

Faculty Senate Meeting

MINUTES

SEPTEMBER 20, 2013 12:30 PM

CALVIN HALL 100

MEETING CALLED BY	Erica McFadden, Faculty Senate President
NOTE TAKER	Carolyn Kuchera
FACULTY ATTENDEES	Florentine Smarandache, Frank Amankonah, Frank Loera, Carmela Lanza, Matt Mingus, Bruce Gjeltima, Elvira Martin, Anneke Lundberg, Irene Den Bleyker, Lewis Gambill, Smita Rashid, Robert Galin, Chad Adelhardt, Marji Campbell, Gayle Woodcock, John Zimmerman, June Eastridge, Lilia Smarandache, Rachel Steward, Lora Stone, Yi-Wen Huang, Stephen Buggie, Ralph Casebolt, Ann Jarvis, Jim Sayers, Rachel Hewett-Beah, Kamala Sharma, Vickie A Olson, Larua Blalock, Cindy Ogden, Erica McFadden, Gloria Dyc, Carolyn Kuchera
GUESTS	

Agenda topics

- 1. Approval of agenda**
 Motion: Lewis Gambill
 Seconded: Lora Stone
 Voice vote: Approved
- 2. Approval of August minutes**
 Motion: Jim Sayers
 Seconded: Lora Stone
 Voice vote: Approved

INFORMATION

REPORT FROM FACULTY SENATE PRESIDENT

ERICA MCFADDEN

DISCUSSION	
	<p>Anyone with a specific topic or question that they'd like asked during telephone interviews with the candidates for Dean should get it to Erica ASAP.</p> <p>Reminder: get constitution by-laws to Ralph and Vicki ASAP.</p> <p>Regarding committees: Reviving the hospitality and mini-grant committees: anyone interested let Erica know ASAP. Budget committee from last year will continue into this year. Master Plan comm. Will be formed if interested let Erica know ASAP. Any new or tenure-track faculty that need comm. assignments, should contact Erica.</p> <p>Announcing the idea of a faculty showcase to display scholarly and creative achievements.</p>

INFORMATION

REPORT FROM THE EXECUTIVE DIRECTOR DR. CHRISTOPHER DYER

	<p>Beginning in November, a bi-monthly mini-newsletter with info from not only exec's office but also faculty and staff. This will be similar to existing Provost's report.</p> <p>Executive suite is undergoing remodeling. Expected finish in October. Will contain a library devoted to leadership and development—open to all faculty.</p> <p>New membership in Community College Forum, a DC-based organization. Containing material on best practices.</p> <p>In contact with Lion's Club to help with renovation of Lyons Hall. Parking lot will need to be updated to meet ADA requirements.</p> <p>Leadership workshops took place in June. Continued this past Tuesday (Sept 17) in a 4-hr session.</p> <p>Servant Leadership is being extended through the campus community. The division chairs have been educated in this philosophy.</p>
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	<p>New faculty invited to a Saturday field trip to Zuni, including a pueblo tour and a tour of our north center. Date to be announced.</p> <p>Announcing a New Mexico Holiday even in December, organized by M. Petronavitch, Ara Green, and Erica McFadden. Part of a calculated community outreach strategy.</p> <p>A list of local non-profit boards will be circulated by Dr. Dyer.</p> <p>Workforce Development to be brought onto campus from their existing location.</p> <p>Proposes concept of faculty involvement in advising, possibly with course releases.</p> <p>Navajo/ Zuni projects review. STEP program grant. Proposes Youth FEMA corps for Navajo Nation. AIDS pandemic on Navajo nation—working with regional providers. / Zuni- watershed development and eco-system management project</p> <p>Adopt-a-campus: suggests departments identify a piece of campus near their building and develop a plan for its care. Work with Ron Petranovich.</p> <p>Donor Appreciation event- to honor ALL who've given to UNM-G over its history.</p> <p>Unused scholarship money, untouched for years, a committee is formed to disperse this quarter million in funds to students with a 3.00 GPA and above.</p> <p>Childcare to open slowly in Spring and to grow over time. Seeking external funding.</p> <p>Student housing: an identified priority.</p> <p>Workforce Summit- scheduled for Jan 30th</p> <p>Curriculum development- conversations with land donors seeking additional funding to develop faculty lines to teach new courses in high growth areas.</p> <p>Physical Plant- seeking to move it from existing location, and perhaps combine with IT.</p> <p>Library basement- making it useable.</p> <p>Questions- Lora Stone on Code 3 and 6. Can you confirm that we don't need to meet the requirements in UNM faculty manual? The Dean says he will address this.</p>
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INFORMATION	REPORT FROM THE DEAN OF INSTRUCTION	DR. NEAL MANGHAM
DISCUSSION	<p>The Faculty Professional Development Committee chaired by Dr. Stone will be making a recommendation for funding for next year. That recommendation is due in late January or February.</p> <p>Division chairs have proposed a list of priorities for future hires that has been forwarded to the Provost's Office and Faculty Contract Services Office for information. A copy of that list is attached to the minutes.</p> <p>Encourages continued faculty feedback to the Draft Academic Strategic Plan posted as a "Wiki." The second draft will be presented in October.</p> <p>The job description for Academic Dean is completed. The announcement should be published within the week. He encourages</p> <p>In response to Dr. Stone's question about tenure requirements:</p> <p>Do we have to pay attention to Faculty Handbook Standards? "Yes, but the definition is variable." He's asking those of us who haven't been through Code 3 or tenure to meet with him next week. "The University does expect scholarly and professional work from all faculty. Also, teaching, service, and personal characteristics. The nature and amount should show a trend of increasing complexity and sophistication as one moves through their career...There is however no publish or perish rule at UNM...There are a variety of ways that the requirement for tenure can be accomplished: writing and overseeing grants, submitting and presenting papers that are peer-reviewed, in some of our</p>	

	<p>fields- creative portfolios (publications of poetry, fiction, artists presenting at shows)...self-published works and electronically published works bear less weight...there is no numeric value and indeed there are ways other than publishing that can satisfy the requirements. [the Dean is working on a paper clarifying the requirement for tenure for Branch campuses]</p> <p>Dr. Dyer- "persistent production....just do something and keep doing something...things accumulate and it shows that you're active."</p> <p>--Jody Sowers will be inviting interested parties to a meeting to discuss the issue</p>
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INFORMATION

REPORT FROM THE INTERIM STUDENT SERVICES DIRECTOR

SUZETTE WYACO

	<p>Enrollment update: down 4.67% in head count and credit hours from last year. Spring 2014 schedule of classes is out. Registration to start at the end of November.</p> <p>CNM representatives to come and present their best practices to student services staff. Date not set.</p> <p>Plan to set up meeting with Navajo Nation to coordinate tribal scholarships.</p> <p>Training on Banner applications and LoboWeb to happen for SS staff.</p> <p>Suggests getting rid of 9:30 start times to have classes begin at 10:00. Casebolt concurs. Dean suggests that Suzette agree to take comments under consideration. Erica suggests tabling until next Meeting. Scheduling is finalized November 8th. Faculty should email division chairs with questions and concerns.</p>
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INFORMATION

REPORT FROM THE DIRECTOR OF BUSINESS OPERATIONS

TIMOTHY MARTIN

	<p>Campus is only \$4900 down in tuition revenue.</p> <p>Response to a question from faculty: Daycare center to be phased in over time beginning in Spring semester.</p>
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ACTION

CURICULA CHANGES

COLLEEN ARIVSO

DISCUSSION	<p>AA in physical education. Division decided to take it off books because of lack of qualified faculty. Asking permission to delete the degree/</p> <p>Motion: Laura Blaycock 2nd: Vicki Olson Voice vote: unanimous in favor</p> <p>Add Dental Ethics, which is required for accreditation in Dental. Motion: June Eastridge 2nd: Lewis Gambill Voice vote: unanimous in favor</p>
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ANNOUNCEMENTS / OTHER

--The members of rank and tenure committee had to leave to approve by-laws. Committee members were excused at 1:30
--Update on Curriculum Committee by Colleen Arviso. Deadline for any major program changes Nov 11 (upcoming Curriculum Committee Sept 27, Oct 11, and Oct 25th).
--FPDC- Lora Stone: Applications by 1st of the month. Decisions made the first Friday. FPDC needs confirmation that you're presenting—get that to the committee or to Jody Sowers.
--Constitution Committee- Ralph Casebolt. Revisions needed from standing committees in October (only 1 received so far). That committee is meeting to vote on their by-laws following this meeting.

Motion to adjourn: Colleen Arviso

Recorded by: Carolyn Kuchera, Faculty Senate Secretary on September 20, 2013.