



CEO Weekly Brief – 6/8/2018

Dr. James Malm

SUMMER SESSION

Our summer session is off and running with great success. On the first day of classes this week, student credit hours were up 18% from the same day last summer. 40% of our summer classes are being offered online which broadens our reach and provides flexibility to many of our students. The last time we had summer enrollment this high was in 2013.

UNM REGENTS TO HOST MEETING AT UNM-GALLUP

UNM Board of Regents President Robert Doughty has scheduled the June 12th Regents’ meeting on the UNM-Gallup campus. This is delivery on a promise made by President Doughty to our local advisory board Chairman Ralph Richards in January that a future meeting would be held in Gallup. We are honored to host the regents on our campus and look forward to their visit. Please refer to the agenda below for the entire schedule.

The Board of Regents of the University of New Mexico
Meeting in Open Session and Closed Session
June 12, 2018
Meeting Location: UNM Gallup Branch Campus
955 Durbin Avenue, Gallup, New Mexico 87301
Open Session 9:00 AM - Student Services Technical Center Rm. 206, UNM Gallup Campus
Executive Session to follow Open Session - Student Services Technical Center Rm. 206, UNM Gallup Campus

AGENDA

- 8:45 to 9:00 AM - UNM Board of Regents Breakfast with UNM Gallup Local Board in the Director's Conference Room, North Hall Rm. 110A
- 9:00 AM Open Session:
 - I. Call to Order, Confirmation of a Quorum, Adoption of the Agenda 2:00
 - Regent Introduction and Report..... 3
 - II. Approval of Minutes: May 21, 2018 regular meeting 3
 - Public Comment - comments limited to items on the agenda (see Form)
Regent Address - comments limited to agenda items (see Form)
Comments from Regent..... 3
 - III. The President's Administration Report, President Robert J. Doughty..... 3
 - IV. Approval of new UNM Alumni Association Board Members, new Local Board Members, 2018 term election..... 4
 - V. Regent Committee Reports

Consent Items

1. **Financial and Facilities Committee (2018) Report** (see agenda) - Regent Approval only. Chair

- a. Approval of Disposition of Former Property for Main Campus for May 2018 C-1
- b. Approval of Closing Committee report on cancelled fine, "Coca-Cola Endowment Professional in Chemistry"..... C-2
- c. Approval of Closing Committee report on cancelled fine, "Robert Wood Johnson Foundation Endowed Chair in the College of Arts and Sciences"..... C-3
- d. Approval of Annual Report of the New Mexico Performance Consulting Center 2017-2018..... C-4
- e. Approval of Termination of Long Term Ground Lease for 1111 Stanford Dr., NE Bernalillo County Health Building..... C-5
- f. Approval of Forward Board Appointments: APR Khan and Nicole Dugan..... C-6

Finance and Facilities Committee (2018) Report, Mexico Lee, Chair

Administrative Items

1. Monthly Administrative Report, see agenda, see below, et al. 5
2. Monthly Commented Financial Reports through April 30, 2018, in summary, see below..... 6

PERKINS ANNUAL REPORT

As a recipient of Carl Perkins funding, UNM-Gallup benefits from state and federal support that aligns career and technical education with New Mexico initiatives at the secondary and postsecondary levels. Reporting requirements for this funding are stringent and our institutional researcher, Brittany Babycos, submitted the final Perkins report this week to the New Mexico Public Education Department. Performance measures are assessed including the number of students who receive Pell and Bureau of Indian Education funding and the number participating in career and technical education courses. For the most recent reporting year, UNM-Gallup had a total of 2,057 students enrolled in CTE classes who met the performance criteria. Some of this information was difficult to retrieve, but very important as it determines our eligibility for future funding. Click below for more information about Carl Perkins funding.



AND SPEAKING OF PULLING TOGETHER DATA...

As a follow-up to messages sent out campus-wide this week, I have charged Brittany Babycos with initiating an *Environmental Scanning Project* to assess our internal and external strengths, weaknesses and opportunities which will in turn inform our decision-making. This is a campus-wide initiative and we will need help from all areas. Please refer to my campus email below for more information and consider lending your time and talents to this very timely and important project.

Dear Colleague:
I am reaching out to our campus community to ask for your assistance with an exciting project that will give us greater insight into the strengths, weaknesses and opportunities we face at UNM-Gallup and allow us to make informed decisions about our future. I hope you will consider being or serve as a member of our Environmental Scanning Project.
In an effort to improve the quality of UNM-Gallup to both serve our community and guide our strategic planning, I have engaged our Institutional Researcher, Brittany Babycos, to lead a new campus Environmental Scanning Project within the next few weeks. The stage of this work is rapid, exploratory, and will require your time to ensure we are prepared to meet our needs. This project will be a campus-wide initiative and we will need help from all areas. Please refer to my campus email below for more information and consider lending your time and talents to this very timely and important project.
If you would like to learn more about how you can participate, reply to Brittany at bbabycos@unm.edu or 505.261.5111. We will then schedule a brief meeting. After the meeting you can decide if you are able to join the team. We sincerely hope to have an excellent team for this project.
Thank you in advance for your support of this very important project.

DEAN/CHAIR SEARCH

The search committee for a new dean of instruction and chair for the division of business and applied technology is well under way. The committee of faculty leaders has met and identified candidates for first round video interviews. Invitations have been issued and scheduling is underway. From these initial interviews, finalists will be identified to bring to campus. Click below for further information on the search criteria.



**Dean of Instruction
Chair of Business and Applied Technology**

The University of New Mexico - Gallup Campus is searching for dynamic and innovative leaders for two top-level administrative positions. UNM-Gallup, as a minority/tribe institution, serves a mission where diversity and inclusion provides a culture of respect rather than a context of culture. UNM-Gallup successfully operates as a community college while also having access to the resources of the entire University of New Mexico system. This gives us the quality of teaching as a transfer institution, career training, full spectrum of workforce and community education and an early college model. UNM-Gallup has the ability to flex and grow as needs arise while offering students credentials from the largest university in the state.

The successful candidate for the **Chair of Business** position will join a strong executive team and be instrumental in leading initiatives such as strategic assessment planning, program assessment and analysis of environmental and economic metrics to design academic programs that are effective, timely and responsive to students and community needs. As chair of academic affairs, the chair of instruction will promote and facilitate the highest quality in academic curriculum and academic support programs for planned growth of the campus.

A concurrent search is being undertaken for a **Chairperson** for the Division of Business and Applied Technology, Workforce Development, Community Education and Center for Career and Technical Education. The lead administrator of this department manages, creates and improves learning in all career and technical education programs of study which serve a highly diverse population ranging in age from quality enrolled high school students to non-traditional students returning to upgrade or learn new skills. This chairperson will have the opportunity to work closely with the local community to determine areas of need and design ways for UNM-Gallup to meet those needs.

From our place high on the Colorado plateau, outdoor living is a delight as we sport everything from mountain biking and hiking to hot air ballooning. Our location conveniently puts us at a place where an easy two-hour drive in any direction offers some of the best skiing, mountain climbing, fishing, hunting and wine opportunities in the country. If this sounds interesting, consider joining us as we transform student lives and move the world from the mesa.

Please refer to the institutional profile and position qualifications below and consider how UNM-Gallup might fit into your future career plans.

For more information on UNM-Gallup campus, log on to <http://www.gallup.unm.edu/>
Apply Online at: www.unm.edu/employment

EEO/AAE/Minorities/Disabled and other protected classes.

NEW UNM-GALLUP WEBSITE

The new UNM-Gallup website was released this week and it looks great! Many thanks to Carmen Wellborn, senior web designer, for the hours she spent researching and programming the new site. Research tells us that our website is our strongest and most important marketing tool and this new cutting edge version will certainly help us spread our message in a more meaningful way.

<https://www.gallup.unm.edu/>

CAMPUS POLICE RELOCATING

The campus police department is relocating to the front of Gurley Hall (old information desk) to increase their visibility and emphasize our commitment to a strong safety profile and presence. If you have heard a lot of hammering and drilling today, there are some minor renovations taking place to make their new space more efficient for campus service.



HIGHER LEARNING COMMISSION VISIT

Since 1922, The University of New Mexico has been accredited on a continuous basis through the Higher Learning Commission (HLC). The HLC was founded in 1895 as one of six regional accreditors in the country. As an independent corporation, HLC accredits degree-granting postsecondary institutions in the North Central region of which New Mexico is one of 19 states. UNM's most recent reaffirmation of accreditation occurred in 2008-2009 and our next is scheduled for 2018-2019. An interim report is due in August 2018, and the comprehensive evaluation which will include site visits to campuses in Albuquerque, Taos and Gallup, will be by March 4-5, 2019. HLC evaluators are peers from other colleges who voluntarily make site visits, assess institutions and make recommendations as to whether accreditation criteria have been met. A university team has been assembled to complete the assurance argument. Both Robert Griego, director of business operations, and I are on the team which is led by:

Pamela Cheek, Associate Provost for Curriculum

Richard Wood, Senior Vice Provost

Laura Musselwhite, HLC Steering Committee and Dean of Instruction, UNM-Valencia

Joe Suilmann, Program Manager for University Accreditation.

Click below for more information on HLC and accreditation procedures



TREATY COMMEMORATION

I was able to accompany interim division chair Joe Kee to Window Rock last Friday to view the 150-year-old Treaty of 1868. Display of the document at the Navajo Nation Museum commemorates a contractual agreement between the Navajo nation and the United States government which allowed approximately 10,000 Navajo citizens to return to their homeland. Viewing the document was a very emotional experience and gave me pause to reflect on the history of our area and how the signing of the Treaty of 1868 shaped and guided much of the local past and present. From the 10,000 members in 1868, the great Navajo nation has now grown to include over 350,000 people.

ELECTION DAY

Tuesday was primary election day and UNM-Gallup was one of several area voting sites. We welcomed all voters to our campus as they exercised their civic rights through this deeply important foundation of our society.

