

Faculty Senate Meeting

MINUTES

APRIL 17, 2015

12:30 PM

SSTC 200

MEETING CALLED BY	John Zimmerman, Faculty Senate President
NOTE TAKER	Jocelyn DeHaas
FACULTY ATTENDEES	John Zimmerman, Robert Galin, Jocelyn DeHaas, Matt Mingus, Frank Amankonah, Lora Stone, Bruce Gjeltema, Rachel Stewart, Ann Jarvis, Lewis Gambill, Erica McFadden, Rachel Hewett-Beah, Carolyn Kuchera, Bridgette Noonan, Corine Gonzales, Jim Sayers, Gayle Woodcock, Kathy Head, Christ Platero, Laura Blalock, Lilia Cuciuc
GUESTS	Dr. Christopher Dyer, Ms. Jeannie Baca

Agenda topics

ACTION **APPROVAL OF AGENDA** **JOHN ZIMMERMAN**

DISCUSSION	
<p>Motion to approve the agenda. Motion: Erica McFadden Seconded: Robert Galin Discussion: none Voice Vote: Unanimous Motion Carried: Yes</p>	

ACTION **APPROVAL OF MINUTES** **JOHN ZIMMERMAN**

DISCUSSION	
<p>Motion to approve the minutes from the 20 March, 2015 Faculty Senate Meeting. Motion: Erica McFadden Seconded: Lewis Gambill Discussion: none Voice Vote: Unanimous Motion Carried: Yes</p>	

ACTION **ELECTION OF NEW OFFICERS** **CAROLYN KUCHERA**

DISCUSSION	
<p>John Zimmerman opened the meeting by explaining the first order of business was the election of new officers. He turned the meeting over to Carolyn Kuchera. Kuchera asked for additional nominations from the floor. Dr. Kamala Sharma was nominated for the nominations committee. One faculty member asked what the compensation for the president was, and John Zimmerman explained that it was either \$5000 or a course release, and the secretary would receive \$1000. Robert Galin distributed ballots to the faculty members present. After they were collected, the meeting continued while the nominations committee tallied them.</p>	

INFORMATION **REPORT FROM THE PRESIDENT** **JOHN ZIMMERMAN**

DISCUSSION	
<p>Zimmerman thanked the faculty for trusting and supporting him in the position over the last year. He thought that it had been a productive year – at every meeting there was at least one resolution for him to take to the administration. He also thanked the operations committee: Robert Galin, Vice President; Rachel Hewett-Beah, Parliamentarian, Jocelyn DeHaas, Secretary, Matt Mingus, committee member; Frank Amankonah, committee member; and, Bridgette Noonon, committee member.</p>	

INFORMATION	REPORT FROM THE INTERIM CHIEF FINANCIAL OFFICER	RICK GOSHORN
--------------------	------------------------------------------------------------	---------------------

DISCUSSION	
<p>Goshorn explained that he currently serves as the interim CFO, and has been splitting his job as financial officer for the College of Arts & Sciences at main campus with time here. He will be transitioning into a full-time position here. He claims to be open for questions at any time as he is very pro-academic, pro-faculty. There has been little time to adjust the budget for next year, so last year's budget will be rolled over into the next fiscal year. He clarified that the budget was a starting place, a working plan. Next year, approximately 1.2 million dollars will come out of the reserves for UNM-G; this is the same amount as last year. Our expenditures will be increased by about \$700,000. No major items are on the budget for next year. Minor changes will be made including that PTI pay will now be on the Dean's Office. As a general budget principle, Goshorn likes to move the faculty lines through the dean's office. He stated that the college needs to bring its costs down over time.</p> <p>Questions?</p> <p>Zimmerman asked what the future looked like. Goshorn explained that as enrollments have dropped off, then revenue does as well. There will be about a \$210,000-\$220,000 reduction due to loss of tuition. The amount that will come to the college from the state will drop off later. The new formula will conduct the count of students for the state at the end of the term rather than at 21 days as it is now. That reflects an emphasis on student retention and graduation rates. More funds will be moved into advisement and other programs that help keep students in school.</p> <p>Goshorn communicated that the last legislative session did not result in a change to the formula. The legislators also gave the college \$50,000. Tuition will be raised by 7.1%. In addition, main campus is pressuring all of the branch campuses to bring their tuition rates up to what main campus has. If this happens, UNM-G will take a large hit as the tuition is lower here.</p> <p>At future meetings, Goshorn will bring some visual aids to explain the finances better.</p>	

INFORMATION	REPORT FROM STUDENT SERVICES	JEANNIE BACA
--------------------	-------------------------------------	---------------------

DISCUSSION	
<p>Jeannie Baca opened by thanking the instructors for sending more students to the Student Services Office for assistance. They have seen an increase in numbers.</p> <ol style="list-style-type: none"> 1. The number of students enrolled at the end of the semester was 2200, although the term started with 2400 start. She reminded the faculty that funding is getting tight, and we need to work on retention. Her office will be reaching out to all of the faculty to assist with both on recruitment and retention. 2. They are initiating a First Year Experience program and some faculty members will be asked to help. 3. Anthony Billy now works on some of the outreach. In the future they will produce a formal calendar so that faculty members will know when outreach events are occurring and can sign up to help. Baca asked faculty members to let her know of community events at which they can put up a display. 4. Mary Lou Mraz will be the new ARC coordinator. She works with Career Services now and will continue there until a new person is in place for that position. She is well-qualified and will help the students who have need for ARC. 5. Baca will make a formal announcement of a new person who will oversee TRIO and other initiatives we are planning. 6. Printed catalogs will be available next week. These will be distributed to different places. Information from previous catalogs will be available online. The catalog that a student comes under is dependent upon when they started. 7. May 9th is graduation. Please come. 	

INFORMATION	RESULTS OF ELECTION	CAROLYN KUCHERA
--------------------	----------------------------	------------------------

DISCUSSION	
Kuchera announced the new president of the Faculty Senate: Lora Stone, and the new vice president: Matt Mingus. No one ran for the position of secretary so that is unfilled. The new Operations Committee members are: Smita Rashid, Lewis Gambill, and Carolyn Kuchera. Kamala Sharma will head the nominations committee for next year.	
INFORMATION	EXECUTIVE DIRECTOR'S REPORT
	CHRISTOPHER DYER
DISCUSSION	
Dyer apologized for his lateness and explained that he just came from another meeting. He was pleased to announce that UNM-G was recognized by the Gallup Chamber of Commerce as an Exceptional Chamber Member. He displayed the award plaque.	
<ol style="list-style-type: none"> 1. Dyer asked Gjeltema what was happening in the anthropology search position. Gjeltema explained that the first candidate had rejected the offer, and they were in negotiations with the second candidate. 2. Dyer talked about the visit to the campus by the Provost and members of his office. This was the first time since the school had been founded that a provost had visited. 3. Student tuition will raise about 7% next year which is about \$5 so it is not much. 4. The strategic plan is completed and he will distribute copies to all faculty. 5. Important this coming year will be recruiting and retention. Dyer has initiated a campus caravan. Its first stop is at Central High. They are fully cooperating – all students will attend. The presentation will be for just over an hour. The presentation will include music and games – all departments will be represented. Dyer plans that the campus caravan will do this all over the area. Prior to this, the campus recruitment was one individual who visited high schools, the caravans represent a more dynamic program. 6. Ken Roberts is working on plans for Building 300 in Tohatchi. This is unused building space that UNM-G will be able to use as their base campus in the area. They will have Zoom technology there for distance programs. 7. There will be no new hires at UNM-G for the next twelve months. This is part of the new budget. 8. Dyer asked faculty to join him in recruitment activities either philosophically or physically. He will attend the outreach activities to show that he is invested in it. There are many recruitment possibilities, for instance, the veterans on the reservation. He distributed a chart titled "Systems Approach to Institutional Growth and Excellence." He will send the PowerPoint out. 	
Questions?	
Zimmerman asked a question about recycling that a faculty member had asked him. Dyer answered that he knew that Pamela and a few others have been working hard on the recycling program. He wants to hire someone who will focus on this entirely or as a part of his job. There will be no hires for the next year, but after that Dyer says that he will "definitely" hire someone to concentrate on recycling. Right now there are two workstudy students who work on it, and that will likely continue.	
Dyer invited everyone to his house for an end-of-the-year potluck after the graduation on the 9 th .	

INFORMATION	COMMITTEE REPORTS	VARIOUS
DISCUSSION		
Student affairs - none		
Curricula Committee: Jim Sayers - we have approved the Heritage Farming that is going forward with Dr. Orosco, Drafting 293, and several course proposals we sent back for modification. We approved the program review until 2030. We will be sending out email from vice-chair Mingus on classes to be reviewed. We also made a motion to put assessment plan in the documents for program review.		
Constitution and Bylaws Committee: none		
Teaching Excellence Committee: We sent out a survey though Survey Monkey. There were 15 respondents. Faculty were interested a session on using technology in the classroom. We also looked at some of the proposed strategies, out of those English was the one most people chose. Some faculty were interested in using rubrics. Joe Kee mentioned that a cultural awareness workshop during the faculty development week would be good. Some respondents also wanted to learn to use Gradebook. We will also have a basic Learn workshop. We need to coordinate it all with the dean's office and work up a schedule.		
Constitution/bylaws: - none		
CARC: Erica McFadden - Now we have a jumpstart on 2014-15. Collen, Marina, and Joe are doing a great job of getting things onto PK20. They are working to get everything done.		
Library: Matt Mingus - National Library Week will be in April. We will send out an event list so that faculty can encourage students to participate. The Student Essay competition that Kuchera is working on is part of it. We are hiring a new librarian for the fall, and Rachel is looking for volunteers for the hiring committee.		
Jim Sayers – as the Gallup representative to the Albuquerque Faculty Senate, he wants to report that most of the issues that they discuss have nothing to do with the branches. He was told that as far as the legislature is concerned, the branches were independent and so they did not matter to discussions about main campus. There were a couple of issues		

about which he would like to discuss. The first concerns the policy that early retirees of UNM may continue to get health insurance at no additional cost. Current employees are subsidizing these retirees' health insurance. Although the faculty senate at main voted to continue the practice, the administration decided not to. The main campus is also concerned with the work load of their own curricula committee. They have over 75 items to approve. Some come from UNM-G and have problems such as missing signatures our they were out of line. In any case, I believe that whoever is the curricula committee chair here should be our representative to the curricula committee on main campus. It is a lot of work, but it would be a good practice.

INFORMATION FACULTY SENATE AWARDS GAYLE WOODCOCK

DISCUSSION

Woodcock announced the faculty senate awards. Each recipient received a plaque and was told to see Jody Sowers for their \$100 prize. The awards are as follows:

1. Dr. Stone – faculty award for community service
2. Joe Sanchez – faculty award for professional service
3. Bridgette Noonan = faculty award for campus service
4. Kristie Wilson – adjunct faculty award
5. Dr. Kuchera – faculty award for excellent teaching & an award for scholarly work

INFORMATION COMMITTEE REPORTS VARIOUS

DISCUSSION

Stone requested reports from committees.

Curriculum committee: Jim Sayers – The new chair is Matt Mingus. Our newly revised schedule for program review is now online. All of the current programs that we know about are up there. It is scheduled out to 2030.

Constitution and Bylaws: none

CARC: Erica McFadden – Coleen Arviso is now the new chair. The assessment report will be sent out.

Teaching excellence: none

Library: We just had our National Library Week. Generally it went well. The library basement renovation will start next year and be completed by next summer. Frank will be next chair. Carolyn Kuchera talked about the Student Writing Contest.

She would like this to be a yearly event tied with National Library Week. They had a reception on Tuesday. The students' posters are still on display up at the library.

No other committees reported.

INFORMATION ANNOUNCEMENTS/OTHER VARIOUS

DISCUSSION

John Zimmerman announced that there will be a reception for the opening of the Spring Student Show exhibit at the Ingham Chapman Gallery on April 22nd from 6:00 to 7:00 pm. The showing of student art work is impressive.

Yi-Wen Huang announced ?

Carmela Lanza announced that Luci Tapahonso, author and poet, will be at UNM-G on Arpil 30th from 6:00-7:00 pm in the Calvin Hall Center Auditorium. It is a free event that Lanza encourages faculty to invite their students. The event is also open to the public.

Stone reminded the membership that she still needs a secretary and a parliamentarian. If anyone would like to take on either of those positions, please let her know. In addition, please contact her if there are concerns. On behalf of the incoming Operations Committee and the new officers, Stone thanked John Zimmerman for all of his hard work over the year.

The next Faculty Senate meeting will be in August.

ADJOURNMENT ACTION

DISCUSSION

Jim Sayers moved to adjourn the meeting.

Lora Stone adjourned the meeting at 1:34

Recorded by: Jocelyn DeHaas, Faculty Senate Secretary on 17 April, 2015