

University of New Mexico-Gallup Campus
Staff and Faculty Mini-Grant Application Form
For 2015 - 2016 Fiscal Year

(please type or print)

Division Library Committee (Inter-Division) Project Title : Zollinger Library Week 2016

New Project: Yes _____ No X_____

Have you received funding this fiscal year? Yes _____ No X_____

1. Description of the project:

UNM-Gallup has made clear its goals to increase reading competency, academic excellence, and community engagement. This project works to achieve those goals.

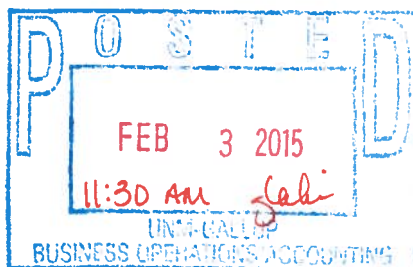
National Library Week is a nationwide effort to promote literacy, increase the visibility of local libraries, and encourage community members to engage with reading material available to them. In order to increase participation in library week, we plan on holding a localized library week at a time where we can maximize on student and faculty participation, known as Zollinger Library week.

A well-funded Library Week at UNM-Gallup will raise awareness of the offerings and opportunities available to our students through the Zollinger Library

2. Rationale for how the project will benefit the faculty, staff, students, UNM-G, or the communities at large:

The UNM-Gallup Zollinger Library Week will feature an array of events focused on promoting reading. Faculty, students, and community members will have the opportunity to participate in several campus events, including an “open mic” afternoon reading session, a library scavenger hunt, and a “dress as your favorite literary character” event.

The National Library Week was extremely successful last year, and we’re looking to build on that momentum this spring. One addition to this year’s program is a partnership with Dr. Carolyn Kuchera’s Celebration of Student Writing project (particularly the planned poster display, which will be held during National Library Week in the library).



3. Expected outcomes or products of this project:

The UNM-Gallup National Library Week will promote an atmosphere of fun and enthusiasm around the issue of literacy. The Library Committee expects the participation of campus and community members in its events throughout the week.

4. Describe the timeline for the project, resources needed, and the person responsible for each action step.

When = 3rd or 4th week of February 2016

Action Step = events including an “open mic” afternoon reading session, a scavenger hunt which will help students familiarize themselves with the library and its resources, a “dress as your favorite literary character” event and film showings.

Resources Needed = food, prizes for competitions, licensing to show film

Responsible Person(s) = Antoinette Abeyta

5. Estimated budget with justifications:

Food = \$250

- Costs will cover food for various events throughout the week

Prizes = \$200

- Costs will cover a first- (\$50), second- (\$30), and third- (\$20) place winner in both the library scavenger hunt and the “dress as a favorite literary character” event.

Film Licensing and Rights for public showing = \$200

- Cost will cover any licensing or rights to show library film

TOTAL = \$650

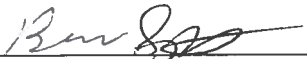
**6. What other funding sources have you explored? Give details.
(Note: funds for this mini-grant must be expended by June 30, 2016)**

There are no other funding sources available that the Committee is aware of.

7. If application is approved, the applicant must electronically submit the written final report as a pdf file to the Committee Chair, Dr. Yi-Wen Huang, at yhuang75@unm.edu, within two weeks upon the completion of the project.

Prepared by (please type or print): Antoinette Abeyta Date: 11/6/15, updated 2/1/16

Approval or Denial (please circle one):


Division Chair or Supervisor

2/3/16
Date

Approval or Denial (please circle one)


Chair, Mini-Grant Committee

2/29/16
Date

Approval or Denial (please circle one)

Director of Business Operation

3-1-16
Date

Reason(s) for denial. (Applicant may resubmit proposal for 2016-17):

Please submit your mini-grant application to Ms. Geralene Lahi, Accountant I, Business Office (SSTC 286, extension 7577), after you obtain your division head's or supervisor's signature.

Due to Mini-Grant Committee by 2/12/2016
Decisions will be announced by no later than 3/08/2016