



# NAVAJO NATION

**BUSINESS & ARTISANS ECONOMIC RELIEF GRANT**  
U.S. FEDERAL CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

## Navajo Artisans Economic Relief Grant Program Summary

**Purpose:** To assist Navajo Artists and Artisans facing financial hardship and/or business interruption due to the COVID-19 pandemic with financial assistance for necessary expenditures. This grant is designed to provide direct relief for artists and artisans, provide for economic assistance, and promote overall economic stability to those artists and artisans facing the impacts of closure due to the COVID-19 pandemic.

**General Eligibility Requirements:** The following general eligibility requirements apply to all artists and artisans applying for financial assistance under this *Navajo Artisan Relief Grant*.

- Business is certified or to be certified or re-certified under the Navajo Nation Business Source List as published by the Navajo Business Regulatory Department (BRD). Website: [www.navajoeconomy.org/certified-navajo-businesses/](http://www.navajoeconomy.org/certified-navajo-businesses/)
- Organized as an artist in a medium or discipline in art or performance
- Artist or artisan is at least 18 years of age
- Artist or artisan must be an enrolled member of the Navajo Nation
- Artist or artisan must be able to demonstrate a sustained commitment to their work, careers, and public audience for their work
- Artist or artisan is facing a financial hardship due to the COVID-19 public health emergency
- Independently owned and operated with annual gross sales revenue of \$100,000 or less (artists or artisans who typically earn over this amount each year should look into the Navajo Business Economic Relief Grant)

**Amount Applicants Eligible for:** Up to \$5,000 for “dire financial emergencies” defined as the “lack or imminent endangerment of essentials such as housing, medicine, childcare, and food.” *We are aware that each artists’ needs differ, so we ask that you thoroughly and accurately consider your situation when completing application. Applicants should demonstrate a pressing and critical need for emergency support to be considered for this grant.*

**Application Process:** This grant is comprised of two components, (1) *Navajo Business Certification* and (2) *Navajo Artisan Relief Grant Application*.

- **Applicants must first complete Navajo Business Certification Application and acquire Navajo Business Certification Number prior to completing the Navajo Artisan Economic Relief Grant Application.**
- **Complete Navajo Artisan Economic Relief Grant Application and all required documentation must be submitted to the Navajo Nation Division of Economic Development by no later than October 30, 2020.**

*Application and supporting documentation may be submitted online via the Navajo Nation Division of Economic Development Website or at an in-person application location. Additional information on application sites and hours of operation are available from the Navajo Nation Division of Economic Development website: [www.navajoeconomy.org](http://www.navajoeconomy.org). Please note that additional requests for documentation may be needed if information provided is not completed correctly or your business circumstances require additional verification.*

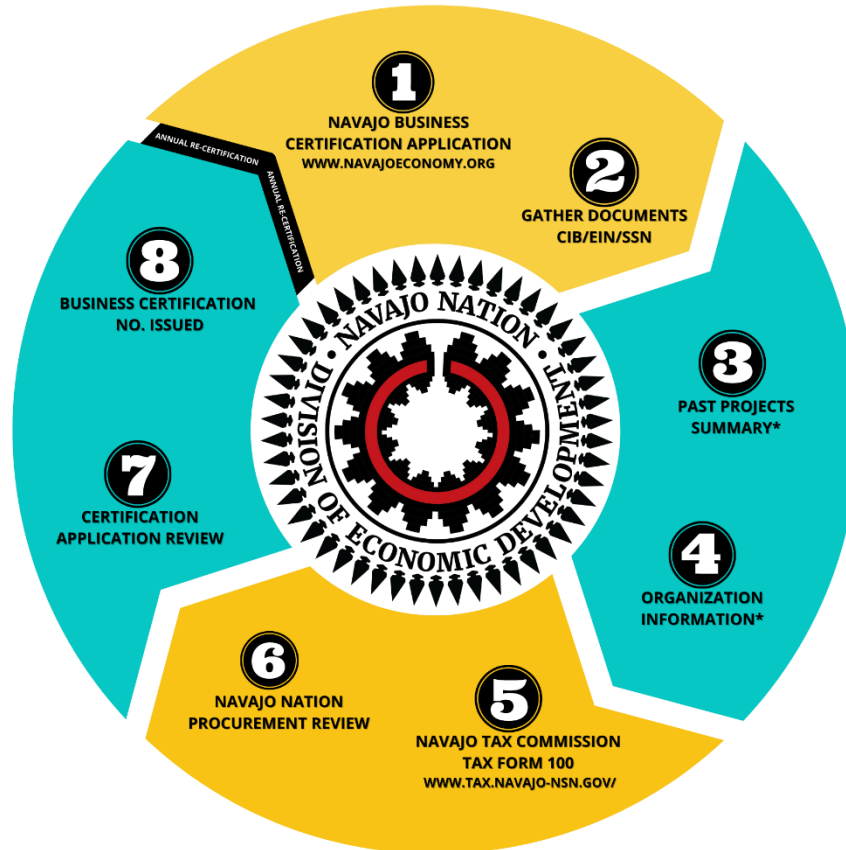


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## Navajo Artisan Economic Relief Grant

### Part 1: Navajo Business Certification



\*PART G OF CERTIFICATION APPLICATION

#### NAVAJO NATION BUSINESS REGULATORY CERTIFICATION PROCESS:

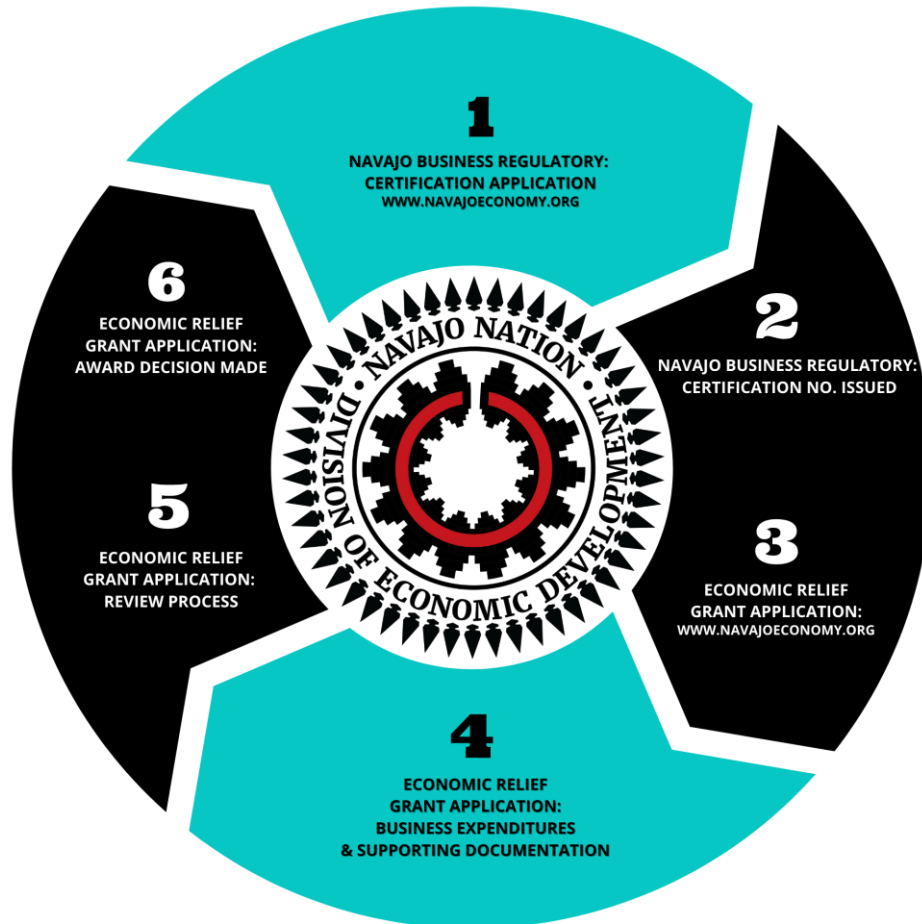
1. Navajo Business Certification Application (Parts A – H) | [www.navajoeconomy.org](http://www.navajoeconomy.org)
2. Gather Documents (Part B)  
Certificate of Indian Blood (CIB) **AND**  
Employer Identification Number (EIN) **OR** Social Security Number (SSN)
3. Past Projects Summary Sheet (Part G/Exhibit B)
4. Organization Information - To be completed by all applicants (Part G)
5. Navajo Office of Tax Commission (Navajo Nation Tax Form 100)  
Available at: [www.navajoeconomy.org](http://www.navajoeconomy.org) or [www.tax.navajo-nsn.gov](http://www.tax.navajo-nsn.gov)  
*Any person or organization engaging in any business activity whatsoever within the Navajo Nation, must register with the Office of the Navajo Tax Commission by filing this form.*
6. Navajo Nation Procurement Review Process (Where Applicable)
  - Navajo Veterans
  - Navajo Business Site Lease
  - Business Industrial Development Fund (BIDF)/Credit Services
7. Certification Application Review
8. Business Certification No. Issued by Navajo Business Regulatory Department  
*Required for Part 2: Navajo Economic Relief Grant Application*



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## Navajo Artisan Economic Relief Grant Part 2: Navajo Economic Relief Grant Application



### NAVAJO NATION ECONOMIC RELIEF GRANT APPLICATION PROCESS:

1. Navajo Business Certification Application | [www.navajoeconomy.org](http://www.navajoeconomy.org)
2. Navajo Business Certification Number Issued:  
Certification may be complete or in-progress prior to moving onto step 3
3. Navajo Nation Economic Relief Grant Application:  
Available September 8, 2020 | [www.navajoeconomy.org](http://www.navajoeconomy.org)
4. NN Economic Relief Grant Application:  
Submit business information i.e.; business expenditures & supporting documentation
5. NN Economic Relief Grant Application review process:  
Documentation & information to be reviewed by independent accounting firm.
6. NNER Grant Application award decision made:  
Applicant notified & provided guidance on awarding details & guidelines



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## Frequently Asked Questions

- **What is the Navajo Economic Relief Program?**
  - In response to the Coronavirus (COVID-19) pandemic the Navajo Nation is providing financial assistance to eligible Navajo Artists and Artisans facing hardship during this public health emergency.
- **Who qualifies to participate within the Navajo Economic Relief Program?**
  - Certified by or whose certification is in progress with the Navajo Business Regulatory Department.
  - Organized as an artist in a medium or discipline in art or performance
  - At least 18 years of age.
  - Enrolled member of the Navajo Nation.
  - Artist or artisan is facing a financial hardship due to the COVID-19 public health emergency.
  - Independently owned and operated.
  - Annual gross sales revenue of \$100,000 or less (artists or artisans who typically earn over this amount each year should look into the Navajo Business Economic Relief Grant).
- **What is a qualified participant in the Navajo Economic Relief Program eligible to receive?**
  - Eligible recipients will be provided with financial assistance up to \$5,000. The amount varies depending on eligibility criteria.
- **How long is the process to receive funds from the Navajo Economic Relief Program?**
  - Grant application and all required documentation must be submitted by no later than October 30, 2020\*.
  - The deadline to expend funds to eligible recipients is December 31, 2020\*.
- **What do I need to submit to receive funds from the Navajo Economic Relief Program?**
  - Part 1: Complete Business Certification Application
  - Part 2: Complete Navajo Economic Relief Program Application
- **Who do I contact with questions regarding the Navajo Economic Relief Program?**
  - Navajo Nation Division of Economic Development
    - Phone: 928-871-6544
    - Email: [navajoeconomy@navajo-nsn.gov](mailto:navajoeconomy@navajo-nsn.gov)
    - Online: [www.navajoeconomy.org](http://www.navajoeconomy.org)
- **I am a registered business under the Navajo Business Regulatory Department, do I need to register again?**
  - Applicant certification must be up to date at the submission of Navajo Economic Relief Program application. Please provide all necessary documentation for recertification to Navajo Nation.

\*Deadline dates are subject to change.