

Two forums for the Dean of Instruction candidates are upcoming. Professor Galin reminded faculty to attend and thanked the Search Committee, as well as reminding the Assembly that the Dean should represent the faculty.

President Professor Galin then turned the floor over to Dr. James Malm, UNM-Gallup CEO.

INFORMATION

**CHIEF EXECUTIVE
OFFICER'S REPORT**

DR. JAMES MALM

Dr. Malm gave kudos to the welding program, Student Affairs, and UNM-Gallup's outreach program for the *Gallup Independent's* good reporting on them. He then went on to speak about the program prioritization process that will take place on campus. This will help decrease shortfalls and expenses and increase revenue and involve the publication, on the university's website, of financial data and old records. Narratives will be scored by Interim Dean Irene Den Bleyker, Dr. Malm, and Jayme McMahon, and the data placed on a single graph.

Dr. Malm also intends to lead the Strategic Planning Refresh Project to revise the current strategic plan on UNM-Gallup's website, with the help of the Long-Range Planning Committee and a new committee dedicated to the project.

A discussion of campus safety followed. Dr. Malm mentioned the campus police force and his concern for civil rights under Title IX and Title VII.

The UNM Board of Regents will come to the UNM-Gallup campus for their April meeting. As well, the Legislative Financing Committee meeting will come to Gallup in May.

Finally, Dr. Malm mentioned the forums for the Dean of Instruction candidates as a chance for faculty to provide anonymous feedback on the candidates, and that he would present the CFO's report.

Faculty and Dr. Malm then discussed campus finance and branding, including funding and a bond to build a Career and Technology Center that will be voted on in November. Dr. Malm also acknowledged his support for maintaining the branch campus's connection to UNM.

Comments followed on program prioritization and the likelihood of recording Dean's candidate forums for faculty who could not attend; however, HR will not permit this.

Dr. Malm then ended his presentation. Professor Galin turned the floor over to Irene Den Bleyker, Interim Dean of Instruction.

INFORMATION

INTERIM DEAN'S REPORT

**PROFESSOR IRENE DEN
BLEYKER**

Professor Irene Den Bleyker spoke first about performance criteria, which will be based on teaching, professional service, and professional development, and divided up by area, to make it clear what the faculty expects from a full, associate, and assistant professor. Faculty should send their decisions on this matter to chairs, and the chairs should report to the Interim Dean by May 1st.

Professor Den Bleyker then gave thanks to CARC Committee and moved on to recommendations from main campus in Albuquerque. They wish to renovate the core. HED is still working on common core

numbering. Gallup's documents will need to be added again. In addition, Professor Den Bleyker discussed files available to divisions. Finally, UNM-Gallup will need to make a decision on the acceptable AP scores for which high school students will be given credit.

A short discussion on FPDC money policies followed.

Professor Den Bleyker finished her report. Professor Galin turned the floor over to Dr. James Malm, currently acting CFO for UNM-Gallup.

INFORMATION	CFO'S REPORT	DR. JAMES MALM
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<p>Dr. Malm stated that the University has published a budget schedule on the main UNM website. He urged faculty to look at it to gain a sense of the overall budget.</p>		
<p>This concluded Dr. Malm's report. Professor Galin turned the floor over to Jayme McMahon, Director of Student Services.</p>		

INFORMATION	STUDENT SERVICES REPORT	JAYME MCMAHON
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<p>Jayme McMahon reported that the official census for spring is not out, but unofficially, Feb. 5th marked our census, with a decline of both enrollment and credit hours. Jayme stated that the program prioritization process should help with schedule planning. She also stated that we currently have no official reports available on graduation. However, we have increased numbers of CNA and EMS graduates. We also need to finalize our catalogue and decide whether we should return to printing them as well as putting them on the website. Jayme discussed the printing of catalogues as a means of combating declining enrollment.</p>		
<p>Jayme clarified that syllabus policies need to clearly state expectations for classroom behavior. She added that there may be a workshop on Student Rights and Responsibilities, and that CLEARY training may also happen. In addition, the SFE, the school district food service, will take over the café area next semester. There will be upgrades to Banner and the full server over Memorial Day, and the CRM software and recruitment software are being worked on.</p>		
<p>Discussion followed about an enrollment management team; the problem is the expense. There were also suggestions to delegate people to help Jayme with setting up CLEARY training and other trainings.</p>		

ACTION ITEM	VOTING FOR UNM-G SENATOR TO ALBUQUERQUE	PROFESSOR ROBERT GALIN
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<p>Professor Galin then announced the vote for the UNM-G Senator to Albuquerque. Both candidates, Professor Floyd Kezele and Dr. Tracy Lassiter, spoke of their qualifications.</p>		
<p>The faculty then voted by secret ballot, counted by Dr. Florentin Smarandache. When the votes were counted, the result was that Dr. Lassiter had become the next UNM-G Senator to Albuquerque.</p>		

DISCUSSION ITEM	SECTION F AND FACULTY LOAD UNITS	DR. JOHN BURKE AND DR. ANTOINETTE ABEYTA
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The current UNM-G Senators to Albuquerque, Dr. John Burke and Dr. Antoinette Abeyta, then brought up the issue of faculty load units discussed at the last Faculty Senate meeting in Albuquerque. Branch campuses get to set our own teaching load, but we have to have a written document defining the 15 load units per semester, and currently, we do not have one. It was stated that a written document will protect us and prevent new courses from being added to our load. It was then suggested that the Ops Committee should write the document, and other faculty send ideas to the members or to Professor Galin by a March 1st deadline.

DISCUSSION ITEM

CAMPUS SAFETY

PROFESSOR ROBERT GALIN

President Professor Galin led a discussion of campus safety. While the safety training for orientation week was canceled, there will be more coming up. Some suggestions to make the campus safe, increase security, and delegate someone to over CLEARLY and other safety measures followed. Safety measures in the future may include an Active Shooter drill and a Faculty Campus Safety Committee.

INFORMATION

COMMITTEE REPORTS

COMMITTEE CHAIRS

DISCUSSION

Professor Galin asked for committee reports:

Senator to Albuquerque, Antoinette Abeyta: Dr. Abeyta reported that there may be new compensation for faculty and staff. There will also be a 2.7% increase in health benefits costs, although not deductibles. The \$5 million debt incurred by athletics will be forgiven and absorbed by academics. The university has also adapted its Gen Ed core curriculum.

Budget Review Committee: Five of nine Committee members met this morning to discuss aligning with the UNM Budget calendar. They will meet with Dr. Malm in his acting CFO position for further information. They also plan to have a workshop on budget planning at some point in the future.

Teaching Excellence Committee: Nothing to report.

Constitution and By-Laws Committee: This committee met recently and has a draft of the new by-laws.

CARC Committee: The CARC committee is done with assessment. There will be a workshop on assessment for faculty run by Julie Sanchez from main campus.

Faculty Committee on Student Affairs: Nothing to report, as there have been no formal grievances laid before them yet.

Curricula Committee: Nothing to report.

Ethics and Advisory Committee: Nothing to report.

Library Committee: Cecilia Stafford reported on a book signing by Ed Smith, an author from Zuni, and that the library can scan small portions of textbooks for students if faculty bring them in.

Long-Range Planning and Resource Committee: This committee will be involved, along with Dr. Malm, in the Strategic Plan Refresh. The CEO will be the chair of the resulting committee. New strategic

plans will include quantifiable, measurable outcomes.
 Professor Galin commented that Dr. Malm, as well as faculty, will receive training in shared governance from the Provost's office on main campus.

DISCUSSION	OTHER BUSINESS	VARIOUS
DISCUSSION		
<p>Professor Galin opened the floor for comment on other business:</p> <p>The welding program announced that they will place more certified students with freshwater and wastewater builders. They will also establish an internship and receive a donation of pipe for students to practice on.</p> <p>The Herstory committee announced that they will be showing the <i>Hidden Figures</i> movie on Feb. 27th.</p> <p>A math competition for college students, involving a large number of U.S. community colleges, will take place.</p> <p>The college is planning an overhaul of the website and could involve student spotlights, although we will need release forms for student work.</p> <p>The branch will receive continued support from the Provost and others on main campus as Dr. Malm continues his training.</p>		

ACTION ITEM	ADJOURNMENT
DISCUSSION	
<p>Motion to adjourn.</p> <p>Motion to adjourn: John Zimmerman Seconded: Yes Voice vote: Unanimously approved Motion carried: Yes</p> <p>Meeting adjourned at 2:47 PM, by Faculty Assembly President Professor Robert Galin.</p> <p>Recorded by: Keri Stevenson, Faculty Assembly Secretary on February 16, 2018.</p>	