adjunct Faculty Committee Formation

Bruce Shuurmann

**Information/
Discussion**

An Adjunct Faculty Taskforce was formed to "identify the needs of the adjunct faculty at UNMG." The meetings helped the adjunct faculty feel empowered, and they recommend the formation of a standing Adjunct Faculty Committee. It may not necessarily have to be a part of the Faculty Senate, but they would like the opportunity to report to the Senate.

They changed the Adjunct Faculty Orientation from one large meeting to smaller department-specific meetings, which were more beneficial.

Dr. Bush commented that the group can now meet on an Ad Hoc basis to develop by-laws, then can be approved by the full Senate if they wish.

Student Accomplishments

Jean Martinez Monaghan Information

USA Scholarship Team – Michelle de Armond is this year's nominee from UNM-G. She has been a student in the Dental Assisting program, the CNA program, and now working on her RN. She has also done social work with youth offenders. We should all be proud of Michelle's many accomplishments and her nomination this year.

19 Feb 2010

p4

Other Committee Reports

Information

*CARC, Ethics, Library, Long Range Planning,
Rank and Tenure, Student Affairs, Teaching Excellence,
Faculty Awards, Other Committees/Task Forces*

Library Committee / Melanie Moynan-Smith – A circulation tech has been hired.
The Reference Librarian position is still not posted.

Faculty Awards / Karen Hawkinson – Nominees are needed for awards to be
presented in April.

Adjournment

Action

(end of Senate Business, transition to Provost's Meeting Agenda (included in minutes))

Attendance

Caleb Bush
Karen Hawkinson
Floyd Kezele
Ann Jarvis
Irene DenBleyker
Gloria Dyc
John Zimmerman
Tony Major
Patty Holland
Yi-Wen Huang
Anneke Lundberg
Rick Krouth
June Eastridge
Paula Watt
Teresa Wilkins
Jeannie Monaghan
Loretta Gonzales
Jennifer Wheeler
Chris Platero
Lilia Smarandache
Bruce Gjeltrema
Marcella Pirlot
Robert Galin
Bruce Lewis
Liz Bush
Dave Kelley
Kathy Head
Glenda Friend
Maggie Robinson

Barbara Ann Kline
Bernice Brewer
Ralph Casebolt
Elvira Martin
Bill Stenberg
John Unger
Joe Sanchez
Bruce Schuurmann
Jim Sayers
Stephen Buggie
Rachel Hewitt Beah
Alok Dhital
Lorraine Aguayo
Beverly Begay
Laura Moore
Samir Wahid
Jody Brown

Missing :

march 2010

UNMG FS meeting

① Agenda

② minutes

Faculty Senate Agenda April 16, 2010

Approval of Agenda	Caleb Bush	Action
Approval of Minutes:	Caleb Bush	
January 15, 2010 Meeting		Action
February 19, 2010 Meeting		Action
Mark Wilson Fundraiser	Paula Watt	Information
Faculty Senate Elections	Bill Stenberg	Action
Report from the Executive Director	Sylvia Andrew	Information
Report from Dr. Marlow	Chris Marlow	Information
Faculty Awards	Tom Kaus	Information
NMMATYC Conference Support	Tom Kaus	Action
Curriculum Committee	June Eastridge	Action
Faculty Senate Request for Campus-Wide Committee Minutes	(New President)	Action
PCDC Guidelines and Criteria	(New President)	Discussion/Action
Other Committee Reports <i>CARC, Ethics, Library, Long Range Planning, Rank and Tenure, Student Affairs, Teaching Excellence, Faculty Awards, Other Committees/Task Forces</i>		Information
Adjournment		Action

Missing :

16 April 2010

UNMG FS meeting

① minutes